



**STONEY POINT FIRE DEPARTMENT INC.**  
**Stations 13 & 19**  
 2190 Lake Upchurch Drive, Parkton, North Carolina 28371  
 Telephone: (910) 424-0694 Fax: (910) 425-2795  
 E-Mail [spfd1301@nc.rr.com](mailto:spfd1301@nc.rr.com)



May 15, 2018

SUBJECT: Minutes of the Monthly Board of Directors Meeting May 15, 2018

The monthly Board of Directors’ meeting of the Stoney Point Fire Department Inc., was called to order by Chairman Brown and was led in prayer by Secretary Pate at 7:30 PM. The meeting was conducted at the corporate office Station 13.

**A: Roll Call:**

**Members Present:**

Daniel C. Brown	Chairman
Larry D. Townsend	Vice. Chairman
Gary Turlington	Treasurer
Angus Pate	Secretary
Jerry R. Hall	Member
Roger F. Hall	Member
Joel A. Siles	Member

**Members Absent:**

None

**Chief Officers Present:**

Freddy L. Johnson Sr.	Fire Chief -
Freddy L. Johnson Jr. –	Dep. Chief -
Sean Johnson -	Asst. Chief -

**Chief Officers Absent**

Kevin Murphy –	Asst. Chief – Excused
Brandon Hanzal –	Div. Chief – Excused

**B: ANNUAL / SPECIAL / PUBLIC HEARING MEETING:**

N/A

**C: READING AND APPROVAL OF THE MINUTES OF THE LAST MEETING:**

- Secretary Pate presented the minutes from the April 24, 2018 monthly Board of Directors meeting for review and approval. Chairman Brown called for the approval of the April 24, 2018 Board of Directors monthly meeting minutes. **MOTION** A motion was made by Director Roger Hall to approve the April 24, 2018 Monthly Board of Directors minutes as presented by the Secretary. The motion was **SECONDED** by Director Joel Siles and **APPROVED** by all members present.

**D: REPORT OF THE FIRE CHIEF:**

- General Information.**
- Guests:** None



### 3. **Personnel:**

1. The Chief updated the members of the board on our current staffing levels, he advised that we are losing several of our active duty military members next month when they are scheduled to exit the military and return home. We will recognize them during our May membership meeting scheduled for Thursday May 31<sup>st</sup>.

### 4. **Vehicles:**

1. 1931 was taken back to Atlantic Emergency Services (AES) after we noticed that the truck was leaning again to the right. The same apparatus had new rear leaf springs and shocks installed about 6 months ago for the same exact issue. It is currently out of service and AES has identified bushing, shocks and front end deficiencies that need repairing. Parts have been ordered.
2. The Chief stated that we are still awaiting equipment from Holmotro for Rescue 13. According to the manufacturer it should arrive any day. Our Rescue Jacks used to stabilize vehicles have arrived and have been mounted in the new Rescue Truck. The manufacturer of our Rescue Jacks will be here Thursday May 17, 2018 to train our folks on the use of the jacks at Station 19.
3. Truck 1351, is scheduled for E-One maintenance at our Station 19 facility starting next Monday the 21<sup>st</sup> of May through Friday May 25. A service crew will be here to train our folks on higher echelon maintenance as well as operating tips. We have several major maintenance issues we will address and correct during the visit. He stated that the entire ladder will be taken apart in order to replace 34 slide pads, which have not been replaced since the truck was manufactured back in 1995. The pads are worn out and need replacing.
4. The Chief informed the members of the board that the Stedman Volunteer Fire Department purchased Brush 1941 for \$ 11,500.00 earlier this month. We now have sufficient space to house our primary and essential apparatuses, although we are parking two of our support pick-up trucks underneath the car-port erected at Station 13 for that purpose along with our mobile air support trailer 1981.
5. The Chief advised the members that earlier last week Engineer Stewart, while operating Truck 1351 due to road conditions the wheel chocks on the driver's side of the apparatus were knocked loose from their housing when the truck entered a parking lot. During the mishap the wheel chock was forcibly knocked into the rear driver's side tire and rendered the tire useless. Blacks Tire was contacted and the tire was replaced. This was an unavoidable accident. To avoid a future and similar incident we are replacing the large wheel chocks with collapsible chocks which are half the size. The incident incurred an approximate liability on the department of about \$ 1,250.00.
6. The Chief briefed the members of the board that another mishap damaged the mirror on 1931 but the operator corrected the problem utilizing his own funds and repaired the mirror. Both accidents were reviewed by our Safety Officer Division Chief Hanzal.
7. The Chief stated that Quick Response Vehicle 1371, our 2016 GMC Sierra was taken back to Flow GMC when the truck lost power. The truck was repaired under warranty and the electric fuel pump located within the gas tank of the truck was replaced. There have been



no further issues with the truck.

1. Maintenance, Equipment and Fuel Expenses:

(FY 2017-2018 Vehicle, Equipment and Fuel Expenditures as of May 15, 2018) (List from Quicken) (Previous two (2) Fiscal Years for comparison purposes)

<b>UNIT #</b>	<b>NOMENCLATURE</b>	<b>FY 15/16</b>	<b>FY 16/17</b>	<b>FY 17/18</b>
1311	1984 Pierce Dash Engine	3,049.25	1,330.01	0.00
1319	1960 American LaFrance (Antique)	8,507.29	4,753.97	560.22
1331	2017 Pierce Arrow-XT	Not Applicable	Not Applicable	48,128.39
1332	2004 Pierce Dash Engine	13,909.12	6,217.27	42,134.97
1333	1988 Pierce Dash Engine	767.14	48,983.80	14,864.97
1341	1990 AMC General 5 Ton Cargo Brush	2,109.89	427.53	1,353.33
1351	1996 E-One 75ft Ladder Truck	Not Applicable	Not Applicable	11,540.58
1362	2015 GMC Sierra 2500 HD 4 X 4	42.80	1,643.38	0.00
1371	2016 GMC Sierra 1500 4 X 4	Not Applicable	6,616.79	0.00
1391	Future Command Vehicle 2018	Not Applicable	Not Applicable	0.00
Rescue 13	2017 Pierce Arrow-XT-Walk In	Not Applicable	Not Applicable	15,177.64
1931	2004 Pierce Dash Engine	5,725.94	8,514.85	27,891.56
1932	1986 Pierce Dash Engine	963.70	7,301.45	1,814.21
1941	1984 AMC 5 Ton Truck	2,221.80	4,870.27	SOLD 2,497.15
1961	1984 Chevrolet ¾ Ton Diesel-Lift Gate	101.34	243.58	0.00
1962	2015 GMC Sierra 2500 HD 4 X 4	3,312.25	26.73	966.72
1963	2017 – Auxiliary Support Trailer	Not Applicable	Not Applicable	0.00
1981	2016 Mobile Air Trailer	Not Applicable	268.60	0.00
Rescue 19	1984 International Rescue (1376)	19,877.91	3,826.56	SOLD 2,319.79
Boat 13	19” Rescue One Connector Boat 50 HP	247.80	1,007.31	715.58
Boat 19	14” Zodiac Inflatable 25 HP	0.00	0.00	5.99
Trailers	2009 Boat Trailer Double Stack	0.00	0.00	2.75
U-Trailer	Utility Trailer (Small)	81.38	0.00	0.00
Cmd Trl	2006 FEMA Trailer	0.00	23.75	23.75,
MISC	<b>RELATED VEH EXPENSES</b>	15,988.55	7,817.04	5,161.02
	<b>Total Vehicle Maintenance</b>	78,151.31	103,846.16	175,146.64
	<b>EQUIPMENT OTHER</b>	13,716.61	16,281.37	15,776.08
	<b>TOTAL VEH/EQUIP EXPENSES</b>	<b>91,867.92</b>	<b>120,127.32</b>	<b>190,922.72</b>
	<b>BUDGETED (\$100,000.00)</b>			
	<b>GASOLINE &amp; FUELS (\$ 40,000)</b>	16,422.24	22,079.38	20,692.08
	<b>FY-BUDGETED TOTAL (120,000)</b>	<b>108,290.16</b>	<b>142,206.70</b>	<b>211,614.80</b>
	<b>Total over / under Budget</b>	<b>-11,709.84</b>	<b>+ 22,206.70</b>	<b>+ 91,614.80</b>





**5. Grounds and Buildings:**

1. The Chief updated the members of the board concerning our drive-way and parking lot re-sealing at both stations. With the warmer spring weather in the forecast we will be able to complete this project in the very near future or no later than May 31, 2018. We have already prepared the driveway and parking lot surfaces at Station 19.
2. Many of our sprinkler heads at Station 19 required replacing due to damage incurred over the winter months. We are also in the process of connecting water service to our storage building and planning for additional irrigation around the storage facility.
3. The counter tops in both the men and women’s bathrooms at Station 13 will be replaced and additional support studs will be installed in the men’s room where the bench seat is damaged. Buddy Prevatte a former member of SPFD and cabinet maker is completing the work. Buddy also built our kitchen cabinets at Station 13 about two years ago.
4. Our air-conditioning units at both Stations 13 and 19 have been serviced and prepared for the up-coming summer months. Two units at Station 19 required additional work, whereas the compressor was out on one unit and the fan motor on the other. Both have been repaired. With temperatures reaching into the 90’s last week we turned our air-conditioning units on in order to provide comfort to our members and visitors.

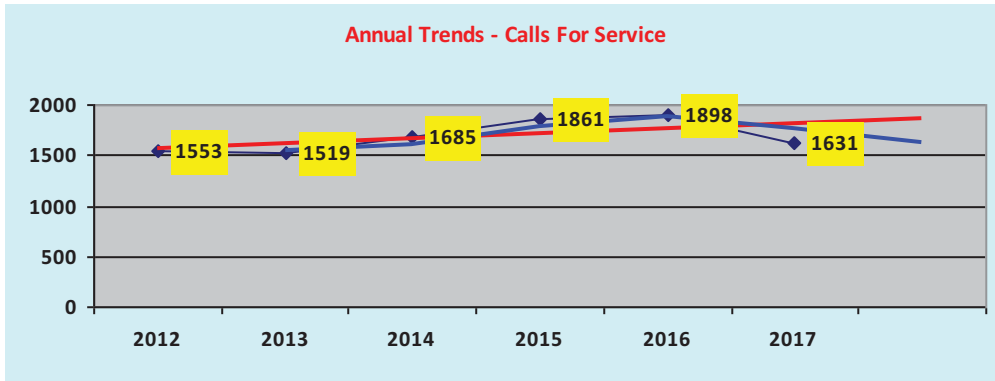
**5. Fire Conditions:**

1. Chief Johnson briefed on our current call volume through April 2018. He stated that we are running slightly behind in call volume compared to last year.

(See Charts below – Monthly calls by year and annual trend line chart.)

 <b>SPFD INCIDENT RESPONSE DATA</b> 						
<b>MONTH</b>	<b>2013</b>	<b>2014</b>	<b>2015</b>	<b>2016</b>	<b>2017</b>	<b>2018</b>
<b>JANUARY</b>	135	158	161	159	163	139
<b>FEBRUARY</b>	135	123	173	136	141	113
<b>MARCH</b>	126	139	142	156	138	137
<b>APRIL</b>	99	144	159	139	134	130
<b>MAY</b>	119	145	161	144	120	
<b>JUNE</b>	136	139	169	126	100	
<b>JULY</b>	101	181	152	135	153	
<b>AUGUST</b>	118	130	150	175	147	
<b>SEPTEMBER</b>	97	122	152	169	120	
<b>OCTOBER</b>	124	130	139	198	150	
<b>NOVEMBER</b>	112	131	145	147	127	
<b>DECEMBER</b>	113	143	164	214	138	
<b>TOTALS</b>	<b>1519</b>	<b>1685</b>	<b>1861</b>	<b>1898</b>	<b>1631</b>	<b>519</b>





## 6. Training Report:

1. The Chief informed the members that Instructor Upgrade classes are being conducted at the Airport Fire Training Facility on May 21, 2018. This training is for all our certified instructors that want to continue teaching through the community college system. The four (4) hour class is conducted by the Office of the State Fire Marshal (OSFM). Our certified instructors are Chiefs Murphy, Hanzal, Johnson S., Johnson Jr., Johnson Sr., and Clouston, Captains Clary and Lieutenant Austin and all are required to take the class in order to teach for the community college system and OSFM.
2. We are also continuing with our aerial certification training classes through the Sand Hills Community College. Classes are taught at the Puppy Creek Fire Department, our neighbor in Hoke County. Fayetteville Technical Community College was not able to provide us with instructors willing to teach during the weekend so we had no choice but to reach out to Puppy Creek and asked them to host the classes through Sand Hills Community College at their station.
3. The Chief briefed the members of the board concerning our new training approach, whereas our members training will be conducted during the weekly shift duty night. All members however are required to attend the once a month mandatory last Thursday of the month administrative and training meeting where everyone participates. Information is filtered down to shift officers on a weekly basis in order to keep our members abreast along with internal social media. The last Thursday of the month is also our monthly snack night where the auxiliary provides food prior to starting training. This schedule provides more flexibility to our volunteers, while maintaining our training requirements.
4. The Chief stated that in August the North Carolina State Firefighters Association (NCSFA) and the North Carolina Association of Fire Chiefs (NCAFC) will host the annual joint SAFRE (South Atlantic Fire & Rescue Expo) training conference in Raleigh during the month of August. It is our intent to send several members to attend the training and information classes offered during the week, as well as sending members during the weekend to attend the Vendors Expo on the convention floor.

**E: REPORT OF THE TREASURER:**

1. Treasurer Turlington provided the current fund balance and financial information from all sources. He also informed the board members he provided a FY 16-17 close chart below as well as the new FY 17 – 18 chart also listed below.

Current Fund Balances:	<b>As of today is</b>	\$	<b>1,515,285.62</b>	First Citizens
	CD as of Feb 23, 2018	\$	210,520.67	<b>15% of Budget.</b>
	<b>Total Cash Flow Available</b>	\$	<b>1,725,806.29</b>	<b>Total Available Funds</b>

**Fiscal Year 2017 – 2018 Budget Information**

<b>Approved County FY 17/18 Budget</b>	<b>954,426.00</b>
County Budget Funding Received YTD \$	918,448.26
County Budget Funding Pending YTD \$	35,977.74

<b>Approved Fayetteville FY 17/18 Budget \$</b>	<b>435,132.25</b>
Fayetteville City Funding Received YTD \$	435,132.25
Fayetteville City Funding Pending YTD \$	0.00

<b>Approved Town of Hope Mills Contract FY 17/18 Budget \$</b>	<b>57,714.00</b>
Town of Hope Mills Contract Funding Received YTD \$	12,000.00
Hope Mills Budget Funding Pending YTD \$	45,714.00

Other Income Hope Mills-Old Mutual Aid (\$ 12,000.00 Anl)	\$ 12,000.00
Town of Hope Mills Full Responder Contract Fee =	\$ 45,714.00 based on last year's pay out
Town of Hope Mills 1 time Debt Assumption Payment	\$ 16,451.06-Outstanding - On-Going

<b>Combined County / COF / &amp; Hope Mills Approved FY 17/18 Budget \$</b>	<b>1,447,272.25</b>
Combined City / HM & County Budget Received YTD - \$	1,102,738.75
Combined City HM & County Budget Pending - \$	344,533.50
Other Income /Tax Refund (Sales & Fuel Tax) - \$	78,531.13
Assistance to Firefighters Grant (AFG) Funds - \$	0.00
<b>Total Board Funds YTD received 17/18 to date ALL SOURCES \$</b>	<b>1,444,111.64</b>

1. Vice Chairman Larry Townsend presented the February and March 2018 transaction and oversight report to the membership along with all reports and documentations. He informed the members that his review revealed no discrepancies. A review of the documentation along with a discussion amongst board members followed. Chairman Brown called for a motion to approve or disapprove the financial report. **MOTION:** Director Jerry Hall made a motion to approve both the treasurer's report and the oversight reports for the month of February and March 2018. The motion was **SECONDED** by Director Joel Siles and **APPROVED** by all members present. (See Enclosure # 2)
2. **Auxiliary Account** - Treasurer Tracie Johnson via text message provided the Auxiliary treasurer's fund balance as of today at \$ **243,545.73**. Tracie also provided final expenditure overhead amounts for our 2017 Annual Trail of Terror Fund Drive. In 2017 we spent a total of \$ 46,985.48. The Chief stated that we generally try to invest around \$ 40,000.00 annually to this effort in the means of new props, repairs and support supplies.



3. **Miscellaneous Firefighter Account (Ice & Cans)** - The Chief stated that the current fund balance is \$ **4,272.40**, with ice sales deposit pending.
4. **Relief Fund** – Vice Chairman Townsend who serves as treasurer of our Firemen’s Relief Fund advised that we currently have a total of \$ **79,181.15** in our relief fund account with North State Bank.
5. **Child Passenger Safety Seat Account** – The current CPSS fund balance with Wells Fargo and BB&T is \$ **1,811.75**. This fund is exclusively for CPS equipment and is maintained by donations.

**F: REPORT OF COMMITTEES:**

- |    |   |            |
|----|---|------------|
| 1. | Policy Committee -                          | No Report  |
| 2. | Building & Grounds Committee -              | No Report  |
| 3. | Small Tools & Gear Committee -              | No Report  |
| 4. | Equipment & Vehicle Replacement Committee - | No Report  |
| 5. | Budget Committee -                          | No Report. |

**G: OLD BUSINESS:**

1. The Chief stated that the Public Safety Task Force funding committee will assume meetings either August or September of this year, in the meantime everything has been placed on hold.
2. Chief Johnson stated that with E-One here to conduct training all next week and the Memorial Holiday amongst us, he is planning on starting the TOT inventory in June with Division Chief Hanzal. He also advised that we have already started preparing for this year’s trail.
3. Member Roger Hall provided another update on the Lake Upchurch Dam project. The Lake Upchurch Homeowners Association is purchasing the dam for \$ 750,000.00 which does not include repairs to the dam. The repairs to the dam will run in the neighborhood of \$ 350,000.00 to half of a million dollars. The association is looking for help from Cumberland County with dam repair fees which can be assessed to property owners. Nothing is final but this is the current course of action. Much work still to be done.
4. The Chief stated that our phase II and III Site Med Physicals are still on course for the end of this month and the 1<sup>st</sup> of June. This for our full time members only.
5. The Chief again briefed the members of the board about attending and showing support of the upcoming First Responder Recognition “Valor Awards Program” breakfast sponsored by the Greater Fayetteville Chamber of Commerce on Thursday June 28, 2018 at 0730 hours at Manna Church on Cliffdale Road. The Chief stated that we will be a silver sponsor for the event which will provide us with four (4) tickets and he will purchase four (4) additional tickets in order to fill up a table. He would like to see a couple of board members attend along with members of the department. Assistant Chief Murphy has been

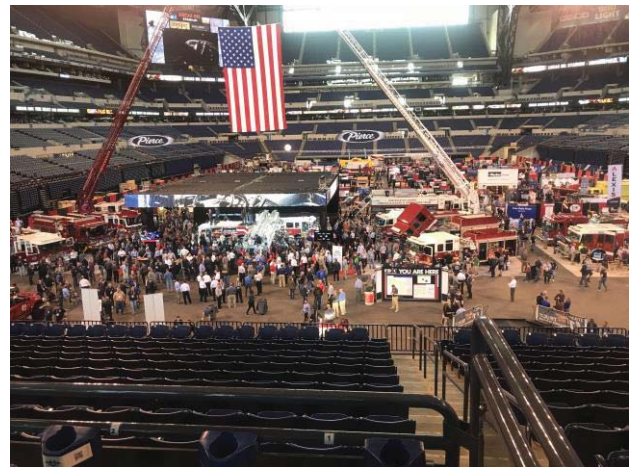


submitted for a group award of merit for his role in the Active Shooter Program. Gold Star sponsorship costs \$ 500.00 which we will encumber out of our Ice fund.

6. The Chief informed the members about the FDIC trip to Indianapolis late last month after our April board meeting. With over 34,000 participants it is by far the largest fire, rescue and EMS event here in the United States. While there he checked in with the FEMA Assistance to Firefighters Grant (AFG) booth to check on the regional grant he submitted. All turn-down letters were sent out earlier in April and we did not receive a turn-down letter. The representative advised Chief Johnson that our application



was scored high and made it past the panel and will be placed in sequence for award unless they run out of funding. He stated that was good news, whereas it will provide much needed relief with the purchase of Personal Protective Ensemble. This will allow us to better address cancer issues and outfit all our members with current gear. The grant also includes the Beaver Dam, Cumberland Road, Grays Creek # 18, Pearce's Mill, Stedman and Wade Fire Departments. We will keep our fingers crossed.



7. The Chief informed the board members that our pressure washer trailer is not completely outfitted and in service. This is the pressure washer connected to a diesel hot water heater capable of maintaining 220° Fahrenheit for use on our ladder truck. The trailer will be housed at Station 19 and is for department use only. The pressure washers will not be loaned out and is for department use only.

## **H. NEW BUSINESS:**

1. The Chief reminded the members of the board that next month is our annual meeting with elections on Tuesday June 19<sup>th</sup>, at Station 19. Four members are up for re-election this year to another four (4) year term. Vice Chairman Townsend, Treasurer Turlington, Director Hall and Siles are all up for reelection. The meeting will be duly advertised in the Fayetteville Observer (See Enclosure # 3) and we will also display the meeting information on our marquis out front for several weeks prior to the meeting date. He stated registration



for non-members will be open until 5 pm Friday June 1<sup>st</sup>, 2018. Only those members that are registered can vote during the meeting. Members that register are henceforth members for as long as they maintain and pay fire (property) tax within the Stoney Point Fire District. Members that are annexed into a municipality lose their voting privilege, unless they own other property within the SPFD unincorporated district.

2. The Chief advised the members that our department received a donation of a brand new 2 man sauna that we erected at Station 19. Studies have shown that after a major structure fire a sauna can be effectively utilized to clean out pores containing cancer causing smoke particles. He stated that he needed to address rules on the use, this sauna will only be utilized by firefighters and will not be open to others. He also stated that we will more than likely move the Sauna to Station 13 in the Picnic Shelter.



3. The Chief informed the members that our insurer VFIS is in the process of scheduling their five (5) year Risk Control Facility Survey of both departments. We are scheduled for Wednesday May 30, 2018 at 1 PM. Both facilities 13 & 19 will be checked. Blain Tyndall with VFIS Risk Control telephone # 1-717-887-4702 is the evaluator.
4. The Chief advised that each year the North Carolina State Firefighters Association (NCSFA) schedules a Legislative Day for members of the fire service to meet with representatives and senators at the Legislative Building in Raleigh. This year's Legislative Day is scheduled for Wednesday June 13, 2018 starting at 0800 hours. The Chief is planning on attending in order to address on-going funding issues within the fire service.



5. The Chief briefed the members of the Board that our department was represented and attended the blessing of the badges services conducted at the Rivers of Living Water Church of God at [1764 Bingham Dr.](#) Truck 8 and Truck 1351 were utilized to drape the American flag in front of the Church. The Service was conducted on May 11, 2018 and was well attended by local and out to town first responder agencies.

#### **I: CLOSED SESSION - WHEN APPLICABLE:**

1. The members of the board went into closed session to discuss a personal matter concerning a complaint. Chairman Brown assigned Treasurer Gary Turlington to follow-up with the complainant and witnesses and report back to the board during next month's June meeting.

## J: ACCIDENT/MISHAP TRACKING

This section was created to track injuries, accidents and mishaps involving department owned vehicles, apparatuses, equipment and real property. The chart below represents tracking information only. A complete accident report is available and on file in our departments safety file. Division Chief Hanzal our Safety Officer is required to investigate all accidents, mishap where injury and damage to apparatus, equipment or damage to SPFD property occurs. The chart will be updated on a monthly basis for board review during the Fiscal Year July 1 through June 30 each year.

DATE	TYPE OF ACCIDENT	EMPLOYEE	COST \$	REMARKS
08/06/18	Station 19 Bay Door # 1 -	N/A	1,400.00	Door Jammed & broke during use
08/09/17	1333 Rear Tire Blow Out – Damaged Truck	D. Stoudt Jr. (PT)	2,000.00	Tire Blow-Out & Truck Damage
12/29/17	1332 Ladder Rack & Sta. 13 Bay Door # 3 -	F. Johnson (Chief)	0.00	Damages Paid by Chief Johnson
05/08/18	1932 Apparatus Mirror Damage	C. Stewart (Vol)	0.00	Damages Paid by FF. Stewart
05/09/18	1351 Wheel Chocks & Tire (Blessing Badges)	D. Stewart (FT)	1,250.00	Accident–Driveway Grade–Not at Fault
05/09/18	1962 Backing Damage	Unknown	700.00	Trailer Backing Accident not reported
05/28/18	800 MHz Portable Radio – Damaged	FF. Gorman	Unknown	Placed radio on tires of truck and forgot radio
05/31/18	MVA R-13 while parked on front apron	None	12,000.00	Truck & Trailer hit R-13 trying to avoid a car
		Total	17,350.00	

- Unknown - [Pending on Estimate](#)

## K: ADJOURNMENT:

With no further business Chairman Brown entertained a motion to adjourn. A **MOTION** was made by Treasurer Gary Turlington to adjourn. The motion was **SECONDED** by Director Joel Siles and **APPROVED** by all members present. The meeting adjourned at 2050 hours. **The next Board of Directors meeting will be on June 19, 2018 at Station # 19 @ 7:30 PM.**

Respectfully Submitted:

*Angus Pate.*  
ANGUS PATE  
Secretary

### Cc.

- 1 - Each Board Member
- 1 - Board File / Minutes Book / Web Page
- 1 - Accountant File Copy

### 3 Enclosures:

1. SPFD Board of Directors Attendance Roster May 15, 2018
2. SPFD Financial Oversight Memorandum February & March 2018
3. Fayetteville Publishing Company – Public Notices – Annual Meeting



**2018**

**BOARD OF DIRECTOR'S & PRIMARY STAFF**

**ATTENDANCE ROSTER**

##	BOARD MEMBERS & PRIMARY STAFF MEMBER NAME	JAN (16) Sta. 13	FEB (20) Sta. 19	MAR (20) Sta. 13	APR (24) Sta. 19	MAY (15) Sta. 19	JUN (19) Sta. 19	JUL (17) Sta. 13	AUG (21) Sta. 19	SEP (18) Sta. 13	OCT (16) Sta. 19	NOV (20) Sta. 19	DEC (18) Sta. 19
01	Daniel C. Brown - President(2020)	P	N/A	P	P	P		N/A	N/A				
02	Larry Townsend V-President (2018)	P	N/A	P	P	P		N/A	N/A				
03	Angus Pate - Secretary (2020)	P	N/A	P	P	P		N/A	N/A				
04	Gary Turlington – Treasurer (2018)	P	N/A	P	P	P		N/A	N/A				
05	Joel Siles – (2018)	P	N/A	E	P	P		N/A	N/A				
06	Jerry Hall – (2018)	P	N/A	P	P	P		N/A	N/A				
07	Roger Hall (2020)	P	N/A	P	P	P		N/A	N/A				
08	Freddy Johnson Sr. - Chief (Annually)	P	N/A	P	P	P		N/A	N/A				
09	Freddy Johnson Jr. - Deputy Chief	P	N/A	P	E	P		N/A	N/A				
10	Sean Johnson – Asst Chief	P	N/A	P	E	P		N/A	N/A				
11	Kevin T. Murphy – Asst. Chief	E	N/A	E	E	E		N/A	N/A				

**P-Present - A-Absent - N/A – No Meeting Conducted A-E – Absent & not required to attend by invitation only. N/A No Meeting-P-T telephonic participation.**

- Due to summer vacations Board of Directors meetings are not scheduled for the months of July and August 2018 unless there is a pressing need or emergency.
- Due to several illnesses of board members associated with the 2018 flu epidemic the February 2018 meeting was canceled.

**Enclosure # 1 Board Minutes May 15, 2018**

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Treasurer  
**Angus Pate**  
Secretary  
**Jerry Hall**  
Member  
**Joel A. Siles**  
Member  
**Roger Hall**  
Member  
**Freddy L. Johnson Sr.**  
Fire Chief

Memorandum For: Haigh, Byrd & Lambert, LLP, Certified Public Accountants

Reference: Additional Internal Financial Control & Segregation of Duties

## February 2018

In order to establish and maintain enhanced internal controls, including monitoring of ongoing financial and accounting principles of the Stoney Point Fire Department; in addition to the current duties performed by the Clerk of the Board and the Appointed Treasurer, and to comply with the recommendation as outlined in a letter from Haigh, Byrd & Lambert, LLP, Certified Public Accountants, addressed to the Stoney Point Board of Directors addressing segregation of duties, and whereas the Stoney Point Board of Directors appointed Mr. Larry D. Townsend to conduct and perform said duties.

I Director Larry D. Townsend have reviewed and documented the reconciliation for all financial transactions for the month indicated above.

I have found no discrepancies.

I have discrepancies as indicated below.

  
Larry D. Townsend

1 May 18  
Date

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Secretary  
**Jerry Hall**  
Member  
**Joel A. Siles**  
Member  
**Roger Hall**  
Member  
**Freddy L. Johnson Sr.**  
Fire Chief

Memorandum For: Haigh, Byrd & Lambert, LLP, Certified Public Accountants

Reference: Additional Internal Financial Control & Segregation of Duties

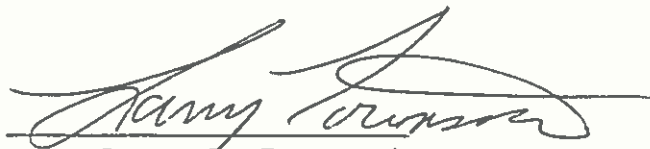
## March 2018

In order to establish and maintain enhanced internal controls, including monitoring of ongoing financial and accounting principles of the Stoney Point Fire Department; in addition to the current duties performed by the Clerk of the Board and the Appointed Treasurer, and to comply with the recommendation as outlined in a letter from Haigh, Byrd & Lambert, LLP, Certified Public Accountants, addressed to the Stoney Point Board of Directors addressing segregation of duties, and whereas the Stoney Point Board of Directors appointed Mr. Larry D. Townsend to conduct and perform said duties.

I Director Larry D. Townsend have reviewed and documented the reconciliation for all financial transactions for the month indicated above.

I have found no discrepancies.

I have discrepancies as indicated below.

  
Larry D. Townsend

13 May 18  
Date

**Order Confirmation**

**ANNUAL MEMBERSHIP MEETING  
 Stoney Point Fire Tax District**

The annual general membership meeting of the Stoney Point Fire Tax District will be held on **Tuesday June 19, 2018 at 7:30 PM** at the Stoney Point Volunteer Fire Department, Station 19 located at **2190 Lake Upchurch Road, Parkton, North Carolina**. The purpose of the meeting is to elect a Board of Director members of the Stoney Point Fire Department Inc. Person qualified to be members in order to attend and vote at the membership meeting shall (1) Register in the roll book maintained at Station 19 on or before 5:00 PM June 02, 2018. Except for Holidays registration is open Monday through Friday from 9:00 AM until 6:00 PM until Friday June 02, 2018. (2) You must reside within the current Stoney Point Fire Tax District and be an owner of real or personal property. Members that have been annexed into Fayetteville or Hope Mills are not eligible to vote unless they own additional real or personal property within the un-incorporated areas of the Stoney Point Fire District (3) Your name must appear in the Cumberland County Tax Listing. For additional information call **910-424-0694**.

**Ad Order Number** 0005048505  
**Customer** STONEY POINT FIRE DEPT  
**Sales Rep.** 0002  
**Customer Account** 043671202  
**Order Taker** 0002  
**Customer Address** 7221 STONEY POINT RD  
 FAYETTEVILLE NC 28306 USA  
**Order Source** New  
**Customer Phone** 910-424-0694  
**Order Invoice Text**

**Payor Customer** STONEY POINT FIRE DEPT  
**PO Number**  
**Payor Account** 043671202  
**Ordered By**  
**Payor Address** 7221 STONEY POINT RD  
 FAYETTEVILLE NC 28306 USA  
**Customer Fax** 910-425-2795  
**Payor Phone** 910-424-0694  
**Customer EMail** spfd1301@nc.rr.com  
**Special Pricing** None

<u>Net Amount</u>	<u>Tax Amount</u>	<u>Total Amount</u>	<u>Amount Due</u>
\$162.20	\$0.00	\$162.20	\$162.20
<u>Payment Method</u>			<u>Payment Amount</u>
			\$0.00

<u>Ad Number</u>	<u>Ad Type</u>	<u>Ad Size</u>	<u>Color</u>	
0005048505-01	CL Line	: 1.0 X 30 cl	<NONE>	
<u>Product</u>	<u>Placement/Classification</u>	<u>Run Dates</u>	<u># Inserts</u>	<u>Cost</u>
FO::	410 - Public Notices	5/18/2018	1	\$162.20

**Enclosure # 3 - SPFD Board Meeting - 05-15-2018**