



STONEY POINT FIRE DEPARTMENT INC.

Stations 13 & 19

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November 16, 2021

SUBJECT: Minutes of the Monthly Board of Directors' Meeting November 16, 2021

The monthly Board of Directors' meeting of the Stoney Point Fire Department Inc. was called to order by Chairman Brown and led in prayer by Treasurer Gary Turlington at 7:30 PM at Station 13.

A: Roll Call:

<u>Board Members Present:</u>		<u>Board Members Absent:</u>	
Daniel C. Brown	Chairman		
Larry Townsend	Vice Chairman		
Gary Turlington	Treasurer		
Roger F. Hall	Member/Alt. Secretary		
Joel Siles	Member		
Jerry Hall	Member		

<u>Chief Officers Present:</u>		<u>Chief Officers Absent:</u>	
Freddy Johnson Sr.	Fire Chief	Sean Johnson	Asst. Fire Chief-Working SHP
Freddy Johnson Jr.	Deputy Fire Chief		

B: ANNUAL / SPECIAL / PUBLIC HEARING MEETING:

Not Applicable

C: READING AND APPROVAL OF THE MINUTES OF THE LAST MEETING:

- Assistant Secretary Roger Hall presented the minutes from the October 19, 2021, Monthly Board of Directors' meeting minutes for review and approval. Chairman Brown called for the approval of the October 19, 2021, Board of Directors' meeting Minutes. Director Joel Siles made a **MOTION** to approve the October 19, 2021, Monthly Board of Directors' meeting minutes as presented. The motion was **SECONDED** by Vice Chairman Larry Townsend and unanimously **APPROVED**.

D: REPORT OF THE FIRE CHIEF:

- General Information.** - The Chief welcomed the directors to Station 13 and the November 2021 meeting.



2. **Guests:** None

3. **Personnel:**

1. The Chief started out with heart-rending news and informed the members that our long time Board Secretary Mr. Angus R. Pate (91) passed away on Wednesday October 27, 2021. Mr. Pate served as a Board of Director and Secretary to the Board for over 36 years. He was laid to rest in the Cape Fear Baptist Church Cemetery on Butler Nursery Road in Grays Creek on Sunday October 31 with SPFD Board Members and Fire Department Officers serving as pallbearers. The cemetery is also the site where Mr. Pate's entire family that preceded him is resting. To make matters worse Mr. Pate's daughter Julie passed away on Friday November 5th after a prolonged battle with cancer. He requested to keep the entire Pate family in your immediate thoughts and prayers during this most challenging time of losing two immediate family members just weeks apart. He also requested that we could address Mr. Pate's replacement on the board in new business.
2. The Chief advised that our current personnel posture is stabilized, and we are again experiencing walk-in volunteer candidates, because of relaxed COVID-19 restrictions. We have about five (5) pending back-ground checks in conjunction with volunteer applications.

E: Apparatus Fleets:

1. Our new 2021 GMC Sierra 1500 (1371) has been placed in service here at Station 13 after all the emergency warning lights and siren have been installed. The delay was caused by a shortage of parts and supplies associated with emergency lighting and our current nationwide parts and supplies shortages.
2. The Chief reported that the 2019 Tahoe is currently in the body shop to repair the damages caused by unknown persons that purposely scratched the passenger side rear fender. Once completed we will put the vehicle up for sale. The Tahoe currently has just slightly over 60,000 miles and is in excellent condition.
3. The Chief advised that we are still waiting for our new mobile and base radio installations which are scheduled for Monday December 6, 2021.
4. The Chief advised that Engine 1331 (2017 Pierce) had all four (4) rear tires replaced since our last meeting. The new tires lasted about 4 years, which is almost normal for our apparatuses.
5. The Chief advised that we also had to change out front tires on Engine 1931 (2004 Pierce). An out of line front end and improper tire inflation was the root cause. This has been addressed with our maintenance staff and Chief Hanzal.
6. We also had to replace a rear tire on Truck 1351 (1995 E-One Ladder) due to a road hazard that was picked up during an emergency call. The truck is back in service.
7. The Chief advised that Brush 1341 (1996 LMTV) was temporarily out of service after the truck sustained considerable damage while maneuvering in the wood line during a recent woods fire. The truck was repaired utilizing parts from 1941 which we hope to replace within the next 30 to 45 days. The left front fender still requires replacing but the truck is otherwise in service. The driver operator has been suspended from driving any of our vehicles until refresher training



has been completed. The truck should have never been driven into the conditions existing on the fire ground. Our truck is not made to bulldoze trees, instead it can easily navigate smaller scrub oaks and vegetation. This was clearly a call for Forestry who has all responsibilities for forest fires extending one hundred feet from property lines by North Carolina Statute.

5. FY 2021 - 2022 Vehicle, Equipment and Fuel Expenditures as of November 16, 2021) (List from Quicken) (Previous two (2) Fiscal Years for comparison purposes)

UNIT #	NOMENCLATURE	FY 19/20	FY 20/21	FY 21/22
1319	1960 American LaFrance (Antique)	1,304.03	931.75	0.00
1331	2017 Pierce Arrow-XT	192.85	1,945.58	3,740.85
1332	2004 Pierce Dash Pumper/Tanker	6,543.96	14,512.35	5,315.44
1333	1988 Pierce Dash Pumper/Tanker	1,378.93	5,074.96	2,259.58
1341	1990 AMC General 5 Ton Brush	3,293.82	Sold 10/01/20	Sold a0.00
1341	1994 LMTV 5 Ton Truck Brush	In Service 02/01/20	29,098.74	911.61
1351	1996 E-One 75ft Aerial Ladder	20,776.50	18,961.82	804.91
1362	2015 GMC Sierra 2500 HD 4 X 4	507.60	565.25	0.00
1371	2021 GMC Sierra 1500 4 X 4	Old Unit - 544.04	2,725.62	3,714.77
1391	2019 Tahoe Cmd Vehicle (1301)	0.00	7,276.49	1,383.57
R-13	2017 Pierce Arrow-XT-Walk In	351.84	5,604.26	117.71
1911	2006 Pierce Dash Engine	In Service 08/21/20	10,001.56	3,819.05
1931	2004 Pierce Dash Pumper/Tanker	18,359.33	30,323.48	4,171.23
1932	1986 Pierce Dash Pumper/Tanker	18,808.73	4,032.91	HCHS-04/21-6.20
1941	1994 LMTV 2.5 Ton Truck Brush	0.00	0.00	0.00
1961	1984 Chevrolet ¾ Ton Diesel-Lift Gate	418.25	1,250.55	570.73
1962	2015 GMC Sierra 2500 HD 4 X 4	0.00	181.25	0.00
1963	2017 – Auxiliary Support Trailer	0.00	0.00	0.00
Air-19	2016 Mobile Air Trailer	175.47	53.96	126.94
Boat 13	19” Rescue 1 Connector Boat 50 HP	0.00	0.00	73.79
Boat 19	14” Zodiac Inflatable 25 HP	0.00	0.00	0.00
Trailers	2009 Boat Trailer Double Stack	89.67	48.14	0.00
U-Trailer	Utility Trailer (Small & Large)	809.63	424.03	0.00
Cmd Trl	2006 FEMA Trailer	0.00	0.00	0.00
MISC	RELATED VEH EXPENSES	6,045.87	14,455.80	2,303.16
	Total Vehicle Maintenance	79,600.52	147,468.50	29,319.64
	EQUIPMENT OTHER	21,976.74	32,212.92	5,452.42
	TOTAL VEH/EQUIP EXPENSES BUDGETED (\$100,000.00)	\$101,577.26	\$179,681.42	\$34,772.06
	GASOLINE & FUELS (\$ 40,000)	\$25,187.86	\$23,656.78	11,996.54
	FY-BUDGETED TOTAL (140,000)	\$126,765.12	\$203,338.20	46,768.60
	Total over / under Budget	\$13,234.88	+\$63,338.20	



F: Grounds and Buildings:

1. Building and Grounds Expenditure Chart as of September 21, 2021

BUILDING AND GROUNDS EXPENDITURES	FY 19/20	FY 20/21	FY 21/22
Station # 13 – 7221 Stoney Point Road – Building	\$ 3,947.69	15,565.74	25,769.46
Station # 13 – 7221 Stoney Point Road – Grounds	\$ 4,870.45	2,123.52	104,339.08
Station # 19 – 2190 Lake Upchurch Dr – Building	\$ 2,250.46	15,147.35	4,031.83
Station # 19 - 2190 Lake Upchurch Dr – Grounds	\$ 4,870.45	1,533.35	1,619.83
Consumable Items	\$12,302.73	5,689.12	4,273.37
Maintenance Building Other	107.71	725.46	797.31
Maintenance Grounds Other	1,461.76	894.31	0.00
TOTAL CATEGORY PAY OUT	\$ 29,811.25	\$41,678.85	\$140,830.88

2. The Chief again informed the members of the board about the vacant lot between our side parking lot at Station 13 and the Clouston property. The piece of land is 100 X 130 and will be used for parking in the future. Mrs. Clouston wants to complete all her estate requirements before addressing the land issue. According to her son and our Accreditation Manager Derrick Clouston she stated that we can use the property and she would also entertain a lease or use contract until she is ready to sell. The Chief stated that we have not used the property but wanted to run this by the board to proceed. He also advised that the members of the board know that parking at Station 13 is critical. We have about thirty slots available without double parking.



3. The Chief advised that the entire apparatus floor at Station 13 has been refurbished and really



looks good and should provide decades of service. The company took about 7 days to complete the job. They finished on Sunday, November 7, 2021, about 1300 hours applying the last coat of epoxy. With a 24-hour drying time we were able to move back in the following day at lunch time. When we removed the DECON sink the wood used to frame it in was not treated and we need to replace the framing or cabinet that surrounds our sink. Looking for a cabinet maker to accomplish this task prior to December.



4. The Chief advised that we finished our 2021 Trail of Terror (TOT) on Sunday October 31, 2021. We experienced another record year, and our gross income was \$196,393.75 which is our highest to date. As usual the wear and tear factor from over eleven thousand people attending our trail has a direct impact on our lawn and pathways. Thus, requiring grounds keeping work to restore our trampled grass and repair the ruts left by our Fire Trucks used in support of our TOT safety measures. Next year will be our last year running our TOT at Station 13 and the transition to put in TOT infrastructure at Station 19 will begin. In the interim we will only maintain our current site for the final year.

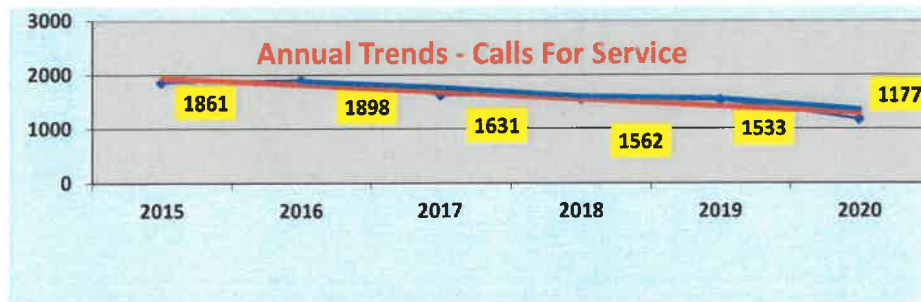


5. The Chief advised that the washing machine at Station 19 after 10 years of usage has finally stopped working after heavy and daily use. We replaced the machine with a commercial Maytag washing machine purchased at Lowes. This is a regular household type washing machine and not an extractor used for PPE.

G: Fire Conditions:

1. Chief Johnson stated that our call volume for the month of October 2021 is in line with our pre-COVID call volume experienced in 2018 and the upward trend is continuing, whereas so far in November we have exceeded our average daily runs that were associated with the COVID slowdowns. We also experienced a major structure fire on Lake Upchurch Rd last week on Friday November 12, 2021, at 1104 AM.
2. The Chief reviewed with the members of the board and passed around the October 2021 incident run statistics for review. He stated that although we talk about our incident statistics during all our board meetings, he asked Secretary Hall to please include the statistical reports as an enclosure to our board minutes this month. (See Enclosure # 2)
3. Chief Johnson briefed on our current call volume through October 2021.
(See Charts below – Monthly calls by year and annual trend line chart.)

 SPFD INCIDENT RESPONSE DATA 							
MONTH	2015	2016	2017	2018	2019	2020	2021
JANUARY	161	159	163	139	131	146	117
FEBRUARY	173	136	141	113	110	142	97
MARCH	142	156	138	137	120	122	126
APRIL	159	139	134	130	114	072	114
MAY	161	144	120	128	128	069	96
JUNE	169	126	100	131	122	059	113
JULY	152	135	153	132	113	074	102
AUGUST	150	175	147	108	129	118	118
SEPTEMBER	152	169	120	144	143	084	122
OCTOBER	139	198	150	137	131	077	135
NOVEMBER	145	147	127	132	140	098	
DECEMBER	164	214	138	131	152	116	
TOTALS	1861	1898	1631	1562	1533	1177	1140



H: Training Report:

1. With recruit training on-going, and certification classes being attended by our members regionally as well as our in-house training requirements our training requirements are being met.
2. The Chief announced that the North Carolina Association of Fire Chiefs' (NCAFC) Mid-Winter Training Conference is coming up in Concord starting on Tuesday January 25th through Saturday January 29th. The annual awards banquet is also scheduled for Saturday January 29th and our attending members will be checking out to return on Sunday January 30th. Four members from our team will be attending. This professional development training conference is extremely beneficial to our officer's corps and keeps us current.
3. The Chief briefed the board about his trip to Austin Texas during the period November 2 through 4, 2021 accompanied by Dr. Larry Keen, President FTCC, Dr. Mark Sorrels, Vice-President, Mr. Jimmy Keefe, Cumberland County Commissioner and Mr. Steve Drew, FTCC Fire and Rescue Training Coordinator to appraise a Swift Water Training Tank and Facilities, and the feasibility of obtaining a tank for our new Regional Fire and Rescue Training Center. The trip was very productive with Dr. Keen and the entire team agreeing that this type of training capability would be of great benefit to not only Cumberland County but regionally here on the east coast and would also provide a direct economic impact to our local economy.



I: REPORT OF THE TREASURER:

- Treasurer Turlington provided the current fund balance and financial information from all sources.

Close out Balances: As of October 18, 2021,	\$	1,428,003.00	First Citizens.
CD as of June 25, 2021,	\$	213,388.90	15% of Budget.
Total Cash Flow Available	\$	1,641,391.90	Total Available Funds

Fiscal Year 2021 – 2022 Budget Information

Approved County FY 21/22 Budget	\$1,131,172.00
County Budget Funding Received YTD	\$99,195.71
FY 21-22 County Budget Funding Pending YTD	\$1,031,976.29
County Budget Funding Over Approved Amount	\$0.00

County Fire District FY 21 Grant Program	\$23,660.00
County Fire District FY 21 Grant Program Received	\$0.00
County Fire District FY 21 Grant Program Pending	\$23,660.00

Approved Fayetteville FY 21/22 Budget	\$ 520,440.00
Fayetteville City Funding Received YTD	\$ 260,220.00
Fayetteville City Funding Pending YTD	\$ 260,220.00

Approved Town of Hope Mills Contract FY 21/22 Budget	\$ 72,500.00
Town of HM Contract Funding Received for FY 21-22	\$ 0.00

Town of HM Contract Funding Received FY 20/21 Oct 1, 2021 YTD	\$70,000.00
Hope Mills Budget Funding Pending YTD	\$ 72,250.00

Town of Hope Mills Full Responder Contract Fee = \$ 70,000.00 based on last year's pay out
 Town of Hope Mills 1-time Debt Assumption Payment \$16,451.06-Outstanding - On-Going since -2014

Combined County / COF / & Hope Mills Approved FY 21/22 Budget	\$1,745,272.00
Combined FY 21/22 COF / HM & County Budget Received YTD	- \$302,122.07
Combined FY 21/22 COF / HM & County Budget Pending	- \$1,385,856.29

Other Income (First Citizen Bank) -	\$24,016.67
Other Income /Tax Refund (Sales & Fuel Tax) -	\$51,558.87

Total Board Funds YTD received 20/21 to date ALL SOURCES \$504,991.25



1. Treasurer Gary Turlington and Assistant Treasurer & Vice Chairman Townsend presented the September and October 2021, transaction, profit, and loss reports along with the monthly oversight reports and all documentation for board review. Vice Chairman Townsend reported that his oversight review revealed no discrepancies. After a review by all members present Chairman Brown called for a motion to approve or disapprove the financial reports for the indicated months. **MOTION**: Assistant Secretary Roger Hall made a **MOTION** to approve both the treasurer's report and the oversight memorandum reports for the months of September and October 2021. The motion was **SECONDED** by Director Joel Siles and **APPROVED** by all members present. (See Enclosure # 3)
2. **Auxiliary Account** - Treasurer Tracie Johnson via text message provided the Auxiliary treasurer's fund balance of \$485,792.36 as of November 16, 2021
3. **Miscellaneous Firefighter Account** (Ice & Cans) - Our balance as of November 15, 2021, is \$10,804.00 which includes our final ICE fund deposit consisting of \$1,888.38.
4. **Firefighter Relief Fund** – Relief fund treasurer Mr. Townsend stated that as of today our current relief fund balance is \$82,377.45 which is in the form of a Certificate of Deposit (CD) which renews every twelve months. We also have a total of \$5,643.91 in our relief fund check book for a total combined fund balance of \$88,021.36 with North State Bank. He also informed the members that our 2021 relief fund allocation in the amount of \$9,494.33 will be deposited into our account in the coming weeks.
5. **Child Passenger Safety Seat Account** – The Chief advised that the fund balance with BB&T as of November 16, 2021, is 1,689.51. These funds are solely used for Safe Kids initiatives and is being sustained by donations received from the installation of car seats.
6. **Station 19 Building Loan** - Vice Chairman Townsend updated the members of the board and stated that our current balance on our Station 19 building loan with First Citizens Bank is \$613,987.94 with eighty-one monthly payments consisting of \$7,562.05 left.
7. **Pierce Fire Truck Loan– (\$1,400,000.00 - First Citizens Bank)** – Vice Chairman Townsend reported that as of November 16, 2021, the outstanding commercial loan balance is \$901,249.21. The trucks are financed for ten (10) years, with eight (8) years remaining. *Annual Payments*

J: REPORT OF COMMITTEES:

- | | | |
|--|---|--|
| 1. <u>Policy Committee</u> | - | Meets Annually after our Strategic Planning Meeting in April |
| 2. <u>Building & Grounds Committee</u> | - | See Item F (On-going) |
| 3. <u>Small Tools & Gear Committee</u> | - | Meets semi-annually Mar/Apr & Oct/Nov |
| 4. <u>Equipment & Vehicle Replacement Committee</u> | - | Scheduled to meet in January 2022 |
| 5. <u>Budget Committee</u> | - | Scheduled to meet in March 2022 |
| 6. <u>Safety and Health Committee</u> | - | Scheduled to meet in December 2021 |



1. The Chief updated the members of the board on the progress concerning the regional portable radio Cumberland County Fire Protection District Grant that the board last month approved the Chief to pursue providing that Cumberland County provides the annual lease payment. The Chief stated that the Cumberland County Board of Commissioners unanimously approved for our department to enter a five (5) year lease purchase agreement with Motorola to purchase 472 portable high tier or fire rated portable radios and accessories. The committee's approval will also direct this project to be part of the consent item for final approval by the entire Board of Commissioners at their next regular scheduled meeting on Monday November 15, 2021. To be prepared Assistant County Manager Tracy Jackson sent Chief Johnson a contract to be authenticated by the President of the Board and our Secretary. Both Secretary Roger Hall and Chairman Brown have already signed the contract and they will be returned to Mr. Jackson for final execution by the County. Our order must be made prior to November 30, 2021, when a 10% price increase will take effect. A 10% price increase will add slightly over \$260,000.00 to the overall price tag. A copy of the proposed contract will be added as an enclosure to these minutes. (See Enclosure # 4)
2. The Chief updated the members of the board about the local American Rescue Act funding sources that were provided to Cumberland County and municipalities. With our radio purchase not being approved for ARP the association will now pursue funds for COVID PPE sustainment as well as funds for defibrillator pads. With high number of overdoses because of the opioid pandemic our calls for cardiac arrest have dramatically increase over the last twelve months. The current trend will not allow us to sustain the price of \$173.00 per defibrillator pad.
5. The Chief advised that he meet again with Chief Marley, Pearce's Mill and Chief Owen Harris with the Cotton Fire Department to discuss strategy concerning the Hope Mills Annexation issues where we are not notified IAW the current North Carolina Annexation Laws. The chief is hoping that this can be discussed with the new Hope Mills Town Manager and Mayor to reach a mutual solution, without going to court.
6. The Chief advised that we are still on track for our Accreditation Peer team visit the first week of December. The team arrives on Sunday December 5th and we have made reservations at Chris's Steak House for a kickoff meeting, just as we have done for our first two Peer visits in 2012 and 2017. Members of the Board are certainly invited. Please let the Chief know ASAP reference a headcount. Our next Board Meeting is scheduled for December 21, 2021, and will be after the visit.
7. The Chief advised that he received a call from Mr. Chris Dixon, with Haigh Byrd & Lampert PLLC our accountant. Apparently when we applied for our foundation Employee Identification Number (EIN) we received a taxable EIN when we should have received a non-profit EIN. Chris is closing the EIN out and we will submit a new application to correct the administrative error.
8. The Chief advised that the North Carolina State Budget is still with the Governor and hopefully he will sign the budget. This is important whereas we are waiting on the funds that are in the budget for the FTCC regional training center as well as funds for the CCFCA.
9. The Chief wanted to bring the board up to date on our dilemma with scheduling our members physicals with Simple Clinic which is our occupational health provider. Due to staffing issues and the on-going COVID-19 pandemic it will be after the first of the year before we can get our



physicals. The Chief has also reached out to Site-Med and is waiting for an answer. The City of Fayetteville uses Site-Med but also had to cancel their physicals this year.

10. The Chief again reminded the members of the board about our annual Family Christmas Awards Dinner and Banquet is scheduled for Sunday December 19, 2021, at 4 pm at Paradise Acres of Grays Creek located at 1965 John McMillan Road, Hope Mills. The Chief asked the members to let him know as soon as possible if they can attend and how many will be in there party to provide a headcount to Paradise Acres.
11. The Chief advised he received a PDF copy of our Station 13 appraisal that was ordered back on October 13 and was completed on November 2, 2021. Because the file is over one hundred pages, he only printed one copy and send a PDF copy out to all the board members for their review as well last night. This appraisal was completed per board action as it pertains to our collateral issues linked to our current First Citizens Building loan.
12. The Chief reminded both Vice-Chairman Townsend and Director Jerry Hall that both are on this year's awards committee and the awards selection committee meeting is forthcoming late next week after the Thanksgiving Holiday. Deputy Fire Chief Johnson Jr. will notify them about the committee meeting date, time, and location.
13. Chief Johnson Sr. passed around a letter dated October 27, 2021, from the Greater Fayetteville Chamber, thanking us for the sponsorship we provided for this years Valor Awards Ceremony. (See Enclosure #5)

L: NEW BUSINESS:

1. Chairman Brown informed the members of the Board that with the passing of our longtime Secretary Angus Pate on October 27, 2021, the board needed to fill the boards Secretary Position and he recommended that the current Assistant Secretary Mr. Roger Hall be appointed Secretary. Mr. Hall has stated that he would be honored to serve as Secretary if appointed by the board. With no further discussion Treasurer Gary Turlington made a **MOTION** to appoint Mr. Roger F. Hall as board secretary. The **MOTION** was **SECONDED** by Director Joel Siles and **APPROVED** unanimously by all members present. Chairman Brown congratulated Secretary Hall on his official appointment to corporate secretary. (See Enclosure #6)
2. Chairman Brown discussed the board vacancy created by the passing of Secretary Pate and inquired if anyone knows of a qualified candidate. Chief Johnson Sr. advised that he had spoken with Bo Barbour who resides on King Road in the past when Mr. Grupy passed away and Mr. Barbour had indicted interest in joining the board. It was Mr. Barbour's family who donated the initial land for Station 13 back in 1964 when the department was organized. With the board's permission, he will go by and talk with Bo about joining the board effective January 2022 and report back to the board next month during our December meeting.
3. Chief Johnson Sr. advised that he wait until after the first of the year to further discuss the land purchase with Mrs. Clouston our neighbor on the best way to move forward with the purchase or temporary lease.
3. The Chief advised that he submitted to Cumberland County Finance a request for reimbursement in the amount of \$ 22,760.00 for Personal Protective Equipment (PPE) that was approved for our department as part of the Fiscal Year 20/21 Cumberland County Fire Service District Grant



program. All items have been purchased, received, paid for, and distributed to our membership.

4. The Chief announced that he, Chief Hanzal, and Mrs. Clarkie met with Mr. Ed Newsom the North Carolina National Fire Safety Council representative, reference their community fire safety initiative and fire department partnership. The National Fire Safety Council provides fire safety literature that is custom tailored by age. There are no funds required from our department and instead the council will do a mail out to businesses within our fire district to donate and pay for the safety literature. The Chief advised that he worked with the Safety Council while working as Fire Marshall in Hoke County for 17 years.
5. The Chief briefed the members of the Board about netDuty a digital time clock /calendar program. Because our members must prepare time sheets semi-monthly, as well as keeping up with our volunteer duty shift hours, our volunteer weekend duty shifts Assistant Chief Hanzal found this netDuty program that includes scheduling with call outs, time clock, timecards, time banks, time sheets, overtime lists and payroll out put reports. The program set up is \$2,158.00 followed by a monthly user charge of \$159.00 monthly. The Chief provided several printouts completed by Assistant Chief Hanzal as examples. After a discussion Director Vice Chairman Larry Townsend made a **MOTION** to authorize Chief Johnson Sr. to pursue the purchase of the netDuty digital time clock program as part of our extended RMS. The **MOTION** was **SECONDED** by Treasurer Gary Turlington and **APPROVED** unanimously by all members present. (See Enclosure #7)
6. The Chief passed around a Thank You note from Mission Barbeque thanking our department for the 911 Mission Barbeque event back in September. The Chief also advised that our department as well as other county and municipal departments participate annually with the Mission Barbeque event. Mission Barbeque provides food to various departments throughout the year free of charge. (See Enclosure #8)
7. The passed around a letter from FEMA dated November 16, 2021, reference a Compliance Monitoring Review Notification for SAFER Program Grant EMW-2018-FH-00320. He stated that the letter requests a list of compliance items, which he will submit to FEMA by the listed December 1, 2021, suspense date. (See Enclosure #9)

M: CLOSED SESSION - WHEN APPLICABLE:

1. The members of the board and the fire chief went into closed session to discuss a personnel issue related to our annual fund raiser.

N: ACCIDENT/MISHAP TRACKING:

This section was created to track injuries, accidents and mishaps involving department owned vehicles, apparatuses, equipment, and real property. The chart below represents accident tracking data for the current Fiscal Year. A complete accident report prepared by the department safety officer is available and on file for each trackable item. The chart will be updated monthly for board review.



Fiscal Year 2020 & 2021 Reportable Accidents			
TYPE OF ACCIDENT	EMPLOYEE	COSTS	REMARKS
Total for Fiscal Year	2020=	\$0.00	No Reportable Accidents
Negligent Weapons Discharge	FF. Terry FF. Van-Kan	\$750.00	Termination
Truck Mishap – Truck Moved pump ops –	AC Murphy	\$1,700.00	Corrective Action-See Rpt.
Bay Door Damage – Hit with 1351 during exit	AC Hanzal	\$1,000.00	Repaired and Corrective Action taken
Training Accident – Deluge Gun damage	AC S. Johnson	\$2,700.00	Corrective Action Taken
Bay Door Mishap – Door not all the way open – Broke two radio antenna’s	Capt. Hughes	\$145.00	Replaced Antennas on Engine 1331 – Corrective Action Taken
Total for Fiscal Year	2021	\$6,295.00	5 Reportable Accidents
1341 MVA Cliffdale Rd / Castle Rising Rd	FF. Childers @ Fault	TBD	1995 Nissan -
1331 Light Bar Damage – Inaccessible Road	FF Stanifer / Cpt Zamora	\$500.00	Repaired In-House Labor
1341 – Significant Damage	FF Stanifer / AC Murphy	TBD	Repaired In-House
Total for Fiscal Year	2021 YTD =	\$500.00	

The Chief briefed the members of the board concerning an off-road incident where Brush 1341 sustained significant body damage because of driving the truck in an area that was not suitable or impossible to maneuver through.

O: Adjournment:

Chairman Brown advised that due to Christmas our December meeting will be canceled unless an unforeseen emergency arises, and wished everyone a very safe, happy and Merry Christmas. With no further business he entertained a motion to adjourn; Director Jerry Hall made a **MOTION** to adjourn. The motion was **SECONDED** by Director Joel Siles and **APPROVED** by all members present. The meeting adjourned at 2103 hours. **The next Board of Directors meeting will be on Tuesday January 18, 2022, at Station # 13 @ 7:30 PM.**

Respectfully Submitted:

Roger F. Hall
ROGER F. HALL
Secretary

Cc.

- 1 - Each Board Member
- 1 - Board File / Minutes Book / Web Page
- 1 - Accountant File Copy

9 Enclosures:

1. SPFD Board of Directors Attendance Roster September 21, 2021
2. October 2021 Fire/Rescue and EMS Incident Statists
3. SPFD Board Financial Oversight Memorandums September & October 2021
4. CC Fire Protection Svc. District Grant Funding Agreement with SPFD Inc.
5. Greater Fayetteville Chamber Letter dated October 27, 2021
6. Mr. Pate’s Fayetteville Observer Obituary
7. NetDuty Invoice dated September 16, 2021
8. Thank You Note – Mission Barbeque
9. FEMA Letter dated November 16, 2021 – Ref: SAFER Compliance Monitoring Review Notification



2021

**BOARD OF DIRECTOR'S & PRIMARY STAFF
ATTENDANCE ROSTER**

#	NAME	JAN (19) Sta. 13	FEB (16) Sta. 19	MAR (16) Sta. 13	APR (20) Sta. 19	MAY (18) Sta. 19	JUN (15) Sta. 19	JUL (20) Sta. 13	AUG (17) Sta. 19	SEP (21) Sta. 13	OCT (19) Sta. 19	NOV (16) Sta. 19	DEC (21) Sta. 19
01	Daniel C. Brown - President (2024)	COVID	COVID			MWC		N/A	N/A				N/A
02	Larry Townsend V-President (2022)					MWC		N/A	N/A				N/A
03	Angus Pate - Secretary (2024)	COVID	COVID		COVID	MWC	COVID	N/A	N/A	COVID	Passed	Oct 27	2021
04	Gary Turlington - Treasurer (2022)			Work		MWC		N/A	N/A				N/A
05	Joel Siles - (2022)			Work		MWC		N/A	N/A				N/A
06	Jerry Hall - (2022)					MWC		N/A	N/A	Work			N/A
07	Roger Hall (2024)					MWC		N/A	N/A				N/A
08	Freddy Johnson Sr. - Chief (Annually)					MWC		N/A	N/A				N/A
09	Freddy Johnson Jr. - Deputy Chief	Excused	Excused	Work	Work	MWC		N/A	N/A		Work		N/A
10	Sean Johnson - Asst. Chief	Excused	Excused		Work	MWC	Work	N/A	N/A	Work	Work	Work	N/A
11	Kevin T. Murphy - Asst. Chief	Excused	Excused	Excused	Excused	MWC	Excused	N/A	N/A	Excused	Excused	Excused	N/A
12	Brandon Hanzal - Asst. Chief	Excused	Excused	Excused	Excused	MWC	Excused	N/A	N/A	Excused	Excused	Excused	N/A

**P-Present - A-Absent - N/A - No Meeting Conducted A-E - Absent & not required to attend by invitation only. N/A No Meeting-
CC telephonic conference call participation.**

- Due to **summer vacations** Board of Directors meetings are not scheduled for the months of **July** and **August 2021** unless there is a pressing need or emergency.
- Except for the Fire and Deputy Chief – Assistant Fire Chief Officers are **not** required to attend the monthly board meetings unless directed by the Fire Chief.
- **MWC – The May 2021 meeting was canceled due to the NCAFC Mid-Winter Conference in Concord NC attended by our Chief Officers**
- **The December 21st Board of Directors Meeting was canceled due to the Christmas Holidays**

Enclosure # 1 Board Minutes November 16, 2021

Stoney Point Fire Department, Inc.

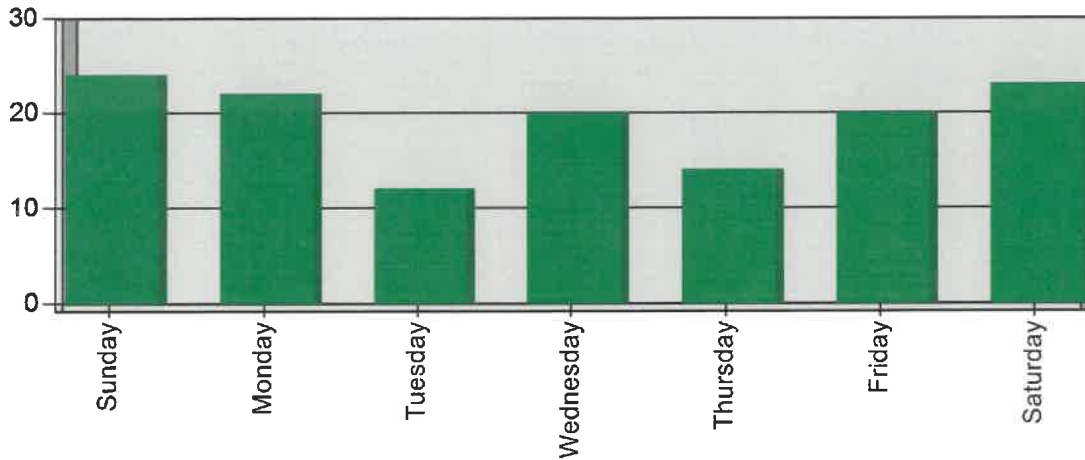


Fayetteville, NC

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Incidents by Day of the Week for Date Range

Start Date: 10/01/2021 | End Date: 10/31/2021



DAY OF THE WEEK	# INCIDENTS
Sunday	24
Monday	22
Tuesday	12
Wednesday	20
Thursday	14
Friday	20
Saturday	23
TOTAL	135

Stoney Point Board of Directors Minutes November 16, 2021

Enclosure # 2 Page 1 of 11 – Monthly SPFD Incident / Fire Rescue Statistics – October 2021

Only REVIEWED incidents included



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Stoney Point Fire Department, Inc.

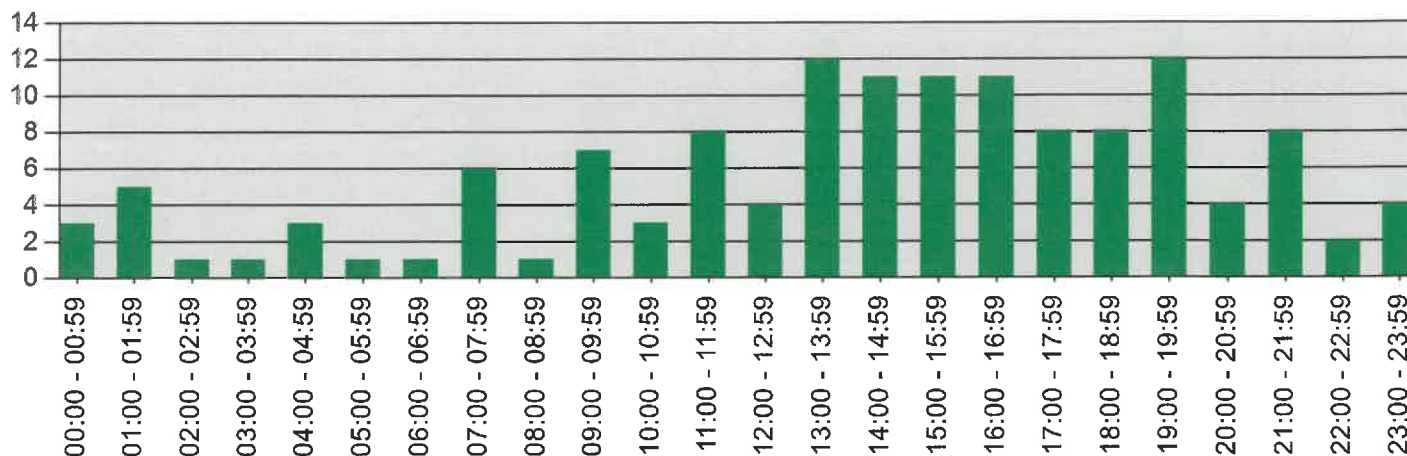
Fayetteville, NC

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Incidents by Hour for Station for Date Range

Station: All Stations | Start Date: 10/01/2021 | End Date: 10/31/2021



HOUR	# INCIDENTS
00:00 - 00:59	3
01:00 - 01:59	5
02:00 - 02:59	1
03:00 - 03:59	1
04:00 - 04:59	3
05:00 - 05:59	1
06:00 - 06:59	1
07:00 - 07:59	6
08:00 - 08:59	1
09:00 - 09:59	7
10:00 - 10:59	3
11:00 - 11:59	8
12:00 - 12:59	4
13:00 - 13:59	12
14:00 - 14:59	11
15:00 - 15:59	11
16:00 - 16:59	11
17:00 - 17:59	8
18:00 - 18:59	8
19:00 - 19:59	12
20:00 - 20:59	4
21:00 - 21:59	8
22:00 - 22:59	2
23:00 - 23:59	4

Stoney Point Board of Directors Minutes November 16, 2021

Enclosure # 2 Page 2 of 11 - Monthly SPFD Incident / Fire Rescue Statistics - October 2021

Only REVIEWED incidents included.



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Stoney Point Fire Department, Inc.

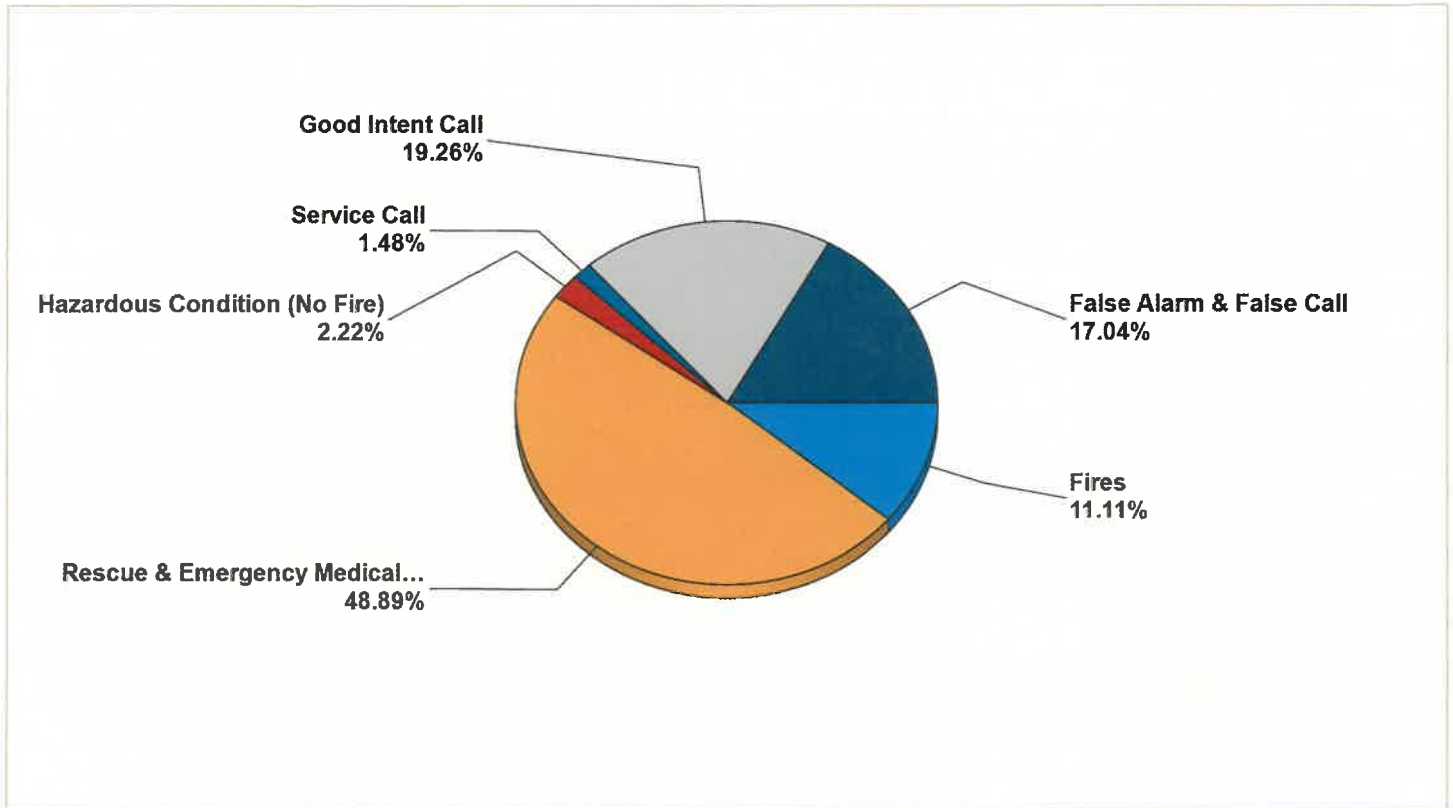


Fayetteville, NC

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Breakdown by Major Incident Types for Date Range

Zone(s): All Zones | Start Date: 10/01/2021 | End Date: 10/31/2021



MAJOR INCIDENT TYPE	# INCIDENTS	% of TOTAL
Fires	15	11.11%
Rescue & Emergency Medical Service	66	48.89%
Hazardous Condition (No Fire)	3	2.22%
Service Call	2	1.48%
Good Intent Call	26	19.26%
False Alarm & False Call	23	17.04%
TOTAL	135	100%

Stoney Point Board of Directors Minutes November 16, 2021

Enclosure # 2 Page 3 of 11– Monthly SPFD Incident / Fire Rescue Statistics – October 2021

Only REVIEWED and/or LOCKED IMPORTED incidents are included. Summary results for a major incident type are not displayed if the count is zero.



Detailed Breakdown by Incident Type

INCIDENT TYPE	# INCIDENTS	% of TOTAL
100 - Fire, other	1	0.74%
111 - Building fire	5	3.7%
112 - Fires in structure other than in a building	1	0.74%
114 - Chimney or flue fire, confined to chimney or flue	1	0.74%
142 - Brush or brush-and-grass mixture fire	3	2.22%
143 - Grass fire	1	0.74%
150 - Outside rubbish fire, other	1	0.74%
151 - Outside rubbish, trash or waste fire	1	0.74%
161 - Outside storage fire	1	0.74%
311 - Medical assist, assist EMS crew	6	4.44%
321 - EMS call, excluding vehicle accident with injury	49	36.3%
322 - Motor vehicle accident with injuries	4	2.96%
324 - Motor vehicle accident with no injuries.	7	5.19%
445 - Arcing, shorted electrical equipment	3	2.22%
500 - Service Call, other	1	0.74%
511 - Lock-out	1	0.74%
600 - Good intent call, other	2	1.48%
611 - Dispatched & cancelled en route	20	14.81%
622 - No incident found on arrival at dispatch address	3	2.22%
652 - Steam, vapor, fog or dust thought to be smoke	1	0.74%
733 - Smoke detector activation due to malfunction	1	0.74%
735 - Alarm system sounded due to malfunction	4	2.96%
740 - Unintentional transmission of alarm, other	2	1.48%
743 - Smoke detector activation, no fire - unintentional	3	2.22%
745 - Alarm system activation, no fire - unintentional	13	9.63%
TOTAL INCIDENTS:	135	100%

Stoney Point Board of Directors Minutes November 16, 2021

Enclosure # 2 Page 4 of 11 – Monthly SPFD Incident / Fire Rescue Statistics – October 2021

Only REVIEWED and/or LOCKED IMPORTED incidents are included. Summary results for a major incident type are not displayed if the count is zero.



Stoney Point Fire Department, Inc.



Fayetteville, NC

This report was generated on 11/4/2021 12:58:12 PM

Incident Statistics

Zone(s): All Zones | Start Date: 10/01/2021 | End Date: 10/31/2021

INCIDENT COUNT	
INCIDENT TYPE	# INCIDENTS
EMS	66
FIRE	69
TOTAL	135

TOTAL TRANSPORTS (N2 and N3)			
APPARATUS	# of APPARATUS TRANSPORTS	# of PATIENT TRANSPORTS	TOTAL # of PATIENT CONTACTS
1332	0	0	1
1362	3	3	12
1371	1	1	11
1931	1	1	6
RES13	0	0	1
TOTAL	5	5	31

PRE-INCIDENT VALUE	LOSSES
\$101,291,200.00	\$30,900.00

CO CHECKS	
TOTAL	

MUTUAL AID	
Aid Type	Total
Aid Given	28
Aid Received	6

OVERLAPPING CALLS	
# OVERLAPPING	% OVERLAPPING
16	11.85

LIGHTS AND SIREN - AVERAGE RESPONSE TIME (Dispatch to Arrival)		
Station	EMS	FIRE
Fayetteville Fire Dept	0:05:27	
Station 13	0:03:45	0:06:54
Station 19	0:04:53	0:08:39
	AVERAGE FOR ALL CALLS	0:04:48

LIGHTS AND SIREN - AVERAGE TURNOUT TIME (Dispatch to Enroute)		
Station	EMS	FIRE
Fayetteville Fire Dept	0:01:04	
Station 13	0:00:33	0:01:36

Stoney Point Board of Directors Minutes November 16, 2021
Enclosure # 2 Page 5 of 11 - Monthly SPFD Incident / Fire Rescue Statistics - October 2021

Only Reviewed Incidents included. EMS for Incident counts includes only 300 to 399 Incident Types. All other incident types are counted as FIRE. CO Checks only includes Incident Types: 424, 736 and 734. # Apparatus Transports = # of incidents where apparatus transported. # Patient Transports = All patients transported by EMS. # Patient Contacts = # of PCR contacted by apparatus. This report now returns both NEMSIS 2 & 3 data as appropriate. For overlapping calls that span over multiple days, total per month will not equal Total count for year.



Station 19	0:00:39	0:00:38
AVERAGE FOR ALL CALLS		0:00:40
AGENCY	AVERAGE TIME ON SCENE (MM:SS)	
Stoney Point Fire Department, Inc.	23:07	

Stoney Point Board of Directors Minutes November 16, 2021

Enclosure # 2 Page 6 of 11– Monthly SPFD Incident / Fire Rescue Statistics – October 2021

Only Reviewed Incidents included. EMS for Incident counts includes only 300 to 399 Incident Types. All other incident types are counted as FIRE. CO Checks only includes Incident Types: 424, 736 and 734. # Apparatus Transports = # of incidents where apparatus transported. # Patient Transports = All patients transported by EMS. # Patient Contacts = # of PCR contacted by apparatus. This report now returns both NEMSIS 2 & 3 data as appropriate. For overlapping calls that span over multiple days, total per month will not equal Total count for year.



Stoney Point Fire Department, Inc.

Fayetteville, NC

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Incident Count by Weekday and Hour for Zone for Shift for Date Range

Personnel: All Personnel | Shift(s): All Shifts | Zone: All Zones | Start Date: 10/01/2021 | End Date: 10/31/2021

Hour	Sun	Mon	Tue	Wed	Thu	Fri	Sat	Hour	Total per Hour	Percent
00:00	1	1	1	0	0	0	0	00:00	3	2.22%
01:00	1	2	1	0	0	0	1	01:00	5	3.70%
02:00	0	0	0	0	0	1	0	02:00	1	0.74%
03:00	0	1	0	0	0	0	0	03:00	1	0.74%
04:00	0	1	0	2	0	0	0	04:00	3	2.22%
05:00	0	0	0	0	0	1	0	05:00	1	0.74%
06:00	0	0	0	0	0	0	1	06:00	1	0.74%
07:00	2	0	0	0	1	3	0	07:00	6	4.44%
08:00	0	0	0	0	0	0	1	08:00	1	0.74%
09:00	0	0	2	4	0	1	0	09:00	7	5.19%
10:00	1	0	0	0	1	1	0	10:00	3	2.22%
11:00	1	3	0	2	0	0	2	11:00	8	5.93%
12:00	1	1	1	0	0	0	1	12:00	4	2.96%
13:00	5	2	0	1	1	0	3	13:00	12	8.89%
14:00	0	2	1	4	2	1	1	14:00	11	8.15%
15:00	2	1	3	1	2	1	1	15:00	11	8.15%
16:00	2	3	1	1	1	2	1	16:00	11	8.15%
17:00	0	0	1	2	0	2	3	17:00	8	5.93%
18:00	2	2	0	0	2	1	1	18:00	8	5.93%
19:00	1	3	1	2	3	2	0	19:00	12	8.89%
20:00	1	0	0	1	0	0	2	20:00	4	2.96%
21:00	2	0	0	0	0	3	3	21:00	8	5.93%
22:00	1	0	0	0	1	0	0	22:00	2	1.48%
23:00	1	0	0	0	0	1	2	23:00	4	2.96%
Total Responses for Day	24	22	12	20	14	20	23	Total	135	100.00%
% of Responses for Day	20.83%	13.64%	25.00%	20.00%	21.43%	15.00%	13.04%			
% of Responses for Week	17.78%	16.30%	8.89%	14.81%	10.37%	14.81%	17.04%			

Stoney Point Board of Directors Minutes November 16, 2021

Enclosure # 2 Page 7 of 11- Monthly SPFD Incident / Fire Rescue Statistics - October 2021

Incident Count by Weekday and Hour for Zone, for Shift and Date Range. Zone information is defined on the Basic Info 3 screen of an incident. Only REVIEWED incidents included. Maximum call volumes for each day are shown with a RED background, and maximum call volumes for each hour are shown with a BLUE background. "% of Responses for Day" indicates the maximum hourly call volume as percentage of total calls for the day of the week. "% of Responses for Week" indicates the total number of calls for the day of the week as a percentage of total calls.



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Stoney Point Fire Department, Inc.



Fayetteville, NC

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Incident Count per Apparatus per Zone for Date Range

Start Date: 10/01/2021 | End Date: 10/31/2021

ZONE	# INCIDENTS
APPARATUS: 1301	
1303A - 1303A	2
1307B - 1307B	1
APPARATUS: 1331	
1301A - 1301A FFD	3
1301B - 1301B	3
1301C - 1301C FFD	2
1301D - 1301D FFD	2
1301E - 1301E FFD	2
1301F - 1301F	2
1301G - 1301G FFD	2
1302A - 1302A	1
1302B - 1302B	1
1302C - 1302C	1
1302D - 1302D	2
1302E - 1302E	2
1303A - 1303A	2
1304B - 1304B FFD	1
1306A - 1306A	3
1306B - 1306B	2
1307A - 1307A	1
1307B - 1307B	3
FFD - Fayetteville Fire Dept. Automatic Aid	4
HMFD 2105 - 2105 Hope Mills Contracted Area	2
Hoke - Hoke County Automatic Aid	3
Sta 5 CRFD - Cumberland Road Fire Dept. Automatic Aid	1
APPARATUS: 1332	
1301A - 1301A FFD	1
1301E - 1301E FFD	2
1302C - 1302C	2
1302E - 1302E	2
1304B - 1304B FFD	2
FFD - Fayetteville Fire Dept. Automatic Aid	1
Hoke - Hoke County Automatic Aid	1
APPARATUS: 1333	
1302C - 1302C	1

Only REVIEWED included.

Stoney Point Board of Directors Minutes November 16, 2021

Enclosure # 2 Page 8 of 11 - Monthly SPFD Incident / Fire Rescue Statistics - October 2021



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Doc Id: 832

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ZONE	# INCIDENTS
1307B - 1307B	1
AA - Automatic Aid (Other)	1
FFD - Fayetteville Fire Dept. Automatic Aid	1
HMFD 2105 - 2105 Hope Mills Contracted Area	1
Sta 21 HMFD - Hope Mills Fire Dept. Automatic Aid	2
APPARATUS: 1341	
1301E - 1301E FFD	1
1302C - 1302C	1
1302D - 1302D	1
APPARATUS: 1351	
1301A - 1301A FFD	1
1301D - 1301D FFD	1
1301F - 1301F	1
1301G - 1301G FFD	3
1302C - 1302C	1
1307B - 1307B	1
FFD - Fayetteville Fire Dept. Automatic Aid	1
HMFD 2105 - 2105 Hope Mills Contracted Area	1
APPARATUS: 1362	
1301A - 1301A FFD	3
1301C - 1301C FFD	1
1301D - 1301D FFD	2
1301E - 1301E FFD	2
1301F - 1301F	4
1301G - 1301G FFD	1
1302A - 1302A	2
1302B - 1302B	1
1302C - 1302C	2
1302D - 1302D	1
1304B - 1304B FFD	1
1306A - 1306A	3
FFD - Fayetteville Fire Dept. Automatic Aid	2
HMFD 2105 - 2105 Hope Mills Contracted Area	3
Sta 5 CRFD - Cumberland Road Fire Dept. Automatic Aid	1
APPARATUS: 1371	
1301B - 1301B	1
1301C - 1301C FFD	1
1301E - 1301E FFD	2
1301F - 1301F	2
1302B - 1302B	1

Only REVIEWED included.

Stoney Point Board of Directors Minutes November 16, 2021

Enclosure # 2 Page 9 of 11 – Monthly SPFD Incident / Fire Rescue Statistics – October 2021



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ZONE	# INCIDENTS
1302D - 1302D	2
1304B - 1304B FFD	1
FFD - Fayetteville Fire Dept. Automatic Aid	2
HMFD 2105 - 2105 Hope Mills Contracted Area	1
Sta 21 HMFD - Hope Mills Fire Dept. Automatic Aid	1
APPARATUS: 1903	
1301A - 1301A FFD	1
1301B - 1301B	1
1301E - 1301E FFD	1
1302A - 1302A	1
1302C - 1302C	1
1302D - 1302D	2
1302E - 1302E	2
1303A - 1303A	1
1307B - 1307B	3
HMFD 2105 - 2105 Hope Mills Contracted Area	2
APPARATUS: 1911	
1905A - 1905A	1
AA - Automatic Aid (Other)	1
HMFD 2105 - 2105 Hope Mills Contracted Area	1
APPARATUS: 1931	
1301D - 1301D FFD	1
1302C - 1302C	1
1302D - 1302D	1
1302E - 1302E	1
1303A - 1303A	2
1304B - 1304B FFD	1
1307B - 1307B	4
1905A - 1905A	7
1905B - 1905B	3
AA - Automatic Aid (Other)	2
Sta 21 HMFD - Hope Mills Fire Dept. Automatic Aid	3
Sta 4 CFD - Cotton Fire Dept. Automatic Aid	6
APPARATUS: 1981	
1307B - 1307B	1
APPARATUS: BC3	
FFD - Fayetteville Fire Dept. Automatic Aid	1
APPARATUS: E12	
1307B - 1307B	1

Only REVIEWED included.

ZONE	# INCIDENTS
APPARATUS: E17	
1307B - 1307B	1
APPARATUS: HO22	
1307B - 1307B	1
APPARATUS: HO32	
1307B - 1307B	1
APPARATUS: R1820	
1307B - 1307B	1
APPARATUS: RES13	
1301A - 1301A FFD	1
1301D - 1301D FFD	1
1302C - 1302C	1
1303A - 1303A	2
1304B - 1304B FFD	1
1307B - 1307B	4
HMFD 2105 - 2105 Hope Mills Contracted Area	2
Sta 21 HMFD - Hope Mills Fire Dept. Automatic Aid	1
Sta 5 CRFD - Cumberland Road Fire Dept. Automatic Aid	2
Total for All Apparatus :	194

Only REVIEWED included.

**STONEY POINT
FIRE DEPARTMENT INC.**

Stations 13 & 19
2190 Lake Upchurch Road
Parkton, North Carolina 28371
Phone # (910) 424-0694
Fax # (910) 425-2795
Email: spfd1301@nc.rr.com

Station 13
Mailing & Billing Address
7221 Stoney Point Road
Fayetteville, North Carolina 28306



Daniel C. Brown
President
Larry Townsend
Vice President
James G. Turlington
Treasurer
Angus Pate
Secretary
Jerry Hall
Member
Joel A. Siles
Member
Roger Hall
Member
Freddy L. Johnson Sr.
Fire Chief

Memorandum For: Haigh, Byrd & Lambert, LLP, Certified Public Accountants

Reference: Additional Internal Financial Control & Segregation of Duties

September 2021

In order to establish and maintain enhanced internal controls, including monitoring of ongoing financial and accounting principles of the Stoney Point Fire Department; in addition to the current duties performed by the Clerk of the Board and the Appointed Treasurer, and to comply with the recommendation as outlined in a letter from Haigh, Byrd & Lambert, LLP, Certified Public Accountants, addressed to the Stoney Point Board of Directors addressing segregation of duties, and whereas the Stoney Point Board of Directors appointed Mr. Larry D. Townsend to conduct and perform said duties.

I Larry D. Townsend have reviewed and documented the reconciliation for all financial transactions for the month indicated above.

I have found no discrepancies.

I have discrepancies as indicated below.

A handwritten signature in black ink that reads "Larry D. Townsend".

Larry D. Townsend
Board Member

Nov 16, 21
Date

**CUMBERLAND COUNTY FIRE PROTECTION SERVICE DISTRICT
GRANT FUNDING AGREEMENT WITH STONEY POINT FIRE DEPARTMENT, INC.**

This Grant Funding Agreement is made this ____ day of _____, 2021, by Cumberland County, hereinafter referred to as “County,” and Stoney Point Fire Department, Inc., hereinafter referred to as “Applicant,” on behalf of and for the benefit of all of the rural fire protection departments within Cumberland County as more particularly set forth in the Grant Request attached hereto and incorporated herein, hereinafter referred to as “Application.”

WITNESSETH:

WHEREAS, County’s special grant committee found Applicant’s Application to comply with the requirements of the Fire Protection Service District Grant Program and recommended approval by the Board of Commissioners; and

NOW, THEREFORE, pursuant to the Grant Program Guidance established for the administration of the Fire Protection Service District Grant Program, the parties agree as follows:

(1) Applicant will purchase the radios and distribute the radio equipment to each participating rural fire department as set forth in the Application. All radios purchased shall meet the current P25 standard and the P25 Phase 2 Time Division Multiple Access (TDMA) standard as soon as it is put in place.

(2) County will reimburse Applicant for the purchase of the radios and accessories with grant funds in an amount not to exceed \$3,085,746.05 with a \$500,000 payment in Fiscal Year 2022 and annual payments of \$517,149.21 for Fiscal Years 2023, 2024, 2025, 2026, and 2027.

(3) Applicant shall submit invoices and proof of payment before any grant funds will be disbursed by County.

(4) Applicant shall submit project performance reports six months and one-year after receipt of any grant funds.

(5) Applicant’s failure to submit all required documentation or reports of the use of the grant funds shall result in the denial of any future grant funds until all requirements of this agreement have been fully met.

(6) All terms in the Application which are not inconsistent with any of the terms set forth herein are incorporated fully by reference to the same extent as if set forth herein.

IN WITNESS WHEREOF, the parties hereto have executed this Memorandum of Agreement in triplicate originals, the day and year indicated above.

COUNTY OF CUMBERLAND

By:

Amy Cannon, County Manager

Attest:

Candice H. White, Clerk to the Board



STONE POINT FIRE DEPARTMENT, INC.

By:

Donald C. Brown
Corporate President

Attest:

[Signature]
Corporate Secretary

This instrument has been pre-audited in the manner required by the Local Government Budget and Fiscal Control Act.

County Finance Director

Approved for legal sufficiency.

County Attorney's Office





October 27, 2021

Freddy Johnson, Sr.
Fire Chiefs Association
Stoney Point Fire Department
7221 Stoney Point Rd.
Fayetteville NC 28302-2592

Dear Freddy,

On behalf of the Greater Fayetteville Chamber, I would like to extend a warm thank you for the sponsorship you provided to this year's Valor Awards Ceremony. Your generosity allowed us to honor those that protect and serve our community. It is support like yours that helps to make these important events a success.

Again, I thank you for your contribution and look forward to having your support with next year's Valor Awards Ceremony.

Sincerely yours, 


Shari Fiveash
President & CEO
Greater Fayetteville Chamber
225 Ray Ave., Suite 165
Fayetteville, NC 28301



Obituary

Angus Roscoe Pate, 91, of Fayetteville, passed away on Wednesday, October 27, 2021.

Mr. Pate was born in Cumberland County on October 17, 1930, to the late James Irby Pate and Bessie Cope Pate. He served in the U.S. Navy and retired from the National Guard. He was retired from civil service at Ft. Bragg and retired from Labcorp. He was currently serving as the Secretary of The Board of Directors at Stoney Point Fire Department, Station 13, where he has served for 36 years. He was a longtime member of Village Baptist Church.

A private graveside service will be held at the Cape Fear Baptist Church Cemetery. A memorial service will be held at a later date.

He was preceded in death by his brothers, James, Tom, and Alfred Pate.

Mr. Pate is survived by his wife of 56 years, Joyce Foster Pate; daughters, Julie Ann Milana (Tom), Susan Lynn Pate, Carol Pate Bellanger; son, David Angus Pate (Janette); grandchildren, Amanda Martinez (Leo), Josh Milana, Morgan Bellanger, and Miranda Bellanger; and a great grandson, Leonardo Martinez, Jr.

He was a loving husband, father, brother, grandpa, great grandpa, and friend to all who knew him.

Funeral arrangements by Jernigan-Warren Funeral Home, 545 Ramsey St. Fayetteville, N.C. 28301

Online condolences may be made at <http://www.jerniganwarren.com>



netDuty Online
90 W Madison Ave E 137
Belgrade, MT 59714
(406) 924-4325
September 16th, 2021

Quote for Stoney Pointe Fire Department Revised valid for 120 days.

netDuty Online PTO (1-50 users)

Cost Per Month if pay yearly	\$ 159.00
One-time Setup Fee	\$ 250.00
First year + setup Fee	\$ 2,158.00

Our PTO package includes scheduling with call outs, time clock, time cards, time banks, time sheets, overtime lists, and payroll output reports

After the first year the cost of netDuty will be \$1908.

As part of this part of this cost we provide 24/7 technical support and 8/5 customer support. It also includes bug fixes and enhancements within the package purchased.

All credit card purchase will also include a 3.5% processing fee.

Steve Hoover
Customer Acquisition Manager
netDuty Online
www.dutycalendar.com
406 274-5093

Jul 01, 2021 - Oct 07, 2021

Michael B.
Childers

Duty Date	Start	End	Time	Timecard Category	Pay Category
Aug 30	Aug 30, 07:00	Aug 31, 07:00	24 hrs	Regular	Regular
Sep 04	Sep 04, 07:00	Sep 05, 07:00	24 hrs	Regular	Regular
Sep 06	Sep 06, 07:00	Sep 07, 07:00	24 hrs	Regular	Regular
Sep 08	Sep 08, 07:00	Sep 09, 07:00	24 hrs	Regular	Regular
Sep 13	Sep 13, 07:00	Sep 14, 07:00	24 hrs	Regular	Regular
Sep 15	Sep 15, 07:00	Sep 16, 07:00	24 hrs	Regular	Regular
Sep 17	Sep 17, 07:00	Sep 18, 07:00	24 hrs	Regular	Regular
Sep 22	Sep 22, 07:00	Sep 23, 07:00	24 hrs	Regular	Regular
Sep 24	Sep 24, 07:00	Sep 25, 07:00	24 hrs	Regular	Regular
Sep 26	Sep 26, 06:58	Sep 27, 07:00	24 hrs, 2 min	Regular	Regular
Oct 01	Oct 01, 06:57	Oct 02, 07:00	24 hrs, 3 min	Regular	Regular
Oct 01	Oct 02, 07:00	Oct 02, 09:30	2 hrs, 30 min	Comp Time Earned	Comp Time Earned
Oct 03	Oct 03, 06:55	Oct 04, 07:00	24 hrs, 5 min	Regular	Regular
Oct 05	Oct 05, 06:57	Oct 06, 07:00	24 hrs, 3 min	Regular	Regular

Regular: 312 hrs, 14 min
Comp Time Earned: 2 hrs, 30 min
Total: 314 hrs, 44 min

Regular: 312 hrs, 14 min
Comp Time Earned: 2 hrs, 30 min
Total: 314 hrs, 44 min



Dear ms. Clarke +
the rest of the HEROES
at station Stoney Point fire

Thank ya'll for coming
out on 9/11 to support
mission Bbg. It truly
means so much to
me. Can't wait to
come out + feed ya'll

Sincerely -
Amy



November 16, 2021

Freddy Johnson Sr., Fire Chief
Stony Point Fire Department, Inc.
7221 Stoney Point Rd.,
Fayetteville, NC 28306

RE: Compliance Monitoring Review Notification for SAFER Program Grant EMW-2018-FH-00320

Dear Chief Johnson:

Thank you for your participation in the FY 2018 Staffing for Adequate Fire & Emergency Response (SAFER) grant program. The SAFER grant number EMW-2018-FH-00320 has been selected for a monitoring review by the SAFER Program Office. The Federal Emergency Management Agency (FEMA) Grant Programs Directorate and the ten FEMA regions monitor recipients to ensure that project goals, objectives, performance requirements, budgets and other related grant requirements are met. At the same time, monitoring provides an opportunity for training and technical assistance to support the recipient.

The second page of this letter includes a list of questions and documents required for this review. Please provide responses to each question along with the requested documentation. The response should be sent to Maigen.Lawson@fema.dhs.gov by PDF attachment no later than December 1, 2021. Please let me know if you cannot provide the requested documents by that due date.

After the initial review process, we will schedule a conference call to conduct the desk monitoring. Recommended participants for this desk monitoring should include the primary grant manager, the Fire Department Chief (if possible), and any other staff (human resources director, accounting manager, procurement officer, finance officer, etc.) who are involved in the grant administration and/or implementation. After the monitoring is complete, you will receive a letter formally advising you of the results, including any remaining items needed for compliance.

Thank you in advance for assisting us in this matter. If you have any questions, please contact me at 202-341-4710 or via e-mail, Maigen.Lawson@fema.dhs.gov.

Respectfully,
Maigen B. Lawson
Preparedness Officer
Staffing for Adequate Fire & Emergency Response (SAFER)

cc: Official Grant File



FEMA

Please provide the documents listed below. We understand that this may be a lot to prepare, so we will not ask to review documentation to support every performance report or payment request that you have submitted. However, we would like to review a sample of your grant file in order to understand your grant management process.

- Please provide an updated list of grant points of contact, if applicable. These are the points of contact currently listed on this grant:
 1. Primary Point of Contact: Freddy Johnson Sr., Fire Chief
 2. Alternate 1 Point of Contact: Larry Townsend, Vice President, Board of Directors
 3. Alternate 2 Point of Contact: Clarkie Johnson, Admin. Assistant

- Documentation/information to support grant performance, including:

1. Are you currently meeting the required minimum staffing level of 18 operational fire-suppression members for this grant?

If no, please list each vacant position, the date the position became vacant, the reason it became vacant (retirement, termination, etc.), and your plan/timeline to fill vacancies (including any vacant SAFER positions).

2. Please provide an update on grant implementation.
3. Please advise if you plan to finish the grant/expend all funds within the current period of performance. If not, please explain.
4. Please provide stories of successful use of grant funds or documentation to support NFPA response time (if any).

- Documentation of Policies and Internal Controls, including:

1. Do you have written procurement policies/procedures for the acquisition of property or services in compliance with 2 CFR 200.317-326 to include the following:
 - Ethics statement for employees engaged in procurement process
 - Competitive Bid Process
 - Monetary thresholds
2. Hiring Policy/Procedures
3. Single Audit Report, if applicable
 - A non-Federal entity that expends \$750,000 or more during the non-Federal entity's fiscal year in Federal awards must have a single or program-specific audit conducted for that year.
 - If no Single Audit is required, have you had an independent review of Internal Controls and Policies in compliance with 2 CFR 200.303?
4. Records Retention Policy
 - 2 CFR 200.333 Records Retention Policy requires that financial records, supporting documents, statistical records, and all other non-Federal entity pertinent to a Federal award must be retained for a period of three years from the date of submission of the final expenditure report (SF-425).

Stoney Point Board of Directors Minutes November 16, 2021



FEMA

- Documentation to support **Payment Request #1** (submitted 05/10/2021) including:
 1. SAFER personnel payroll, including a breakdown of salary and benefit costs;
 2. Sample of time and attendance records to match payment request 1;
 3. Bank statements showing receipt of federal funds;
 4. Confirmation that all Federal funds were disbursed within 30 days of receipt from the U.S. Treasury.
 5. If your department has incurred eligible grant-related costs but have not yet requested reimbursement for those costs, please provide a status update of the next payment request submission.