



STONEY POINT FIRE DEPARTMENT INC.

Stations 13 & 19

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September 15, 2020

SUBJECT: Minutes of the Monthly Board of Directors' Meeting September 15, 2020

The monthly Board of Directors' meeting of the Stoney Point Fire Department Inc. was called to order by Vice Chairman Townsend and was led in prayer by Treasurer Turlington at 7:30 PM. The meeting was conducted at the Station 13.

A: Roll Call:

<u>Members Present:</u>		<u>Members Absent:</u>	
Larry Townsend	Vice Chairman	Daniel C. Brown	Chairman-Excused Covid
Gary Turlington	Treasurer	Angus Pate	Secretary-Excused Covid
Roger F. Hall	Member/Alt. Secretary	Joel Siles	Member – Excised Work
Jerry Hall	Member		

<u>Chief Officers Present:</u>		<u>Chief Officers Absent:</u>	
Freddy Johnson Sr.	Fire Chief		
Freddy Johnson Jr.	Deputy Chief		
Sean Johnson	Assistant Chief		
		Kevin Murphy	Assistant Chief-Excused
		Brandon Hanzal	Assistant Chief-Excused

B: ANNUAL / SPECIAL / PUBLIC HEARING MEETING:

N/A

C: READING AND APPROVAL OF THE MINUTES OF THE LAST MEETING:

- Assistant Secretary Roger Hall presented the minutes from the June 16, 2020 Annual and Monthly Board of Directors' meeting along with the August 17, 2020 Special Board of Directors meeting minutes for review and approval. Vice Chairman Townsend called for the approval of both the June 16, 2020 Annual and Monthly Board of Directors meeting and the August 17, 2020 Special Board of Directors meeting minutes. **MOTION** A motion was made by Director Jerry Hall to approve both the June 16, 2020 Annual / Monthly Board of Director minutes and the August 17, 2020 Special Board of Directors minutes as presented. The motion was **SECONDED** by Treasurer Gary Turlington and **APPROVED** by all members present.



2. Assistant Secretary Hall advised the membership that during this meeting Treasurer Turlington will provide Fiscal Year 2019 – 2020 financial close out data, as well as Fiscal Year 2020 – 2021 year to date data for everyone’s information and situational awareness.

D: REPORT OF THE FIRE CHIEF:

1. **General Information.** - The Chief welcomed the members back from summer vacation and informed the members that he wanted to take the opportunity and catch everyone up since our last meeting in June.
2. **Guests:** None
3. **Personnel:** The Chief reported that our personnel posture is excellent with 112 total members. We have new candidates come in weekly and inquire about joining or working here at SPFD.

E: Apparatus Fleets:

1. Engine 1332 had both alternators replaced after both failed to produce sufficient volts to run and operate all our electronics and lights. The alternators were repaired locally by Cindy’s Alternator Repair and rebuilt. This saves us a tremendous amount of money.
2. 1351 – Hydraulic control motor for both the truck and aerial device required replacing. A major repair, whereas gears in the control motor were stripped off.

3. 1941 LMTV progress – Replaces 1341 – Bethany Fire Chief Jason Autry informed Chief Johnson Sr. that his department is interested in purchasing 1341 a 1990 AMC General 6



Wheel Drive Brush Unit. The truck is in excellent condition. We will sell the brush truck as is, with no warranty stipulated neither written nor implied. The Chief stated that we will do without a truck until we get 1941 in service, which may take until the first of the year, but in time for the North Carolina 2021 woods and ground cover fire season. We will also give the buyer of 1341 six (6) spare tires that we have in storage for the truck plus all spare parts currently in stock at

Station 19. The Chief reminded the members that when we purchased the used Engine from Eastover, we also received a 2.5 Ton LMTV that we will use for parts for our 5 Ton truck.

4. Engine 1931 (2004 Pierce Dash) was taken to Atlantic Emergency Services (AES) for an oil/hydraulic leak surrounding the on-board generator.
5. Engine 1319 (1960 American La France Parade) is currently down with alternator issues that we have recurring issues with. The original generator/alternator went out and has been rebuilt by Cindy’s Alternator Repair twice already and we are still having issues. Engineer Stewart is working on the issue.



6. Boat 19 (2016 Zodiac Inflatable) sprang a slow leak on a seam. Engineer Stewart repaired the leak with a Zodiac provided repair kit and the boat is back in service. This boat is set up for swift-water rescue operations.
7. The Chief informed the members that with the purchase of Engine 1911 (2006 Pierce Dash) we will park Engine 1932 (1984 Pierce Dash) on the rear line pending retirement.

FY 2019-2020 - CLOSE OUT - Vehicle, Equipment and Fuel Expenditures as of June 30, 2020) (List from Quicken) (Previous two (2) Fiscal Years for comparison purposes)

UNIT #	NOMENCLATURE	FY 17/18	FY 18/19	FY 19/20
1319	1960 American LaFrance (Antique)	560.22	867.74	1,304.03
1331	2017 Pierce Arrow-XT	48,128.39	1,981.16	192.85
1332	2004 Pierce Dash Engine	42,134.97	16,905.64	6,543.96
1333	1988 Pierce Dash Engine	14,864.97	4,247.79	1,378.93
1341	1990 AMC General 5 Ton Cargo Brush	1,440.02	2,326.17	3,293.82
1351	1996 E-One 75ft Ladder Truck	17,618.30	35,511.43	20,776.50
1362	2015 GMC Sierra 2500 HD 4 X 4	116.44	1,359.47	507.60
1371	2016 GMC Sierra 1500 4 X 4	13.60	564.85	544.04
1391	Future Command Vehicle 2018	0.00	0.00	0.00
Rescue 13	2017 Pierce Arrow-XT-Walk In	188,516.09	29,119.17	351.84
1931	2004 Pierce Dash Engine	28,944.61	15,219.38	18,359.33
1932	1986 Pierce Dash Engine	1,814.21	2,229.22	18,808.73
1941	1984 AMC 5 Ton Truck	Sold-2,606.24	N/A	N/A
1961	1984 Chevrolet ¾ Ton Diesel-Lift Gate	0.00	885.56	418.25
1962	2015 GMC Sierra 2500 HD 4 X 4	980.32	567.27	0.00
1963	2017 – Auxiliary Support Trailer	0.00	0.00	0.00
1981	2016 Mobile Air Trailer	0.00	6.42	175.47
Rescue 19	1984 International Rescue (1376)	Sold-2,319.79	N/A	N/A
Boat 13	19” Rescue One Connector Boat 50 HP	715.58	318.64	0.00
Boat 19	14” Zodiac Inflatable 25 HP	5.99	0.00	0.00
Trailers	2009 Boat Trailer Double Stack	2.75	0.00	89.67
U-Trailer	Utility Trailer (Small & Large)	13.26	160.83	809.63
Cmd Trl	2006 FEMA Trailer	23.75	0.00	
MISC	RELATED VEH EXPENSES	5,575.65	21,157.17	6,045.87
	Total Vehicle Maintenance	186,383.17	133,427.91	79,600.52
	EQUIPMENT OTHER	17,305.17	22,773.78	21,976.74
	TOTAL VEH/EQUIP EXPENSES	203,688.34	156,201.69	101,577.26
	BUDGETED (\$100,000.00)			
	GASOLINE & FUELS (\$ 40,000)	23,976.32	28,400.96	25,187.86
	FY-BUDGETED TOTAL (140,000)	227,664.66	184,602.65	126,765.12
	Total over / under Budget	+87,664.66	+ 44,602.65	-\$13,234.88



8. **FY 2020 - 2021** - Vehicle, Equipment and Fuel Expenditures as of September 15, 2020)
(List from Quicken) (Previous two (2) Fiscal Years for comparison purposes)

UNIT #	NOMENCLATURE	FY 18/19	FY 19/20	FY 20/21
1319	1960 American LaFrance (Antique)	867.74	1,304.03	924.29
1331	2017 Pierce Arrow-XT	1,981.16	192.85	487.50
1332	2004 Pierce Dash Pumper/Tanker	16,905.64	6,543.96	1,017.92
1333	1988 Pierce Dash Pumper/Tanker	4,247.79	1,378.93	18.72
1341	1990 AMC General 5 Ton Cargo Brush	2,326.17	3,293.82	
1351	1996 E-One 75ft Aerial Ladder	35,511.43	20,776.50	3,521.26
1362	2015 GMC Sierra 2500 HD 4 X 4	1,359.47	507.60	256.88
1371	2016 GMC Sierra 1500 4 X 4	564.85	544.04	114.79
1391	2019 Tahoe Cmd Vehicle (1301)	0.00	0.00	1,311.06
Rescue 13	2017 Pierce Arrow-XT-Walk In	29,119.17	351.84	3,204.43
1911	2006 Pierce Dash Engine	Purchased	August 21, 2020	
1931	2004 Pierce Dash Pumper/Tanker	15,219.38	18,359.33	179.39
1932	1986 Pierce Dash Pumper/Tanker	2,229.22	18,808.73	1,270.31
1941	1994 LMTV 5 Ton Truck Brush	Received	July 1, 2020	
1961	1984 Chevrolet ¾ Ton Diesel-Lift Gate	885.56	418.25	
1962	2015 GMC Sierra 2500 HD 4 X 4	567.27	0.00	71.07
1963	2017 – Auxiliary Support Trailer	0.00	0.00	
1981	2016 Mobile Air Trailer	6.42	175.47	25.00
Boat 13	19” Rescue One Connector Boat 50 HP	318.64	0.00	
Boat 19	14” Zodiac Inflatable 25 HP	0.00	0.00	
Trailers	2009 Boat Trailer Double Stack	0.00	89.67	
U-Trailer	Utility Trailer (Small & Large)	160.83	809.63	154.27
Cmd Trl	2006 FEMA Trailer	0.00		
MISC	RELATED VEH EXPENSES	21,157.17	6,045.87	4,947.06
	Total Vehicle Maintenance	133,427.91	79,600.52	17,503.95
	EQUIPMENT OTHER	22,773.78	21,976.74	6,496.04
	TOTAL VEH/EQUIP EXPENSES BUDGETED (\$100,000.00)	156,201.69	101,577.26	23,999.99
	GASOLINE & FUELS (\$ 40,000)	28,400.96	25,187.86	5,603.23
	FY-BUDGETED TOTAL (140,000)	\$184,602.65	126,765.12	29,603.22
	Total over / under Budget	+ 44,602.65	-\$13,234.88	

F: Grounds and Buildings:

1. The Chief advised that Assistant Chief Hanzal and members have been working on the Trail of Terror grounds to prepare them for the upcoming Trail of Terror season. Due to COVID-19 we have adjusted our run time to the last two (2) weekends in October only. Instead of 11 nights we will only operate for five (5) unless the governor implements more stringent COVID restrictions on October 2, 2020 during his next update.



2. Surveyors have been steadily surveying our property at Station 13 in conjunction with the Public Works Commission (PWC) sewer line project. We have not received any further information from PWC since last update in April of this year.
3. The Chief stated that the parking lot here at Station 13 is in extremely poor condition due to thirty-three (33) years of wear and tear, ground settling, and roots. Over the years we have sealed the lot several times, but we now have cracks measuring 3 to 4 inches across. These cracks will only deteriorate more over the winter. He stated that we need to repair the parking lots infra-structure and replace the entire parking lot during the Fiscal Year 2021 – 2022. Our 12-year-old parking lot at Station 19 is in great condition and has been re-sealed every three (3) years. We may need to think about extending our pavement to the CCFCA building in the future.
4. The Chief briefed the board about the floor replacement project for the Station 13 meeting room. We had a company come in and install an epoxy customized floor. The floor contains Firefighter W. Smith’s helmet shield and our Maltese cross built into the flooring system. The meeting room has been renamed by proclamation by the Board of Directors as the J. “Wallace” Smith Training Room. We will also install a Glass Display case with Wallace’s accouterments. The glass display case will be built into the wall system and has built in LED lights. The high shine epoxy floor is designed for heavy traffic. Funds for the project came from the sale of ice throughout the summer.



5. Building and Grounds Expenditure Chart as of September 15, 2020



BUILDING AND GROUNDS EXPENDITURES	FY 19/20	FY 2021
Station # 13 – 7221 Stoney Point Road – Building	\$ 3,947.69	2,226.61
Station # 13 – 7221 Stoney Point Road – Grounds	\$ 4,870.45	1,154.96
Station # 19 – 7221 Stoney Point Road – Building	\$ 2,250.46	5,759.22
Station # 19, 2190 Lake Upchurch Road – Grounds	\$ 4,870.45	325.60
Consumable Items	\$12,302.73	1,588.16
Maintenance Building Other	107.71	0.00
Maintenance Grounds Other	1,461.76	664.92
TOTAL CATEGORY PAY OUT	\$ 29,811.25	11,719.47

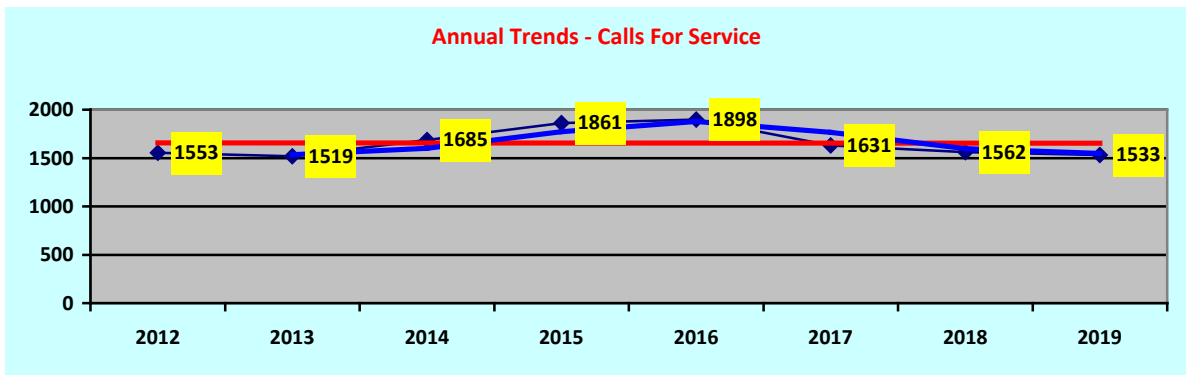
G: Fire Conditions:

1. Chief Johnson stated that due to COVID-19 our incident call volume is down to 1991 levels. In April we stopped running medical calls to avoid COVID exposures. On August 1, we resumed responding to medical calls with restrictions and our call volume increased immediately.



- Chief Johnson briefed on our current call volume through August 2020.
(See Charts below – Monthly calls by year and annual trend line chart.)

 SPFD INCIDENT RESPONSE DATA 							
MONTH	2014	2015	2016	2017	2018	2019	2020
JANUARY	158	161	159	163	139	131	146
FEBRUARY	123	173	136	141	113	110	142
MARCH	139	142	156	138	137	120	117
APRIL	144	159	139	134	130	114	072
MAY	145	161	144	120	128	128	069
JUNE	139	169	126	100	131	122	059
JULY	181	152	135	153	132	113	074
AUGUST	130	150	175	147	108	129	118
SEPTEMBER	122	152	169	120	144	143	
OCTOBER	130	139	198	150	137	131	
NOVEMBER	131	145	147	127	132	140	
DECEMBER	143	164	214	138	131	152	
TOTALS	1685	1861	1898	1631	1562	1533	797



H: Training Report:

- The Chief advised that we are monitoring our overall training activity closely this year to comply with the ISO rating requirements. Assistant Chief Murphy, our training officer is tracking training based directly on the ISO hour's requirement for each recruit, firefighter, engineer, and officer.
- Due to COVID-19 classes have been restricted to no more than ten (10) students to reduce exposure to the virus. The low number of students has hampered our certification pursuit, whereas the same course must be conducted back to back to get all our members needing the classes completed.
- Chief Murphy is conducting department wide training once a month on the last Thursday of the month with COVID-19 precautions included by setting up multiple training sites or props.



- We are also conducting all our ISO related water drills, Engine Company and Water Point set up operations with all our automatic aid partners. Four drills per year are required. Our Deputy Chief is responsible for the oversight and serves as our ISO project officer.

I: REPORT OF THE TREASURER:

- Treasurer Turlington provided the current fund balance and financial information from all sources. He also informed the board members he provided a FY 18-19 close chart below as well as the new FY 19 – 20 charts also listed below.

Close out Balances:	As of September 15, 2020	\$	1,566,641.84	First Citizens
	CD as of September 15, 2020	\$	212,682.09	15% of Budget.
	Total Cash Flow Available	\$	1,779,323.93	Total Available Funds

Fiscal Year 2019 – 2020 Budget Information- CLOSE OUT

Approved County FY 19/20 Budget		\$	1,105,675.00
County Budget Funding Received YTD		\$	1,136,977.92
County Budget Funding Pending YTD		\$	0.00
County Budget Funding over Approved Amount		\$	31,302.00
Approved Fayetteville FY 19/20 Budget		\$	459,724.00
Fayetteville City Funding Received YTD		\$	459,724.00
Fayetteville City Funding Pending YTD		\$	0.00
Approved Town of Hope Mills Contract FY 19/20 Budget		\$	78,692.00
Town of HM Contract Funding Received for last Fiscal Year in Oct 2019		\$	70,492.60
Town of HM Contract Funding Received FY 19/20 YTD		\$	8,000.00
Hope Mills Budget Funding Pending YTD		\$	70,692.00
Other Income Hope Mills-Old Mutual Aid (\$ 8,000.00 Anl FY 19/20)		\$	8,000.00
Town of Hope Mills Full Responder Contract Fee =	\$ 69,692.00		based on last year's pay out
Town of Hope Mills 1 time Debt Assumption Payment	\$ 16,451.06		Outstanding - On-Going
Combined County / COF / & Hope Mills Approved FY 17/18 Budget		\$	1,644,091.00
Combined FY 19-20 COF / HM & County Budget Received YTD -		\$	1,584,641.46
Hope Mills Budget Pending		\$	74,134.27
Other Income / CCFCA -		\$	158,478.84
Other Income /Tax Refund (Sales & Fuel Tax) -		\$	57,393.96
Goods and Property Sold -		\$	0.00
Total Board Funds YTD received 19/20 to date ALL SOURCES		\$	1,879,006.86



Fiscal Year 2020 – 2021 Budget Information

Approved County FY 20/21 Budget	\$ 1,131,013.00
County Budget Funding Received YTD	\$ 24,096.82
County Budget Funding Pending YTD	\$ 1,106,916.00
County Budget Funding over Approved Amount	\$ 0.00

County Fire District FY 21 Grant Program	\$486,565.00
County Fire District FY 21 Grant Program Received	\$0.00
County Fire District FY 21 Grant Program Pending	\$486,565.00

Approved Fayetteville FY 19/20 Budget	\$ 507,663.00
Fayetteville City Funding Received YTD	\$ 142,944.16
Fayetteville City Funding Pending YTD	\$ 364,718.84

Approved Town of Hope Mills Contract FY 19/20 Budget	\$ 78,692.00
Town of HM Contract Funding Received for last Fiscal Year in Oct 2020	\$ 0.00
Town of HM Contract Funding Received FY 19/20 YTD	\$ 8,000.00
Hope Mills Budget Funding Pending YTD	\$ 70,692.00
Other Income Hope Mills-Old Mutual Aid (\$ 8,000.00 Anl FY 19/20)	\$ 8,000.00
Town of Hope Mills Full Responder Contract Fee =	\$ 69,692.00 based on last year's pay out
Town of Hope Mills 1 time Debt Assumption Payment	\$ 16,451.06-Outstanding - On-Going

Combined County / COF / & Hope Mills Approved FY 20/21 Budget \$ 1,713,676.00

Combined FY 20/21 COF / HM & County Budget Received YTD - \$ 145,440.98

Hope Mills Budget Pending \$ 75,000.00

Other Income (PPP) -	\$ 142,944.16
Other Income /Tax Refund (Sales & Fuel Tax) -	\$ 632.47
Goods and Property Sold -	\$ 0.00

Total Board Funds YTD received 19/20 to date ALL SOURCES \$ 294,589.20

2. Treasurer Gary Turlington, and Assistant Treasurer & vice Chairman Larry Townsend presented the June, July and August 2020 transaction, profit and loss, oversight report s along with all documentation for board review. Both Treasurer Turlington and Assistant Treasurer Townsend informed the members that both reviews for the listed months revealed no discrepancies. Vice Chairman Townsend called for a motion to approve or disapprove the June, July, and August financial transaction reports as presented. **MOTION:** Director Roger Hall made a **MOTION** to approve both the treasurer's report and the oversight memorandum reports for the months of June, July and August 2020. The motion was **SECONDED** by Director Jerry Hall and **APPROVED** by all members present. (See Enclosure # 2)



3. **Auxiliary Account** - Treasurer Tracie Johnson via text message provided the Auxiliary treasurer's fund balance as of today is \$207,938.78 Tracie also reported that the auxiliary Fiscal Years 2019-2020 financial data was ready to be taken to the accountant for audit. Chief Johnson stated that he will take it at the same time as he takes the CCFCA data, whereas neither is subject to a tax deadline.

4. **Miscellaneous Firefighter Account** (Ice & Cans) - Our balance as of September 15, 2020 is \$7,012.66 with ICE deposits pending. Since our June 2020 meeting the following checks were disbursed.
 - Check # 2069- Capt. Jordan Hughes - \$100.00 Safe Kids Recognition.
 - Check # 2070- Safe Kids Baby Seat Account - \$550.00 supplement
 - Check # 2071- Sharons Catering-\$450.00 Comm. Causey Luncheon @ SPFD
 - Check # 2072- Sharons Catering-\$100.00 Comm. Causey Luncheon @ SPFD + 10
 - Check # 2073- FF. Cody Thomas- \$ 200.00 - Baby Shower Gift
 - Check # 2074- EGR - \$390.55- Station 19 Golf Cart Repair
 - Check # 2075- Ms. Josee Bourget-\$1,475.13-Web hosting X 15 Years pay out.
 - Check # 2076- Eastover VFD-\$1000.00-Truck Parts
 - Check # 2077- FF. Patrick Nuttle-\$150.00-Wedding Gift
 - Check # 2078- Kenny Huculak Dry Wall -\$1687.0- Sheet Rock Meeting Room
 - Check # 2079-Industrial Floor- \$3,625.00- Epoxy Floor Meeting Room

5. **Firefighter Relief Fund** – Relief fund treasurer Mr. Townsend stated there has been no change to our Firefighter relief fund balance since our May 2020 meeting. As of today, our current relief fund balance is \$82,377.45 which is in the form of a Certificate of Deposit (CD) which renews every twelve months. We also have a total of \$5,643.91 in our relief fund check book for a total combined fund balance of \$88,021.36 with North State Bank.

6. **Child Passenger Safety Seat Account** – The current CPSS fund balance as of September 15, 2020 with Wells Fargo is (\$1,350.75) and BB&T (\$663.76.76) with a combined total of \$2014.51.

7. **Station 19 Building Loan** - Vice Chairman Townsend updated the members of the board and stated that our current balance on our Station 19 building loan with First Citizens Bank is \$565,329.09 with 106 monthly payments left.

8. **Pierce Fire Truck Loan – (First Citizens Bank)** – Vice Chairman Townsend reported that as of February 18, 2020 the outstanding loan balance is \$1,154,817.00. The trucks are financed for ten (10) years, with eight (8) years remaining.

9. Treasurer Turlington presented to the members a memorandum from County Manager Amy Cannon dated July 1, 2020 outlining our approved and Adopted Funding for Fiscal Year 2020-2021 in the amount of \$1,617,578.00 including grant funds. He also presented the City of Fayetteville Purchase Order dated August 20, 2020 for Automatic Aid Services in the amount of \$507,663.00. (See Enclosure #3)

9. Lastly Treasurer Turlington reported that all our Fiscal Year 2019 – 2020 Financial Data has been submitted to Haigh, Byrd, and Lambert, PLLC for our annual financial audit.



J: REPORT OF COMMITTEES:

- | | | |
|----|---|------------|
| 1. | Policy Committee - | No Report |
| 2. | Building & Grounds Committee - | No Report |
| 3. | Small Tools & Gear Committee - | No Report |
| 4. | Equipment & Vehicle Replacement Committee - | No Report |
| 5. | Budget Committee - | No Report. |

K: OLD BUSINESS:

1. Chief Johnson advised that he spoke with Mr. Brad Dawson our First Citizens Bank financial adviser and we are set up to amend our collateral holdings with First Citizens Bank next month by adding Station 13. A new appraisal of Station 13 will be required prior to the change.
2. The Chief advised that we have not requested any SAFER grant funds for our six (6) SAFER grant positions. These positions became effective January 15, 2020 and the Chief will request a lump sum for the 75% payroll reimbursements in January 2021. SAFER provides 75% of all payroll and benefits, while we provide a 25% share. By waiting until the first of the year, we will be able to use the funds for the 2021 calendar year payroll expenses.
3. The Chief updated the members of the board and announced that Cumberland County placed \$486,565.00 into our Fiscal Year 2020-2021 budget as host of the first Cumberland County Fire District Grant program. A \$165,000.00 infusion from the Cumberland County Fire Chiefs' Association will bring the total to \$651,565.00. These Phase One funds will be utilized to purchase new Motorola 700/800 TDMA Base Stations for each physical Cumberland County Fire Protection Facility, Dual Control Head radios for each Cumberland County Fire Districts' Engine, Pumper / Tankers, Ladder and Certified Rescue trucks and single or dash mount radios for all straight tankers, brush, medical and support units. The total project costs are just shy of \$651,000.00 according to the invoice. These radios are scheduled to be delivered by the end of October 2020.
4. The Chief stated that the 16 sets of turn-out-gear ordered back in July has not been delivered due to COVID-19 delays and he hopes to receive the order soon, whereas we are in desperate need of PPE. The substantial use of PPE not only for incident calls but for training results in considerable wear and tear over time. Our older gear on hand deteriorates much faster because of frequent cleaning to practice cancer reduction initiatives. With the arrival of the new gear we will be able to initiate a trickledown effect and provide good and serviceable used gear to our recruits.

L: NEW BUSINESS:

- 1 The Chief informed the members of the board about the CARES Act funding from the Federal Government through the State of North Carolina that came to Cumberland County and was distributed to the various municipalities and agencies. The volunteer



- fire service was not contacted or offered any assistance from the Cares Act Funding until we presented a request at the last minute. The Chief stated that State Senator Kirk Deviere attended our Chiefs' meeting and informed the group about the CARES Act funding provided to Cumberland County and provided a break down. Chief Johnson stated that he talked with Commissioner Keefe and Boose who were also in attendance and checked on the program.
2. The Chief advised that adjoining property on King Road is for sale by Mr. Gary E. Lee the property owner. This property located at 7838 King Road, directly adjoins our property in our back yard. The property consists of 1.5 acres of land mass and a 1436 square feet brick single family dwelling. The tax value on the property is listed as \$83,565.00 for the structure and \$37,500.00 for the land for a total tax value of \$121,065.00. The Chief pointed out that we currently utilize about 35 feet of Mr. Lee's property for our annual Trail of Terror fund raiser. The property would be of great value to us, not only for our TOT use, but would also provide quick access to King Road and provide us a much-needed structure for various training evolutions. Mr. Lee is asking \$150,000.00 which is about \$28,935.00 over the listed tax value. The Chief passed around GIS maps of the property for review. After a board discussion Vice Chairman Townsend called for an up or down **MOTION**: Director Roger Hall made a **MOTION** to authorize Chief Johnson to pursue the purchase of the LEE property for Fire Department use. The motion was **SECONDED** by Treasurer Gary Turlington and **APPROVED** by all members present. (See Enclosure # 4)
 4. The Chief answered a question and again updated the members about our 2020 Trail of Terror. With COVID-19 restrictions still in place we have decided to curtail the number of operations to the last two (2) weekends in October only. Historical data shows that our busiest and most productive trail nights are during the last two (2) weekends in October. Depending on what Governor Cooper announces on October 2, 2020 concerning the re-opening of the state, will depend on our overall COVID-19 safety and pre-caution approach. We will implement safety precautions dealing with the wearing of mask requirements, temperature checks and spacing actors sufficiently apart. We will only allow groups of ten (10) to enter at a time and ask the public to maintain safety spacing in line.
 5. The Chief advised that he submitted a request to North Carolina Forestry as part of their volunteer fire department equipment program and requested a Yard Forklift through surplus acquisition. This may take a while.
 6. The Chief advised that we have 20 sets of unserviceable turn-out gear that needs to be destroyed. This gear is not suitable for use and therefore needs to be destroyed. He stated that in accordance with our standing guidelines he requested authorization to discard the un-serviceable gear and take it off our inventory. Vice Chairman Townsend called for an up or down **MOTION**: Director Roger Hall made a **MOTION** to authorize the disposal of the unserviceable Personnel Protective Ensemble (PPE) AKA Turn-Out Gear and remove the listed gear from our inventory. The motion was **SECONDED** by Director Jerry Hall and **APPROVED** by all members present.
 7. The Chief advised that on Wednesday September 23, 2020 at 8 AM our department will participate in a conference call with consultant Chief Greg Grayson, Chief A.C. Daniels and the Cumberland County Emergency Services Office concerning our



upcoming ISO inspection. Cumberland County through grant funds entered into a contract with both retired chiefs to assist Cumberland County Fire Departments with ISO improvements. Although our team is on top of the ISO requirements we will participate and review our 2012 ISO Improvement sheet with both Greg and AC Daniels. Chief Daniels is the former North Carolina Department of Insurance (DOI) Rating Bureau Supervisor and is extremely knowledgeable of the new ISO standards. Chief Grayson is the retired Greensboro Fire Chief and now operates a consulting firm.

M: CLOSED SESSION - WHEN APPLICABLE:

1. The Chief updated the members of the board on our personnel issue that was brought to their attention during the special August 17, 2020 directors meeting.

N: ACCIDENT/MISHAP TRACKING

This section was created to track injuries, accidents and mishaps involving department owned vehicles, apparatuses, equipment, and real property. The chart below represents accident tracking data for the current Fiscal Year. A complete accident report prepared by the department safety officer is available and on file for each trackable item. The chart will be updated monthly for board review.

Fiscal Year 2018-2019-2020-2021 Reportable Accidents			
TYPE OF ACCIDENT	EMPLOYEE	COSTS	REMARKS
Broke Scene Light 1351 during cab raise	Lt. Fitzpatrick	1,500.00	Repaired In House
MVA-1331 Hit Passenger Car	Lt. Austin - Drv	15,000.00	Other Driver at fault
MCT Damaged Fell Off	FF. Long/Dubois	5,000.00	Disciplinary Action
Total for Fiscal Year	2018 =	\$ 21,500.00	
Medic Unit Backed into Door @ 13	Outside Agency	3,800.00	CFVEMS Ins Claims
MVA-1351 Hit by Medic Unit	Lt. Austin - OIC	12,947.30	CFVEMS Ins Claims
Total for Fiscal Year	2019 =	\$16,747.30	
Total for Fiscal Year	2020=	\$0.00	No Reportable Accidents
	Overall Total	\$38,247.30	

There has been no reportable accident since March 15, 2019. Safety is continually being stressed by our entire chain of command on an on-going basis.



O: ADJOURNMENT:

Vice Chairman Townsend with no further business entertained a motion to adjourn; A **MOTION** was made by Director Roger Hall to adjourn. The motion was **SECONDED** by Treasurer Gary Turlington and **APPROVED** by all members present. The meeting adjourned at 2110 hours. **The next Board of Directors meeting will be October 20, 2020 at Station # 19 @ 7:30 PM.**

Respectfully Submitted:

Roger F. Hall
ROGER F. HALL
Assistant Secretary

Cc.

- 1 - Each Board Member
- 1 - Board File / Minutes Book / Web Page
- 1 - Accountant File Copy

4 Enclosures:

1. SPFD Board of Directors Attendance Roster September 15, 2020
2. Board Financial Oversight Memorandum – June, July, and August 2020
3. County Memorandum dated 1 July 2020 – Adopted SPFD Budget and COF PO dated August 20, 2020 – Automatic Aid Service.
4. GIS Maps – 7838 King Road, Mr. Gary E. Lee property for sale.



2020

BOARD OF DIRECTOR'S & PRIMARY STAFF ATTENDANCE ROSTER

##	NAME	JAN (21) Sta. 13	FEB (18) Sta. 19	MAR (17) Sta. 13	APR (21) Sta. 19	MAY (19) Sta. 19	JUN (16) Sta. 19	JUL (21) Sta. 13	AUG (17) Sta. 19	SEP (15) Sta. 13	OCT (20) Sta. 19	NOV (17) Sta. 19	DEC (15) Sta. 19
01	Daniel C. Brown - President(2024)	P	P	N/A	P	P	P	N/A	E	E			
02	Larry Townsend V-President (2022)	P	P	N/A	P	P	P	N/A	P	P			
03	Angus Pate - Secretary (2024)	X	P	N/A	P	P	P	N/A	E	E			
04	Gary Turlington – Treasurer (2022)	P	P	N/A	P	P	P	N/A	P	P			
05	Joel Siles – (2022)	X	P	N/A	P	P	P	N/A	E	P			
06	Jerry Hall – (2022)	P	P	N/A	CC	X	P	N/A	P	P			
07	Roger Hall (2024)	P	P	N/A	P	P	P	N/A	P	P			
08	Freddy Johnson Sr. - Chief (Annually)	P	P	N/A	P	P	P	N/A	P	P			
09	Freddy Johnson Jr. - Deputy Chief	E	P	N/A	P	P	E	N/A	P	E			
10	Sean Johnson – Asst. Chief	E	E	N/A	P	E	P	N/A	P	P			
11	Kevin T. Murphy – Asst. Chief	E	E	N/A	E	E	E	N/A	E	E			

**P-Present - A-Absent - N/A – No Meeting Conducted A-E – Absent & not required to attend by invitation only. N/A No Meeting-
CC telephonic conference call participation.**

- Due to **summer vacations** Board of Directors meetings are not scheduled for the months of **July** and **August 2020** unless there is a pressing need or emergency.
- With the exception of the Fire and Deputy Chief – Assistant Fire Chief Officers are **not** required to attend the monthly board meetings unless directed by the Fire Chief.
- **CC** – Indicates that the member participated in the meeting via conference call.
- **March 2020 – Meeting Canceled due to COVID-19 restrictions.**
- **Monday August 17, 2020 – Special Meeting - Purchase of used Fire Truck.**

Enclosure # 1 Board Minutes September 15, 2020

**STONEY POINT
FIRE DEPARTMENT INC.**

Stations 13 & 19
2190 Lake Upchurch Road
Parkton, North Carolina 28371
Phone # (910) 424-0694
Fax # (910) 425-2795
Email: spfd1301@nc.rr.com

Station 13

Mailing & Billing Address
7221 Stoney Point Road
Fayetteville, North Carolina 28306



Daniel C. Brown
President
Larry Townsend
Vice President
James G. Turlington
Treasurer
Angus Pate
Secretary
Jerry Hall
Member
Joel A. Siles
Member
Roger Hall
Member
Freddy L. Johnson Sr.
Fire Chief

Memorandum For: Haigh, Byrd & Lambert, LLP, Certified Public Accountants

Reference: Additional Internal Financial Control & Segregation of Duties

June 2020

In order to establish and maintain enhanced internal controls, including monitoring of ongoing financial and accounting principles of the Stoney Point Fire Department; in addition to the current duties performed by the Clerk of the Board and the Appointed Treasurer, and to comply with the recommendation as outlined in a letter from Haigh, Byrd & Lambert, LLP, Certified Public Accountants, addressed to the Stoney Point Board of Directors addressing segregation of duties, and whereas the Stoney Point Board of Directors appointed Mr. Larry D. Townsend to conduct and perform said duties.

I Larry D. Townsend have reviewed and documented the reconciliation for all financial transactions for the month indicated above.

I have found no discrepancies.

I have discrepancies as indicated below.

Larry D. Townsend
Board Member

Sep 7, 2020
Date

**STONEY POINT
FIRE DEPARTMENT INC.**

Stations 13 & 19
2190 Lake Upchurch Road
Parkton, North Carolina 28371
Phone # (910) 424-0694
Fax # (910) 425-2795
Email: spfd1301@nc.rr.com

Station 13

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Angus Pate
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Jerry Hall
Member
Joel A. Siles
Member
Roger Hall
Member
Freddy L. Johnson Sr.
Fire Chief

Memorandum For: Haigh, Byrd & Lambert, LLP, Certified Public Accountants

Reference: Additional Internal Financial Control & Segregation of Duties

July 2020

In order to establish and maintain enhanced internal controls, including monitoring of ongoing financial and accounting principles of the Stoney Point Fire Department; in addition to the current duties performed by the Clerk of the Board and the Appointed Treasurer, and to comply with the recommendation as outlined in a letter from Haigh, Byrd & Lambert, LLP, Certified Public Accountants, addressed to the Stoney Point Board of Directors addressing segregation of duties, and whereas the Stoney Point Board of Directors appointed Mr. Larry D. Townsend to conduct and perform said duties.

I Larry D. Townsend have reviewed and documented the reconciliation for all financial transactions for the month indicated above.

I have found no discrepancies.

I have discrepancies as indicated below.


Larry D. Townsend
Board Member

 Sep 15, 20
Date

**STONEY POINT
FIRE DEPARTMENT INC.**

Stations 13 & 19
2190 Lake Upchurch Road
Parkton, North Carolina 28371
Phone # (910) 424-0694
Fax # (910) 425-2795
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Member
Joel A. Siles
Member
Roger Hall
Member
Freddy L. Johnson Sr.
Fire Chief

Memorandum For: Haigh, Byrd & Lambert, LLP, Certified Public Accountants

Reference: Additional Internal Financial Control & Segregation of Duties

August 2020

In order to establish and maintain enhanced internal controls, including monitoring of ongoing financial and accounting principles of the Stoney Point Fire Department; in addition to the current duties performed by the Clerk of the Board and the Appointed Treasurer, and to comply with the recommendation as outlined in a letter from Haigh, Byrd & Lambert, LLP, Certified Public Accountants, addressed to the Stoney Point Board of Directors addressing segregation of duties, and whereas the Stoney Point Board of Directors appointed Mr. Larry D. Townsend to conduct and perform said duties.

I Larry D. Townsend have reviewed and documented the reconciliation for all financial transactions for the month indicated above.

X I have found no discrepancies.

 I have discrepancies as indicated below.

Larry D. Townsend
Board Member

Sep 14 20
Date

Stoney Point Board of Directors Minutes September 15, 2020

AMY H. CANNON
County Manager

DUANE HOLDER
Deputy County Manager



CUMBERLAND
★ **COUNTY** ★
NORTH CAROLINA

MELISSA C. CARDINALI
Assistant County Manager

W. TRACY JACKSON
Assistant County Manager

SALLY S. SHUTT
Assistant County Manager

OFFICE OF THE COUNTY MANAGER

July 1, 2020

MEMORANDUM

TO: STONEY POINT FIRE DISTRICT

FROM: AMY H. CANNON, COUNTY MANAGER *Amy Cannon*

SUBJECT: ADOPTED FUNDING FOR FISCAL YEAR 2020-2021

Your funding level for Fiscal Year 2021 as adopted by the Board of County Commissioners, is stated below:

Service District Tax 10.0 cent equivalent:	\$ 988,513
Service District Tax 3.75 cent allocation:	
Fire District Incentives:	
ISO 5 or Less	\$ 50,000
EMS Supplement	\$ 35,000
Extrication Response Supplement	\$ 7,500
Multiple Stations Supplement	\$ 50,000
Grant	\$ 486,565
Total FY2021 Funding	<u>\$1,617,578</u>

If you have any questions, please contact Kelly Autry, Accountant and Finance Systems Administrator, at (910) 678-7749.

Stoney Point Board of Directors Minutes September 15, 2020

Enclosure # 3 Page 1 of 2 – County Manager Memorandum dated July 1, 2020 Adopted FY 20 – 21 Budget & COF FY 20-21 SPFD Automatic Aid Services PO dated 08-20-20

INVOICE TO:
 FINANCE DEPARTMENT
 P.O. DRAWER D
 FAYETTEVILLE, N.C. 28302
 (910) 433-1673

CITY OF FAYETTEVILLE
 PURCHASING OFFICE
 433 HAY STREET
 FAYETTEVILLE, NC 28301
 910-433-1942
 (FAX) 910-433-1680

PURCHASE ORDER NO.

139555 OP

Page
1

DATE 8/20/20

PURCHASE ORDER NUMBER MUST BE ON
 ALL SHIPMENTS AND CORRESPONDENCE.

ORDERED FROM: Stoney Point Fire Dept. Inc
 7221 Stoney Point Road
 Attn: Chief Freddy Johnson
 Fayetteville NC 28306

SHIP TO: City of Fayetteville
 Fire Department
 632 Langdon St
 Fayetteville NC 28301

*** REQUEST FAX NUMBER ***

BUYER: Haire, Donna B.

DELIVERY BY	FOB / SHIPPING TERMS	PAYMENT TERMS	DEPARTMENT/DIVISION
08/19/20	N/A	DUE UPON RECEIPT	FIREPROTECTION

THIS ORDER ISSUED SUBJECT TO THE TERMS AND CONDITIONS ON THE REVERSE HEREOF:

QUANTITY	UNIT	DESCRIPTION	UNIT PRICE	EXTENDED PRICE
	LS	AUTOMATIC AID SERVICES 43540.8490	.0000	507,663.00
		TERM: 7/1/2020 - 6/30/2021		
		AGREEMENT DATED: 7/1/2020		
		Stoney Point Board of Directors Minutes September 15, 2020		
		Enclosure # 3 Page 2 of 2- County Manager Memorandum dated July 1, 2020 Adopted FY 20-		
		21 Budget & COF FY 20-21 SPFD Automatic Aid Services PO dated 08-20-20		
		SUB-TOTAL		507,663.00
		SALES TAX		
		TOTAL PURCHASE ORDER		507,663.00

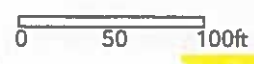
THIS INSTRUMENT HAS BEEN PREAUDITED IN THE MANNER REQUIRED BY THE LOCAL GOVERNMENT BUDGET AND FISCAL CONTROL ACT.

VENDOR COPY

[Signature]
 AUTHORIZED SIGNATURE



Cumberland County GIS Data Viewer



Stoney Point Board of Directors Minutes September 15, 2020

-79.020 34.984 Degrees

Enclosure # 4 Page 1 of 2 – CC GIS Data Viewer – Gary Lee Property Map & Data

App State

Click to change the map extent and layers visibility where you left off.



Cumberland County GIS Data Viewer

Enter REID, Owner, Address

REID: 9494383609000

OLD PIN: 9494-38-3609
PARCEL_PK: 155573

OWNER INFORMATION:
LEE, GARY EDWARD
6369 CORNSTALK DR
FAYETTEVILLE, NC 28306

PROPERTY DESC: 1.50 ACS LD
ACRES: 1.50
Plat Book & Page: -

LOCATION INFORMATION:

SITE ADDRESS: 7838 KING RD
TAX DISTRICT:
City Limits: FAYETTEVILLE
NEIGHBORHOOD: PINECREST PARK

VALUE INFORMATION:

LAND VALUE: \$37500
BLDG VALUE: \$83565
TOTAL VALUE: \$121100
LAND USE: \$37500
USE VALUE DEF: \$
HISTORIC VALUE DEF: \$0
TOT DEF VALUE: \$0

SQ FOOTAGE: 1436
LAND CLASS: R101-RES

DEED INFORMATION:

DEED: [4815-0488](#)
RECORDED: 1998-03-02
REV STAMP: \$0.00

* If Deed Book greater than 10000 click [here](#).

TAX BILL SEARCH CLICK [HERE](#)

TAX PROPERTY SUMMARY CLICK [HERE](#)

Zoom to



Stoney Point Board of Directors Minutes September 15, 2020

-79.025 34.986 Degrees

Enclosure # 4 Page 2 of 2 – CC GIS Data Viewer – Gary Lee Property Map & Data