



# STONEY POINT FIRE DEPARTMENT INC.

## Stations 13 & 19

2190 Lake Upchurch Road, Parkton, North Carolina 28371

Telephone: (910) 424-0694 Fax: (910) 425-2795

E-Mail [spfd1301@nc.rr.com](mailto:spfd1301@nc.rr.com)



April 16, 2013

SUBJECT: Minutes of the Monthly Board of Directors Meeting April 2013

The monthly meeting of the Stoney Point Fire Department Inc., Board of Directors was called to order by Chairman Brown and was let in prayer by Secretary Pate at 7:30 PM. The monthly meeting was conducted at Station 19.

### A: Roll Call:

#### Members Present:

|                       |               |
|-----------------------|---------------|
| Daniel C. Brown       | Chairman      |
| Larry Townsend        | Vice Chairman |
| Alan Grupy            | Treasurer     |
| Angus Pate            | Secretary     |
| Joel Siles            | Member        |
| Jerry R. Hall         | Member        |
| J. Gary Turlington    | Member        |
| Freddy L. Johnson Sr. | Fire Chief    |
| Freddy L. Johnson Jr. | Deputy Chief  |

#### Members Absent:

Matthew Williams Asst. Chief

### B: ANNUAL / SPECIAL / PUBLIC HEARING MEETING:

- Chairman Brown informed the membership that the purpose of the public hearing is to inform and allow the membership/tax payers to ask questions or concerns about our budget process and to answer any questions, concerns or recommendations from the public. He then turned the public meeting portion of the meeting over to Treasurer Grupy. Treasurer Grupy briefed the membership on the Budget Committee's work and presented a Fiscal Year 2013-2014 budget (See Enclosure # 1) to the membership for review and questions and answers. Treasurer Grupy also briefed the membership that this was a no growth budget and we are submitting a balanced budget for the same budget amount as last year's budget. Although we are receiving additional property tax dollars we are not receiving any grant funds as in past years. After a general discussion Chairman Brown called for a motion to approve or disapprove the presented 2013/14 budget. Member Jerry Hall made a **MOTION** to approve the Fiscal Year 2013-14 Budget as presented by the Budget / Finance Committee. The motion was **SECONDED** by Member Joel Siles and **APPROVED** by all members present. With no further questions the public hearing portion of the meeting was adjourned at 1950 hours and the regular monthly April was called to order by Chairman Brown.

### C: READING AND APPROVAL OF THE MINUTES OF THE LAST MEETING:

1. Secretary Pate presented the minutes from the March 19, 2013 Board of Directors meeting for review and approval. Chairman Brown called for the approval of the March 19, 2013 minutes. **MOTION** A motion was made by Director Joel Siles to approve the March 19, 2013 Board of Directors meeting minutes as presented. The motion was **SECONDED** by Director Jerry Hall and **APPROVED** by all members present.

### D: REPORT OF THE FIRE CHIEF:

1. **General Information:** N/A

2. **Guests:** None

3. **Personnel:**

1. The Chief informed the members that we are in excellent personnel posture and continue to have a waiting list of interested volunteers wanting to join our department. Our next Basic Training Class is tentatively scheduled to start on Saturday June 11, 2013.

4. **Vehicles:**

1. The Chief updated the members on the status of Brush 1941. The graphics have been completed by Image Graphics last Thursday and the truck looks good. We do have several items left to complete the truck before we place it in service. We need to install the radios and some safety guards for our firefighters riding on the back. The Chief passed around a picture of the truck with the new graphics.



2. The Chief informed the membership that he was able to submit another request for additional free surplus vehicles consisting of a 2<sup>nd</sup> 5 Ton and another utility vehicle with a 1200 Lbs. hydraulic lift. Both are in excellent condition. The utility a 1986 Chevrolet 1 ton truck with a diesel engine will be utilized as our general utility vehicle and will replace the 2008 Ford F-350



which we will sale due to high repair and fuel costs. We also requested two generators one for Station 13 and a second is on a trailer for mobile applications. Both generators are in excellent conditions and free for the Fire Service. The vehicles will be picked up here in Cumberland County and the two generators are in Clayton, North Carolina. <sup>2</sup>

<sup>2</sup> SPFD Board Minutes – April 16, 2013



3. FY **2012-2013** Vehicle & Equipment Expenditures. (List from Quicken)

|                                    |                    |
|------------------------------------|--------------------|
| 1311-(1984 Pierce Dash)            | \$ 1,376.46        |
| 1331-(2004 Pierce Dash)            | \$ 8,619.19        |
| 1332-(2004 Pierce Dash)            | \$11,056.85        |
| 1333-(1989 Pierce Dash)            | \$ 6,976.58        |
| 1341-(1987 Chevrolet ¾ Ton)        | \$ 1,142.03        |
| 1361-(1999 Pierce Arrow)           | \$ 789.75          |
| 1362-(2008 Ford F-350)             | \$ 232.73          |
| 1371-(2002 Chevrolet 1500 HD)      | \$ 2,788.91        |
| 1376-(1997 EVI International)      | \$ 1,950.01        |
| 1391-(2007 Ford Crown Victoria)    | \$ 3,417.88        |
| 1931-(1994 Spartan Gladiator)      | \$ 1,361.36        |
| 1932-(1986 Pierce Dash)            | \$ 4,418.28        |
| 1941-(1989 AMC General 5 Ton)      | \$ 6,884.97        |
| Boat 13                            | \$ 116.34          |
| Related Vehicle Expenditures       | \$10,392.31        |
| <b>Total Vehicle Maintenance -</b> | <b>\$61,522.31</b> |
| Maintenance Communications         | \$ 716.26          |
| Maintenance Equipment              | \$15,819.31        |

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**Total Maintenance** **\$78,057.88**

Gasoline & Fuel Expenses: \$30,337.43

**Combined Total** **\$108,395.31<sup>3</sup>**



4. **Grounds and Buildings:**

1. The Chief brought the Directors up to date on the old Station 19 developments and informed the membership that we were offered the opportunity to purchase the old building for the tax value. However the Chief stated we would better spend our funds in a new building and should give the building back to the heirs of Mr. Brown. They have agreed to sign a release from any illegal fees that Mr. Brown stated we owed for the use of the building. We are scheduled to move our property out of the building by or on May 15, 2013. The Chief also informed the membership about the plans for a new building to be built directly behind Station 19 just on the other side of our lawn area in front of the rear parking area. He stated that the Deputy Chief has talked with Mr. Autry about clearing and he has contacted a company recommended by Mr. Autry to build a metal building meeting our needs. The Chief stated that after talking with Mr. Autry the square footage price is actually less for a 50 X 100 than a 40 X 100. He stated that we are also looking for a 20 foot overhang or drive through space to store our trailers and other equipment. The Chief hopes to have more information on a building for the May 2013 meeting.

<sup>3</sup> SPFD Board Minutes – April 16, 2013

**5. Fire Conditions:**

1. The Chief updated the members of the board about our current call volume. During the month of March we answered 141 calls. Although the majority of our calls are 1<sup>st</sup> Responder EMS calls our fire related calls are holding steady by comparison.
2. The Chief explained to the members when asked about our current woods and brush fire season that due to a rainier March and much damper weather since February of this year our grass / brush and woods fire have been held to a minimum and we are running 50% below normal for ground cover fires.
3. The Chief informed the membership that we have been over the last several weeks busy with working structure fires. We had three (3) within a 10 day period .

|  <b>SPFD INCIDENT RESPONSE DATA</b>  |             |             |             |             |
|--|-------------|-------------|-------------|-------------|
| <b>MONTH</b>   | <b>2010</b> | <b>2011</b> | <b>2012</b> | <b>2013</b> |
| <b>JANUARY</b>   | <b>108</b>  | <b>143</b>  | <b>116</b>  | <b>135</b>  |
| <b>FEBRUARY</b>  | <b>87</b>   | <b>166</b>  | <b>115</b>  | <b>135</b>  |
| <b>MARCH</b>   | <b>132</b>  | <b>134</b>  | <b>110</b>  | <b>141</b>  |
| <b>APRIL</b>   | <b>123</b>  | <b>127</b>  | <b>111</b>  |             |
| <b>MAY</b>   | <b>111</b>  | <b>116</b>  | <b>103</b>  |             |
| <b>JUNE</b>  | <b>150</b>  | <b>136</b>  | <b>138</b>  |             |
| <b>JULY</b>  | <b>146</b>  | <b>122</b>  | <b>135</b>  |             |
| <b>AUGUST</b>  | <b>121</b>  | <b>120</b>  | <b>140</b>  |             |
| <b>SEPTEMBER</b>   | <b>140</b>  | <b>135</b>  | <b>115</b>  |             |
| <b>OCTOBER</b>   | <b>145</b>  | <b>134</b>  | <b>136</b>  |             |
| <b>NOVEMBER</b>  | <b>134</b>  | <b>100</b>  | <b>153</b>  |             |
| <b>DECEMBER</b>  | <b>138</b>  | <b>117</b>  | <b>134</b>  |             |
| <b>TOTALS</b>  | <b>1535</b> | <b>1557</b> | <b>1532</b> | <b>270</b>  |

**6. Training Report:**

1. The Chief informed the members that our live burn scheduled for Saturday April 20, 2013 Dark Branch Country Club on Village Drive has been postponed until Saturday May 11, 2013. This was due to a utility issue that could not be mitigated prior to the original burn date.<sup>4</sup>
2. The Chief informed the board members that several fire seminars are up-coming in the region and we have several members of the department going to the various fire, rescue and EMS Seminars. Some are going to complete certification courses while others are going to learn and enhance their

<sup>4</sup> SPFD Board Minutes – April 16, 2013



acquired skills. The Chief stated that he was going to take Law and Administration at Cape Fear Community College in Wilmington during the New Hanover County Fire Seminar. Law and Administration covers the North Carolina Administrative Code under which Fire Department administrative statutes are listed.

3. The Chief informed the members that we still have several of our members attending various Emergency Medical Technician Courses. One of our full time employees is taking the course to fulfill a condition of employment. Most are scheduled to graduate between now and the end of the summer.
4. The Chief stated that we will not start a Pre-basic training course in May but will start one on June 11, 2013.

**E: REPORT OF THE TREASURER:**

1. Treasurer Grupy presented the treasurers and financial report for review and approval.

|                        |                                  |    |   |
|------------------------|----------------------------------|----|---|
| Current Fund Balances: | As of today is                   | \$ | <b>536,364.19<sup>st</sup> Citizens</b> |
|                        |                                  | \$ | <b>112,132.08 BOA</b>                   |
|                        | <b>Combined Total</b>            | \$ | <b>648,364.19 Total</b>                 |
|                        | CD                               | \$ | 154,145.31 = 13% of Budget.             |
|                        | <b>Total Cash Flow Available</b> | \$ | <b>802,509.50 Total Available Funds</b> |

|  |    |   |
|--|----|---|
| <b>Approved County FY 12/13 Budget</b>                         | \$ | <b>869,980.00</b>                                       |
| County Budget Funding Received YTD                             | \$ | 790,384.00  |
|  |    | <b>Minus Gates Four Fire Tax Collection = 51,630.00</b> |
| <b>County Budget Funding Pending YTD</b>                       | \$ | <b>27,966.00</b>  |
| <b>Approved Fayetteville FY 11/12 Budget</b>                   | \$ | <b>331,539.88</b>                                       |
| Fayetteville City Funding Received YTD                         | \$ | 165,769.94  |
|  |    | <b>Gates Four Annexation Taxes owed \$ 12,763.00</b>    |
| <b>Fayetteville City Funding Pending YTD</b>                   | \$ | <b>178,532.94</b>                                       |
| <b>Fayetteville City Special Funding—Gates Four Annexation</b> | \$ | <b>+ 38,867.00</b>                                      |
| <b>Combined City &amp; County Approved Budget</b>              | \$ | <b>1,201,519.88</b>                                     |
| Combined City & County Budget Received YTD                     | \$ | 995,020.44  |
| <b>Combined City &amp; County Budget Pending</b>               | \$ | <b>206,499.44</b>                                       |
| Other Income Hope Mills -                                      |    | 12,000.00   |
| Other Income CCFCA -   |    | 0.00  |
| Tax Refund (Sales & Fuel Tax) -                                |    | 8,196.74  |
| Other Income Miscellaneous-                                    |    | 5,059.78  |
| Cost of Goods Sold - <sup>5</sup>                              |    | 0.00  |
| Safer Grant Income FY 09-12 -                                  |    | 63,904.12   |
| <b>Total Board Funds received 12/13 to date all Sources</b>    | \$ | <b>1,084,181.08</b>                                     |

<sup>5</sup> SPFD Board Minutes – April 16, 2013

1. Treasurer Al Grupy presented the March 2013 transaction report and Vice Chairman Larry Townsend presented the oversight memorandum for the same time period. A review of the documentation by the members of the board resulted in Chairman Brown calling for a motion to approve both reports. **MOTION** A motion was made by Director Joel Siles to approve both the treasurer's report along with the oversight reports presented by Vice Chairman Townsend. The motion was **SECONDED** by Director Gary Turlington and **APPROVED** by all members present. (See Enclosure # 2)
2. Auxiliary Treasurer Kathy Picon provided the current Auxiliary treasurer's fund balance as of April 16, 2013 as \$ 162,357.66
3. ICE & CAN, Child Safety Seat & Pension Fund: - No Report

**F: REPORT OF COMMITTEE'S:<sup>6</sup>**

- |    |  |           |
|----|--|-----------|
| 1. | Policy Committee -                           | No Report |
| 2. | Building & Grounds Committee -               | No Report |
| 3. | Small Tools & Gear Committee -               | No Report |
| 4. | Equipment & Vehicle Replacement Committee -  | No Report |
| 5. | Budget Committee - (Meets Annually in April) |           |

- Treasurer Alan Grupy Chairman of the Budget Committee presented the Finance and Budget Report at the beginning of the meeting during the Public Hearing Portion of the meeting. (See Enclosure # 1)

**G: OLD BUSINESS:**

1. The Chief informed the Board Members that Attorney Yarborough provided Hope Mills with the corrected Contract. The Chief stated that Town Manager John Ellis send out an e-mail and inquired about the contract, and until we hear back from Hope Mills the issue is in the hands of Hope Mills. Vice Chairman Townsend inquired about the issue of response to the newly annexed areas where our department is the closest and if any further action has been taking since we ran a call and were told by Chief Hodges not to jump any calls unless they call us. The board directed Chief Johnson to continue to jump life threatening calls where we can make the difference between life and death.
2. The Chief informed the board members that he has not heard anything from the County about the new fire service contract since the March 19, 2013 meeting. He stated that he inquired but has not heard anything at all.
3. The Chief informed the members that he has a bit coming in from Tyson Builders out of Georgia – Mr. Autry recommended the firm after he recently purchased a building from the

<sup>6</sup> SPFD Board Minutes – April 16, 2013



company. Mr. Autry recommended that we consider a 50 X 120 versus a 40 X 100. There will be a 20 foot overhang at the end of the 100 foot mark of the building to park our trailers and other equipment underneath as needed – The building is actually cheaper with the larger square footage when we move the span from 40 to 50 feet wide. Hopefully during the next meeting we will have the bit in and we can discuss the issue further.

#### **H. NEW BUSINESS:**

1. The Chief stated that the lawn mower here at Station 19 is permanently out of service and we need to replace it. It was a standard yard mower that was not able to sustain the large yard here at 19. He recommended that we pursue the purchase of a commercial lawn mower which is made for larger lawns such as ours. He stated we have a Commercial Mower at Station 13 a Kabuto which we purchased several years ago and it is holding up well. The Chief stated that he had Captain Stoudt go out and get some bits on a commercial made lawn mower. After reviewing all the various mowers the Chief and Captain Stoudt recommend to go with a John Deer X 300 Lawn Mower with a 54 Inch Deck. The lawn mower is commercial grade and comes with an extended limited warranty 4 years or 300 hours. The mower with a rear bagger will run about \$ 3,200.00 plus all applicable taxes. After a general discussion Chairman Brown called for a motion and Director Gary Turlington presented a **MOTION** to purchase the lawn tractor recommended by the Chief with costs not to exceed \$ 3,500.00 without further board approval. The motion was **SECONDED** by Director Joel Siles and **APPROVED** by all members present.

#### **I. CLOSED SESSION - WHEN APPLICABLE:**

N/A<sup>7</sup>

#### **J. ADJOURNMENT:**

There being no further business, a **MOTION** was made by Director Gary Turlington to adjourn. The motion was **SECONDED** by Vice Chairman Larry Townsend and **APPROVED** by all members present. The meeting adjourned at 2045 hours. **The next meeting is scheduled for May 21, 2013 at Station # 13 @ 7:30 PM.**

Respectfully Submitted:

*Angus R. Pate*

ANGUS R. PATE

Secretary

#### **Cc.**

- 1 – Each Board Member
- 1 - Board File / Minutes Book
- 1 - Accountant File Copy

#### **3 Enclosures:**

1. Fiscal Year 2013 – 2014 Budget Memorandum, Resolution and Budget Forms.
2. February 2013 Financial Oversight Memorandum
3. X 300 John Deere Lawn Tractors
4. SPFD Board of Directors Attendance Roster February 2013



**FINANCE DEPARTMENT**

4<sup>th</sup> Floor, New Courthouse • PO Box 1829 • Suite 432 • Fayetteville, North Carolina 28302-1829  
(910) 678-7733 / (910) 678-7749 • Fax (910) 323-6120

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March 22, 2013

**MEMORANDUM**

TO: STONEY POINT FIRE DISTRICT

FROM: JAMES E. MARTIN, COUNTY MANAGER

SUBJECT: BUDGET REQUESTS FOR FISCAL YEAR 2013-2014

Based on the estimated tax revenue per the County Tax Administrator, tax refunds, miscellaneous income, and last year's collection rates, your FY 2013 Recommended Fire Protection Contract will be **\$895,890**.

In support of your request for funds, please prepare a budget on the attached budget forms. Return to the Budget Office by April 12, 2013.

INSTRUCTIONS:

A. BUDGET FORM "A" - Annual Budget Estimate-Revenues:

1. Specify organization name (fund, agency and organization numbers, if applicable) and the name and signature of person submitting request, i.e., Fire Chief.
2. Identify all sources of revenue. Listed below are examples:

|                      |              |                      |
|----------------------|--------------|----------------------|
| State                | Federal      | Contributions        |
| Special Taxes        | Fees/Sales   | Interest Earned      |
| Investments          | Fund Balance | County of Cumberland |
| City of Fayetteville |              |                      |



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3. Complete appropriate columns as specified, entering the total of each column at the bottom.

B. BUDGET FORM "B" - Annual Budget Date: This form is used to support your budget request by itemizing line items.

1. Specify organization name (fund, agency and organization numbers if applicable) and the name and signature of person submitting request, i.e., Fire Chief.
2. Complete the columns as specified, entering the total for each column at the bottom.
3. Give detailed, but concise explanations for line items. Show any calculations(s) made and rationale used to arrive at the budget amount. Justify any significant increases or decreases from the current year. Itemize all equipment requested. FICA is 7.65% of gross salaries.

If you have any questions regarding the projected year-end fund balance, please contact Howard Abner, Assistant Finance Director, at 678-7750. The forms are available through electronic mail and are in Excel format. Contact Kelly Autry, Accountant II at 678-7749, if you have any questions regarding preparation of the budget.

REMINDER: Those fire departments that have not yet submitted a copy of their audit for the fiscal year ending June 30, 2012 are requested to forward a copy to the Internal Audit Office as soon as possible.

Enclosure



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**Encl. # 1 Managers Budget Memo Page 2 of 2**

**STONEY POINT  
FIRE DEPARTMENT INC.**

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**Station 13 & Mailing Address**

7221 Stoney Point Road  
Fayetteville, North Carolina  
28306-8005

**Daniel C. Brown**  
President  
**Larry D. Townsend**  
Vice President  
**Alan R. Grupy**  
Treasurer  
**Angus R. Pate**  
Secretary  
**Jerry R. Hall**  
Member  
**Joel A. Siles**  
Member  
**James P. Bullard**  
Member  
**Freddy L. Johnson Sr.**  
Fire Chief

TO : JAMES MARTIN, Cumberland County Manager  
FROM : STONEY POINT FIRE DEPARTMENT INC.  
DATE : April 16, 2013  
SUBJECT: Fiscal Year 2013 – 2014 Budget

Mr. Martin:

Our departments provide full service fire, rescue and emergency medical services not only to the citizens of our service area, but also to surrounding districts. For Fiscal Year 2013 – 2014 the assessed valuation of the districted is estimated at \$ 895,890.00 based on your memorandum dated April 13, 2011  
SUBJECT: Budget Requests for Fiscal Year 2013-2014.

The Board of Directors continues to monitor and provide for the ongoing need for funds and revenues for the operation of the fire district and in order to sustain our expected service delivery set our annual fire tax rate at .10 cents per one-hundred dollars property tax evaluation. These funds are appropriated to maintain our two (2) full service fire station facilities, purchase and maintain firefighting, EMS and rescue equipment. The funds will also continue to fund a full time staff 14, 8 part time positions and a volunteer staff of over 100 members. We have also continued to budget funds for our accreditation program in order to maintain the accredited status obtained in March 2012 by the Center for Public Safety, Excellence (CPSE). Currently we are the only Volunteer Fire Department in our entire Nation to have achieved and obtained national accreditation. We are due for national re-accreditation in 2017.

Another large line item within our budget is the lease purchase payment on two (2) 2004 Pierce Dash Engine Companies and equipment as well as the land and building payment on our new station 19 fire facility located in the Lake Upchurch Community.

Our district utilizes the cash basis of accounting in its budget, and a copy of our Fiscal Year 2011-2012 Audit has been previously submitted to your internal audit department on March 19, 2013.

I, Angus R. Pate, certify that the attached Resolution and Budget Forms A & B are true and accurate copies of the adopted Fiscal Year 2013-2014 Budget of the Stoney Point Fire Department Inc.

  
ANGUS R. PATE, Secretary, Stoney Point Fire I



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# RESOLUTION

Series 2013

No. 1



## A RESOLUTION SUMMARIZING REVENUES AND EXPENDITURES FOR EACH ITEM, AND ADOPTING A BUDGET FOR THE STONEY POINT FIRE DISTRICT FOR THE FISCAL YEAR BEGINNING ON THE FIRST DAY OF JULY, 2013 AND ENDING ON THE LAST DAY OF JUNE, 2014

**WHEREAS**, the Board of Directors of the Stoney Point Fire Department Inc., has appointed a budget committee to prepare and submit a proposed budget to said governing body at the proper time; and,

**WHEREAS**, said proposed budget was open for inspection by the public on Tuesday April 16, 2013 from 7:30 PM until 9:00 PM during the regular scheduled meeting of the Board of Director at the principle office of the corporation located at 2190 Lake Upchurch Road, Parkton, giving any interested taxpayers the opportunity to file or register any objections to said proposed budget; and,

**WHEREAS**, whatever increases may have been made in the expenditure, like increases were added to the revenues based on grants, fund raisers, and contracts with Cumberland County, City of Fayetteville and the Town of Hope Mills, including any district tax base growth so that the budget remains in balance; and,

**WHEREAS**, the board of directors continue to support the Special Fire District Tax Funding as well as any associated funding increases in support of low wealth fire district operations, and support the Cumberland County Fire Chief’s Association in the purchases of equipment for county-wide enhancement to meet national minimum standards, as well as future ISO/Accreditation requirements to maintain insurance ratings in Cumberland County; and,

**WHEREAS**, the board of directors adopted a **.10 cent** per one-hundred dollar evaluation in support of the Stoney Point Fire District operations, and support a 1¼ per one-hundred dollar evaluation within the Special Fire District Tax jurisdictional areas; and,

### NOW THEREFORE, BE IT RESOLVED BY THE BOARD OF DIRECTORS OF THE STONEY POINT FIRE DISTRICT.

That the budget as submitted and identified as Annual Budget Estimate – Revenues (Budget Form A), Annual Budget Estimate – Expenses (Budget Form B), is hereby approved and adopted by the Board of Directors as the Budget of the Stoney Point Fire Department Inc. for the 2013 – 2014 Fiscal Year and shall be made part of the public records of said district. **ADOPTED** this 16<sup>th</sup> day of April 2013.

DANIEL C. BROWN, President, Board of Directors

ANGUS R. PATE, Secretary, Board of Dir



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COUNTY OF CUMBERLAND

FISCAL YEAR 2013-2014      FUND # 495      AGENCY # 429      ORG # 4290      ORGANIZATION NAME: Stoney Point Fire District  
 SUBMITTED BY: Chief Freddy L. Johnson, Sr.

| Identify All Sources of Revenue | Last Year FY 2011-2012 Actual | Current Year - 2012-2013 |                       |                       | Coming Year - FY 2013-2014 |                               |                                  |
|---------------------------------|-------------------------------|--------------------------|-----------------------|-----------------------|----------------------------|-------------------------------|----------------------------------|
|                                 |                               | Budget                   | Actual 3/31/2013      | Estimate Entire Year  | Requested                  | Recommended By County Manager | Approved By County Commissioners |
| Cumberland County               | 854,741.00                    | 853,091.00               | 790,384.00            | 853,091.00            | 895,580.00                 |                               |                                  |
| City of Fayetteville            | 328,240.00                    | 331,539.88               | 204,636.94            | 331,539.88            | 344,841.00                 |                               |                                  |
| Town of Hope Mills              | 0.00                          | 20,000.00                | 12,000.00             | 12,000.00             | 20,000.00                  |                               |                                  |
| Motor Fuels/Sales Tax           | 6,157.00                      | 5,000.00                 | 8,196.74              | 5,000.00              | 5,000.00                   |                               |                                  |
| Other Income                    | 12,496.00                     | 0.00                     | 5,059.78              | 7,131.08              | 0.00                       |                               |                                  |
| AFG Safer Grant                 | 131,839.00                    | 66,000.00                | 63,904.12             | 63,904.12             | 0.00                       |                               |                                  |
| Fund Raisers                    | 0.00                          | 32,035.20                | 35,000.00             | 35,000.00             | 42,245.08                  |                               |                                  |
| Interests                       | 1,421.00                      | 2,500.00                 | 0.00                  | 2,500.00              | 2,500.00                   |                               |                                  |
| <b>Total</b>                    | <b>\$1,334,894.00</b>         | <b>\$1,310,166.08</b>    | <b>\$1,119,181.58</b> | <b>\$1,310,166.08</b> | <b>\$1,310,166.08</b>      | <b>\$0.00</b>                 |                                  |





**COUNTY OF CUMBERLAND  
ANNUAL BUDGET ESTIMATE - EXPENSES**

FISCAL YEAR 2013-2014      FUND # 495      AGENCY # 429      ORG # 4290      ORGANIZATION NAME: Stoney Point Fire District  
 SUBMITTED BY: Chief Freddy L. Johnson, Sr.

| Description   | Last Year<br>FY<br>2011-2012<br>Actual | Current Year<br>FY 2012-2013 |                         | Coming Year<br>FY 2013-2014 |
|---|--|------------------------------|-------------------------|-----------------------------|
|   |  | Budget                       | Estimate<br>Entire Year |                             |
| Salaries (1-Cpt/3-Lt/9-FF/1-Adm<br>& 8 PT Employees)<br>Payroll Taxes | 586,505.00<br>50,474.00                | 580,000.00<br>50,000.00      | 590,000.00<br>55,000.00 | 600,000.00<br>55,000.00     |
| Employee Benefits (BC&BS)   | 36,292.00                              | 40,000.00                    | 40,000.00               | 40,000.00                   |
| Employee/Vol-Retirement   | 18,217.00                              | 25,000.00                    | 20,000.00               | 20,000.00                   |
| Insurance & Workers Comp.   | 31,965.00                              | 40,000.00                    | 35,000.00               | 35,000.00                   |
| Station Supplies  | 20,920.00                              | 25,000.00                    | 25,000.00               | 25,000.00                   |
| Uniforms  | 7,442.00                               | 25,000.00                    | 90,000.00               | 15,000.00                   |
| Utilities   | 19,153.00                              | 25,000.00                    | 25,000.00               | 25,000.00                   |
| Vehicle Operations (Fuel)   | 35,104.00                              | 35,000.00                    | 40,000.00               | 40,000.00                   |
| Repairs to Vehicles & Equip.  | 85,895.00                              | 80,000.00                    | 100,000.00              | 90,000.00                   |
| Repairs to Buildings  | 31,168.00                              | 25,000.00                    | 25,000.00               | 20,000.00                   |
| Psnl & Volunteer Expenses   | 31,272.00                              | 40,000.00                    | 35,000.00               | 35,000.00                   |
| Principle on Note   | 220,166.08                             | 220,166.08                   | 220,166.08              | 220,166.08                  |
| Miscellaneous   | 21,163.00                              | 25,000.00                    | 25,000.00               | 22,000.00                   |
| Training/Travel/Meals   | 27,978.00                              | 15,000.00                    | 25,000.00               | 15,000.00                   |

Show any calculation made and reasons used to arrive at the budgeted amount. Be concise

Supports 14 full time positions. 13 FF and 1 Full time admin position 2.5% Raise

Full / Part Time Health Benefits

Pension / Retirement Benefits Vol/FF

Covers Insurance Increases

To maintain uniforms and gear

For 2 Departments

Covers exalating fuel prices

Fleet of 12 vehicles & equipment for 2 Stations

2 Fire Station Facilities and Grounds

Response Pay for 80 Volunteers

Building and Truck Payment

Seminars & Certification Classes



**COUNTY OF CUMBERLAND  
ANNUAL BUDGET ESTIMATE - EXPENSES**

FISCAL YEAR 2013-2014

FUND # 495

AGENCY # 429

ORG # 4290

ORGANIZATION NAME: Stoney Point Fire District  
SUBMITTED BY: Chief Freddy L. Johnson, Sr.

| Description                | Last Year<br>FY<br>2011-2012<br>Actual | Current Year<br>FY 2012-2013 |                         | Coming Year<br>FY 2013-2014   |
|----------------------------|--|------------------------------|-------------------------|---|
|                            |  | Budget                       | Estimate<br>Entire Year |   |
| Advertising & FLSE         | 1,463.00                               | 3,500.00                     | 2,000.00                | Show any calculation made and reasons used to arrive at the budgeted amount. Be concise<br><br>Fire Prevention Hand-Outs for Schools<br><br>Replacement rescue tools & Equipment for two (2) Rescue Trucks -<br><br>Attorney & Accounting Fees<br><br>NFPA Fire Codes & various fire and rescue association dues and fees.<br>Repairs to Radios and Telephone Svc and 10 MDT's Air Cards for each Apparatus<br><br>To maintain CPSE annual requirements for accreditation |
| Capital Outlay - Equipment | 0.00                                   | 30,000.00                    | 25,000.00               |   |
| Capital Outlay - Building  | 0.00                                   | 0                            | 0                       |   |
| Capital Outlay - Vehicles  | 0                                      | 0                            | 0                       |   |
| Capital Outlay - Land      | 0.00                                   | 0.00                         | 0.00                    |   |
| Professional Fees          | 2,824.00                               | 4,000.00                     | 3,500.00                |   |
| Dues & Subscriptions       | 12,739.00                              | 10,000.00                    | 15,000.00               |   |
| Communications & Telephone | 2,967.00                               | 5,000.00                     | 2,000.00                |   |
| Taxes & License Fees       | 682.00                                 | 2,500.00                     | 2,500.00                |   |
| Accreditation              | 0.00                                   | 5,000.00                     | 5,000                   |   |
| <b>Total</b>               | <b>\$1,244,389.08</b>                  | <b>\$1,310,166.08</b>        | <b>\$1,365,166.08</b>   | <b>\$0.00</b>   |





**STONEY POINT  
FIRE DEPARTMENT INC.**

**Stations 13 & 19**  
2190 Lake Upchurch Road  
Parkton, North Carolina 28371  
Phone # (910) 424-0694  
Fax # (910) 425-2795  
Email: [spfd1301@nc.rr.com](mailto:spfd1301@nc.rr.com)

**Station 13**  
**Mailing & Billing Address**  
7221 Stoney Point Road  
Fayetteville, North Carolina 28306



- Daniel C. Brown**  
President
- Larry Townsend**  
Vice President
- Alan R. Grupy**  
Treasurer
- Angus Pate**  
Secretary
- Jerry Hall**  
Member
- Joel A. Siles**  
Member
- James G. Turlington**  
Member
- Freddy L. Johnson Sr.**  
Fire Chief

Memorandum For: Haigh, Byrd & Lambert, LLP, Certified Public Accountants

Reference: Additional Internal Financial Control & Segregation of Duties

# MARCH 2013

Fiscal Year 2012 - 2013

In order to establish and maintain enhanced internal controls; including monitoring of ongoing financial and accounting principles of the Stoney Point Fire Department performed by the Clerk of the Board and the Appointed Treasurer; and to comply with the recommendation as outlined in a letter from Haigh, Byrd & Lambert, LLP, Certified Public Accountants, to the Board of Directors addressing segregation of duties, the Stoney Point Board of Directors appointed Mr. Larry D. Townsend to conduct and perform said duties.

\*\*\*\*\*

I Director Larry D. Townsend have reviewed I have reviewed and documented the reconciliation for all financial transactions for the month indicated above.

X I have found no discrepancies.

       I have discrepancies as indicated below.

*Larry Townsend*  
Larry

*16 Apr 13*  
e



**SPFD Board Minutes 04/16/2013**

**Encl. # 2 - March Oversight Memorandum**





**SPFD Board Minutes 04/16/2013**

**Encl. # 3 - John Deere X-300 Lawn Tractor**



**2013**

**BOARD OF DIRECTORS  
ATTENDANCE ROSTER**

| #  | NAME                              | JAN | FEB | MAR | APR | MAY | JUN | JUL | AUG | SEP | OCT | NOV | DEC |
|----|-----------------------------------|-----|-----|-----|-----|-----|-----|-----|-----|-----|-----|-----|-----|
| 01 | Daniel C. Brown - President(2016) | P   | P   | P   | P   |     |     | N/A | N/A |     |     |     |     |
| 02 | Larry Townsend V-President (2014) | P   | P   | P   | P   |     |     | N/A | N/A |     |     |     |     |
| 03 | Alan R. Grupy - Treasurer (2016)  | E   | P   | P   | P   |     |     | N/A | N/A |     |     |     |     |
| 04 | Angus Pate - Secretary (2016)     | P   | P   | E   | P   |     |     | N/A | N/A |     |     |     |     |
| 05 | Joel Siles - (2014)               | P   | E   | E   | P   |     |     | N/A | N/A |     |     |     |     |
| 07 | Jerry Hall - (2014)               | P   | P   | P   | P   |     |     | N/A | N/A |     |     |     |     |
| 08 | Gary Turlington(2014)             | P   | P   | P   | P   |     |     | N/A | N/A |     |     |     |     |
| 09 | Freddy Johnson Sr. - Chief        | P   | P   | P   | P   |     |     | N/A | N/A |     |     |     |     |
| 10 | Freddy Johnson Jr. - Deputy Chief | P   | E   | P   | P   |     |     | N/A | N/A |     |     |     |     |
| 11 | Matthew W. Williams - Asst Chief  | X   | P   | E   | E   |     |     | N/A | N/A |     |     |     |     |
| 12 | Sean Johnson - Asst Chief         | N/A | N/A | N/A | N/A | N/A | N/A | N/A | N/A | N/A | N/A | N/A | N/A |
| 13 | Kevin T. Murphy - Asst. Chief     | N/A | N/A | N/A | N/A | N/A | N/A | N/A | N/A | N/A | N/A | N/A | N/A |

**P-Present - A-Absent - N/A - No Meeting Conducted A-E - Absent & not required to attend by invitation only. N/A No Meeting-P-T telephonic participation.**

**Enclosure # 4 Board Minutes April 16, 2013.**