



# STONEY POINT FIRE DEPARTMENT INC.

## Stations 13 & 19

2190 Lake Upchurch Road, Parkton, North Carolina 28371

Telephone: (910) 424-0694 Fax: (910) 425-2795

E-Mail [spfd1301@nc.rr.com](mailto:spfd1301@nc.rr.com)



May 21, 2013

SUBJECT: Minutes of the Monthly Board of Directors Meeting May 2013

The monthly meeting of the Stoney Point Fire Department Inc., Board of Directors was called to order by Chairman Brown and was let in prayer by Secretary Pate at 7:25 PM. The monthly meeting was conducted at Station 19.

### A. Roll Call:

#### Members Present:

Daniel C. Brown	Chairman
Larry Townsend	Vice Chairman
Alan Grupy	Treasurer
Angus Pate	Secretary
Joel Siles	Member
J. Gary Turlington	Member
Freddy L. Johnson Sr.	Fire Chief
Freddy L. Johnson Jr.	Deputy Chief
Matthew Williams	Assistant Chief

#### Members Absent:

Jerry Hall Member

### B. ANNUAL / SPECIAL / PUBLIC HEARING MEETING:

N/A

### C. READING AND APPROVAL OF THE MINUTES OF THE LAST MEETING:

- Secretary Pate presented the minutes from the April 16, 2013 Board of Directors meeting for review and approval. Chairman Brown called for the approval of the April 16, 2013 minutes. **MOTION** A motion was made by Director Joel Siles to approve the April 16, 2013 Board of Directors meeting minutes as presented. The motion was **SECONDED** by Director Gary Turlington and **APPROVED** by all members present.

### D. REPORT OF THE FIRE CHIEF:

#### 1. General Information:

- The Chief explained the reason for holding the meeting at Station 19 this week is strictly to inform and show the members of the board the new storage building pad and the associated land clearing.

2. **Guests:** None

3. **Personnel:**

1. There are no changes to our current personnel posture. The Chief explained to the board about an up-coming issue concerning one of our full time employees who is not meeting job standards relating to conditions of employment. He also mentioned that we will lose several of our military members to deployments, schools and permanent changes in station. We will be able to fill these positions from new applicants on our waiting list.

4. **Vehicles:**

1. During the last month Engine 1331 went into the shop twice once for oil leaks and the second time due to a power steering leak which lead to a defective and inoperative Steering Box. This is the second steering box for the truck, which has relatively low mileage. Repairs for both issues combined will run close to \$ 10,000.00

2. Engine 1311 was out of service for a brake problem. The Brake Dryer was replaced on the unit and the unit was placed back in service today.

3. Brush 1941 is at H&H for a leaking brake cylinder and for changing all the drive train lube and oils.

4. The Chief passed around a Memorandum which restricted the use of our fleet to actual incidents for the next several months or until the next budget year. This was necessitated by the high maintenance costs which almost exceeded the budget item by 50% as well as high diesel fuel costs. (See Enclosure # 1) A general discussion amongst the Chief Officers present concerning the high costs of fuel and the associated calls for service and on-going training requirements and public relation events that keep fleet on the go every day. The Chief stated that we will continue to do the essentials requirements while cutting back on all non-essential services. We will continue to train our driver operators but instead of one on one we will combine several candidates into one driver's evolution and still meet our training goals. We will curtail benchmarks for the immediate future and make those up before the years end. The Chief stated that he will keep the board abreast as we move forward. He foresees these temporary measures will be in place till this fall or until we start receiving our 2013-2014 fiscal year funding generally not until October or November time frame.

5. The Chief stated that all of our Engines will undergo their annual service testing during the month of June 2013. We will perform these tests at the Fayetteville Airport Training Facility and Captain Hanzal will be responsible for completing the testing and associated administrative forms. This is an annual requirement.

6. The Chief stated that we did receive two (2) Surplus Generators from the North Carolina Forestry Service. Both have parts missing and require repairs. The plan is to take the two (2) and complete one for service at Station 13. One of the generators is mounted on a trailer. The generators were used by the military in Afghanistan prior to being declared surplus. This will save us future funding as we move forward with our plans to provide auxiliary power to Station 13.<sup>2</sup>

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<sup>2</sup> SPFD Board Minutes – May 21, 2013

7. FY 2012-2013 Vehicle & Equipment Expenditures. (List from Quicken)

1311-(1984 Pierce Dash)	\$ 1,673.68
1331-(2004 Pierce Dash)	\$ 9,017.41
1332-(2004 Pierce Dash)	\$11,778.52
1333-(1989 Pierce Dash)	\$ 7,023.27
1341-(1987 Chevrolet ¾ Ton	\$ 2,247.43
1361-(1999 Pierce Arrow)	\$ 789.75
1362-(2008 Ford F-350)	\$ 627.67
1371-(2002Chevrolet 1500 HD)	\$ 2,788.91
1376-(1997 EVI International)	\$ 1,950.01
1391-(2007 Ford Crown Victoria)	\$ 3,417.88
1931-(1994 Spartan Gladiator)	\$ 1,361.36
1932-(1986 Pierce Dash)	\$ 4,427.30
1941-(1989 AMC General 5 Ton)	\$ 8,786.20
Boat 13	\$ 116.34
Related Vehicle Expenditures	\$10,557.32
<b>Total Vehicle Maintenance -</b>	<b>\$66,563.05</b>
Maintenance Communications	\$ 1,172.57
Maintenance Equipment	\$16,469.75

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**Total Maintenance** **\$84,205.37**

Gasoline & Fuel Expenses: \$33,986.51

**Combined Total** **\$118,191.88<sup>3</sup>**

4. Grounds and Buildings:

1. The Chief accompanied the directors to the new building pad behind Station 19. The pad has been prepared for our new storage building. The Chief passed around a price quote from Tyson Steel Building Products out of Doerun, Georgia for the building. The original bid came in at \$ 55,596.46 for the 50 X 100 building. (See Enclosure # 2) He stated that overhang is in the wrong place on the sketch and needs to be corrected, which may or may not change the quoted price. He explained that another company in Georgia is also submitting a bid but we have not received it at this time. A general discussion on the building followed between all members. The Chief asked for permission to pursue building the storage building and stated that we would use funds from both the board account and Trail of Terror funds to pay for the much needed building. Chairman Brown stated that we should make it official by the way of a motion to allow the Chief to move forward with the construction of our new storage building and pursue all the applicable permits. He called for a **MOTION**. Director Joel Siles made a motion that we move forward with the purchase and erecting of the much needed new storage building. Vice Chairman Larry Townsend **SECONDED** the motion and added that we should see if they offer a Standing Seam Metal Roof instead of the standard Metal Roofs secured with nuts and bolts. With no further discussion the motion was **APPROVED** by all members present.

<sup>3</sup> SPFD Board Minutes – April 16, 2013

2. The Chief stated that we removed and cleaned up the old Station 19 in preparation for representatives from the Brown family. A May 15 deadline has come and gone and no one has made contact with us about the building. The Chief has a call in to Mr. Yarborough to see if anyone has contacted him.
3. The Chief briefed the membership on the water issue at Station 13. Somehow over the last month we used over 80 thousand gallons of water – Someone tampering with the piping system in the pump house switched the entire system on to PWC water. Our massive sprinkler system was fed by PWC instead of our well water. We found our well pump had also burned up and has been replaced. Everything is back to order and we placed a lock on the pump house, re-plumbed the piping and marked the piping system.

5. **Fire Conditions:**

1. The Chief updated the members of the board about our current call volume. During the month of April we answered 99 calls. This is a downward and welcome trend.
2. The Chief stated that on Sunday May 12, we had two (2) fully involved structure fires within 5 minutes. Both were set fires and are under investigation by the Cumberland County Sheriff's Department Arson Task Force.



The first fire was reported at 9:14 pm on Sunday May 12, 2013 at 2517 Pine Crest Drive off Waldo's Beach Road. The double wide modular home was totally involved in fire when Engine 1333 arrived on the scene. The fire investigation revealed the fire was set using an unknown accelerant and available material within the confines of the home. The home at the time of the fire was un-occupied, whereas the previous tenant was evicted.



The second fire was reported about eleven (11) minutes later at 9:25 pm at 6815 Camden Road across from Whipperwill Drive. The vacant house was located within the wood line and the fire investigation revealed this home was also set on fire. This home is located on property scheduled to be developed in the near future. As a result of both fires we split our units and handled both calls and maintained Station 13 in service. Automatic Aid was received for both calls. Both fires due to their location required drop tank operations in order to haul the water in for extinguishment. <sup>4</sup>

<sup>4</sup> SPFD Board Minutes – May 21, 2013

3. Fire Statistics 2013 Year to date:

 <b>SPFD INCIDENT RESPONSE DATA</b> 				
MONTH	2010	2011	2012	2013
JANUARY	108	143	116	135
FEBRUARY	87	166	115	135
MARCH	132	134	110	141
APRIL	123	127	111	99
MAY	111	116	103	
JUNE	150	136	138	
JULY	146	122	135	
AUGUST	121	120	140	
SEPTEMBER	140	135	115	
OCTOBER	145	134	136	
NOVEMBER	134	100	153	
DECEMBER	138	117	134	
<b>TOTALS</b>	<b>1535</b>	<b>1557</b>	<b>1532</b>	<b>510</b>

6. Training Report:

1. The Chief informed the members that our live burn on Saturday May 11, 2013 went very well with over 50 members participating. We conducted a total of 48 controlled burns in the structure before finally letting it burn to the ground. The Chief passed around several photo's for the board to review of the training burn.



2. Due to the restrictions placed on our vehicles our training calendar will be changed to accommodate more in-house training.

5

**REPORT OF THE TREASURER:**

1. Treasurer Grupy presented the treasurers and financial report for review and approval.

Current Fund Balances:	As of today is	\$	<b>633,311.50<sup>st</sup> Citizens</b>
		\$	<b>112,132.08 BOA</b>
	<b>Combined Total</b>	\$	<b>745,443.58 Total</b>
	CD	\$	154,145.31 = 13% of Budget.
	Total Cash Flow Available	\$	<b>899,588.39 Total Available Funds</b>

<b>Approved County FY 12/13 Budget</b>	\$	<b>869,980.00</b>
<b>Minus Gates Four Fire Tax Collection =</b>		<b>51,630.00</b>
Revised County Budget	\$	<b>818,350.00</b>
County Budget Funding Received YTD	\$	803,851.00
<b>Fayetteville City Special Funding–Gates Four Annexation</b>	\$	<b>38,867.00</b>
Revised Total	\$	<b>842,734.00</b>
<b>Gates Four Annexation Taxes owed by COF</b>	\$	<b>12,763.00</b>
<b>County Budget Funding Pending YTD</b>	\$	<b>14,499.00</b>
<b>Approved Fayetteville FY 11/12 Budget</b>	\$	<b>331,539.88</b>
Fayetteville City Funding Received YTD	\$	331,539.88
<b>Fayetteville City Funding Pending YTD</b>		<b>\$ 0.00</b>
<b>Combined City &amp; County Approved Budget</b>	\$	<b>1,201,519.88</b>
Combined City & County Budget Received YTD	\$	1,174,273.88
<b>Combined City &amp; County Budget Pending</b>	\$	<b>27,246.00</b>
Other Income Hope Mills -		24,000.00
Other Income CCFCA -		0.00
Tax Refund (Sales & Fuel Tax) -		9,335.74
Other Income Miscellaneous-		5,059.78
Cost of Goods Sold - <sup>6</sup>		0.00
Safer Grant Income FY 09-12 -		63,904.12
<b>Total Board Funds received 12/13 to date all Sources</b>	\$	<b>1,276,557.52</b>

1. Treasurer Al Grupy presented the April 2013 transaction report and Vice Chairman Larry Townsend presented the oversight memorandum for the same time period. A review of the documentation by the members of the board resulted in Chairman Brown calling for a motion to approve both reports. **MOTION** A motion was made by Director Joel Siles to approve both the treasurer’s report along with the oversight reports presented by Vice Chairman Townsend. The motion was **SECONDED** by Director Gary Turlington and **APPROVED** by all members present. (See Enclosure # 2)
2. Auxiliary Treasurer Kathy Picon provided the current Auxiliary treasurer’s fund balance as of April 16, 2013 as \$ 162,357.66

3. ICE & CAN, Child Safety Seat & Pension Fund: - No Report

**F: REPORT OF COMMITTEE'S:**

- |    |  |           |
|----|--|-----------|
| 1. | Policy Committee -                           | No Report |
| 2. | Building & Grounds Committee -               | No Report |
| 3. | Small Tools & Gear Committee -               | No Report |
| 4. | Equipment & Vehicle Replacement Committee -  | No Report |
| 5. | Budget Committee - (Meets Annually in April) |           |

**G: OLD BUSINESS:**

1. The Chief informed the board members that as of today we still have not heard anything further from the Town of Hope Mills concerning the full service fire contract. The Chief stated that we should certainly pursue a contract by June 30, 2013 for the beginning of the new fiscal year. We will monitor for several more weeks and then contact Attorney Yarborough to follow up.
2. The Chief informed the board members that he has not heard anything from the County about the new fire service contract since the March 19, 2013 meeting. He stated that he inquired but has not heard anything at all. He is sure there will be no contract in place for the beginning of the next fiscal year. He reminded the members that we have a signed addendum from the County dated January 2013 stating that our twenty-three (23) year old contract is viable and current. We acquired that in order to meet accreditation requirements.
3. The Chief stated that the lawn mowers approved during last month's meeting have been purchased and delivered here at station 19.

**H. NEW BUSINESS:**

1. The Chief informed the board members that Assistant Chief Kevin Murphy has officially retired from the military and Chief Murphy had a big retirement ceremony at his house last Saturday, which was attended by many of our members.
2. The Chief handed out a copy of the 2012 Annual updated Report for the board members review. This report has been placed on our web-page at [www.stonepointfire.com](http://www.stonepointfire.com) it is posted under the governing body category.
3. The Chief reminded the members that next month is our annual meeting scheduled for June 18, 2013 at 7:30 pm here at station 19. He stated that we will run the announcement in the Fayetteville Observer on Wednesday June 12, 2013 a week before the scheduled annual meeting next month. There is No Elections Scheduled. He further reminded the

membership that during the months of July and August we have no board meetings scheduled due to vacations. We will however call an emergency meeting should we need to meet and the chief will contact everyone to affect the emergency meeting.

**I: CLOSED SESSION - WHEN APPLICABLE:**

N/A<sup>8</sup>

**I: ADJOURNMENT:**

There being no further business, a **MOTION** was made by Director Gary Turlington to adjourn. The motion was **SECONDED** by Vice Chairman Larry Townsend and **APPROVED** by all members present. The meeting adjourned at 2055 hours. **The next meeting is scheduled for June 18, 2013 at Station # 19 @ 7:30 PM.**

Respectfully Submitted:

*Angus R. Pate*

ANGUS R. PATE

Secretary

**Cc.**

- 1 - Each Board Member
- 1 - Board File / Minutes Book
- 1 - Accountant File Copy

**4 Enclosures:**

1. Memorandum - Temporary Cost Saving Measures – dated May 14, 2013
2. Storage Building Bid – Tyson Steel Building Products dated April 23, 2013
3. April 2013 Financial Oversight Memorandum
4. SPFD Board of Directors Attendance Roster May 2013



**STONEY POINT  
FIRE DEPARTMENT INC.**

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2190 Lake Upchurch Road  
Parkton, North Carolina 28371  
Phone # (910) 424-0694  
Fax # (910) 425-2795  
Email: [spfd1301@nc.rr.com](mailto:spfd1301@nc.rr.com)

Station 13 & Mailing Address  
7221 Stoney Point Road  
Fayetteville, North Carolina  
28306-8005



**Daniel C. Brown**  
President  
**Larry D. Townsend**  
Vice President  
**Alan R. Grupy**  
Treasurer  
**Angus R. Pate**  
Secretary  
**Jerry R. Hall**  
Member  
**Joel A. Siles**  
Member  
**James P. Bullard**  
Member  
**Freddy L. Johnson Sr.**  
Fire Chief

MEMORANDUM FOR: All Members

FROM: Chief Johnson Sr. *F.L.J. Sr.*

DATE: May 14, 2013

REFERENCE: Temporary Cost Saving Measures

Effective immediately and until further notice all department owned vehicles will **ONLY** be utilized for actual incidents dispatched through either the County or City Dispatch systems. They will not leave the station otherwise.

Driver Operator Training will be coordinated through the Chief, and all Benchmark and other training evolutions requiring our apparatus will be temporarily suspended until the next fiscal year. This measure is due to the high rate of apparatus break-downs and the associated maintenance and fuel costs, which have far exceeded the current budget. (Required service testing of all our apparatuses will be conducted as scheduled).

Administrative requirements (Parts, equipment and associated administrative runs) will be coordinated to one vehicle and only one run per day with the exception of an unforeseen emergency. It is important that this type of action is coordinated and scheduled.

I expect all officers and members to do their part in this temporary measure. The department can't sustain or afford to maintain this current trend of extremely high maintenance and fuel costs.

In closing thank you for your cooperation and as always if you have any questions or concerns please don't hesitate to call or ask me.



**SPFD Board Minutes 05/21/2013**

**Encl. # 1 -Temporary Cost Saving Measures**

TYSON STEEL BUILDING PRODUCTS  
361 DOERUN RD.  
DOERUN, GA 31744  
Phone: 229-776-7588  
Fax: 229-776-3509

April 23, 2013

Freddy L. Johnson  
7221 Stoney Point Rd.  
Fayetteville, NC 28306

Furnish, deliver and erect one pre engineered 40'(width) x 100'(length) x 12'(eave height) enclosed steel building with the following:

- Gabled Roof
- 3/12 Roof Pitch
- 6 Main Frames
- 5-20' Bay Spacings
- 26 Gauge Galvalume Roof Panels
- 26 Gauge Color Side Wall Panels
- 26 Gauge Color Trim
- 3" Reinforced Vinyl Back Roof Insulation
- 3" Reinforced Vinyl Back Side Wall Insulation
- 1-10x10 Rollup Door
- 2-3070 Personnel Doors with Panic & Closer Hardware
- Anchor Bolts and Plans
- Self Drilling Screws
- Engineered Drawings

	<b>Materials, Freight &amp; Labor to Erect</b>	<b>\$48,174.92</b>
<b>Option one Electric Opener for Rollup Door</b>	<b>Materials &amp; Labor</b>	<b>\$1,022.10</b>
<b>Option for one Transmitter and one Receiver</b>	<b>Materials</b>	<b>\$130.56</b>
<b>Option for one 20' x 100' x 12'(high side) x 8' 8" (low side) lean to on one side of main structure</b>	<b>Materials &amp; Labor to Install</b>	<b>\$7,719.43</b>

Taxes are payable through Interstate Commerce by customer .

The above quoted price is good for 10 days from the date on this proposal.

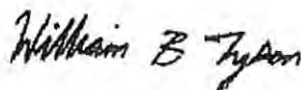
Payment arrangements will be made on contract. If there are any problems you may contact Brad or Jody Tyson at the office.

This quote does not include rough grade or clearing, permits, landscaping, fencing, paving, concrete tie in or lap on fees for utilities.

To confirm the purchases of the building listed above, please sign and return a copy of this proposal.

**\*\*Please send a set of detailed directions to your site.**

Respectfully,



William B. Tyson  
Jody Tyson  
Tyson Steel Building Products, Inc.  
WBT/JT/db



Freddy L. Johnson



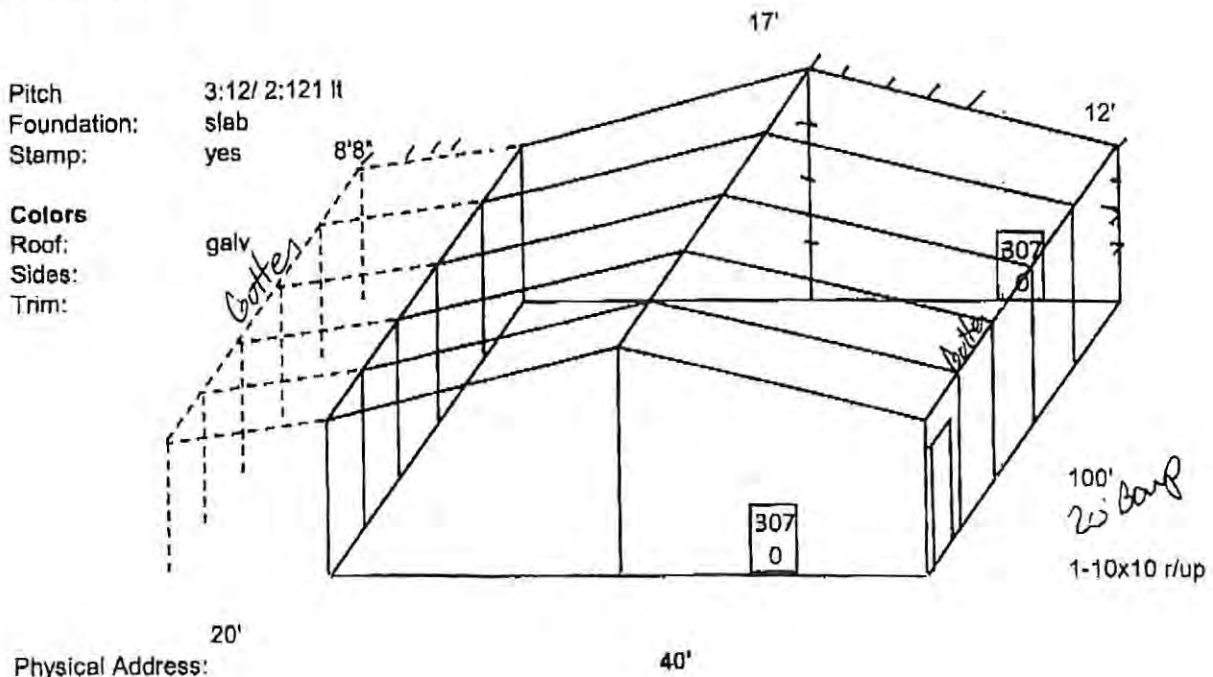
**SPFD Board Minutes 05/21/2013**

**Encl. # 2 - Tyson Steel Building Products Page 1**

TYSON STEEL BUILDING PRODUCTS  
381 DOERUN RD.  
DOERUN, GA 31744  
Phone: 229-776-7588  
Fax: 229-776-3509

April 23, 2013

Freddy L. Johnson  
7221 Stoney Point Rd.  
Fayetteville, NC 28306  
910-424-4279



Physical Address:

40'

Added Options:

Notes: extra purlin in the walls + roof  
2' lap on wall purlins



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FIRE DEPARTMENT INC.**

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**Mailing & Billing Address**  
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Fayetteville, North Carolina 28306



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President  
**Larry Townsend**  
Vice President  
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Treasurer  
**Angus Pate**  
Secretary  
**Jerry Hall**  
Member  
**Joel A. Siles**  
Member  
**James G. Turlington**  
Member  
**Freddy L. Johnson Sr.**  
Fire Chief

Memorandum For: Haigh, Byrd & Lambert, LLP, Certified Public Accountants

Reference: Additional Internal Financial Control & Segregation of Duties

**APRIL 2013**

Fiscal Year 2012 - 2013

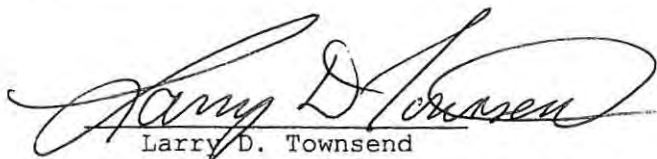
In order to establish and maintain enhanced internal controls; including monitoring of ongoing financial and accounting principles of the Stoney Point Fire Department performed by the Clerk of the Board and the Appointed Treasurer; and to comply with the recommendation as outlined in a letter from Haigh, Byrd & Lambert, LLP, Certified Public Accountants, to the Board of Directors addressing segregation of duties, the Stoney Point Board of Directors appointed Mr. Larry D. Townsend to conduct and perform said duties.

\*\*\*\*\*

I Director Larry D. Townsend have reviewed I have reviewed and documented the reconciliation for all financial transactions for the month indicated above.

I have found no discrepancies.

I have discrepancies as indicated below.

  
Larry D. Townsend

14 May 13



**SPFD Board Minutes 05/21/2013**

**Encl. # 3 - April 2013 Finance Oversight Memo**

**2013**

**BOARD OF DIRECTORS  
ATTENDANCE ROSTER**

##	NAME	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEP	OCT	NOV	DEC
01	Daniel C. Brown - President(2016)	P	P	P	P	P		N/A	N/A				
02	Larry Townsend V-President (2014)	P	P	P	P	P		N/A	N/A				
03	Alan R. Grupy - Treasurer (2016)	E	P	P	P	P		N/A	N/A				
04	Angus Pate - Secretary (2016)	P	P	E	P	P		N/A	N/A				
05	Joel Siles - (2014)	P	E	E	P	P		N/A	N/A				
07	Jerry Hall - (2014)	P	P	P	P	E		N/A	N/A				
08	Gary Turlington(2014)	P	P	P	P	P		N/A	N/A				
09	Freddy Johnson Sr. - Chief	P	P	P	P	P		N/A	N/A				
10	Freddy Johnson Jr. - Deputy Chief	P	E	P	P	P		N/A	N/A				
11	Matthew W. Williams - Asst Chief	X	P	E	E	P		N/A	N/A				
12	Sean Johnson - Asst Chief	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A
13	Kevin T. Murphy - Asst. Chief	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A

**P-Present - A-Absent - N/A - No Meeting Conducted** **A** - Absent & not required to attend by invitation only **N/A** No Meeting-**P-T** telephonic participation.

**Enclosure # 1 Board Minutes May 21, 2013**