



**STONEY POINT FIRE DEPARTMENT INC.**

**Stations 13 & 19**

2190 Lake Upchurch Drive, Parkton, North Carolina 28371

Telephone: (910) 424-0694 Fax: (910) 425-2795

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October 15, 2019

SUBJECT: Minutes of the Monthly Board of Directors Meeting October 15, 2019

The monthly Board of Directors' meeting of the Stoney Point Fire Department Inc. was called to order by Chairman Brown and was led in prayer by Secretary Pate at 7:30 PM. The meeting was conducted at the corporate office Station 19.

**A: Roll Call:**

**Members Present:**

Daniel C. Brown	Chairman
Larry Townsend	Vice-Chair
Angus Pate	Secretary
Jerry R. Hall	Member
Roger F. Hall	Member

**Members Absent:**

Gary Turlington – Treasurer
Joel Siles – Member

**Chief Officers Present:**

Freddy L. Johnson Sr.	Fire Chief	Freddy L. Johnson Jr. -Deputy Chief
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**B: ANNUAL / SPECIAL / PUBLIC HEARING MEETING:**

N/A

**C: READING AND APPROVAL OF THE MINUTES OF THE LAST MEETING:**

1. Secretary Pate presented the minutes from the September 17, 2019 monthly Board of Directors meeting for review and approval. Chairman Brown called for the approval of the September 17, 2019 Monthly Board of Directors meeting minutes. **MOTION** A motion was made by Director Roger Hall to approve the September 17, 2019 Monthly Board of Directors minutes as presented. The motion was **SECONDED** by Director Jerry Hall and **APPROVED** by all members present.

**D: REPORT OF THE FIRE CHIEF:**

1. **General Information.**

1. The Chief informed Chairman Brown about the absences of Board Members Turlington and Siles who will not be present for tonight's meeting due to work. He also reminded the members that Deputy Chief Johnson Jr. is attending the National FBI academy through December 19.

2. **Guests:** Mr. Ben White with INA, Integrated Network Associates, LLC discussed



network and cyber security.

### 3. Personnel:

1. The Chief stated that eight new applicants applied for membership so far this month in October wanting to join our department in order to volunteer. Although we are not starting a new class until January 2019 we will place these members into our current class.

### 2. Apparatus Fleets:

1. The Chief advised that Engine 1332's air compressor went out and required replacing. The compressor was replaced and the unit is back in service. Age and the wear and tear factor are presenting itself on our aging fleet. 1332 a 2004 Pierce Dash is now 15 years old and considering our call volume, coupled with our continuing training requirements and on-going driver operator training are all factors associated with our high cost of maintaining our fleet of apparatuses. We currently have two (2) of our apparatuses that are over 30 years old and still perform front line duties. Something we will need to address, whereas we need to replace both trucks on the short term in order to maintain our services.
2. The Chief advised the members of the board that since our last meeting in September our Ladder Truck 1351 was involved in an accident while out on a motor vehicle Accident (MVA) on Lakewood Drive on September 17, 2019. Our apparatus was parked on the side of the highway when it was struck by a Cape Fear Valley Emergency Medical Services



(CFVEMS) Ambulance causing significant damage to the ladder truck. Ladder accident also noted in item J. An insurance



claim has been filed and paid by CFVEMS. The truck will go to Four Oaks for repair once all the required parts are in. In the meantime the apparatus is out of service. We will also investigate the tilting of the truck while the unit is out of service.

3. The bar light on unit 1371 our quick response medical vehicle has been repaired under warranty and the unit is back in full service.
4. We have not looked into any further means of acquiring a commercial type lawn tractor in order to cut our massive lawn at Station 19. With grass cutting season over for this year we will look into purchasing a commercial lawn tractor that can sustain our grass cutting needs at station 19. With the purchase of our additional 13 acre parcel the requirement will only increase in the future as we clear the land. Deputy Chief Johnson Jr., has been assigned the task to come up with recommendations on a new commercial tractor capable of meeting our needs while at the same time is capable of cutting a large area or spread of grass.

### 5. Grounds and Buildings:

1. The Chief stated that command staff worked and organized the new storage building by installing additional storage racks and organizing the storage building. Two more sections of storage racks will be acquired in order to complete the project.
2. (FY 2019-2020 Vehicle, Equipment and Fuel Expenditures as of October 15, 2019) (List from Quicken) (Previous two (2) Fiscal Years for comparison purposes)

<b>UNIT #</b>	<b>NOMENCLATURE</b>	<b>FY 17/18</b>	<b>FY 18/19</b>	<b>FY 19/20</b>
1319	1960 American LaFrance (Antique)	560.22	867.74	1,304.03
1331	2017 Pierce Arrow-XT	48,128.39	1,981.16	
1332	2004 Pierce Dash Engine	42,134.97	16,905.64	1,403.43
1333	1988 Pierce Dash Engine	14,864.97	4,247.79	
1341	1990 AMC General 5 Ton Cargo Brush	1,440.02	2,326.17	198.87
1351	1996 E-One 75ft Ladder Truck	17,618.30	35,511.43	951.07
1362	2015 GMC Sierra 2500 HD 4 X 4	116.44	1,359.47	61.29
1371	2016 GMC Sierra 1500 4 X 4	13.60	564.85	
1391	Future Command Vehicle 2018	0.00	0.00	
Rescue 13	2017 Pierce Arrow-XT-Walk In	188,516.09	29,119.17	
1931	2004 Pierce Dash Engine	28,944.61	15,219.38	3,553.48
1932	1986 Pierce Dash Engine	1,814.21	2,229.22	15,203.68
1941	1984 AMC 5 Ton Truck	Sold-2,606.24	0.00	
1961	1984 Chevrolet ¾ Ton Diesel-Lift Gate	0.00	885.56	398.55
1962	2015 GMC Sierra 2500 HD 4 X 4	980.32	567.27	
1963	2017 – Auxiliary Support Trailer	0.00	0.00	
1981	2016 Mobile Air Trailer	0.00	6.42	
Rescue 19	1984 International Rescue (1376)	Sold-2,319.79	0.00	
Boat 13	19” Rescue One Connector Boat 50 HP	715.58	318.64	
Boat 19	14” Zodiac Inflatable 25 HP	5.99	0.00	
Trailers	2009 Boat Trailer Double Stack	2.75	0.00	89.67
U-Trailer	Utility Trailer (Small)	13.26	160.83	111.63
Cmd Trl	2006 FEMA Trailer	23.75	0.00	
MISC	<b>RELATED VEH EXPENSES</b>	5,575.65	21,157.17	2,299.63
	<b>Total Vehicle Maintenance</b>	186,383.17	133,427.91	25,575.33
	<b>EQUIPMENT OTHER</b>	17,305.17	22,773.78	6,204.21
	<b>TOTAL VEH/EQUIP EXPENSES</b>	<b>203,688.34</b>	<b>156,201.69</b>	<b>31,779.54</b>
	<b>BUDGETED (\$100,000.00)</b>			
	<b>GASOLINE &amp; FUELS (\$ 40,000)</b>	<b>23,976.32</b>	<b>28,400.96</b>	<b>7,099.48</b>
	<b>FY-BUDGETED TOTAL (140,000)</b>	<b>227,664.66</b>	<b>184,602.65</b>	<b>38,879.02</b>
	<b>Total over / under Budget</b>	<b>+87,664.66</b>	<b>+ 44,602.65</b>	



3. As part of our reorganization project in our Station 19 storage building all our

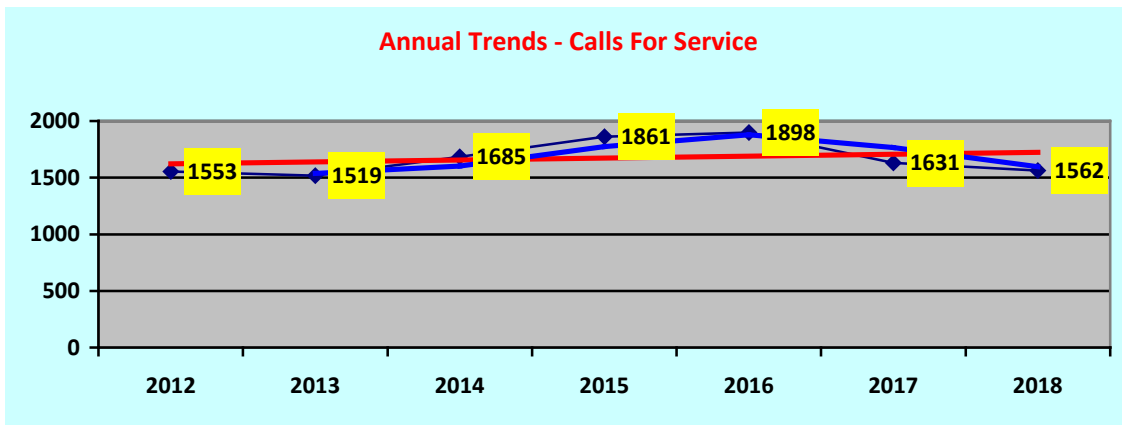


appliances and associated suppression, rescue and EMS gear will be reorganized. German Firefighter Alex Kuen who is also a carpenter is scheduled to be here during the month of October and we will assign the final work to him, whereas his carpentry skills are required. Alex will build storage boxes to be placed on the storage racks and organize our assets.

**1. Fire Conditions:**

- Chief Johnson briefed on our current call volume through September 2019.  
(See Charts below – Monthly calls by year and annual trend line chart.)

 <b>SPFD INCIDENT RESPONSE DATA</b> 							
MONTH	2013	2014	2015	2016	2017	2018	2019
JANUARY	135	158	161	159	163	139	131
FEBRUARY	135	123	173	136	141	113	110
MARCH	126	139	142	156	138	137	120
APRIL	99	144	159	139	134	130	114
MAY	119	145	161	144	120	128	128
JUNE	136	139	169	126	100	131	122
JULY	101	181	152	135	153	132	113
AUGUST	118	130	150	175	147	108	129
SEPTEMBER	97	122	152	169	120	144	143
OCTOBER	124	130	139	198	150	137	
NOVEMBER	112	131	145	147	127	132	
DECEMBER	113	143	164	214	138	131	
<b>TOTALS</b>	<b>1519</b>	<b>1685</b>	<b>1861</b>	<b>1898</b>	<b>1631</b>	<b>1562</b>	<b>1110</b>



**6. Training Report:**

- The Chief stated that he signed up for the Critical Decision making class in December sponsored by Department of Homeland Security and North Carolina Emergency Management. The two (2) day class will be here at the Cumberland County Health Department.



- The Chief advised that four (4) of our Chief Officers have been signed up for the upcoming North Carolina Association of Fire Chiefs (NCAFC) Mid-Winter Conference on January 28, 2019 through February 2, 2019 in Concord, North Carolina. This conference provides a wealth of professional development opportunities, networking and other benefits. Chief Hanzal is not scheduled to attend and will be available for district coverage.

**E: REPORT OF THE TREASURER:**

- Treasurer Turlington provided the current fund balance and financial information from all sources.

<b>Current Fund Balances:</b>	<b>As of October 15, 2019</b>	\$	<b>1,329,775.29</b>	<b>First Citizens</b>
	CD North State Bank as of June 18, 2019	\$	211,353.61	<b>12.9% of Budget.</b>
	<b>Total Cash Flow Available</b>	\$	<b>1,541,128.90</b>	<b>Total Available Funds</b>

**Fiscal Year 2019 – 2020 Budget Information**

<b>Approved County FY 19/20 Budget</b>		<b>1,105,675.00</b>
County Budget Funding Received YTD	\$	79,829.64
County Budget Funding Pending YTD	\$	1,025,845.36
County Budget Funding over Approved Amount		\$ 0.00
<b>Approved Fayetteville FY 19/20 Budget \$</b>		<b>459,724.00</b>
Fayetteville City Funding Received YTD \$		229,862.00
Fayetteville City Funding Pending YTD \$		229,862.00
<b>Approved Town of Hope Mills Contract FY 19/20 Budget \$</b>		<b>78,692.00</b>
Town of HM Contract Funding Received for last Fiscal Year in Oct 2019 \$		70,492.60
Town of HM Contract Funding Received FY 19/20 YTD \$		0.00
Hope Mills Budget Funding Pending YTD	\$	78,692.00
Other Income Hope Mills-Old Mutual Aid (\$ 8,000.00 Anl FY 19/20)	\$	8,000.00
Town of Hope Mills Full Responder Contract Fee =	\$	69,692.00 based on last year's pay out
Town of Hope Mills 1 time Debt Assumption Payment	\$	16,451.06-Outstanding - On-Going
<b>Combined County / COF / &amp; Hope Mills Approved FY 17/18 Budget \$</b>		<b>1,644,091.00</b>
<b>Combined COF / HM &amp; County Budget Received YTD - \$</b>		<b>309,691.64</b>
<b>Combined COF / HM &amp; County Budget Pending - \$</b>		<b>1,334,399.36</b>
Other Income CCFCA - \$		0.00
Other Income /Tax Refund (Sales & Fuel Tax) - \$		32,672.96
Goods and Property Sold - \$		0.00
<b>Total Board Funds YTD received 19/20 to date ALL SOURCES \$</b>		<b>412,857.20</b>

- Vice Chairman Townsend presented the July 2019 financial report in the absence of Treasurer Turlington. He also presented the July 2019 transaction and oversight report to the membership along with all reports and documentations for review. There were no discrepancies noted. A complete review of the documentation amongst board members present followed. Chairman Brown called for a motion to approve or disapprove the financial reports as presented. **MOTION:** Director Roger Hall made a motion to approve



both the treasurer's report and the oversight reports for the months indicated above. The motion was **SECONDED** by Director Jerry Hall and **APPROVED** by all members present. (See Enclosure # 2)

2. **Auxiliary Account** - Treasurer Tracie Johnson via e-mail provided the Auxiliary treasurer's fund balance as of today at \$ **213,502.90**, with additional Trail of Terror Fund Raiser funds continuing to come until the end of the month.
3. **Miscellaneous Firefighter Account** (Ice & Cans) - Our balance as of October 15, 2019 is \$ **12,582.02**.
4. **Relief Fund** – Chief Johnson Sr. stated that there have been no changes in our Relief Fund balances. As of 10/15/19 our current balance is \$ **74,377.45** which is in the form of a Certificate of Deposit (CD) with a maturity date of 10/11/19 and automatically renews every twelve months. The new maturity date is 10/11/20. We also have a total of \$ 13,641.06 in our relief fund check book for a total combined fund balance of \$ **88,018.51** with North State Bank. This fund is used to assist firefighters in distress as well as paying our Firefighters and Rescue Squad Annual Pension Funds and or physicals. Vice Chairman Townsend stated that he moved another \$ 8000.00 from the relief fund checking account into the certificate of deposit.
5. **Child Passenger Safety Seat Account** – The current CPSS fund balance with Wells Fargo is (\$ **1,350.75**) and BB&T (\$ **351.00**) with a combined total of \$ **1,701.75**. Support equipment to support our CPS program was purchased from the listed funds.
6. Clerk to the Board Ms. Johnson provided an update concerning [our building and land loan](#) for Station 19 with an outstanding loan balance of \$ **589,459.20**. The original loan value in 2009 was **1.1 Million** dollars and financed for fifteen (15) years. We are currently making monthly payments in order to pay off the loan by 2024.
7. Ms. Johnson also provided updates on our current [2017 apparatus truck loan](#) with First Citizen Bank. The original loan amount was \$1,400,000.00 and financed for ten (10) years. Our annual payments consist of \$ 159,842.42 with a final balloon payment in year ten (10) of \$ 319,684.98. Our current outstanding loan balance is \$ **1,154,817.82**.

**F: REPORT OF COMMITTEES:**

- |    |   |            |
|----|---|------------|
| 1. | Policy Committee -                          | No Report  |
| 2. | Building & Grounds Committee -              | No Report  |
| 3. | Small Tools & Gear Committee -              | No Report  |
| 4. | Equipment & Vehicle Replacement Committee - | No Report  |
| 5. | Budget Committee -                          | No Report. |

**G: OLD BUSINESS:**

1. The Chief advised that Division Chief Hanzal our Trail of Terror coordinator/operations manager will have the inventory list completed at the conclusion of the 2019 Trail of





Terror. All items with a value of over \$ 250.00 will be inventoried, inspected and clearly marked identifying them as property of the SPFD –TOT. Chief Johnson also passed around the current 2019 Trail of Terror Sales and income chart for review. He stated that we are running 404 ticket sales ahead of last year and a total of \$ 7,000.00 ahead of last year sales after completing three (3) weekends.

2. The Chief updated the members of the board on our on-going SAFER grant initiative and passed around our Job Opportunity flyer seeking six (6) qualified Firefighters/EMT's. The flyer has been posted on job bulletins with the entire major fire associations as well as our web page and Facebook.
3. Chief Johnson stated that Article X of our By-Laws pertains to our Auxiliary. The president of the auxiliary requested changes and submitted their changes to the Chief.
4. The Chief stated that we conducted another very successful and somber Memorial Service this past Saturday at the FTCC memorial site. The Chief informed the members of the board that the Town of Hope Mills has paid their outstanding Fiscal Year 2018-19 contract fees in full. After inquiring with Fire Chief Chuck Hodges the balance was paid in full within a week.
5. The Chief stated that the Clerk to the Board Ms. Johnson has inquired with a former member of the auxiliary about the part time administrative position authorized during last month's meeting. The Chief stated that he has not met with the member but informed Ms. Johnson to set up an appointment to discuss qualifications as well as associated job functions and expectations. Hopefully we can identify a qualified individual over the next month or so but certainly no later than the first of the year. Once selected and identified we will introduce the candidate to the entire board.
6. Due to on-going requirements we have not followed up on the PWC letter recommending that we combine all our parcels here at Station 13 into one, in order to reduce our assessment fees. This action is pending and we will also insure while working with the county tax department that our new property purchase at Station 19 has been recorded as tax exempt.
7. Another reminder - The Chief advised the members of the board that our annual Christmas Dinner scheduled for Sunday December 15, 2019 will be held at the Fayetteville Technical Community College (FTCC) in the all-purpose room. He will provide additional information as we move closer to the event. The November meeting will be our last prior to the annual Christmas Dinner.
8. Vice Chairman Townsend inquired with the Chief if any announcements concerning the available grant funds that are part of the new funding mechanism have been announced. Chief Johnson stated that no announcements have been made regarding any grants or the method for the grants. He does know that Cumberland County hired retired Fire Chief Greg Grayson who also facilitated the Public Safety Task Force (PSTF) to come up with a grant funding system. He also informed the members that he met with Assistant County Manager Tracy Jackson concerning grants, especially the use of grant funds for our new radios that will be required prior to January 2026, when a system wide upgrade will render all of our current radios unusable. He stated that he had talked with all the county fire chiefs and all are in agreement to use the funds to make annual payments for the new radio



system which will cost the fire service about 3.5 million dollars for a turn-key purchase.

9. The Chief advised that he was approached by a MSA representative about assisting MSA with a press release and media distribution once we convert from the traditional US Firefighter Helmet to the much safer European model, when our helmets come in next month. Our theme is we are changing tradition for safety.

## **H. NEW BUSINESS:**

1. The Chief informed the members that we acquired a Pierce Fire Truck Cab that we will convert into a podium for our meetings. The new podium will be housed here at Station 19 but can be moved as needed. He passed around pictures for comparison.
2. The Chief stated that this month is also national fire prevention month and as always we participate and advocate the national fire prevention theme. Public Fire education is important. We also participated with the North Carolina Office of the State Fire Marshal's theme [Sound the Siren](#) (State Fire Drill) on Saturday the 12<sup>th</sup> of October. He stated that OSFM informed us that currently, fire deaths are down and they believe it is because of our North Carolina Fire Service efforts in prevention in the community.
3. The Chief passed around a flyer for the upcoming Cumberland County Fire Safety Day on Saturday October 19, 2019 from 10 until 4 pm at the Cross Creek Mall Sears parking lot. We will participate in this event by displaying equipment and spreading fire prevention literature to the general public. He asked any of the members that are free to stop by and check out all the fire displays.
4. The Chief briefed the members concerning changes to the Firefighter II program as adopted by the Fire and Rescue Commission during their quarterly meeting in Kernersville on Tuesday October 8, 2019.
5. The Chief announced that we will also post two (2) additional announcements for the positions of shift Lieutenant and shift Captain. The positions will be full time 24 hours slots. We will conduct boards even for our in-house people to complete the process. Prerequisites and qualifications will be included in the job opportunity posting.
6. The Chief discussed with the board the current legislative process where several laws have been passed that directly impact our services.
  - G.S. 58-78-5(a) clarifies rule making authority of the Fire and Rescue Commission Rule Making Authority.
  - HB 0283 Signed into Law – Provides benefits (\$ 100,000) to Public Safety Officers murdered while performing their duties.
  - HB0597 – Wildlife Resource Commission Amends and provides reduced lifetime hunting and fishing licenses to volunteer firefighters with more than five consecutive years.
  - Senate Bill 0029 – Move over Law / Increases penalties for violators





**I: CLOSED SESSION - WHEN APPLICABLE:**

N/A

**J: ACCIDENT/MISHAP TRACKING**

This section was created to track injuries, accidents and mishaps involving department owned vehicles, apparatuses, equipment and real property. The chart below represents accident tracking data for the current Fiscal Year. A complete accident report prepared by the department safety officer is available and on file for each trackable item. The chart will be updated on a monthly basis for board review.

Fiscal Year 2018-2019 Reportable Accidents				
DATE	TYPE OF ACCIDENT	EMPLOYEE	COSTS	REMARKS
11/01/18	Broke Scene Light 1351 during cab raise	Lt. Fitzpatrick	1,500.00	Repaired In House
11/15/18	MVA-1331 Hit Passenger Car	Lt. Austin - Drv	15,000.00	Other Driver at fault
12/10/18	MCT Damaged Fell Off	Eng Long/Dubois	5,000.00	Disciplinary Action
03/15/19	Medic Unit Backed into Door	Outside Agency	3,800.00	CFVEMS Ins Claims
09/17/19	MVA-1351 Hit by Medic Unit	Lt. Austin - OIC	15,000.00	CFVEMS Ins Claims
<b>Current Total</b>			<b>40,300.00</b>	

**K: ADJOURNMENT:**

With no further business Chairman Brown entertained a motion to adjourn, A **MOTION** was made by Director Roger Hall to adjourn. The motion was **SECONDED** by Vice Chairman Larry Townsend and **APPROVED** by all members present. The meeting adjourned at 2030 hours. **The next Board of Directors meeting will be November 19, 2019 at Station # 13 @ 7:30 PM.**

Respectfully Submitted:

*Angus Pate.*  
ANGUS PATE  
Secretary

**Cc.**

- 1 - Each Board Member
- 1 - Board File / Minutes Book / Web Page
- 1 - Accountant File Copy

**2 Enclosures:**

1. SPFD Board of Directors Attendance Roster September 17, 2019
2. Board Financial Oversight Memorandum – July 2019



**2019**

**BOARD OF DIRECTOR'S & PRIMARY STAFF  
ATTENDANCE ROSTER**

##	NAME	JAN (17) Sta. 13	FEB (21) Sta. 19	MAR (21) Sta. 13	APR (18) Sta. 19	MAY (16) Sta. 19	JUN (20) Sta. 19	JUL (18) Sta. 13	AUG (15) Sta. 19	SEP (19) Sta. 13	OCT (10) Sta. 19	NOV (28) Sta. 19	DEC (19) Sta. 19
01	Daniel C. Brown - President(2020)	P	P	P	P	P	P	N/A	N/A	P	P		
02	Larry Townsend V-President (2022)	P	P	X	P	P	P	N/A	N/A	X	P		
03	Angus Pate - Secretary (2020)	P	P	X	P	P	P	N/A	N/A	P	P		
04	Gary Turlington – Treasurer (2022)	P	P	P	X	P	P	N/A	N/A	P	X		
05	Joel Siles – (2022)	P	P	X	P	P	P	N/A	N/A	P	X		
06	Jerry Hall – (2022)	P	P	P	P	P	P	N/A	N/A	P	P		
07	Roger Hall (2020)	P	P	P	P	P	P-C	N/A	N/A	P	P		
08	Freddy Johnson Sr. - Chief (Annually)	P	P	P	P	P	P	N/A	N/A	P	P		
09	Freddy Johnson Jr. - Deputy Chief	P	P	P	X	P	P	N/A	N/A	P	E		
10	Sean Johnson – Asst Chief	X	P	X	X	P	P	N/A	N/A	E	E		
11	Kevin T. Murphy – Asst. Chief	E	E	E	E	E	E	N/A	N/A	E	E		

**P-Present - A-Absent - N/A – No Meeting Conducted A-E – Absent & not required to attend by invitation only. N/A No Meeting-P-T telephonic participation.**

- Due to summer vacations Board of Directors meetings are not scheduled for the months of **July** and **August 2018** unless there is a pressing need or emergency.
- With the exception of the Fire and Deputy Chief – Assistant Fire Chief Officers are not required to attend the monthly board meetings unless directed by the Fire Chief.
- **P-C** – Indicates that the member participated in the meeting via conference call.
- Deputy Chief Johnson Jr. attending the National FBI Academy from October through December and is excused from meetings.

**Enclosure # 1 Board Minutes October 15, 2019**

**STONEY POINT  
FIRE DEPARTMENT INC.**

Stations 13 & 19  
2190 Lake Upchurch Road  
Parkton, North Carolina 28371  
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**Station 13**

**Mailing & Billing Address**  
7221 Stoney Point Road  
Fayetteville, North Carolina 28306



**Daniel C. Brown**  
President  
**Larry Townsend**  
Vice President  
**James G. Turlington**  
Treasurer  
**Angus Pate**  
Secretary  
**Jerry Hall**  
Member  
**Joel A. Siles**  
Member  
**Roger Hall**  
Member  
**Freddy L. Johnson Sr.**  
Fire Chief

Memorandum For: Haigh, Byrd & Lambert, LLP, Certified Public Accountants

Reference: Additional Internal Financial Control & Segregation of Duties

## July 2019

In order to establish and maintain enhanced internal controls, including monitoring of ongoing financial and accounting principles of the Stoney Point Fire Department; in addition to the current duties performed by the Clerk of the Board and the Appointed Treasurer, and to comply with the recommendation as outlined in a letter from Haigh, Byrd & Lambert, LLP, Certified Public Accountants, addressed to the Stoney Point Board of Directors addressing segregation of duties, and whereas the Stoney Point Board of Directors appointed Mr. Larry D. Townsend to conduct and perform said duties.

I Director Larry D. Townsend have reviewed and documented the reconciliation for all financial transactions for the month indicated above.

X I have found no discrepancies.

       I have discrepancies as indicated below.

Payroll time sheets did not balance with payroll/consolidation summary sheet.

  
Larry D. Townsend

Oct 14, 2019  
Date