



# STONEY POINT FIRE DEPARTMENT INC.

**Stations 13 & 19**

**2190 Lake Upchurch Road, Parkton, North Carolina 28371**

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April 21, 2015

**SUBJECT: Minutes of the Monthly Board of Directors Meeting April 21, 2015.**

The monthly meeting of the Stoney Point Fire Department Inc., Board of Directors was called to order by Chairman Brown and was let in prayer Secretary Pate at 7:30 PM. The meeting was conducted at Station 19.

**A: Roll Call:**

**Members Present:**

Daniel C. Brown	Chairman
Larry D. Townsend	Vice Chairman
Angus Pate	Secretary
J. Gary Turlington	Member
Jerry Hall	Member
Joel A. Siles	Member
Freddy L. Johnson Sr.	Fire Chief
Freddy L. Johnson Jr.	Deputy Fire Chief

**Members Absent:**

Alan Grupy	- Treasurer
Matthew Williams	- Asst. Chief

**B: ANNUAL / SPECIAL / PUBLIC HEARING MEETING:**

1. Not Applicable

**C: READING AND APPROVAL OF THE MINUTES OF THE LAST MEETING:**

1. Secretary Pate presented the minutes from the March 17, 2015 monthly Board of Directors Meeting for review and approval. Chairman Brown called for the approval of the March 17, 2015 minutes. **MOTION** A motion was made by Director Turlington to approve the March 17, 2015 Monthly Board of Directors meeting minutes as presented. The motion was **SECONDED** by Director Siles and **APPROVED** by all directors present.

**D: REPORT OF THE FIRE CHIEF:**

**1. General Information:**

1. Chief Johnson Sr. asked Vice Chairman Townsend to provide a brief update on Treasurer Al Grupy and asked all the members to continue to remember Al and his wife in our thoughts and prayers as Al continues his bout with his *medical condition*.

**2. Guests: None**



**3. Personnel:**

1. Chief Johnson advised that we started our 2<sup>nd</sup> recruit class for the year last Saturday April 18, 2015 with thirteen (13) new recruits. He expects about a 50% drop out rate as we continue the training process. He further stated that we already have sufficient applications on file to start another class, which we have projected to start in June.

**4. Vehicles:**

1. Chief Johnson stated that he directed Assistant Chief Murphy to follow up with Atlantic on the repairs which have not started. The unit Engine 1333 which is still at Atlantic with no work initiated or completed on the truck since it burned back in April 2014. We are also looking at a unit on GovernmentSales.org for a replacement unit if we can find one and use the funds to replace the truck rather than repairing it. The company has advised that it will not be able to repair the unit for the repair quote provided by the insurance adjuster, and we have instructed them to contact the adjuster in order to get the truck repaired.
2. The Chief stated that the replacement vehicle approved during last month's meeting has been ordered is scheduled to arrive within the next several weeks. This utility truck will be the primary vehicle to move our emergency trailers such as the Foam Unit, Boat Trailer and the Air Trailer and therefore will not be utilized for general or administrative purposes. Members will continue to utilize the 1987 Chevrolet Pick-Up that we especially prepared and placed in service for that purpose.
3. Chief Johnson briefed the board members on the new 5 ton currently being retrofitted as a brush unit for Station 13. All the work is being done in-house by Captain Stoudt and Engineer David Stewart. He asked the board members to join him and reviewing the truck in the apparatus bay. We are anticipating the apparatus to be complete sometimes late June 2015.
4. Deputy Chief Johnson Jr. brought the membership up-to-date on the progress and work that is being completed by the new-truck and vehicle replacement committee. The committee consisting of officers and firefighters has been working since the first of the year to prepare specifications on a new Engine Company and a new Rescue Truck. Deputy Chief Johnson stated that hopefully we should have some preliminary specifications ready by the start of the new Fiscal Year. Several additional meetings are necessary to complete the committee's work. He stated that he along with selected personnel are looking to tour the Pierce facility prior to ordering any apparatuses to insure we are aware of the latest trends in technology and fire apparatus manufacturing .
5. Chief advised that the 2007 Crown Victoria Chief's Vehicle with over 165000 miles on the vehicle is starting to show the wear and tear. We purchased the vehicle from the North Carolina State Highway Patrol surplus program in 2009 with 88000 miles on the unit. The vehicle is starting to cost us money and we will start looking at a replacement vehicle sometimes in the future.



6. **FY 2014-2015 Vehicle, Equipment and Fuel Expenditures as of April 21, 2015. (List from Quicken) (Also listed two previous Fiscal Years for comparison purposes)**

<b>UNIT #</b>	<b>NOMENCLATURE</b>	<b>FY 12/13</b>	<b>FY 13/14</b>	<b>FY 14/15</b>
1311	1984 Pierce Dash Engine	1,950.93	2,405.23	4,393.94
1331	2004 Pierce Dash Engine	14,185.29	6,563.80	14,784.39
1332	2004 Pierce Dash Engine	14,043.15	6,654.15	7,204.58
1333	1989 Pierce Dash Engine(Out of Service)	7,143.17	2,667.04	0.00
1341	1984 Chevrolet ¼ Ton	3,252.54	2,480.47	416.36
1342	1990 AMC General 5 Ton Cargo Brush	N/A	N/A	8,290.30
1361	1999 Pierce Arrow Service(SOLD)	789.75	2,980.47	1,342.62
1362	2008 Ford F-350 Pick Up-SOLD	627.67	8,909.55	SOLD
1371	2002 Silverado 1500 HD	2,788.91	1,572.71	125.35
1376	1984 International Rescue	1,950.01	905.15	1,241.53
1391	2007 Ford Crown Victoria	3,624.42	576.58	2,012.54
1931	1994 Quality Gladiator Engine(SOLD)	1,398.80	4,766.36	1,575.83
1932	1986 Pierce Dash Engine	4,427.30	2,480.47	2,342.53
1941	1984 AMC 5 Ton Truck	15,194.00	3,264.20	17.74
1962	1984 Chevrolet ¼ Ton Diesel	N/A	N/A	0.00
Boat 13	19" Rescue One Connector Boat	116.34	0.00	734.10
Boat 19	14" Zodiac Inflatable	N/A	N/A	0.00
Trailers	2009 Boat Trailer Double Stack	N/A	N/A	0.00
Cmd Trl	2006 FEMA Trailer	N/A	N/A	0.00
MISC	<b>RELATED VEH EXPENSES</b>	<b>10,580.85</b>	<b>9,902.83</b>	<b>3,212.62</b>
	<b>Total Vehicle Maintenance</b>	<b>82,073.13</b>	<b>57,129.95</b>	<b>47,694.73</b>
	<b>EQUIPMENT OTHER</b>	<b>20,393.95</b>	<b>11,193.30</b>	<b>9,683.73</b>
	<b>TOTAL VEH/EQUIP EXPENSES BUDGETED (\$ 88,000)</b>	<b>102,467.08</b>	<b>68,323.25</b>	<b>57,378.46</b>
	<b>GASOLINE &amp; FUELS (\$ 40,000)</b>	<b>34,094.58</b>	<b>30,352.79</b>	<b>19,737.98</b>
	<b>GRAND TOTAL (120,000)</b>	<b>136,561.66</b>	<b>98,676.04</b>	<b>77,116.44</b>
	<b>Total over / under Budget</b>	<b>+16,561.66</b>	<b>- 21,323.96</b>	

4. **Grounds and Buildings:**

1. Currently there are no building or grounds issues. We have turned on both sprinkler systems at both Station 13 and 19. We need to replace our flower bed pine straw at Station 19 and Director Turlington stated that he would prepare us a load of pine straw in the immediate future.



5. **Fire Conditions:**

1. Chief Johnson briefly talked about the current call volume and handed out the newly released National Fire Incident Reporting System (NFIRS) statistical report released by the North Carolina Office of the State Fire Marshal (OSFM). The report shows all the calls answered during 2014 by all the departments in Cumberland County. A discussion on the report followed, with Chief Johnson identifying the various categories within the report for clarification purposes. (See Enclosure # 2) He also handed out 2014 NFIRS statistical information prepared for our 2014 Annual Report by the Clerk to the Board. (See Enclosure # 3). Vice Chairman Townsend inquired

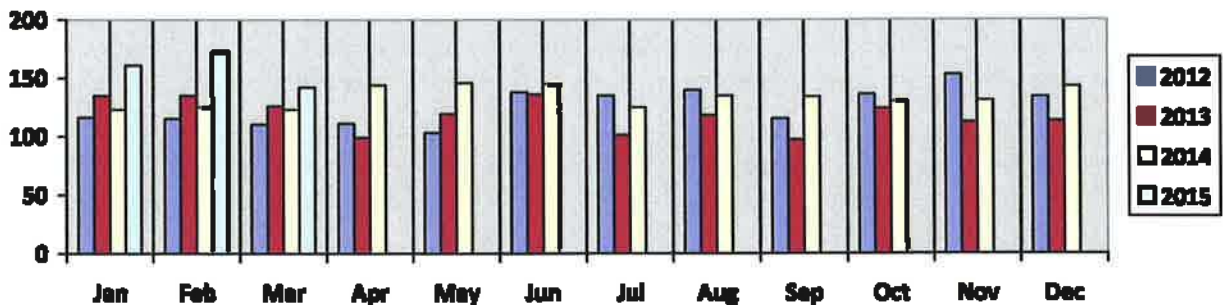


about the various NFIRS Codes and what they represented. Chief Johnson Sr. provided the following explanation concerning the various NFIRS Codes.

100	Fire
200	Overpressure Rupture, Explosion, Overheat (No Fire)
300	Rescue and Emergency Medical Service (EMS) Incidents
400	Hazardous Condition (No Fire)
500	Service Call
600	Good Intent Call
700	False Alarm and False Call
800	Severe Weather and Natural Disaster
900	Special Incident Type

 <b>SPFD INCIDENT RESPONSE DATA</b> 					
MONTH	2011	2012	2013	2014	2015
<b>JANUARY</b>	<b>143</b>	<b>116</b>	<b>135</b>	<b>158</b>	<b>161</b>
<b>FEBRUARY</b>	<b>166</b>	<b>115</b>	<b>135</b>	<b>123</b>	<b>173</b>
<b>MARCH</b>	<b>134</b>	<b>110</b>	<b>126</b>	<b>139</b>	<b>142</b>
<b>APRIL</b>	<b>127</b>	<b>111</b>	<b>99</b>	<b>144</b>	
<b>MAY</b>	<b>116</b>	<b>103</b>	<b>119</b>	<b>145</b>	
<b>JUNE</b>	<b>136</b>	<b>138</b>	<b>136</b>	<b>139</b>	
<b>JULY</b>	<b>122</b>	<b>135</b>	<b>101</b>	<b>181</b>	
<b>AUGUST</b>	<b>120</b>	<b>140</b>	<b>118</b>	<b>130</b>	
<b>SEPTEMBER</b>	<b>135</b>	<b>115</b>	<b>97</b>	<b>122</b>	
<b>OCTOBER</b>	<b>134</b>	<b>136</b>	<b>124</b>	<b>130</b>	
<b>NOVEMBER</b>	<b>100</b>	<b>153</b>	<b>112</b>	<b>131</b>	
<b>DECEMBER</b>	<b>117</b>	<b>134</b>	<b>113</b>	<b>143</b>	
<b>TOTALS</b>	<b>1557</b>	<b>1532</b>	<b>1519</b>	<b>1685</b>	

Monthly Calls Statistics



**6. Training Report:**

1. Chief Johnson advised that training is on-going but we are in the process of running several Firefighter I & II classes and we also have scheduled a Trench Rescue Class in



May here at our station. He explained that Trench Rescue Services are provided by the City of Fayetteville under contract with Cumberland County.

2. Chief Johnson Sr., advised the board members that he will be attending the New Hanover County Fire & Rescue Seminar this up-coming weekend in order to take an advanced Arson Investigative Class. He stated that his Fire Arson Certification expires in December of this year and he needs the continuing education hours in in order to renew the certification.
3. Chief Johnson advised that during our upcoming Fire Chief's Association Meeting on Monday April 27, 2015 the Chief's 101 upgrade class will be presented in order for all Cumberland County Fire Chief's to upgrade their certification.

**E: REPORT OF THE TREASURER:**

1. Treasurer Al Grupy provided the current balance and financial information from all sources.

Current Fund Balances:	<b>As of today is</b>	\$	<b>1,372,108.00</b>	<b>First Citizens</b>
	CD	\$	154,723.92	= 13% of Budget.
	<b>Total Cash Flow Available</b>	\$	<b>1,526,831.92</b>	<b>Total Available Funds</b>

<b>Approved County FY 14/15 Budget</b>	\$	<b>892,679.00</b>
County Budget Funding Received YTD	\$	902,438.17
County Budget Funding Pending YTD	\$	00.0
County Budget Funding above recommended Budget	\$	9,759.17

<b>Approved Fayetteville FY 14/15 Budget</b>	\$	<b>383,621.36</b>
Fayetteville City Funding Received YTD	\$	287,716.02
Fayetteville City Funding Pending YTD	\$	95,905.34

Gates Four Annexation Taxes FY 12/13 owed by COF \$ 12,763.00

<b>Approved Town of Hope Mills Contract FY 14/15 Budget</b>	\$	<b>36,559.00</b>
Town of Hope Mills Contract Funding Received YTD	\$	00,000.00
Other Income Hope Mills-Old Mutual Aid (\$ 12,000.00 Annually)		6,000.00
Town of Hope Mills 1 time Debt Assumption Payment	\$	16,451.06
Town of Hope Mills Funding Pending	\$	59,010.00

<b>Combined City / Hope Mills &amp; County Approved Budget</b>	\$	<b>1,324,859.36</b>
Combined City & County Budget Received YTD		1,196,154.19
Combined City & County Budget Pending	\$	128,705.17

Other Income CCFCA -		0.00
Other Income /Tax Refund (Sales & Fuel Tax) -		297,156.75
Refunds		26,324.71

**Total Board Funds YTD received 14/15 to date all Sources \$ 1,519,633.65**



1. Vice Chairman Larry Townsend provided both the Treasurer's report and the oversight reports for the months of February and March 2015. Mr. Townsend indicated that the March report indicated several issues dealing with payroll which were corrected on the spot. Vice Chairman Townsend presented all the transactions for the indicated months for review by the board members and answered questions. Chairman Brown called for a motion to approve both the Treasurer's report and the oversight reports as presented. **MOTION:** Director Siles made a motion to approve both the treasurer's report and the oversight report for the months of February and March 2015. The motion was **SECONDED** by Director Turlington and **APPROVED** by all members present. (See Enclosure # 4 & 5)
2. **Auxiliary Account** - Treasurer Kathy Picon provided the current Auxiliary treasurer's fund balance as **\$ 212,179.51** as of today. We have recently sent three (3) members to attend the Haunted Attraction Seminar in St. Louis and spend some funds on props and equipment for our 2015 haunt. We send our primary coordinators each year to attend the seminar.
3. **Miscellaneous FF Account** - The Chief reported that there is no change with the ICE & CAN and Miscellaneous FF's Account Balances of **\$ 7,691.45** with additional ICE deposit pending. He stated that we will order a new ICE Storage Machine for Station 13 in support of our ICE Sales.
4. **Pension Fund** – Vice Chairman Townsend the treasurer of the Pension Fund advised that our current Pension Fund Balance with North State Bank is **\$ 54,810.81**. Vice Chairman Townsend also advised the members present that we will reimburse our general fund in the amount of \$ 4,080.00 from the Pension fund. He passed around an approval letter received from the NCSFA approving the reimbursement for the 2015 Pension Fund Dues. (See Enclosure # 6)
5. **Child Passenger Safety Seat Account** – The current CPSS fund balance with Wells Fargo is **\$ 1,280.75**. This fund is exclusively for CPS equipment and is maintained by donations.

#### **E: REPORT OF COMMITTEE'S:**

- |    |   |   |           |
|----|---|---|-----------|
| 1. | Policy Committee                          | - | No Report |
| 2. | Building & Grounds Committee              | - | No Report |
| 3. | Small Tools & Gear Committee              | - | No Report |
| 4. | Equipment & Vehicle Replacement Committee | - | No Report |
| 5. | Budget Committee                          | - | No Report |

#### **G: OLD BUSINESS:**

1. The Chief reported that Firefighter Michael Frederickson is continuing to work on our computer network systems as time allows. Hopefully our system will be fully operational within the next several months. He stated that the work is time consuming,



whereas each of our computers has issues that must be addressed. In the end we should have all the same programs and not various programs as we do now. All our computer stations will be unified and alike operating on the same systems operating system and Word 2013 Version. Michael will be reimbursed on a monthly basis for his IT responsibilities in the amount of \$ 250.00 monthly. This is a savings to the department of \$ 550.00 monthly.

2. The Chief stated that we are still in the process of coordinating a 50<sup>th</sup> anniversary dinner sometimes in June now. The issue is finding a caterer that isn't already booked or able to provide food for about 250 invited guests.
3. Chief Johnson Sr. reported that Lieutenant Michael Minnick is making progress with our new web-page and we are currently updating and fixing issues with the site, but it is up and running and can be found at – [stonepointfire.com](http://stonepointfire.com)
4. The Chief stated that our Easter Egg Hunt was a big success with over 500 Children accompanied by their parents participating. We did receive one complaint by a parent who showed up 20 minutes late for her child's age group with the event already over for the age group. We broke the entire event down by age group and started at 1 PM. The event was free to the public.
5. Chief Johnson Sr. stated that the Annual Strategic Planning Session conducted on Saturday April 11, 2015 at Station 19 was an excellent planning session. Our updated Strategic plan will be ready for approval by the board during the May 2015 meeting. The accreditation process requires that our Strategic Plan is updated and approved by the governing board annually.
6. The Chief reminded the board members that Southern Curb & Gutter Inc., will start on our Station 19 back building parking lot project within the next several weeks. The owner Mr. Roger Hart provided a quote for \$ 14,182.80 back in January 2015 when the board was informed of the project. This includes curbing which will be tied into our existing curbing and concrete ramps and pads for the new back building. It does not include paving. (See Enclosure # 7)

## **H. NEW BUSINESS:**

1. Chief Johnson passed around a Resolution of Appreciation presented to our Department from the Town of Lake Waccamaw adopted on November 17, 2014 when we sold 1931 our old 1994 Spartan Gladiator (Quality) Engine to the town. (See Enclosure # 8) The Chief stated that we will hang the resolution on the wall at Station 19 for everyone to review.
2. The Chief briefed the directors on the newly released procedures for Fire and EMS Background Checks. A brief discussion followed concerning the subject. Chief Johnson stated that we have required back ground checks from new applicants for years now. He stated that he makes it an individual responsibility to provide us with a current background check prior to allowing anyone to participate. He passed around an informational bulletin from the Office of the State Fire Marshal (OSFM). (See Enclosure # 9)



3. Chief Johnson informed the members that he posted a job opening for a Firefighter II created with the immediate resignation of one of our full time employees earlier this month. (See Enclosure # 10)
4. The Chief provided the board members a quick up-date on current issues and action taken by the North Carolina Fire and Rescue Commission.
5. Chief Johnson Sr., passed around a Thank You Note received from Fire Chief Roddy Bullard, Vander Fire District whose daughter passed away unexpectedly. (See Enclosure # 11)

**I: CLOSED SESSION - WHEN APPLICABLE:**

1. N/A

**J: ADJOURNMENT:**

Chairman Brown entertained a motion to adjourn. A **MOTION** was made by Director Turlington to adjourn. The motion was **SECONDED** by Director Siles and **APPROVED** by all members present. The meeting adjourned at 2110 hours. **The next meeting is scheduled for May 19, 2015 at Station # 13 @ 7:30 PM.**

Respectfully Submitted:  
**Angus R. Pate**  
 ANGUS R. PATE  
 Secretary

**Cc.**

- 1 - Each Board Member
- 1 - Board File / Minutes Book
- 1 - Accountant File Copy

**11 Enclosures:**

1. SPFD Board of Directors Attendance Roster March 2015
2. FDID Incident Type Summary – Cumberland County 2014
3. Stoney Point FD NFIRS 2014 Statistical Information by Call Type
4. February 2015 Segregation of Duty Financial Oversight Memorandum
5. March 2015 Segregation of Duty Financial Oversight Memorandum
6. NSFA Certification by the Executive Director Use of Funds Local Relief Fund \$ 4,080.00
7. Southern Curb & Gutter Inc. Proposal
8. Resolution of Appreciation – Lake Waccamaw Board of Commissioner
9. OSFM Information Bulletin – Fire & EMS Background Checks
10. SPFD Firefighter Job Announcement dated April 22, 2015
11. Thank You Note – Fire Chief Roddy Bullard Vander Fire District





## 2015

### BOARD OF DIRECTORS ATTENDANCE ROSTER

##	NAME	JAN (20) Sta. 13	FEB (17) Sta. 19	MAR (17) Sta. 13	APR (21) Sta. 19	MAY (19) Sta. 13	JUN (16) Sta. 19	JUL (21) Sta. 13	AUG (18) Sta. 19	SEP (15) Sta. 13	OCT (20) Sta. 19	NOV (17) Sta. 13	DEC (16) Sta. 19
01	Daniel C. Brown - President(2016)	P	N/A	P	P			N/A	N/A				
02	Larry Townsend V-President (2018)	X-E	N/A	P	P			N/A	N/A				
03	Alan R. Grupy - Treasurer (2016)	X-E	N/A	X-E	X-E			N/A	N/A				
04	Angus Pate - Secretary (2016)	P	N/A	P	P			N/A	N/A				
05	Joel Siles - (2018)	P	N/A	X-E	P			N/A	N/A				
07	Jerry Hall - (2018)	P	N/A	P	P			N/A	N/A				
08	Gary Turlington(2018)	P	N/A	P	P			N/A	N/A				
09	Freddy Johnson Sr. - Chief	P	N/A	X-E	P			N/A	N/A				
10	Freddy Johnson Jr. - Deputy Chief	X-E	N/A	P	P			N/A	N/A				
11	Matthew W. Williams - Asst Chief	X	N/A	X-E	X-E			N/A	N/A				
12	Sean Johnson - Asst Chief	X-E	N/A	X-E	X-E			N/A	N/A				
13	Kevin T. Murphy - Asst. Chief	X-E	N/A	X-E	X-E			N/A	N/A				

**P-Present - A-Absent - N/A - No Meeting Conducted** A-E - Absent & not required to attend by invitation only. **N/A No Meeting-P-T** telephonic participation.

- Due to summer vacations Board of Directors meetings are not scheduled for the months of July and August unless there is a pressing need or emergency.
- The February 2015 meeting was canceled due to safety when a winter snow and ice storm crippled our area.

## Enclosure # 1 Board Minutes April 21, 2015

# FDID Incident Type Summary

Report Period: From 01/01/2014 to 12/31/2014

State: NC

## Cumberland County Fire Marshal

FDID	Fire Department	100	200	300	400	500	600	700	800	900	UUU	N/A	Total
02829	Beaver Dam VFD of	37	0	108	2	13	44	3	0	0	0	0	207
02801	Bethany Rural Fire Department	49	0	185	8	11	109	13	3	0	0	0	378
02802	Bonnie Doone Fire District, Inc.	0	0	0	0	0	0	0	0	0	0	0	0
02803	Cotton VFD	0	0	0	0	0	0	0	0	0	0	0	0
02804	Cumberland Road VFD	0	0	0	0	0	0	0	0	0	0	0	0
02805	Eastover VFD	0	0	0	0	0	0	0	0	0	0	0	0
02807	Fayetteville Fire Department	1,003	3	19,519	607	2,004	4,068	2,178	16	2	0	0	29,400
02808	Fl Bragg Fire Department	0	0	0	0	0	0	0	0	0	0	0	0
02806	Godwin Falcon Fire Dept.	46	0	186	11	15	67	19	0	0	0	0	324
02809	Gray's Creek VFD	67	0	274	11	11	118	21	0	0	0	0	502
02818	Grays Creek VFD 24	94	1	437	14	13	204	38	0	0	0	0	801
02810	Hope Mills Fire Department	158	0	1,103	55	178	441	143	3	0	0	0	2,077
02811	Lafayette Village VFD	0	0	0	0	0	0	0	0	0	0	0	0
02814	Pearce Mill VFD	47	0	118	16	12	62	31	0	1	0	0	207
02823	Pope AFB Fire Dept.	0	0	0	0	0	0	0	0	0	0	0	0
02816	Spring Lake Fire Department	117	0	907	37	128	270	103	0	0	0	0	1,562
02817	Stedman VFD	68	1	206	7	14	186	17	2	0	0	0	491
02819	Stoney Point Fire Department	167	3	802	29	186	375	120	2	1	0	0	1,885

Enclosure # 02 Board Minutes April 21, 2015

# Summary By Incident Type

Report Period: From 01/01/2014 to 12/31/2014

All Selected Fire Departments

Calls By Incident Type	Frequency	Percent Of Total Calls	Mutual Aid		Other Aid		Invald Aid Flag	Exposures	Total Incidents
			Aid None	Aid Given	Aid Received	Aid Given			
<b>FIRES</b>									
Structure Fires (110-118, 120-123) .....	11,860	1.80 %	5,513	10,945	6,294	21	22	307	23,102
Vehicle Fires (130-138) .....	5,081	0.77 %	4,349	785	720	8	4	203	6,089
Other Fires (100, 140-173) .....	16,793	2.55 %	13,692	4,019	3,048	61	32	94	20,908
<b>Total Fires .....</b>	<b>33,724</b>	<b>5.12 %</b>	<b>23,514</b>	<b>16,749</b>	<b>10,082</b>	<b>80</b>	<b>58</b>	<b>604</b>	<b>50,077</b>
Pressure Ruptures, Explosion, Overheat (200-251)	1,497	0.23 %	1,259	153	234	3	1	0	1,650
<b>RESCUE CALLS</b>									
Emergency Medical Treatment (300-323)	406,458	61.72 %	393,795	13,431	10,001	1,828	834	0	419,989
All Others (331-381) .....	7,237	1.10 %	6,782	743	448	20	7	0	7,980
<b>Total Rescue Calls .....</b>	<b>413,696</b>	<b>62.82 %</b>	<b>400,557</b>	<b>14,174</b>	<b>10,449</b>	<b>1,848</b>	<b>841</b>	<b>0</b>	<b>427,969</b>
Hazardous Condition Calls (400-482) .....	32,378	4.92 %	29,802	2,256	2,546	89	59	0	34,632
Service Calls (500-571) .....	45,790	6.95 %	44,168	3,980	1,241	306	75	1	49,771
Good Intent Calls (600-671) .....	61,981	9.41 %	57,191	29,699	4,452	226	82	0	91,880
Severe Weather or Natural Disaster Calls (800-818)	3,183	0.48 %	3,023	143	153	5	2	0	3,326
Special Incident Calls (900-911) .....	1,806	0.27 %	1,723	197	53	29	1	0	2,003
Unknown Incident Type (UUU) .....	36	0.01 %	36	7	0	0	0	0	43
<b>FALSE CALLS</b>									
Malicious Calls (710-715, 751)	2,102	0.32 %	1,793	186	308	1	0	0	2,289
Other False Calls (700, 721-746)	62,346	9.47 %	50,994	7,234	11,276	40	39	0	69,530
<b>Total False Calls .....</b>	<b>64,448</b>	<b>9.79 %</b>	<b>52,787</b>	<b>7,400</b>	<b>11,584</b>	<b>41</b>	<b>39</b>	<b>0</b>	<b>71,848</b>
<b>TOTAL CALLS .....</b>	<b>658,516</b>	<b>100.00 %</b>	<b>613,880</b>	<b>73,758</b>	<b>40,874</b>	<b>2,917</b>	<b>1,165</b>	<b>606</b>	<b>732,879</b>

Total Incidents With Exposure Fires .....	348	Total Fire Dollar Loss .....	\$ 284,075,851.00
Total Exposure Fires .....	605	Total Dollar Loss .....	\$ 274,879,305.00

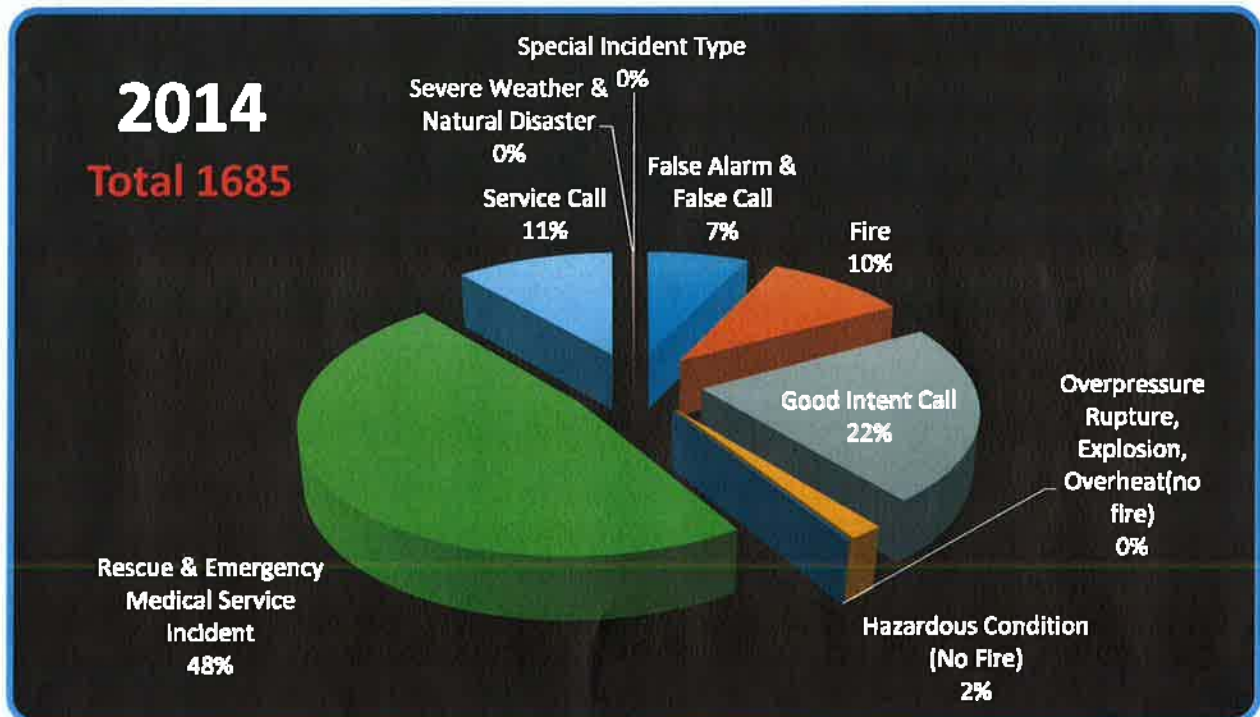
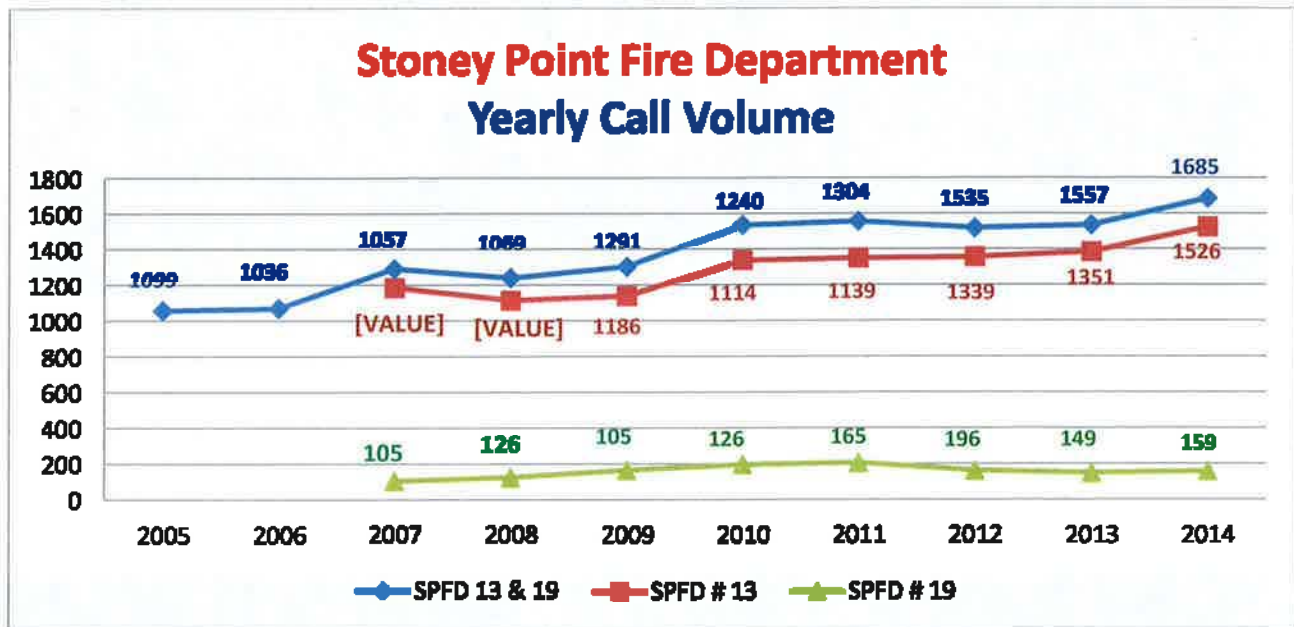
Casualty Summary		Civilian	Fire Service
Fire Related Injuries	312	148	
Non-Fire Injuries	838	140	
Fire Related Deaths	77	1	
Non-Fire Deaths	94	0	

## 2014 INCIDENT RESPONSE

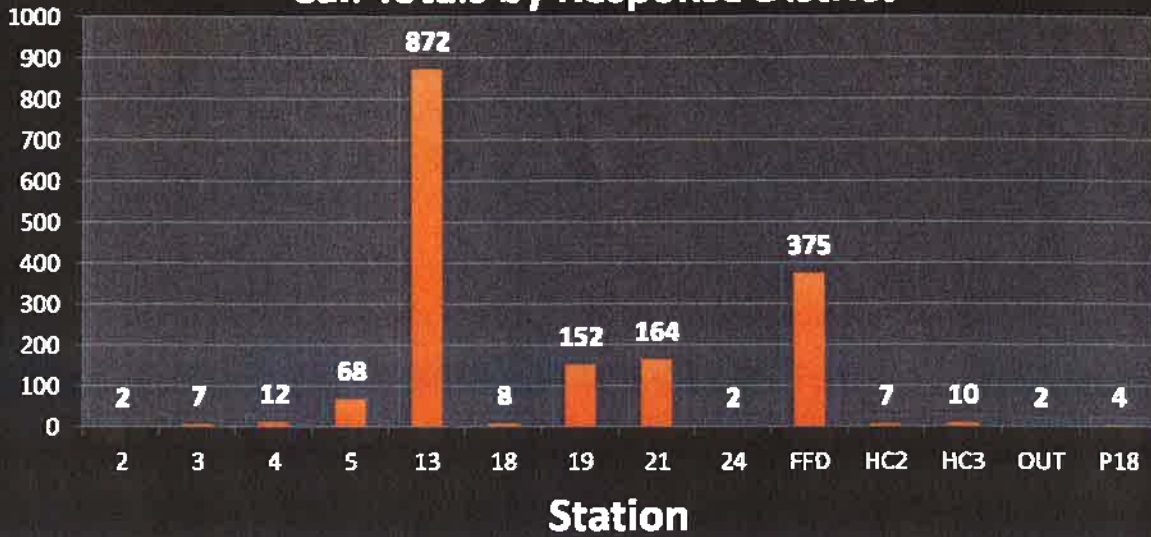
(Ms. Clarkie Johnson – NFIRS / Firehouse RMS)



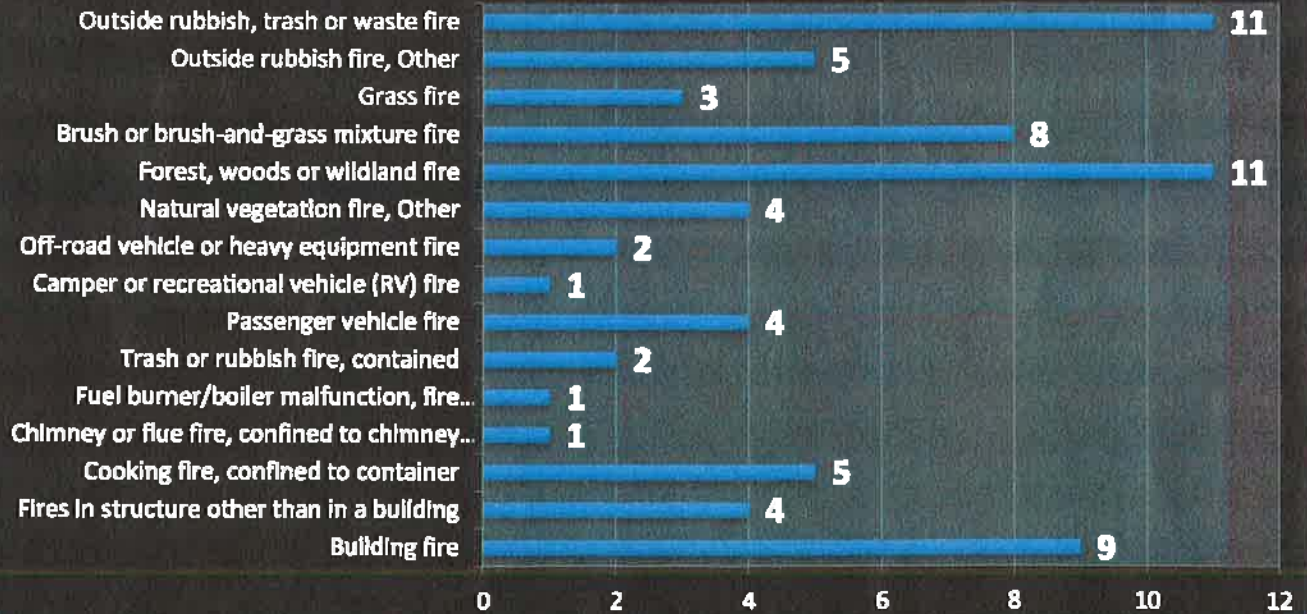
Stoney Point is a full service provider delivering fire, rescue and emergency medical response to our community and surrounding area. In 2014 our department responded to **1685** incidents. This represents a **10%** increase over 2013. Consistent with 2013 is the fact that our average turn out per incident remained at **14** members and the total number of responding members in 2014 was **22,878**. The following slides provide a breakdown of the various types of calls, response data and annual trends.



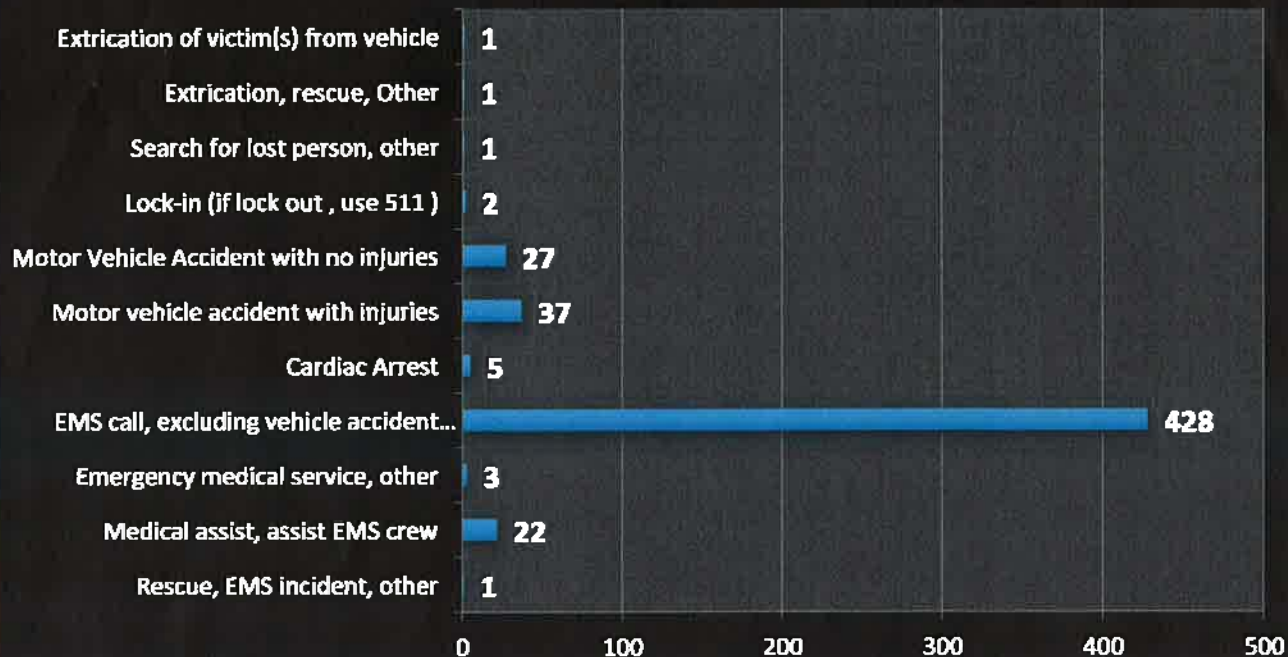
### Call Totals by Response District



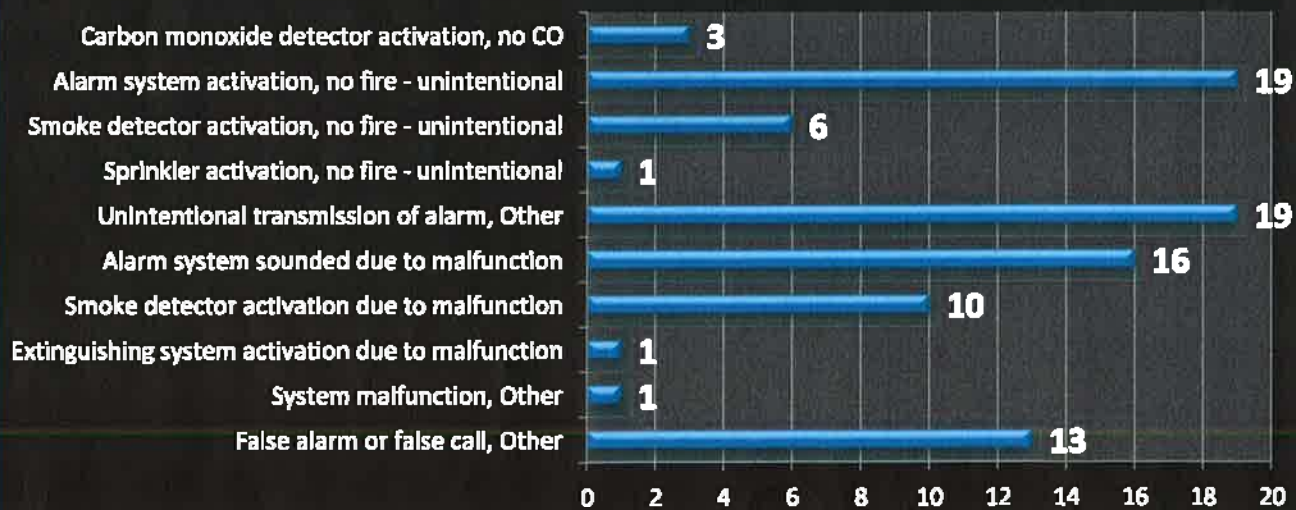
### Station 13 Fire Call Summary 71 Total



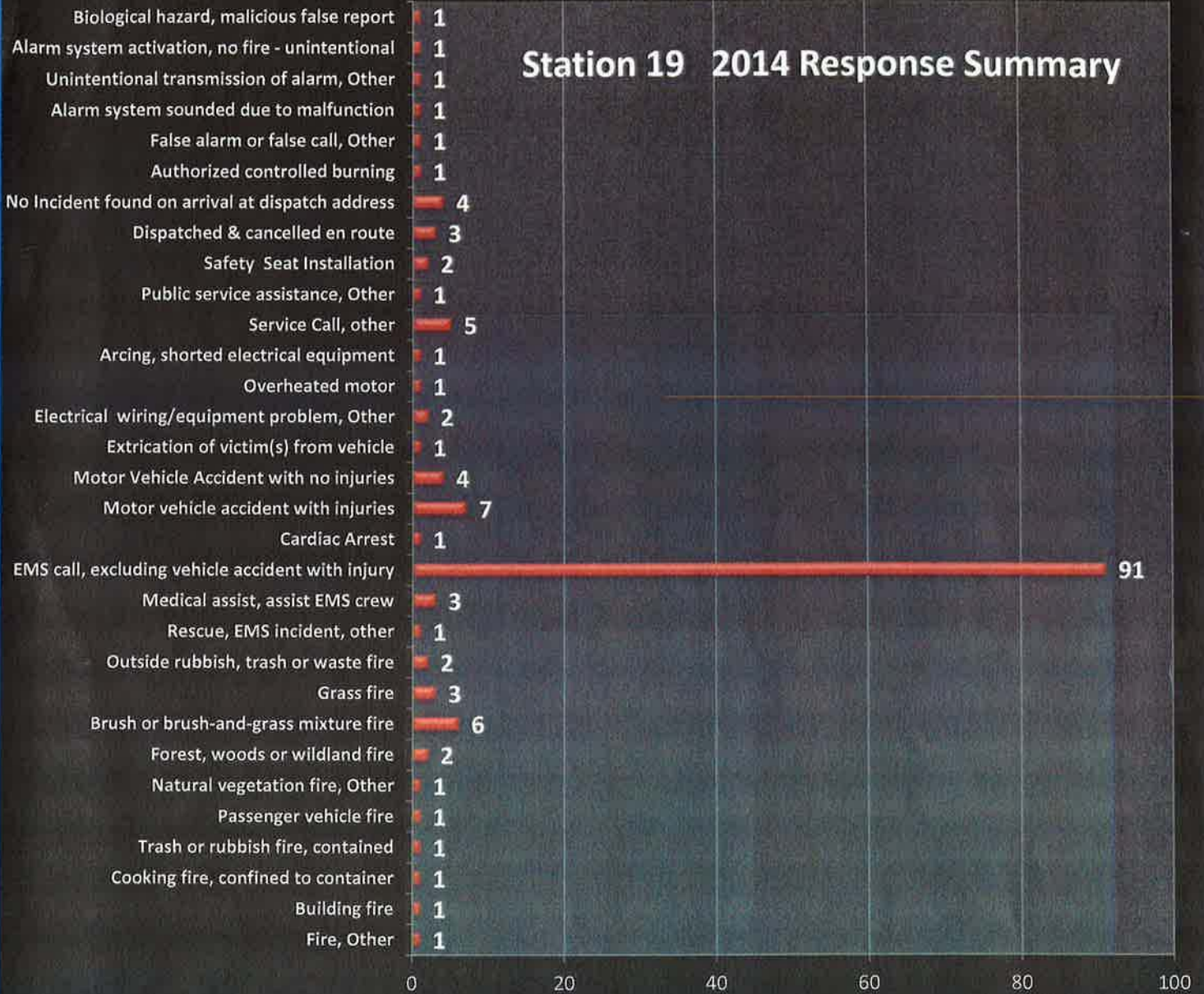
## Station 13 EMS Call Summary 528 Total



## Station 13 Alarm Activation Summary 89 Total



## Station 19 2014 Response Summary



**STONEY POINT  
FIRE DEPARTMENT INC.**

Stations 13 & 19  
2190 Lake Upchurch Road  
Parkton, North Carolina 28371  
Phone # (910) 424-0694  
Fax # (910) 425-2795  
Email: [spfd1301@nc.rr.com](mailto:spfd1301@nc.rr.com)

**Station 13**

**Mailing & Billing Address**  
7221 Stoney Point Road  
Fayetteville, North Carolina 28306



**Daniel C. Brown**  
President  
**Larry Townsend**  
Vice President  
**Alan R. Grupy**  
Treasurer  
**Angus Pate**  
Secretary  
**Jerry Hall**  
Member  
**Joel A. Siles**  
Member  
**James G. Turlington**  
Member  
**Freddy L. Johnson Sr.**  
Fire Chief

Memorandum For: Haigh, Byrd & Lambert, LLP, Certified Public Accountants

Reference: Additional Internal Financial Control & Segregation of Duties

## February 2015

### Fiscal Year - 2015

In order to establish and maintain enhanced internal controls, including monitoring of ongoing financial and accounting principles of the Stoney Point Fire Department; in addition to the current duties performed by the Clerk of the Board and the Appointed Treasurer, and to comply with the recommendation as outlined in a letter from Haigh, Byrd & Lambert, LLP, Certified Public Accountants, addressed to the Stoney Point Board of Directors addressing segregation of duties, and whereas the Stoney Point Board of Directors appointed Mr. Larry D. Townsend to conduct and perform said duties.

I Director Larry D. Townsend have reviewed and documented the reconciliation for all financial transactions for the month indicated above.

I have found no discrepancies.

I have discrepancies as indicated below.

  
Larry D. Townsend

  
Date

**Enclosure # 04 Board Minutes April 21, 2015**



**STONEY POINT  
FIRE DEPARTMENT INC.**

**Stations 13 & 19**  
2190 Lake Upchurch Road  
Parkton, North Carolina 28371  
Phone # (910) 424-0694  
Fax # (910) 425-2795  
Email: [spfd1301@nc.rr.com](mailto:spfd1301@nc.rr.com)

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Member  
**Joel A. Siles**  
Member  
**James G. Turlington**  
Member  
**Freddy L. Johnson Sr.**  
Fire Chief

Memorandum For: Haigh, Byrd & Lambert, LLP, Certified Public Accountants

Reference: Additional Internal Financial Control & Segregation of Duties

## March 2015

### Fiscal Year - 2015

In order to establish and maintain enhanced internal controls, including monitoring of ongoing financial and accounting principles of the Stoney Point Fire Department; in addition to the current duties performed by the Clerk of the Board and the Appointed Treasurer, and to comply with the recommendation as outlined in a letter from Haigh, Byrd & Lambert, LLP, Certified Public Accountants, addressed to the Stoney Point Board of Directors addressing segregation of duties, and whereas the Stoney Point Board of Directors appointed Mr. Larry D. Townsend to conduct and perform said duties.

I Director Larry D. Townsend have reviewed and documented the reconciliation for all financial transactions for the month indicated above.

       I have found no discrepancies.

  **X**   I have discrepancies as indicated below.

Check numbers 17560 and 17629 missing from canceled checks reflected in March bank statement.

  
Larry D. Townsend

Apr 17, 2015

Date

*Discrepancies corrected Apr 21, 2015*

**Enclosure # 05 Board Minutes April 21, 2015**

**CERTIFICATION BY THE EXECUTIVE DIRECTOR  
NORTH CAROLINA STATE FIREMEN'S ASSOCIATION  
FOR USE OF FIREMEN'S LOCAL RELIEF FUNDS PURSUANT TO  
G. S. 58-84-35 SUBSECTIONS (2.1), (4), (5) AND/OR (6)**

The undersigned Executive Director of the North Carolina State Firemen's Association having received and reviewed the application of the Trustees of the Firemen's Relief Fund for

**Stoney Point Fire Department**

for certification to use Local Relief Funds pursuant to G. S. 58-84-35 subsections (2.1), (4), (5) and/or (6), finds:

A. The balance in the Local Relief Fund of

**Stoney Point Fire Department**

exceeds the balance required pursuant to the standards established by the Executive Board of the North Carolina State Firemen's Association; and

B. The proposed use is authorized by North Carolina G. S. 58-84-35 subsections (2.1), (4), (5) and/or (6).

It is certified that the Local Relief Fund for

**Stoney Point Fire Department**

is actuarially sound, and the Trustees may use a portion of the amount in said Local Relief Fund above the required minimum as follows:

**On March 13, 2015, a request was received from Larry Townsend, Relief Fund Treasurer for the Stoney Point Fire Department, to support a one-time disbursement of \$4,080.00 to assist with the department's cost of the Fire Rescue Pension Fund monthly membership fee for the department's members. This request is approved. Please submit a copy of the relief fund check(s) or a cashier's check(s) with the relief fund Chairman and Treasurer signatures affixed to the NCSFA once the funds are disbursed. A copy of the request and this approval document remains on file in the office of the NCSFA.**

This the 27<sup>th</sup> day of March, 2015



Tim Bradley

Executive Director

North Carolina State Firemen's Association

Southern Curb & Gutter, Inc  
 347 Tennessee Walker Dr  
 Raeford NC 28376  
 910-670-0336

# PROPOSAL

PROPOSAL NO.	104
SHEET NO.	
DATE	Dec 22 2014

PROPOSAL SUBMITTED TO:

WORK TO BE PERFORMED AT:

NAME Stoney Point Fire Dept	ADDRESS Sta 19
ADDRESS 2190 Lake Church Road	CITY, STATE
CITY, STATE Parkton NC	DATE OF PLANS
PHONE NO.	ARCHITECT

We hereby propose to furnish the materials and perform the labor necessary for the completion of

500 LF 24" High Back curb @ \$15.00 per LF	\$7500.00
75x10x7" thick concrete pad @ \$40.70 per sq yrd (84.59 yds)	\$3,418.80
6' x 40' side walk @ 32.00 per sq yrd (27.59 yds)	\$864.00
Mobilization - \$600.00	\$600.00
site prep For curb & concrete pad	\$1800.00

Note: Final payment Are Based on in placed Quantity

All material is guaranteed to be as specified, and the above work to be performed in accordance with the drawings and specifications submitted for above work and completed in a substantial workmanlike manner for the sum of:

Dollars (\$14,182.80)

with payments to be as follows

Any alteration or deviation from above specifications involving extra costs will be associated only upon written order, and will become an extra charge over and above the estimate. All agreements contingent upon strikes, accidents, or delays beyond our control.

Respectfully submitted Roger L. Hart

Per \_\_\_\_\_

Note - This proposal may be withdrawn by us if not accepted within 30 days.

### ACCEPTANCE OF PROPOSAL

The above prices, specifications and conditions are satisfactory and are hereby accepted. You are authorized to do the work as specified. Payments will be made as outlined above.

SIGNATURE \_\_\_\_\_

DATE \_\_\_\_\_ SIGNATURE \_\_\_\_\_

**RESOLUTION OF APPRECIATION  
STONEY POINT  
VOLUNTEER FIRE DEPARTMENT, INC.**

**WHEREAS**, The Town of Lake Waccamaw and the Board of Commissioners wishes to acknowledge and Thank the Stoney Point Volunteer Fire Department and;

**WHEREAS**, the Town of Lake Waccamaw was in need of a fire truck to better enable the town to provide adequate fire services to her citizens and;

**WHEREAS**, the Stoney Point Volunteer Fire Department decided to aid the Town and sell a truck well equipped for the Towns' use and;

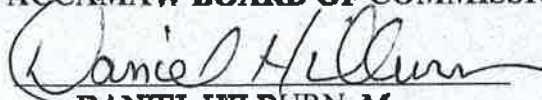
**WHEREAS**, the Stoney Point Volunteer Fire Department has offered to aid in the training of Lake Waccamaw's members on said truck, and;

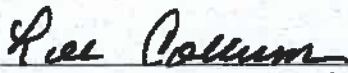
**WHEREAS**, the Stoney Point Volunteer Fire Department has offered consultation and guidance to the Lake Waccamaw Fire Department for ISO inspections.

**NOW THEREFORE LET IT BE RESOLVED** that the Town of Lake Waccamaw would like to thank Chief Freddy Johnson, Sr. and the Stoney Point Volunteer Fire Department for their assistance during the purchase of a truck from their department as well as their time and guidance in regards to ISO inspections.


**ADOPTED THIS THE 17<sup>TH</sup> DAY OF NOVEMBER 2014.**

**LAKE WACCAMAW BOARD OF COMMISSIONERS**


  
DANIEL HILBURN, Mayor

  
LEE COLLUM, Commissioner

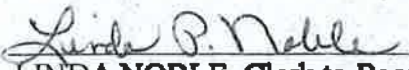
  
JIMMY STANLEY, Commissioner

  
MARTHA LOWE, Commissioner

  
MATT WILSON, Commissioner

  
DARREN CURRIE, Town Manager



ATTESTED:   
LINDA NOBLE, Clerk to Board



## INFORMATION BULLETIN

*Wayne Goodwin, Commissioner of Insurance  
N.C. State Fire Marshal*

### **Procedure for Fire and EMS Background Checks**

Effective Jan. 1, 2015, North Carolina law authorizes criminal history checks for current volunteer or paid fire department personnel and emergency medical services personnel.

The North Carolina Department of Insurance Office of State Fire Marshal has been working with the State Bureau of Investigation Criminal Identification Section to create a guide to assist fire departments and EMS agencies with the process. The following procedure is the result of that collaboration and has been vetted by the SBI. It should provide some direction to make this process a little clearer for the departments and agencies throughout the state.

### **Procedure for Fire Departments and Emergency Medical Services agencies to receive criminal history records checks of applicants and current members (NCGS §143B-943)**

**February 2015**

- 1) Requests can only be made by a designated Homeland Security director (paid only), a local fire chief of a rated fire department (paid or volunteer), a county fire marshal (paid only), an emergency services director (paid only). This will be the Authorized Official.
- 2) Each Authorized Official (such as fire chief) must request and submit an Access Agreement form for its agency. The Access Agreement may be requested by calling 919.582.8600 or emailing [ciishelp@ncdoj.gov](mailto:ciishelp@ncdoj.gov). The Access Agreement must be completed, signed, notarized and mailed back to the SBI Criminal Identification Section.

Address: NC SBI  
P.O. Box 28500  
Raleigh, NC 27626-0500

Approval of the Agreement should take 2-4 weeks.

- 3) An initial supply of blank fingerprint cards will be provided by the SBI in the agreement package. More fingerprint cards can be ordered from the SBI by following instructions included in the agreement package.
- 4) Using the fingerprint card provided, the fire chief arranges for each applicant or member to have fingerprinting done at their local police department or sheriff's office to ensure that it is done properly. There may be a local fee for this, depending on local practice.

**Enclosure # 09 Board Minutes April 21, 2015**

- 5) The completed fingerprint card is returned to the fire chief, who will then mail it to the Criminal Identification Section at the address above. There is a 38.00 fee per card submitted. This will be billed back to the fire department (as per the Agreement) at the end of each month.
- 6) The results of the criminal history records check will be mailed back to the fire chief. This will typically be within 1-2 weeks from receipt of the fingerprint card to the SBI. All information provided is privileged information and for the exclusive use of the fire chief only for the purpose authorized in NC General Statute 143B-943, and must be locked and secured at all times. Specific responsibilities and requirements are explained in the access agreement.
- 7) (GUIDANCE FOR USE OF DATA FOR FIRE CHIEF) -If the applicant's or current member's verified criminal history record check reveals one or more convictions, then the conviction shall constitute just cause for not selecting the applicant for the position or for dismissing the current member from a current position with the local fire department or emergency medical services. The conviction shall not automatically prohibit volunteering or employment; however, the following factors shall be considered by the local Homeland Security director, local fire chief, county fire marshal, emergency services director, or local law enforcement agency in determining whether the position shall be denied or the current member dismissed from a current position:
  - (a) The level and seriousness of the crime;
  - (b) The date of the crime;
  - (c) The age of the person at the time of the conviction;
  - (d) The circumstances surrounding the commission of the crime, if known;
  - (e) The nexus between the criminal conduct of the person and the duties of the person;
  - (f) The prison, jail, probation, parole, rehabilitation, and employment records of the person since the date the crime was committed; and
  - (g) The subsequent commission by the person of a crime listed in subsection (a) of this section.
  - (h) The local fire department or emergency medical services may deny the applicant or current member the position or dismiss an applicant or current member who refuses to consent to a criminal history record check or use of fingerprints or other identifying information required by the State or National Repositories of Criminal Histories. This refusal constitutes just cause for the denial of the position or the dismissal from a current position.
  - (i) The local fire department or emergency medical services may also extend a conditional offer of the position pending the results of a criminal history record check.



## **Job Announcement** April 22, 2015

**Position:** Firefighter/EMT-B

**Starting Salary Range:** DOQ. (Fully certified FF/EMT-Bs will start at \$33,200 annually with vacation, sick leave, holiday pay, retirement & medical benefits)

**Application Deadline:** Until Filled

The Stoney Point Fire Department Inc. is advertising to fill new positions for Firefighter/EMT-B effective immediately. Applications are being accepted to fill the advertised positions. Applicants must be at least 19 years of age, have a high school diploma or GED, and (1) preferably be NIMS qualified, certified by the NC Department of Insurance (DOI) as a Firefighter II, Hazmat Level I and certified as a NC EMT-B. Applications may be picked up and turned in at the Stoney Point Fire Department Inc., 7221 Stoney Point Road, Fayetteville, North Carolina 28306, during normal business hours Monday through Sunday 8 to 5 pm. Applicants must submit a completed SPFD Application for Membership & Employment application, with attached certifications and or resumes, along with an local criminal records. All questions should be directed to the Fire Chief at 910-476-1301(Cell) or 910-424-0694 or Assistant Fire Chief Murphy and Captain Hanzal at 910-424-0694. .

### **FIREFIGHTER/EMT DEFINITION**

This is an entry-level, professional staff, full-time position with the Stoney Point Fire Department's Fire, Rescue & Emergency Medical Services. An individual in this position will be responsible for fire suppression, prevention & education, emergency medical, rescue and associated services.

### **KNOWLEDGE, SKILLS & ABILITIES**

Thorough knowledge of modern firefighting techniques and tactics  
General knowledge of mechanics and preventive maintenance  
General knowledge of emergency medical techniques  
General knowledge of streets, water system, hydrants, and buildings within the fire district  
Able to understand and carry out oral and written orders  
Able to establish excellent relationship with customers  
Thorough knowledge of office and computer skills

### **PHYSICAL REQUIREMENTS**

Must be able to physically perform the basic life functions of climbing, balancing, stooping, kneeling, crouching, crawling, reaching, pushing, pulling, lifting, grasping, feeling, talking, and hearing. Must be able to perform heavy work exerting up to 100 pounds of force occasionally, and/or up to 50 pounds of force frequently, and/or up to 20 pounds of force constantly to move objects. Must possess visual acuity to size up the color, volume, and extent of fire involvement at fire scenes, to operate heavy fire apparatus in emergency situations, and to prepare records and reports. Must pass the SPFD annual physical agility test.

**Enclosure # 10 Board Minutes April 21, 2015**

**The Stoney Point Fire Department Inc. is an Equal Opportunity Employer**

**MINIMUM QUALIFICATIONS**

High School Diploma or equivalent

NC Firefighter II

NC EMT-B

NC Emergency Vehicle Driver

NC Haz-Mat Operations

NC Class B Driver's License or obtain within six (6) months of employment

**The following is a sample of the knowledge, skills and abilities required for this position, and not a complete list of duties or responsibilities.**

**GENERAL JOB DUTIES INCLUDE:** Work schedule will be a 24 hour shift rotating followed by 24 hours off for three (3) shifts and then followed by 96 hours (4) days off. Responds to fire alarms, emergency medical service calls and other emergency calls; performs fire suppression functions including rescue, deploying and operating hose, ventilating roofs, performing salvage work after fires, and other related tasks associated with fire suppression. Administers first aid and emergency medical services to injured persons; works in an out-of-door environment subject to extreme temperature, inclement weather and intermittent exposure to dust, fumes and loud noise intensity. Maintains physical activity over prolonged periods of time including standing, attacking a fire, walking, kneeling and stooping in awkward positions, and moving/lifting heavy objects up to 100 pounds while wearing 44 pounds of bunker gear and equipment. Performs emergency medical technician duties as required. Inspects, cleans and maintains apparatus, equipment, quarters and grounds. Conducts pre-fire plans of businesses, churches and hydrants to ensure compliance with department and NFPA standards pertaining to fire prevention and suppression codes; drills and studies technical materials on equipment operation, fire suppression and fire prevention to improve or maintain an effective level of performance. Provides tours of the station and apparatuses, provides fire prevention and safety presentations to the public. Completes training by attending and assist with company level training; participating in required departmental training; participating in additional training and education opportunities; maintain adequate continuing education to maintain certifications; assist with employee and volunteer development; and assist the training division as needed. Performs related duties such as physical training, completes appropriate documentation for emergency and administrative requirements and all other duties as assigned. Subject to 24 hour recall.

**REQUIREMENTS:** US Citizens or alien who can proof identity and work eligibility to work in the United States. 18 Years of age and older. High School Diploma or G.E.D. Ability to read and write the English language and is skilled in communicating and understanding written and oral instructions. Possess a Valid North Carolina Class "C" driver's license with a clear driving record for the past three (3) years and able to obtain and maintain a North Carolina Class "B" license within six (6) months of employment. Applicants is subjected to extensive background investigation and must successfully complete the Stoney Point Fire Department pre-employment written exam, physical agility test, oral interviews, drug screen, medical physical, psychological evaluation, and training orientation program. Ability to reason abstractly using mechanical concepts. Must have the ability to take effective action in emergency situations, exhibiting emotional stability and courage to perform hazardous fire fighting duties under stress. Get along well with the public. Maintain physical endurance and ability in accordance with the minimum SPFD physical fitness requirements and be able to successfully complete the Self Contained Breathing Apparatus (SCBA) evolution course in order to obtain a bottle time utilizing a full 30 minute SCBA bottle with full Personal Protective Equipment (PPE). Must maintain good working relationship with volunteers, co-workers and with other departments and agencies in the area. Must exhibit commitment to be a responsible steward of the public trust, to strive for excellence in public service and to enhance the quality of life for all.

**The Stoney Point Fire Department Inc. is an Equal Opportunity Employer**

**Enclosure # 10 Board Minutes April 21, 2015**



we can transplant to the yard  
this spring.

Your kindness to us is  
so appreciated during this  
difficult time.

Sincere thanks!

Roddy + Dorothy  
Bullard

Dear Freddy,

Thank you so much for  
your thoughtfulness to us  
during the loss of our precious  
daughter, Lesley. The flowers  
and plants you sent from  
both the Chief's Association and  
your Fire Department were  
beautiful and we love that ♣

*Trust in the Lord with all your heart*  
PROVERBS 3:5