



# STONEY POINT FIRE DEPARTMENT INC.

Stations 13 & 19

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March 18, 2014

SUBJECT: Minutes of the Monthly Board of Directors Meeting March 2014

The monthly meeting of the Stoney Point Fire Department Inc., Board of Directors was called to order by Chairman Brown and was led in prayer by Secretary Pate at 7:30 PM. The monthly meeting was conducted at Station 13.

## A: Roll Call:

### Members Present:

Daniel C. Brown	Chairman
Larry Townsend	Vice Chair
Angus Pate	Secretary
Joel Siles	Member
J. Gary Turlington	Member
Jerry Hall	Member
Freddy L. Johnson Sr.	Fire Chief
Freddy L. Johnson Jr.	Deputy Chief
Sean Johnson	Assistant Chief

### Members Absent:

Treasurer – Alan Grupy
Asst. Chief - Matthew Williams

## B: ANNUAL / SPECIAL / PUBLIC HEARING MEETING:

1. Chairman Brown informed the membership that the purpose of tonight's public hearing is to allow the membership/tax payers to ask questions or concerns about our budget process and to answer any questions, concerns or recommendations from the public. In the absence of Treasurer Grupy he turned the public meeting portion over to Vice Chairman Townsend. Vice Chairman Townsend informed the membership that we received our Budget Request for Fiscal Year 2014 – 2015 from County Manager James Martin on March 7, 2014 with suspense of April 10, 2014. Since the suspense date is prior to our April meeting he called the Finance Committee together and the committee met on Wednesday March 12, 2014 at 1930 hours at Station 19 to discuss and develop the new budget. Mr. Martin's memorandum advised that our projected 2014-2015 budget funds were set at \$ 891,750.00 about \$ 4,000.00 shy of last year's approved budget. He then presented the Fiscal Year 2014-2015 budget (See Enclosure # 2) prepared by the Finance Committee to the membership for review, questions and approval. Vice Chairman Townsend emphasized that our budget grew approximately \$ 40,000 over last year's budget and considered the budget to be a no growth budget. The growth came from within our COF contractual areas, whereas our county budget was about \$ 4,000.00 less than the approved Fiscal Year 2013-2014 budget. He stated that the presented budget is balanced and will be submitted to County Government as a balanced budget. He further specified that the Budget Committee moved funds from the Trail of Terror Fund to the Boards



General Fund in order to balance the budget. Our 2014/15 budget is being submitted for \$ 1,350,871.00. After a general discussion Chairman Brown called for a motion to approve or disapprove the presented 2014 / 2015 budget. Member Joel Siles made a **MOTION** to approve the Fiscal Year 2014-2015 Budget as presented by the Budget / Finance Committee. The motion was **SECONDED** by Member Jerry Hall and **APPROVED** by all members present. With no further questions the public hearing portion of the meeting was adjourned at 1955 hours and the regular monthly March 2014 meeting was called to order by Chairman Brown.

#### **C: READING AND APPROVAL OF THE MINUTES OF THE LAST MEETING**

1. Secretary Pate presented the minutes from the November 19, 2013 monthly Board of Directors meeting for review and approval. Chairman Brown called for the approval of the November 19, 2013 minutes. **MOTION** A motion was made by Vice Chairman Larry Townsend to approve the November 19, 2013 Monthly Board of Directors meeting minutes as presented. The motion was **SECONDED** by Member Jerry Hall and **APPROVED** by all members present. There was no meeting conducted in December due to the Christmas Holiday. The meetings for January and February 2014 were cancelled due to safety as a result two (2) Winter Storms that moved through our area bringing snow, ice and power outages during our scheduled meetings.

#### **D: REPORT OF THE FIRE CHIEF**

1. **General Information:**

Chief Johnson Sr. provided a quick update on Treasurer Alan Grupy who became ill several weeks ago and is now at home receiving home treatment and recovering. Please keep Al and his wife in your thoughts and prayers.

2. **Guests:** None

3. **Personnel:**

1. The Chief stated that since our last meeting in November last year we have started two additional pre-basic courses with nineteen (19) new applicants. He further advised that during the 2013 calendar year we had forty-six (46) applications for membership with 21 remaining. Our attrition rate during Pre-Basic training is about 60%. Most of our losses are due to claustrophobia, height issues and the realization of the inherent dangers involved in firefighting. Currently we have an additional five (5) applicants in various stages of the hiring process.
2. The Chief stated that Lieutenant Tom Price who returned from deployment last year resigned in order to spend more time with his wife and family after his extended deployment to Afghanistan.
3. Chief stated that he made some supervisory changes effective February 1, 2014. He has hired Assistant Chief Kevin Murphy and between A/C Murphy and Captain Brandon Hanzal we now have a senior supervisor on duty 7 days a week. Both work 12 hour shifts 7 AM to 7 PM rotating. Chief Johnson stated that both Assistant Chief Murphy and Hanzal have approached him with a new staffing plan by tweaking our current plan. I have



approved this plan and now am in the process of re-organizing in order to meet the new plan. The new plan consists of re-designating our 4<sup>th</sup> twenty-four hour full time position on each shift to a 12 hour shift and thus providing additional man-power during the day time. This will allow us to have three (3) firefighters at Station 19 and five (5) at Station 13 during the day from 7 AM to 7 PM. Volunteer crews consisting of 10 volunteers come in and work the evening shift from 7 PM to 7 AM and supplement the permanent 24 hour shift personnel. Each volunteer shift has a Captain and Lieutenant assigned. Assistant Chief's Johnson and Murphy continue to participate in an overnight duty shift each week. The Chief informed the membership that funding for the staffing plan is included in our 2014 – 2015 budgets.

4. The Chief stated that he made several promotions to fill vacancies and asked Chairman Brown to sign the promotion certificates. Promoted to Captain was Lieutenant Brian Parker for the Wednesday night duty crew – Engineer Travis Bunce was promoted to Lieutenant to serve as the Sunday Night Volunteer Shift Lieutenant. Engineer Jonathan Robarge promoted to Lieutenant and assigned as the Thursday Night Volunteer Shift.
5. The Chief informed the Board Members that William (Brent) McQuage a former department member for eight (8) years in the 1980's and the brother of Clerk to the Board, Mrs. Clarkie Johnson passed away suddenly and unexpectedly on February 3<sup>rd</sup>, 2014 in San Antonio Texas.
6. The Chief informed the board members that he had to terminate a full time Firefighter employee for gross policy violations surrounding the backing accident of Engine 1331. The Chief stated that the terminated firefighter was a good employee but made some serious personal judgment errors.

#### 4. **Vehicles:**

1. Last week during Thursday night's cold spell when the temperature dropped to 24° degrees Brush Unit 1341 was left outside overnight at Station 19 causing several lines to freeze and burst. The officer in charge although being told to bring the vehicle inside forgot to do so and was apparently not focused on his responsibilities. The issue is being addressed.
2. On Tuesday January 21, 2014 – Two of our employees were send to H&H Garage in order to pick up 1332 which was there for annual service. While there and moving the truck the driver did not follow established protocol by conducting a 360 degree safety check before moving or backing the apparatus. As a result and with a back-up-guide the driver Operator backed the vehicle into a metal post causing extensive damage to the passenger door. It was also determined that the driver never checked the passenger side mirror while backing and only watched the backup guide located directly behind the vehicle on the driver's side. The driver was since terminated for other policy violations connected with post-accident / incident requirements.
3. The light towers on our 2004 Dash Fire Trucks are starting to have issues with seals. The seals are very expensive, but we are replacing the seals internally and therefore saving high labor costs charged by Atlantic Emergency Solutions the company that works on our Fire Trucks. They quoted a price of \$ 2,500.00 to replace the seals in one light tower. The



seals are running about \$ 500.00 per light tower. Captain Stoudt and Lieutenant Stewart are completing the work internally.

5. Our 2008 Ford F-350 (1362) has been sold to the Carolina Trace Fire Department in Lee County for \$ 12,500.00. Unfortunately the vehicle broke down when it was being driven from Station 19 to Station 13 in order for Carolina Trace Officials to pick the vehicle up. As a result the truck was taken to Lafayette Ford for repairs. As a result the Engine, the emission control system, electronic starter module were replaced costing us right at \$ 8000.00. The truck was just outside of the warranty but Ford gave us a discount on a new engine and the emission control were still under warranty. The truck was turned over on February 28, 2014.
6. The Chief stated that we now have in our possession all the required paperwork from the North Carolina Forestry Department and the Federal Government to obtain titles and registration plates for the additional 1984 Chevrolet Pick Up and the 1990 AMC 5 ton truck we acquired for free from the North Carolina Forestry Service.
3. FY **2013-2014** Vehicle, Equipment and Fuel Expenditures as of March 18. (List from Quicken)

<u>UNIT #</u>	<u>NOMENCLATURE</u>	<u>EXPENDITURE</u>
<b>1311</b>	<b>1984 Pierce Dash Engine</b>	<b>2,191.33</b>
<b>1331</b>	<b>2004 Pierce Dash Engine</b>	<b>7,316.30</b>
<b>1332</b>	<b>2004 Pierce Dash Engine</b>	<b>3,125.42</b>
<b>1333</b>	<b>1989 Pierce Dash Engine</b>	<b>2,712.52</b>
<b>1341</b>	<b>1984 Chevrolet ¾ Ton</b>	<b>1,945.81</b>
<b>1342</b>	<b>1990 AMC General 5 Ton Cargo Brush</b>	<b>0.00</b>
<b>1361</b>	<b>1999 Pierce Arrow Service</b>	<b>2,980.47</b>
<b>1362</b>	<b>2008 Ford F-350 Pick Up</b>	<b>8,464.87</b>
<b>1371</b>	<b>2002 Silverado 1500 HD</b>	<b>1,572.71</b>
<b>1376</b>	<b>1984 International Rescue</b>	<b>490.15</b>
<b>1391</b>	<b>2007 Ford Crown Victoria</b>	<b>531.25</b>
<b>1931</b>	<b>1994 Quality Gladiator Engine</b>	<b>5,342.10</b>
<b>1932</b>	<b>1986 Pierce Dash Engine</b>	<b>3,320.06</b>
<b>1941</b>	<b>1984 AMC 5 Ton Truck</b>	<b>3,264.20</b>
<b>1962</b>	<b>1984 Chevrolet ¾ Ton Diesel</b>	<b>0.00</b>
<b>BOAT</b>	<b>Out of Service - Salvaged</b>	<b>0.00</b>
	<b>RELATED VEH EXPENSES</b>	<b>6,811.02</b>
	<b>TOTAL VEH EXPENSES (\$ 80,000)</b>	<b>50,068.21</b>
	<b>EQUIPMENT OTHER</b>	<b>6,840.66</b>
	<b>GASOLINE &amp; FUELS (\$ 40,000)</b>	<b>22,935.66</b>
	<b>GRAND TOTAL</b>	<b>79,814.89</b>

#### 4. Grounds and Buildings:

1. The new storage building at Station 19 has been erected and occupied. We still need to pour the front apron and install all the electrical services. This is forthcoming in spring when the weather is more conducive. The electrical wiring and parts will run about \$ 3,000.00 and the front apron will run about \$ 9,000.00. We have now sheltered our Command Post Fema





Trailer and placed all our extra vehicles, foam trailers and extra equipment in the storage building.

2. In January we completed the installation of our Auxiliary Power Generator here at Station 13. The Generator donated through the North Carolina Forestry Service requires a manual switch over. It is operational and running. We operate the generator under load for one hour every 1<sup>st</sup> Wednesday of the month. A complete step by step instruction SOG is available at Station 13 for the Officer in Charge to assist him/her in the changeover process should we lose power. The process takes about 4 minutes for the manual change over or slightly longer depending on the individual conducting the changeover process.

**5. Fire Conditions:**

1. The Chief updated the members of the board about our current call volume. During the month of October we answered 124 calls for a total of 1190 year to date. (Please see the calls matrix below).
2. The final statistics for incident calls in 2013 were presented since both the January and February 2014 meetings were cancelled due to inclement weather.

 <b>SPFD INCIDENT RESPONSE DATA</b> 				
<b>MONTH</b>	<b>2010</b>	<b>2011</b>	<b>2012</b>	<b>2013</b>
<b>JANUARY</b>	<b>108</b>	<b>143</b>	<b>116</b>	<b>135</b>
<b>FEBRUARY</b>	<b>87</b>	<b>166</b>	<b>115</b>	<b>135</b>
<b>MARCH</b>	<b>132</b>	<b>134</b>	<b>110</b>	<b>126</b>
<b>APRIL</b>	<b>123</b>	<b>127</b>	<b>111</b>	<b>99</b>
<b>MAY</b>	<b>111</b>	<b>116</b>	<b>103</b>	<b>119</b>
<b>JUNE</b>	<b>150</b>	<b>136</b>	<b>138</b>	<b>136</b>
<b>JULY</b>	<b>146</b>	<b>122</b>	<b>135</b>	<b>101</b>
<b>AUGUST</b>	<b>121</b>	<b>120</b>	<b>140</b>	<b>118</b>
<b>SEPTEMBER</b>	<b>140</b>	<b>135</b>	<b>115</b>	<b>97</b>
<b>OCTOBER</b>	<b>145</b>	<b>134</b>	<b>136</b>	<b>124</b>
<b>NOVEMBER</b>	<b>134</b>	<b>100</b>	<b>153</b>	<b>164</b>
<b>DECEMBER</b>	<b>138</b>	<b>117</b>	<b>134</b>	<b>165</b>
<b>TOTALS</b>	<b>1535</b>	<b>1557</b>	<b>1532</b>	<b>1519</b>

**6. Training Report:**

1. We have completed the 2013 calendar year logging in many hours of training with details of our training hours being reported in our 2013 Annual Report.
2. Training on our apparatuses, and in-service training is on-going seven (7) days a week. Our training schedule is constantly adjusted due to emergency incidents that interfere with our scheduled training at times. All certifying training classes sponsored by our department are held at Station 19.



3. Last Saturday March 15, 2014 we spend a day conducting driver's training and qualified our driver operators on Brush 1941. The 1986 Army 5 Ton Brush Truck is now in service for all calls. We are continuing to work on the 2<sup>nd</sup> 5 Ton but it is a low priority at this point. Our goal is to have the unit ready for service for next year's brush fire season. It will replace our current 1341 the 1984 Chevrolet ¾ ton truck which will be designated to tow our various trailers once deactivated as a Brush Unit.

**REPORT OF THE TREASURER:**

1. Vice Chairman Townsend presented the treasurers and financial report for review and approval.

Current Fund Balances:	As of today is	\$	<b>797,626.88</b>	<b>First Citizens</b>
	CD	\$	154,434.98	= 13% of Budget.
	<b>Total Cash Flow Available</b>	\$	<b>952,061.86</b>	<b>Total Available Funds</b>

<b>Approved County FY 13/14 Budget</b>	\$	<b>895,890.00</b>
County Budget Funding Received YTD	\$	873,008.00
County Budget Funding Pending YTD	\$	22,582.00

<b>Approved Fayetteville FY 13/14 Budget</b>	\$	<b>344,841.00</b>
Fayetteville City Funding Received YTD	\$	172,420.74
Fayetteville City Funding Pending YTD	\$	172,420.26

Gates Four Annexation Taxes FY 12/13 owed by COJ \$ 12,763.00

<b>Combined City &amp; County Approved Budget</b>	\$	<b>1,240,731.00</b>
Combined City & County Budget Received YTD	\$	1,045,428.74
Combined City & County Budget Pending	\$	195,302.26
Other Income Hope Mills-		6,000.00
Other Income CCFCA -		0.00
Tax Refund (Sales & Fuel Tax) -		7,349.42
Other Income Miscellaneous-		246.80
Refunds		13,169.09
Cost of Goods Sold		0.00

**Total Board Funds received 13/14 to date all Sources \$ 1,071,947.25**

1. Due to Mr. Grupy our Treasurer being sick, Vice Chairman Larry Townsend presented the financial transaction report and update for the months of November, December 2013, January and February 2014 and further presented the Financial Oversight Memorandums for the same months. He stated that he identified several minor deficiencies that were corrected on the spot and he noted no deficiencies for the indicated months. Because there were no meetings due to the Christmas Holidays and Winter Weather for the last three (3) months this will bring us up-to-date. (See Enclosure # 3, 4, 5 and 6) Chairman Brown called for the approval of the November, December 2013 and January and February 2014 Financial Transactions along with the Oversight Memorandums. **MOTION** – A motion was made by Member Joel Siles to approve both the financial transactions and oversight memorandum as presented by the Vice Chairman for the months of November, December



2013 and January and February 2014. The motion was **SECONDED** by Member Gary Turlington and **APPROVED** by all members present.

2. Chief Johnson Sr. passed out a copy of the June 30, 2013 Financial Audit from Haigh, Byrd & Lambert, LLP for review and approval. A discussion amongst all members followed on our financial state and the financial audit. With no further discussion on the audits Chairman Brown called for a motion to approve the June 30, 2013 Financial Statements. Member Jerry Hall made a **MOTION** to approve the June 30, 2013 financial statement as presented. The motion was **SECONDED** by Member Gary Turlington and **APPROVED** by all members present.
2. **Auxiliary Account** - Treasurer Kathy Picon provided the current Auxiliary treasurer's fund balance as \$ 163,046.52 as of March 18, 2014.
3. **Miscellaneous FF Account** - The Chief reported that there is no change with the ICE & CAN and Miscellaneous FF's Account Balances of \$ 8,534.88 – We recently purchased a new 60 inch large flat screen TV for the Gym from this account. We are also going to modernize our Foyer by replacing our name board with new automated technology to be broadcast via a 70 inch large flat screen. Hopefully we will have this completed in time for our 50<sup>th</sup> Anniversary in July. There has been no change in the Child Safety Seat Fund Balance of \$ 1,133.75
4. **Pension Fund** – Chief Johnson informed Vice Chairman Townsend that we are now ready to write a letter to the North Carolina State Firemen's Association in reference to withdrawing sufficient funds to cover the surrender fees when we closed up our ING 501K Retirement System and joined the NCSFA Retirement System.
5. Chief Johnson passed around letters from Bank of America dated December 10, 2013 concerning our BOA Credit Card Account which has been closed. He stated it took some doing to close the account out but we finally got it accomplished. (See Enclosures # 7)

#### **F: REPORT OF COMMITTEES:**

1. Policy Committee - No Report
2. Building & Grounds Committee - No Report
3. Small Tools & Gear Committee - No Report
4. Equipment & Vehicle Replacement Committee - No Report
5. **Budget Committee** - (Meets Annually during the Budget Months)

This was addressed during the Public Hearing Portion of the Meeting - Vice Chairman Larry Townsend, presented the Fiscal Year 2014-2015 Budget on behalf of Treasurer Grupy who is out sick. The finance committee, consisting of Vice Chairman Townsend, Member Hall and Turlington along with the Chief Officers met at 7 PM on Wednesday March 12, 2014 at Station 19 after receiving the County Managers Memorandum dated March 3, 2014 Subject: Budget Request for Fiscal Year 2014 – 2015 (See Enclosure #8)



with a suspense date of April 10, 2014. The committee conducted a line item review and made line item recommendations based on the previous year expenditures, and cost of living increases. Healthy discussions on various requests were discussed and considered based on budget limitations. At the conclusion the committee adopted a budget of \$ 1,350,871.00 for Fiscal Year 2014-2015.

#### **G: OLD BUSINESS:**

1. The Chief informed the board members that on Friday January 17, 2014 he met with Hope Mills Town Manager John Ellis at the Town Hall and both Fire Chief Hodges and Deputy Fire Chief Lopez were present. At the beginning of the meeting Mr. Ellis expressed his displeasure for Chief Johnson's contact with Commissioner Gorman about the contract process. The Chief stated that Mr. Ellis felt that I was trying to get him fired with his boss. The Chief stated that he assured Mr. Ellis that was not the case and I was simply trying to see where we were headed since this process was started in 2012. The issue was talked through and at the conclusion we were able to discuss the contract issue. Mr. Ellis re-assured that the Town wants to enter into a contract and he would have something (Contract) for us by March or April of this year. They had no issues with the contract that we provided from the City of Fayetteville. He offered to come to the Tuesday January 21, 2014 meeting along with Chief Hodges but due to a winter storm the meeting was cancelled due to safety. By the time our February meeting was coming around the National Weather Service was forecasting another winter weather storm for our area. The Storm dropped 7" inches of snow in our area and our February meeting was also cancelled. The Chief stated that he did not call Mr. Ellis for the March meeting but was waiting instead to discuss the issue with the entire board and he would contact Mr. Ellis in time for our April 15, 2014 meeting. Hopefully this will be in line with Mr. Ellis's set deadline. The Chief reminded the members that our April meeting will be held at Station 19 on April 15, 2014.
2. Chief Johnson stated that he has not purchased an inventory program because of feedback from various department chiefs that have attempted to utilize a bar code inventory system but due to our very versatile equipment stickers affixed to tools and equipment cannot stand up to the environmental issues exposed to during emergency incidents and become dislodged. The program does work well with office furniture and other inventory items not exposed directly to the elements of weather.
3. The Chief stated that our 2013 Christmas Dinner was another success and he received numerous positive comments on our guest speaker retired Rocky Mount Fire Chief Kenneth Mullen. He passed around a thank you note from Chief Mullen. (See Enclosure # 9) He stated we had 302 members and guests attend the dinner. It consisted of our normal order of events, Dinner and Christmas Songs by Elvis. Introduction of Senator Wesley Meredith, Representative Szoka, Councilmen Bill Crisp and City Manager Ted Voorhees. As usually we recognized our membership for service, certification completion as well as our Annual recognition of our Employee of the Year, Auxiliary Person of the Year, Officer of the Year and Firefighter of the Year. All will be listed in our Annual 2013 Report.





## H. NEW BUSINESS:

1. The Chief informed the board of directors that our annual 2013 evaluations were due on January 31, 2014. The Chief asked Chairman Brown to sign several senior officer evaluations on which he serves as the reviewer. The evaluation for Mrs. Johnson is also due and asked Vice Chairman Townsend the assigned rater to please submit the evaluation as soon as possible.
2. The Chief passed around a New 2014 Organizational Chart and informed the board members that we needed to update our Organizational Chart which was last updated in 2011 in time for our accreditation. The chart reflects our current make up. He requested that it be approved by the board via a motion. After a general discussion with all the members Chairman Brown called for a MOTION to approve the Organizational Chart dated March 18, 2014. (See Enclosure #10) Member Jerry Hall made a motion to approve the March 18, 2014 Organization Chart as presented by Chief Johnson. The motion was SECONDED by Member Gary Turlington and APPROVED by all members present.
3. The Chief informed the members that on Saturday April 19, 2014 at 0800 hours at Station 19 we will be conducting our annual Breakfast and Strategic Planning session. It is important to have representation from the board and asked that at least two (2) board members participate.
4. The Chief presented an Information Technology (IT) contract titled Stress Free IT Program Service Agreement (See Enclosure #11) to all the members and explained our IT issues. A lengthy discussion followed about our IT service, access and problems. The overall consensus is that we need this service; however we also need the autonomy for Chief Officers to access. The contract comes with an \$ 800.00 per month contract fee or \$ 9,600.00 annually. This is not within our budget and we would have to take it out of the TOT Funds fund's until next year.
5. On Wednesday January 9, 2014 our department responded mutual aid with the Hope Mills Fire Department to the Building Blocks Day Care Center at 3330 South-Peak Drive. As a result of our aid Hope Mills Fire Chief Charles Hodges sent us a letter thanking our crew for their quick action to get the small children and staff out of the extreme cold. Temperatures that day were in the low 20's and the entire staff and children at the day care evacuated the facility. (See Enclosure #12) He also passed around a Thank You Note from Building Blocks. (See Enclosure #13)
6. The Chief informed the members that we are in the process of updating our Official Stoney Point Web Page and have entered into a contract with Only Websites for \$ 999.00 to complete our web page design. This has been completed and we are now in the process of providing updated information for the web site. He stated that many of the features on our old site will still be available under a new design. Ms. Bourget our former web-master was no longer able to maintain our site.



7. The Chief passed around a Memo from Hope Mills Fire Chief Charles Hodges dated December 9, 2013 concerning Fire Alarm Response. The Chief passed the memo around for informational purposes only. (See Enclosure #14)
8. Chief Johnson passed around an invitation to a Retirement Reception for County Manager Mr. James Martin on Friday, March 28, 2014 at 3 to 5 PM at the Cumberland County Crown Center Ballroom. Mr. Martin is retiring after many years of public service. He has been a pleasure to work with over the many years we have had the opportunity to work with him. The Chief stated that he is not able to attend due to attending a FEMA Class in Cherokee North Carolina on the 28<sup>th</sup>, and asked any of the board members if they would like to attend and represent the department. (See Enclosure #15) He also informed the membership that Mr. Martin was recognized by the Chief's Association during the February 2014 monthly membership meeting and presented with a Plaque of Appreciation on behalf of all Fire Department's in Cumberland County.
9. The Chief informed the board members that in January of this year we had the unfortunate opportunity to respond to a traffic accident involving Treasurer's Grupy wife Camille Grupy right in front of Station 19. It was a serious accident and he passed around the "Thank You" note dated January 20, 2014 from Mrs. Grupy. (See Enclosure #16)
10. Chief Johnson stated that both Assistant Chief Sean Johnson and Kevin Murphy were selected to participate in the North Carolina Department of Insurance (DOI) and the Office of the State Fire Marshals (OSFM) Fire Officer IV Pilot Course. This comprehensive course will lead to full Fire Officer IV certification once the Pilot Course is validated by the North Carolina Fire & Rescue Commission. The Commission approved the Pilot Course in order to finalize the curriculum for Fire Officer IV. Both should be certified by October 1, 2014. The course started in January and is slated to be completed by July of this year. Our candidates were selected primarily because of our Accreditation Status and OSFM was looking for departments with an active Standards of Cover (SOC) which is a course requirement. Accreditation requires a Standards of Cover document, which we have.
11. The Chief brought the Board Members up-to-date on the current North Carolina Volunteer Safety Worker's Compensation Issue (NCVSWC) Fund. There was a big push by state legislatures to defund the program and send the issue to counties by placing our volunteers in General Industry where individual member's costs could rise as high as \$ 3,100.00 in a period over three years. This would devastate most local volunteer departments and force them to shut down if implemented. It would have an adverse impact on our department as well where worker's compensation costs could be as high as \$ 300,000.00 annually. The issue was worked out on the short run but starting in Fiscal Year 2016 the current funding formula will fall short and the issue will need to be re-addressed.

The Chief also informed the board members about the on-going Pension Fund and Relief Fund issue. He provided a detailed breakdown of the issue and stated that both are being monitored by the NCAFC and the NCSFA with a meeting on the subject scheduled tomorrow at the state legislature. He will keep us informed.



12. The Chief stated that in July of this year we will reach a significant milestone. Our 50<sup>th</sup> Anniversary for which we will plan a department dinner to celebrate the occasion. It will be a special event so it will be each member and one guest and no children. This will be scheduled for a Saturday evening at a time yet to be determined. He also stated that we will print a special department membership photo for this very special occasion. He will keep us informed.

#### **I: CLOSED SESSION - WHEN APPLICABLE:**

1. At 2045 hours the members moved into closed session to discuss a personnel issue and our current substance abuse policy and procedures. A lengthy discussion followed about substance abuse and how we are monitoring our large membership. The Chief reviewed our substance abuse policy with the members and explained our current protocol and stated that we do monitor for this type of behavior constantly and take immediate action if it is brought to our attention. He explained what we have done in the past in means of compliance and what we will do in the future. He stated that we utilize US Health Works our Occupational Health Provider with all testing procedures. After a few additional questions the closed session adjourned at 2125 hours.

#### **J: ADJOURNMENT:**

There being no further business, a **MOTION** was made by Director Gary Turlington to adjourn. The motion was **SECONDED** by Member Jerry Hall and **APPROVED** by all members present. The meeting adjourned at 2130 hours. **The next meeting is scheduled for April 15, 2014 at Station # 19 @ 7:30 PM.**

Respectfully Submitted:

**Angus R. Pate**  
ANGUS R. PATE  
Secretary

#### **Cc.**

- 1 – Each Board Member
- 1 - Board File / Minutes Book
- 1 - Accountant File Copy

#### **16 Enclosures:**

1. SPFD Board of Directors Attendance Roster March 18, 2014
2. Approved 2014-2015 Fiscal Year Budget Memorandum, Resolutions and Budget Forms
3. Oversight Finance Memorandum – November 2013
4. Oversight Finance Memorandum – December 2013
5. Oversight Finance Memorandum – January 2014
6. Oversight Finance Memorandum – February 2014
7. Bank of America Letter dated December 10, 2013
8. County Managers Budget Memorandum dated March 3, 2014
9. Thank You Note – Rocky Mount Retired Fire Chief Kenneth Mullen
10. Stoney Point Organization Chart dated March 18, 2014
11. IT Contract – Stress Free IT Program
12. Letter of Commendation from Chief Charles Hodges – Hope Mills Fire Chief



13. Thank You Note – Building Blocks Day Care
14. Memorandum from Fire Chief Charles Hodges, Hope Mills FD – Alarm Responses
15. Retirement Invitation – County Manager James Martin
16. Thank You Note – Mrs. Camille Grupy



**2014**

**BOARD OF DIRECTORS  
ATTENDANCE ROSTER**

#	NAME	JAN (13)	FEB (19)	MAR (18)	APR (19)	MAY (13)	JUN (19)	JUL (13)	AUG (19)	SEP (13)	OCT (19)	NOV (13)	DEC (19)
01	Daniel C. Brown - President(2016)	N/A	N/A	P				N/A	N/A				
02	Larry Townsend V-President (2014)	N/A	N/A	P				N/A	N/A				
03	Alan R. Grupy - Treasurer (2016)	N/A	N/A	E				N/A	N/A				
04	Angus Pate - Secretary (2016)	N/A	N/A	P				N/A	N/A				
05	Joel Siles - (2014)	N/A	N/A	P				N/A	N/A				
07	Jerry Hall - (2014)	N/A	N/A	P				N/A	N/A				
08	Gary Turlington(2014)	N/A	N/A	P				N/A	N/A				
09	Freddy Johnson Sr. - Chief	N/A	N/A	P				N/A	N/A				
10	Freddy Johnson Jr. - Deputy Chief	N/A	N/A	P				N/A	N/A				
11	Matthew W. Williams - Asst Chief	N/A	N/A	X				N/A	N/A				
12	Sean Johnson - Asst Chief	N/A	N/A	P	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A
13	Kevin T. Murphy - Asst. Chief	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A

**P-Present - A-Absent - N/A - No Meeting Conducted A-E - Absent & not required to attend by invitation only. N/A No Meeting-P-T telephonic participation.**

- January and February 2014 Meetings were canceled for safety due to inclement winter weather that moved through our area.
- Due to summer vacations Board of Directors meetings are not scheduled for the months of July and August unless there is a pressing need or emergency.

**Enclosure # 1 Board Minutes March 18, 2014**

**STONEY POINT  
FIRE DEPARTMENT INC.**

**Stations 13 & 19**  
2190 Lake Upchurch Road  
Parkton, North Carolina 28371  
Phone # (910) 424-0694  
Fax # (910) 425-2795  
Email: [spfd1301@nc.rr.com](mailto:spfd1301@nc.rr.com)

**Station 13 & Mailing Address**

7221 Stoney Point Road  
Fayetteville, North Carolina  
28306-8005



**Daniel C. Brown**  
President  
**Larry D. Townsend**  
Vice President  
**Alan R. Grupy**  
Treasurer  
**Angus R. Pate**  
Secretary  
**Jerry R. Hall**  
Member  
**Joel A. Siles**  
Member  
**James P. Bullard**  
Member  
**Freddy L. Johnson Sr.**  
Fire Chief

TO : Amy Cannon, Interim Cumberland County Manager  
FROM : Angus R. Pate, Secretary  
DATE : March 18, 2014  
SUBJECT: Fiscal Year 2014 – 2015 Budget

Ms. Cannon.

Our departments provide full service fire, rescue and emergency medical services not only to the citizens of our service area, but also to surrounding districts. For Fiscal Year 2014 – 2015 the assessed valuation of the districted is estimated at \$ 891,750.00 based on your memorandum dated March 3, 2014  
SUBJECT: Budget Requests for Fiscal Year 2014-2015.

The Board of Directors continues to monitor and provide for the ongoing need for funds and revenues for the operation of the fire district and in order to sustain our expected service delivery set our annual fire tax rate at .10 cents per one-hundred dollars property tax evaluation. These funds are appropriated to maintain our two (2) full service fire station facilities, purchase and maintain firefighting, EMS and rescue equipment. The funds will also continue to fund a full time staff 14, 8 part time positions and a volunteer staff of over 100 members. We have also continued to budget funds for our accreditation program in order to maintain the accredited status obtained in March 2012 by the Center for Public Safety, Excellence (CPSE). Currently we are the only Volunteer Fire Department in our entire Nation to have achieved and obtained national accreditation. We are due for national re-accreditation in 2017.

Another large line item within our budget is the lease purchase payment on two (2) 2004 Pierce Dash Engine Companies and equipment as well as the land and building payment on our new station 19 fire facility located in the Lake Upchurch Community.

Our district utilizes the cash basis of accounting in its budget, and a copy of our Fiscal Year 2012-2013 is attached for submission to your internal audit department.

I, Angus R. Pate, certify that the attached Resolution and Budget Forms A & B are true and accurate copies of the adopted Fiscal Year 2014-2015 Budget of the Stoney Point Fire Department Inc.

  
ANGUS R. PATE, Secretary Stoney Point Fire Department Inc.



**SPFD Board Minutes 03/18/2014**

Encl. # 2 - FY 2014-2015 SPFD Budget

Page 1 of 6





# RESOLUTION

Series 2014

*No. 1*



## A RESOLUTION SUMMARIZING REVENUES AND EXPENDITURES FOR EACH ITEM, AND ADOPTING A BUDGET FOR THE STONEY POINT FIRE DISTRICT FOR THE FISCAL YEAR BEGINNING ON THE FIRST DAY OF JULY, 2014 AND ENDING ON THE LAST DAY OF JUNE, 2015

**WHEREAS**, the Board of Directors of the Stoney Point Fire Department Inc., has appointed a budget committee to prepare and submit a proposed budget to said governing body at the proper time; and,

**WHEREAS**, said proposed budget was open for inspection by the public on Tuesday March 18, 2014 from 7:30 PM until 9:00 PM during the regular scheduled meeting of the Board of Director at Station 13, located at 7121 Stoney Point Road, Fayetteville giving any interested taxpayers the opportunity to file or register any objections to said proposed budget; and,

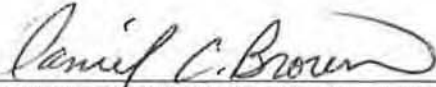
**WHEREAS**, whatever increases may have been made in the expenditure, like increases were added to the revenues based on grants, fund raisers, and contracts with Cumberland County, City of Fayetteville and the Town of Hope Mills, including any district tax base growth so that the budget remains in balance; and,

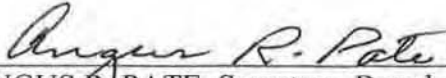
**WHEREAS**, the board of directors continue to support the Special Fire District Tax Funding as well as any associated funding increases in support of low wealth fire district operations, and support the Cumberland County Fire Chief's Association in the purchases of equipment for county-wide enhancement to meet national minimum standards, as well as future ISO/Accreditation requirements to maintain insurance ratings in Cumberland County; and,

**WHEREAS**, the board of directors adopted a **.10 cent** per one-hundred dollar evaluation in support of the Stoney Point Fire District operations, and support a **1¼** per one-hundred dollar evaluation within the Special Fire District Tax jurisdictional areas; and,

### NOW THEREFORE, BE IT RESOLVED BY THE BOARD OF DIRECTORS OF THE STONEY POINT FIRE DISTRICT.

That the budget as submitted and identified as Annual Budget Estimate – Revenues (Budget Form A), Annual Budget Estimate – Expenses (Budget Form B), is hereby approved and adopted by the Board of Directors as the Budget of the Stoney Point Fire Department Inc. for the 2014 – 2015 Fiscal Year and shall be made part of the public records of said district. **ADOPTED** this 18<sup>th</sup> day of March 2014.

  
DANIEL C. BROWN, President, Board of Directors

  
ANGUS R. PATE, Secretary, Board of Directors



COUNTY OF CUMBERLAND

FISCAL YEAR 2014-2015      FUND # 495      AGENCY # 429      ORG # 4290      ORGANIZATION NAME: Stoney Point Fire District  
 SUBMITTED BY: Chief Freddy L. Johnson, Sr.

Identify All Sources of Revenue	Last Year FY 2012-2013 Actual	Current Year - 2013-2014			Coming Year - FY 2014-2015	
		Budget	Actual 3/17/2013	Estimate Entire Year	Requested	
Cumberland County	823,094.00	895,580.00	873,008.00	895,580.00	891,750.00	
City of Fayetteville	370,407.00	344,841.00	172,420.74	344,841.00	383,621.00	
Town of Hope Mills	24,000.00	20,000.00	6,000.00	12,000.00	20,000.00	
Motor Fuels/Sales Tax	5,322.00	5,000.00	13,169.00	15,000.00	5,000.00	
Other Income	10,095.00	0.00	7,349.42	8,000.00	0.00	
AFG Fire Grants	63,904.00	0.00	0.00	0.00	0.00	
Fund Raisers	0.00	42,245.08	58,077.25	62,500.00	50,000.00	
Interests	302.00	2,500.00	0.00	500.00	500.00	
<b>Total</b>	<b>\$1,297,124.00</b>	<b>\$1,310,166.08</b>	<b>\$1,071,947.16</b>	<b>\$1,338,421.00</b>	<b>\$1,350,871.00</b>	<b>\$0.00</b>





**COUNTY OF CUMBERLAND  
ANNUAL BUDGET ESTIMATE - EXPENSES**

FISCAL YEAR 2014-2015

FUND # 495

AGENCY # 429

ORG # 4290

ORGANIZATION NAME: Stoney Point Fire District  
SUBMITTED BY: Chief Freddy L. Johnson, Sr.

Description	Last Year FY 2012-2013 Actual	Current Year FY 2013-2014		Requested	Coming Year FY 2014-2015
		Budget	Estimate Entire Year		
Salaries(Staff of 14 FT & 8 PT)	511,368.00	600,000.00	550,000.00	590,000.00	Show any calculation made and reasons used to arrive at the budgeted amount. Be concise  Supports 14 full time positions. 13 FF and 1 Full time admin position 2.5% Raise  Full / Part Time Health Benefits  Pension / Retirement Benefits Vol/FF  Covers Insurance Increases  Supports 2 Full Service Stations  To maintain uniforms and gear  For 2 Departments  Covers exalating fuel prices  Fleet of 12 vehicles & equipment for 2 Stations 2 Fire Station Facilities and Grounds  Response Pay for 80 Volunteers  Building and Truck Payment  Seminars & Certification Classes
Payroll Taxes	42,882.00	55,000.00	50,000.00	55,000.00	
Employee Benefits (BC&BS)	31,896.00	40,000.00	40,000.00	40,000.00	
Employee/Vol-Retirement	15,718.00	20,000.00	20,000.00	20,000.00	
Insurance & Workers Comp.	47,076.00	35,000.00	50,000.00	50,000.00	
Station Supplies	31,942.00	25,000.00	35,000.00	35,000.00	
Uniforms	62,736.00	15,000.00	15,000.00	15,000.00	
Utilities	20,144.00	25,000.00	25,000.00	25,000.00	
Vehicle Operations (Fuel)	34,095.00	40,000.00	40,000.00	40,000.00	
Repairs to Vehicles & Equip.	105,801.00	90,000.00	100,000.00	100,000.00	
Repairs to Buildings	21,231.00	20,000.00	25,000.00	30,000.00	
Psnl & Volunteer Expenses	34,271.00	35,000.00	35,000.00	41,205.00	
Principle on Note	220,166.08	220,166.08	220,166.08	220,166.00	
Miscellaneous	23,003.00	22,000.00	25,000.00	25,000.00	
Training/Travel/Meals	7,566.00	15,000.00	15,000.00	15,000.00	



**COUNTY OF CUMBERLAND  
ANNUAL BUDGET ESTIMATE - EXPENSES**

**FISCAL YEAR 2014-2015**

**FUND # 495**

**AGENCY # 429**

**ORG # 4290**

**ORGANIZATION NAME: Stoney Point Fire District  
SUBMITTED BY: Chief Freddy L. Johnson, Sr.**

Description	Last Year FY 2012-2013 Actual	Current Year FY 2013-2014		Coming Year FY 2014-2015
		Budget	Estimate Entire Year	
Advertising & FLSE	750.00	2,000.00	2,000.00	2,000.00
Capital Outlay - Equipment	0.00	25,000.00	25,000.00	25,000.00
Capital Outlay - Building	0.00	0	0	0
Capital Outlay - Vehicles	0	0	0	0
Capital Outlay - Land	0.00	0.00	0.00	0.00
Professional Fees	4,195.00	3,500.00	5,000.00	5,000.00
Dues & Subscriptions	9,478.00	15,000.00	10,000.00	10,000.00
Communications & Telephone	2,640.00	3,000.00	3,000.00	3,000.00
Taxes & License Fees	602.00	1,000.00	1,000.00	1,000.00
Accreditation	0.00	3,500.00	3,500	3,500.00
<b>Total</b>	<b>\$1,227,560.08</b>	<b>\$1,310,166.08</b>	<b>\$1,204,666.08</b>	<b>\$1,350,871.00</b>
				<b>\$0.00</b>

Show any calculation made and reasons used to arrive at the budgeted amount. Be concise

**Fire Prevention Hand-Outs for Schools**  
Replacement Equipment with expirations date on trucks and stations

Attorney & Accounting Fees

NFPA Fire Codes & various fire and rescue association dues and fees.  
Repairs to Radios and Telephone Svc and 10 MDT's Air Cards for each Apparatus

To maintain CPSE annual requirements for accreditation



JAMES E. MARTIN  
County Manager  
  
AMY H. CANNON  
Deputy County Manager



JAMES LAWSON  
Assistant County Manager  
  
QUENTIN MCPHATTER  
Assistant County Manager

OFFICE OF THE COUNTY MANAGER

5<sup>th</sup> Floor, New Courthouse • PO Box 1829 • Suite 512, • Fayetteville, North Carolina 28302-1829  
(910) 678-7723 / (910) 678-7726 • Fax (910) 678-7717

March 3, 2014

*Freddy,  
Thanks for your  
service and for  
the beautiful plaque!  
James Martin*

**MEMORANDUM**

TO: STONEY POINT FIRE DISTRICT  
FROM: JAMES E. MARTIN, COUNTY MANAGER  
SUBJECT: BUDGET REQUESTS FOR FISCAL YEAR 2014-2015

Based on the estimated tax revenue per the County Tax Administrator, tax refunds, miscellaneous income, and last year's collection rates, your FY 2015 Recommended Fire Protection Contract will be **\$891,750**.

In support of your request for funds, please prepare a budget on the attached budget forms. Return to the Finance Office by April 10, 2014.

INSTRUCTIONS:

A. BUDGET FORM "A" - Annual Budget Estimate-Revenues:

1. Specify organization name (fund, agency and organization numbers, if applicable) and the name and signature of person submitting request, i.e., Fire Chief.
2. Identify all sources of revenue. Listed below are examples:

State	Federal	Contributions
Special Taxes	Fees/Sales	Interest Earned
Investments	Fund Balance	County of Cumberland
City of Fayetteville		



**SPFD Board Minutes 03/18/2014**

Encl. # 2 - FY 2014-2015 SPFD Budget  
Page 6 of 6

*Celebrating Our Past...Embracing Our Future*

Business Card Services  
PO Box 982238  
El Paso TX 79998-2238



Stoney Point Fire Dept  
7221 Stoney Point Rd  
Fayetteville, NC 28306-8005

0001352

December 10, 2013

Account number ending in: XXXX-XXXX-XXX0-4168

Dear Stoney Point Fire Dept;

Thank you for contacting us regarding the above-referenced account. As you requested, this account has been closed.

To avoid confusion, please destroy any cards and/or convenience checks that are associated with this account. Please also be sure to notify any companies that may post recurring charges to this account, such as internet access, health club memberships, and subscriptions, that this account is closed.

If you have any questions, please call us toll free at 1.800.892.3219. Our experienced associates are available to assist you 24 hours a day, 7 days a week. We value your business and hope we can be of service in the future.

Sincerely,

Business Card Services

SPFD Board Minutes 03/18/2014

Encl. # 7  
BOA Letter 1 of 2

/6040/0001352/002000



BANK OF AMERICA  
PO BOX 982238  
EL PASO, TX 79998-2238



|||||  
Stoney Point Fire Dept  
7221 Stoney Point Rd  
Fayetteville, NC 28306-8005

December 10, 2013

Account number ending in: XXXX-XXXX-XXX0-4168

Dear Stoney Point Fire Dept,

You requested that we cancel your Bank of America Commercial Card account. We have done so. Please destroy any card(s) in your possession. If this account is used for Overdraft Protection on a deposit account, that overdraft protection will no longer be available.

It is possible there are charges that have been billed to your account. You are responsible for these and any subsequent charges, as well as for the current balance on your account.

If you have any questions or would like to speak with us, please write or call toll free at 1.866.729.9138. We appreciate your past business and hope you will do business with us in the future.

Sincerely,

T Pratt  
Commercial Card Services

 **SPFD Board Minutes 03/18/2014**

Encl. # 7  
BOA Letter 2 of 2

/6040/0000900/002000

JAMES E. MARTIN  
County Manager

AMY H. CANNON  
Deputy County Manager



JAMES LAWSON  
Assistant County Manager

QUENTIN MCPHATTER  
Assistant County Manager

OFFICE OF THE COUNTY MANAGER

5<sup>th</sup> Floor, New Courthouse • PO Box 1829 • Suite 512, • Fayetteville, North Carolina 28302-1829  
(910) 678-7723 / (910) 678-7726 • Fax (910) 678-7717

March 3, 2014

**MEMORANDUM**

TO: STONEY POINT FIRE DISTRICT

FROM: JAMES E. MARTIN, COUNTY MANAGER

SUBJECT: BUDGET REQUESTS FOR FISCAL YEAR 2014-2015

*Freddy,*  
*Thanks for your service and for the beautiful plague!*  
*James Martin*

Based on the estimated tax revenue per the County Tax Administrator, tax refunds, miscellaneous income, and last year's collection rates, your FY 2015 Recommended Fire Protection Contract will be **\$891,750**.

In support of your request for funds, please prepare a budget on the attached budget forms. Return to the Finance Office by April 10, 2014.

INSTRUCTIONS:

A. BUDGET FORM "A" - Annual Budget Estimate-Revenues:

1. Specify organization name (fund, agency and organization numbers, if applicable) and the name and signature of person submitting request, i.e., Fire Chief.
2. Identify all sources of revenue. Listed below are examples:

State	Federal	Contributions
Special Taxes	Fees/Sales	Interest Earned
Investments	Fund Balance	County of Cumberland
City of Fayetteville		



**SPFD Board Minutes 03/18/2014**

Encl. # 8

County Manager Budget Memo dated March 3, 2014

3. Complete appropriate columns as specified, entering the total of each column at the bottom.

B. BUDGET FORM "B" - Annual Budget Date: This form is used to support your budget request by itemizing line items.

1. Specify organization name (fund, agency and organization numbers if applicable) and the name and signature of person submitting request, i.e., Fire Chief.
2. Complete the columns as specified, entering the total for each column at the bottom.
3. Give detailed, but concise explanations for line items. Show any calculations(s) made and rationale used to arrive at the budget amount. Justify any significant increases or decreases from the current year. Itemize all equipment requested. FICA is 7.65% of gross salaries.

The enclosed budget forms are also available in Excel format. If you have questions or desire the Excel forms, please contact Kelly Autry in the Finance Office at 678-7749 or [kautry@co.cumberland.nc.us](mailto:kautry@co.cumberland.nc.us).

REMINDER: Those fire departments that have not yet submitted a copy of their audit for the fiscal year ending June 30, 2013 are requested to forward a copy to the Internal Audit Office as soon as possible.

Enclosure



Dear Chief Johnson,

I wanted to thank you and the members of Stoncy Point Fire and Rescue for allowing me the honor of speaking at your annual recognition banquet. The welcome and the hospitality I enjoyed were outstanding as are the men and

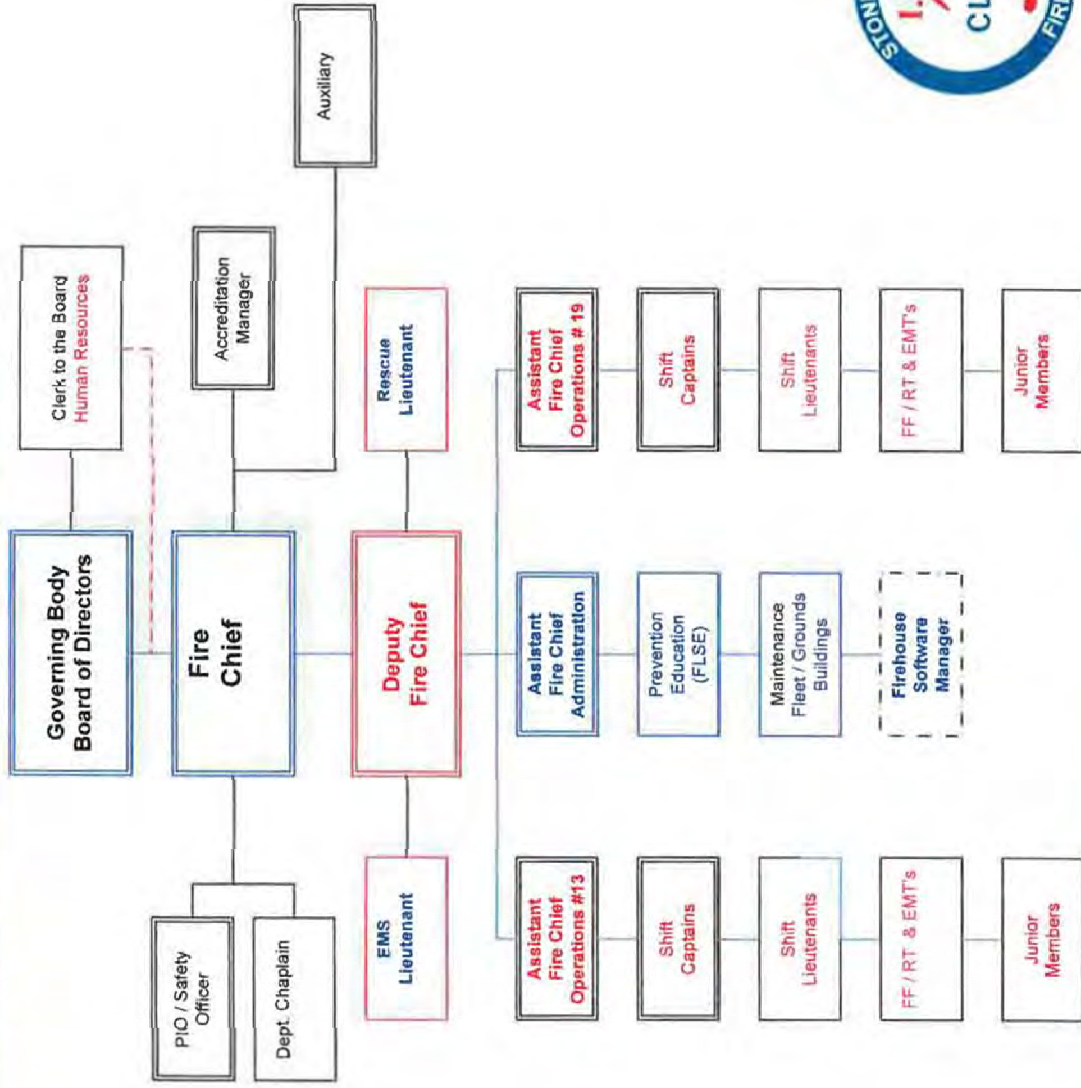
women associated with Stoncy Point. I trust each of you had a Merry Christmas and I pray that your New Year will be filled with prosperity and safety as you serve your community. Thanks for the generous honorarium which will go toward Missions work in South Asia. Your department truly is an example for others to aspire to be like. God Bless  
Kenneth Mullen







# Stoney Point Fire District 2014 – Organizational Chart



Approved by the BOD – 03/18/2014





## **Stress Free IT Program**

### **Service Contract Agreement**

**Stoney Point Fire Department**

7221 Stoney Point Rd  
Fayetteville, NC

March 12, 2014



**SPFD Board Minutes 03/18/2014**

Encl. # 11

Stress Free IT Contract - See copies maintained at Sta. 13

# HOPE MILLS FIRE DEPARTMENT

5788 ROCKFISH ROAD - HOPE MILLS, NORTH CAROLINA 28348-9998 - TELEPHONE (910) 424-0948 - FAX (910) 424-4566

## OFFICE OF THE FIRE CHIEF

01/09/14

Chief Freddy Johnson  
Stoney Point Fire Department

Chief,

On Wednesday, January 8, 2014, The Hope Mills Fire Department along with mutual aid, responded to a reported fire alarm activation at the Building Blocks Day Care located at 3330 South Peak Drive. On our arrival, we found that approximately 120 children and staff had evacuated the facility and were standing at the edge of the parking lot. As our crews entered the structure to investigate the cause of the alarm, a 2-inch sprinkler system branch line located in the attic space ruptured creating a deluge of water which quickly flooded the majority of the structure and made the facility untenable.

Due to the cold weather, we attempted to put some of the younger children and staff in heated fire apparatus to get them out of the elements. While HMFD personnel dealt with incident stabilization and mitigation, Capt. Hanzal was tasked by Command with overseeing the evacuation and sheltering operation. He and his crew were able to evaluate the situation and use a day care bus and van that were on hand to get the children into a warmer environment. It became quickly apparent however, that the fire apparatus that we used initially for infants were not really conducive to their care. Capt. Hanzal identified Capital Bank as an alternate sheltering location as it was in close proximity to the scene. Lt. Hughes made contact with the Asst. Branch Manager at Capital Bank who after being appraised of the situation, gladly offered a portion of the bank building as a shelter until family members arrived on scene to pick up their children.

This was a unique incident and presented challenges not normally encountered. It required some creative resolutions and the actions of Capt. Hanzal, Lt. Hughes and Firefighter Carrgher resulted in a positive public relations situation and a successful incident outcome. I commend them and the Stoney Point Fire Department.

Respectfully,

*Charles L. Hodges*  
Charles L. Hodges  
Fire Chief  
Town of Hope Mills



**SPFD Board Minutes 03/18/2014**

Encl. # 12

Letter of Commendation - Chief Hodges - Hope Mills FD

**STONEY POINT  
FIRE DEPARTMENT INC.**

Stations 13 & 19  
2190 Lake Upchurch Road  
Parkton, North Carolina 28371  
Phone # (910) 424-0694  
Fax # (910) 425-2795  
Email: [spfd1301@nc.rr.com](mailto:spfd1301@nc.rr.com)

**Station 13 & Mailing Address**  
7221 Stoney Point Road  
Fayetteville, North Carolina  
28306-8005



**Daniel C. Brown**  
President  
**Larry D. Townsend**  
Vice President  
**Alan R. Grupy**  
Treasurer  
**Angus R. Pate**  
Secretary  
**Jerry R. Hall**  
Member  
**Joel A. Siles**  
Member  
**James P. Bullard**  
Member  
**Freddy L. Johnson Sr.**  
Fire Chief

TO : Captain Brandon P. Hanzal  
Lieutenant Jordan Hughes  
Firefighter John Carragher

FROM: Freddy L. Johnson Sr., Fire Chief

DATE : January 10, 2014

REF : Letter of Recognition – Hope Mills Fire Department dated 01/09/2014

I would like to take this opportunity to reinforce the comments made by Chief Chuck Hodges to each of you in his attached letter concerning your combined efforts during the Building Blocks Day Care evacuation on January 8<sup>th</sup>, 2014.

Thank you for your dedication and hard work not only in this incident but in all your incident responses and actions while working for our department. It is actions such as outlined by Chief Hodges that generate a positive profile not only for the responding crew but for our entire department.

Again, it is with sincere thanks and appreciation that I commend each of you on a job well done behalf of our great organization. Keep up the good work!



\$25 Pizza Hat  
and

1/18/2014

Dear StonyPoint Firefighters,  
There are not enough words to  
express our gratitude for your help.  
You all stayed organized and  
communicated amazingly with me and  
made my job so much easier! May  
God continue to protect and bless you!

Pizza on me!  
Andrea M. McGilivray  
Building Blocks Co-Director



# Memo

**To:** Pearce's Mill, Cotton, Cumberland Road and Stoney Point Fire Departments  
**From:** C. L. Hodges, Fire Chief *CH*  
**CC:** File  
**Date:** 12/9/2013  
**Re:** Fire Alarm Response

---

Chief,

I know that several years ago, the CCFCA adopted a policy that mutual aid departments would respond to fire alarm activations "Routine" traffic unless otherwise notified. I think that a lot of us have areas in our fire districts that are geographically closer to another department; I know I do. What I have noticed probably more so in the last six months is our department's apparatus responding to a fire alarm emergency traffic and coming up behind a mutual aid department's apparatus responding routine. This makes an awkward situation and according to some of the phone calls I have received, is very confusing to the motoring public.

What I am requesting from each mutual aid department effective immediately, is that if you know your apparatus would be first due for a fire alarm activation in the Town of Hope Mills that they respond emergency traffic.

Thank you for your consideration regarding this matter and feel free to call me if you have any questions.



*Y*OU ARE CORDIALLY INVITED  
TO ATTEND A

RETIREMENT RECEPTION

FOR

*James E. Martin*

FRIDAY, MARCH 28, 2014

3:00 P.M. – 5:00 P.M.

PRESENTATIONS TO BEGIN AT 4:00 P.M.

CUMBERLAND COUNTY CROWN CENTER BALLROOM

1960 COLISEUM DRIVE

FAYETTEVILLE, NORTH CAROLINA

---

R.S.V.P. [ctucker@co.cumberland.nc.us](mailto:ctucker@co.cumberland.nc.us) / 910-678-7723

DRESS IS BUSINESS CASUAL

THIS EVENT IS FUNDED BY PRIVATE CONTRIBUTIONS





**Parking:**  
Guests should park in the WEST VIP LOT and enter through the WEST VIP entrance.





Jan. 20, 2014

To all of the Stony Pt firemen who responded to my accident, I wish to express my deepest and most sincere thanks for your professional assistance that day. More importantly, the personal attention and reassurances were deeply appreciated with a special extra thanks to Brandon Hanzel, Thomas Ramsey and Mike Long.

Sincerely,  
Camille Grupy

