



STONEY POINT FIRE DEPARTMENT INC.

Stations 13 & 19

2190 Lake Upchurch Drive, Parkton, North Carolina 28371

Telephone: (910) 424-0694 Fax: (910) 425-2795

E-Mail spfd1301@nc.rr.com



February 19, 2019

SUBJECT: Minutes of the Monthly Board of Directors Meeting – February 2019

The monthly Board of Directors’ meeting of the Stoney Point Fire Department Inc., was called to order by Chairman Brown and was led in prayer by Secretary Pate at 7:30 PM. The meeting was conducted at Station 19.

A: Roll Call:

Members Present:

Daniel C. Brown	Chairman
Larry D. Townsend	Vice. Chairman
Gary Turlington	Treasurer
Angus Pate	Secretary
Jerry Hall	Member
Joel A. Siles	Member
Roger Hall	Member

Members Absent:

N/A

Chief Officers Present:

Freddy L. Johnson Sr.	Fire Chief
Freddy L. Johnson Jr.	Deputy Chief
Sean C. Johnson	Assistant Chief

Chief Officers Absent

N/A

B: ANNUAL / SPECIAL / PUBLIC HEARING MEETING:

1. Chairman Brown informed the membership that the purpose of tonight’s public hearing is to inform and allow the membership / taxpayers of the Stoney Point Fire District to ask questions or concerns about our budget process and to answer any questions, concerns or recommendations from the public. He stated that we are conducting our budget process earlier at the request of the county, citing the memorandum from the Office of the County Manager dated January 15, 2019 Subject: Budget Requests for Fiscal Year 2019-2020. (See Enclosure # 2) A Thursday February 28, 2019 budget submission suspense date was listed. He then turned the public meeting portion of the meeting over to Vice Chairman Townsend who briefed the membership on the Budget Committee’s recommendations and presented the Fiscal Year 2019-2020 budget (See Enclosure # 3) to the membership for questions and review. Vice Chairman Townsend stated that this again was a difficult budget, whereas proposed funding for FY 2019 – 2020 was reduced from last year, although we had definite growth in the district. He stated that Chief Johnson Sr., talked with County Manager Cannon and was advised that amendments should be forthcoming once the county has all the data in place. Budget figures for the City of Fayetteville contract were provided by Chief Hill. Budget figures for the Hope Mills contract were not provided, and Chief Johnson Sr. stated that Hope Mills Fire Chief Hodges informed him during the dedication service at COF Fire Station # 12 that our mutual aid contract would



be reduced by 1/3rd starting with FY 2019/10 and reduced again until gone. He indicated however that we should have no issues with the full responder contract. We used the 2018-19 budget figures to estimate the Hope Mills full responder contract funds to complete this budget. With no further discussion Chairman Brown called for a motion to approve or disapprove the presented 2019/20 budget. Member Joel Siles made a **MOTION** to approve the Fiscal Year 2019-20 Budget as presented by the Budget / Finance Committee. The motion was **SECONDED** by Member Jerry Hall and **APPROVED** by all members present. Chairman Brown and Secretary Pate signed the applicable 2019-1 Resolution Series and the return memorandum to the county manager. With no further questions the public hearing portion of the meeting was adjourned at 2005 hours and the regular monthly February 2018 meeting was called to order by Chairman Brown.

C: READING AND APPROVAL OF THE MINUTES OF THE LAST MEETING:

1. Secretary Pate presented the minutes from the monthly January 15, 2019 Board of Directors meeting for review and approval. After a review of the January 15, 2019 minutes by all members in attendance Chairman Brown called for the approval of the January 2019 monthly Board of Directors meeting minutes. **MOTION** A motion was made by Member Roger Hall to approve the January 15, 2019, Monthly Board of Directors minutes as recorded by Secretary Pate. The motion was **SECONDED** by Treasurer Gary Turlington and **APPROVED** by all members present.

D: REPORT OF THE FIRE CHIEF:

1. General Information.

1. None.

2. Guests: None

3. Personnel:

1. The Chief stated that we continue to greatly benefit from walk in volunteers. During the 2018 calendar year we averaged 4 new applicants per month, and already picked up six (6) so far this year. We are also participating with the county-wide recruiting drive through the Volunteer Workforce Solution grant program that the Chiefs Association received through the North Carolina Association of Fire Chiefs and the International Association of Fire Chiefs. The Chief showed the members the new 90 second recruitment video for volunteers. Three versions of the recruitment video are posted on our website.

4. Vehicles:

1. The Chief advised that the new 2019 Special Service Tahoe experienced backfire issues and has been returned to the dealer for service. This occurred twice and vehicle is still at the Flow dealership for troubleshooting.
2. Truck 1351 is due again for the required annual ladder service testing and the next test is scheduled for March 30, 2019 here at Station 19. Along with the aerial ladder all the ground ladders mounted on the apparatus will also be tested.



3. Engine 1332 our 2nd 2004 Pierce Dash Engine suddenly generated an issue with the engine whereas the engine light along with an audible warning came on and continuously stayed on. The truck was taken to AES where several electronic modules were changed along with the entire Electronic Computer Module (EMC) the truck is back in service at Station 13 with no further issues.

4. Maintenance, Equipment and Fuel Expenses Fiscal Year **2018-19**

(FY **2018-2019** Vehicle, Equipment and Fuel Expenditures as of February 25, 2019) (List from **Quicken**) (Previous two (2) Fiscal Years for comparison purposes)

UNIT #	NOMENCLATURE	FY 16/17	FY 17/18	FY 18/19
1311-R	1984 Pierce Dash Engine	1,330.01	(DONATED)0.00	0.00
1311-R	1985 Seagrave (Green Hornet)	Not Applicable	Not Applicable	
1319	1960 American LaFrance (Antique)	4,753.97	560.22	826.63
1331	2017 Pierce Arrow-XT	Not Applicable	48,128.39	549.75
1332	2004 Pierce Dash Engine	6,217.27	42,134.97	3,740.87
1333	1988 Pierce Dash Engine	48,983.80	14,864.97	4,055.88
1341	1990 AMC General 5 Ton Cargo Brush	427.53	1,440.02	942.02
1351	1996 E-One 75ft Ladder Truck	Not Applicable	17,618.30	21,569.46
1362	2015 GMC Sierra 2500 HD 4 X 4	1,643.38	116.44	1,359.47
1371	2016 GMC Sierra 1500 4 X 4	6,616.79	13.60	224.78
1391	Future Command Vehicle 2018	Not Applicable	0.00	0.00
Rescue 13	2017 Pierce Arrow-XT-Walk In	Not Applicable	18,516.09	27,514.30
1931	2004 Pierce Dash Engine	8,514.85	28,944.61	14,892.00
1932	1986 Pierce Dash Engine	7,301.45	1,814.21	730.32
1941	1984 AMC 5 Ton Truck	4,870.27	SOLD 2,606.24	
1961	1984 Chevrolet ¾ Ton Diesel-Lift Gate	243.58	0.00	591.49
1962	2015 GMC Sierra 2500 HD 4 X 4	26.73	980.32	567.27
1963	2017 – Auxiliary Support Trailer	Not Applicable	0.00	0.00
1981	2016 Mobile Air Trailer	268.60	0.00	6.42
Rescue 19	1984 International Rescue (1376)	3,826.56	SOLD 2,319.79	
Boat 13	19” Rescue One Connector Boat 50 HP	1,007.31	715.58	318.64
Boat 19	14” Zodiac Inflatable 25 HP	0.00	5.99	0.00
Trailers	2009 Boat Trailer Double Stack	0.00	2.75	0.00
U-Trailer	Utility Trailer (Small)	0.00	13.26	160.83
Cmd Trl	2006 FEMA Trailer	23.75	23.75,	0.00
MISC	RELATED VEH EXPENSES	7,817.04	5,575.65	10,318.02
	Total Vehicle Maintenance	103,846.16	186,383.17	88,368.15
	EQUIPMENT OTHER	16,281.37	17,305.17	11,476.33
	TOTAL VEH/EQUIP EXPENSES	120,127.32	203,688.34	99,844.33
	BUDGETED (\$100,000.00)			
	GASOLINE & FUELS (\$ 40,000)	22,079.38	23,976.32	18,130.38
	FY-BUDGETED TOTAL (140,000) FY 19	142,206.70	227,664.66	117,974.71
	Total over / under Budget	+ 22,206.70	+ 87,664.66	





5. Grounds and Buildings:

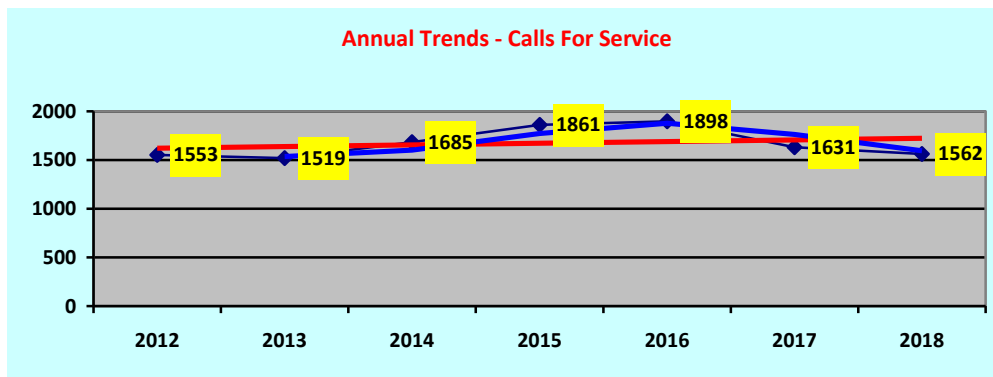
1. The Chief stated that Integrated Network Associates (INA) has completed the installation of our new phone system. We are pending a fiber cable installation sometime within the next 30 days in order to better serve our IT needs.
2. The Chief stated that he asked retired Captain Donald Stoudt to assist us with our metal door replacement project. This project is on-going and he will report to the board when the project is complete..

6. Fire Conditions:

1. Chief Johnson briefed on our current call volume through January 2019.
- 2.

(See Charts below – Monthly calls by year and annual trend line chart.)

 SPFD INCIDENT RESPONSE DATA 							
MONTH	2013	2014	2015	2016	2017	2018	2019
JANUARY	135	158	161	159	163	139	133
FEBRUARY	135	123	173	136	141	113	
MARCH	126	139	142	156	138	137	
APRIL	99	144	159	139	134	130	
MAY	119	145	161	144	120	128	
JUNE	136	139	169	126	100	131	
JULY	101	181	152	135	153	132	
AUGUST	118	130	150	175	147	108	
SEPTEMBER	97	122	152	169	120	144	
OCTOBER	124	130	139	198	150	137	
NOVEMBER	112	131	145	147	127	132	
DECEMBER	113	143	164	214	138	131	
TOTALS	1519	1685	1861	1898	1631	1562	133



5. Training Report:

1. The Chief informed the members of the board that the 2019 Mid-Winter Conference was another great conference and a great benefit to our attending chiefs.
2. The Chief informed the members that he also attended the North Carolina Fire Life Safety Education Conference in Concord last week.
3. Chief Johnson reminded the members that in April we will once again attend the Fire Department Instructor Conference (FDIC) in Indianapolis, Indiana. Attending will be Chief Johnson Sr., Johnson Jr., B. Hanzal and S. Johnson with Chief Murphy serving as the rear duty chief.

E: REPORT OF THE TREASURER:

1. Treasurer Turlington provided the monthly treasurer report.

Current Fund Balances:	As of today is	\$	1,631,893.88	First Citizens
	CD as of September 2018	\$	210,697.16	15% of Budget.
	Total Cash Flow Available	\$	1,842,591.04	Total Available Funds

Fiscal Year 2018 – 2019 Budget Information

Approved County FY 17/18 Budget		963,888.00
County Budget Funding Received YTD \$		914,202.51
County Budget Funding Pending YTD \$		49,686.00
Approved Fayetteville FY 18/19 Budget \$		434,411.82
Fayetteville City Funding Received YTD \$		325,808.87
Fayetteville City Funding Pending YTD \$		108,602.95
Approved Town of Hope Mills Contract FY 18/19 Budget \$		\$ 78,692.00
Town of Hope Mills Contract Funding Received YTD \$		6,000.00
Hope Mills Budget Funding Pending YTD		72,692.00
	(HM Funding Last FY received August 2018)	66,992.00
Other Income Hope Mills-Old Mutual Aid (\$ 8,000.00 FY 19/20) ¼ Reduction		\$ 8,000.00
Town of Hope Mills Full Responder Contract Fee =	\$ 69,692.00	based on last year's pay out
Town of Hope Mills 1 time Debt Assumption Payment	\$ 16,451.06	-Outstanding - On-Going
Combined County / COF / & Hope Mills Approved FY 18/19 Budget \$		1,476,991.82
Combined City / HM & County Budget Received YTD - \$		1,246,011.38
Combined City, HM & County Budget Pending - \$		230,980.44
Other Income /Tax Refund (Sales & Fuel Tax) - \$		28,668.02
Goods (Property) Sold		2,820.61
Total Board Funds YTD received 18/19 to date ALL SOURCES \$		1,347,192.95



1. Vice Chairman Larry Townsend presented the financial transactions for the months of October, November and December 2018 for review by the members of the board. He reminded the membership that due to Hurricane Florence, and our major holidays we got behind and this catches us up through the end of 2018. After a complete review and discussion on all the monthly transaction reports by all members in attendance Chairman Brown called for a motion to approve or disapprove the monthly transaction reports presented by Vice Chairman Townsend. Member Roger F. Hall made a **MOTION** to approve the monthly transaction reports as presented. The motion was **SECONDED** by Member Joel Siles and unanimously **APPROVED** by all members present. (See Enclosure # 4)
2. **Auxiliary Account** - Treasurer Tracie Johnson via text message provided the Auxiliary treasurer's fund balance as of today at **\$ 242,308.51**.
3. **Miscellaneous Firefighter Account (Ice & Cans)** - The Chief stated that the current fund balance is \$ 6,570.56 the same as last month.
4. **Relief Fund** – Vice Chairman Townsend updated the membership on our Firemen's Relief Fund balances. There are **\$ 73,827.26** in the form of a CD and a total of **\$ 11,094.87** in our associated check book with North State Bank, for a combined total of **\$ 84,922.13**. This includes this year's relief fund disbursement, including a recent hardship disbursement to Firefighter Alan Taylor in the amount of \$ 1,000.00.
5. **Child Passenger Safety Seat Account** – The current CPSS fund balance with Wells Fargo (\$ 1,350.75) and BB&T (\$ 509.00) combined is **\$ 1,859.75**. This fund is exclusively for CPS equipment and is maintained by donations.

F: REPORT OF COMMITTEES:

- | | | |
|----|---|---|
| 1. | Policy Committee - | No Report |
| 2. | Building & Grounds Committee - | No Report |
| 3. | Small Tools & Gear Committee - | No Report |
| 4. | Equipment & Vehicle Replacement Committee - | No Report |
| 5. | Budget Committee - | Reported during the public meeting portion of the meeting by the Budget Committee Chairman L. Townsend. |

G: OLD BUSINESS:

1. Chief Johnson advised the board that there is a funding meeting scheduled on Tuesday April 19, 2019 at 10 am in room 564 on the fifth floor of the courthouse. A funding proposal is scheduled to be proposed to the funding committee, which is a current sub-committee of the PSTF. He will provide additional information about the proposal during our March 19, 2019 meeting.
2. Chief Johnson informed the members that Cumberland County Emergency Management Officer Gene Booth has been selected as the new Emergency Services Director, replacing Randy Beeman who resigned last year.



- The Chief updated the board members that we applied for Public Assistance from FEMA for Hurricane Florence operating expenses relating to overtime pay, volunteer pay and operational costs directly related to Hurricane Florence.
- Chief Johnson updated the members of the board about the June 25, 2019 Valor Awards at Manna Church on Cliffdale Road. We submitted Aislinn Otera for a lifesaving award.

H. NEW BUSINESS:

- The Chief informed the members of the board concerning the new donut hole annexation quest by the Town of Hope Mills. The areas identified represent a big bang annexation by the town and would affect our department tremendously as well as Cumberland Road, Cotton and Pearce’s Mill Fire Departments. We have consulted with our Attorney Neil Yarbrough and we have scheduled a meeting with Neil at the Cotton Fire Department on Tuesday February 26, at 7:30 pm with all the board of directors from each station.
- The Chief informed the members of the board that it is almost time again for our annual Strategic Planning Meeting and Breakfast at Station 19. The strategic planning meeting and breakfast is scheduled for Saturday April 20, 2019 starting with breakfast at 0830 hours. We should be done by noon.
- The Chief invited the members of the board to an open house and visit the new Cumberland County Emergency Services Building located at 500 Executive Place. This new 18,000 square feet facility will be remodeled to hopefully accommodate both the county and City of Fayetteville Emergency 9-1-1 Communications Centers. The open house is scheduled for 12 to 1 pm on Saturday April 6th, 2019 with finger foods available.

I. CLOSED SESSION - WHEN APPLICABLE

- Not Applicable

J: ACCIDENT/MISHAP TRACKING

This section was created to track injuries, accidents and mishaps involving department owned vehicles, apparatuses, equipment and real property. The chart below represents tracking information only. A complete accident report prepared by the department safety officer is available and on file. The chart will be updated on a monthly basis for board review during the Fiscal Year July 1 through June 30 each year.

Fiscal Year 2018 – 2019 Reportable Accidents				
DATE	TYPE OF ACCIDENT	EMPLOYEE	COST \$	REMARKS
11/01/18	Broke scene light on 1351 during cab raising	Lieut. Fitzpatrick	1500.00	Repaired by Eng. Stewart
11/15/18	MVA – 1331- Hit passenger vehicle	Lieut. Austin	15,000.00	Other Driver transported to CFV
12/10/18	MCT not secured (No 360) Fell off & ran over	Eng. Long / Dubois	4,000.00	Disciplinary Action Pending
Current Total			20,500.00	

- There have been no reportable accidents since our last reported accident on 12/10/2018. Safety is continually being stressed by our chain of command.



K: ADJOURNMENT:

With no further business Chairman Brown entertained a motion to adjourn. A **MOTION** was made by Treasurer Gary Turlington to adjourn. The motion was **SECONDED** by Member Roger Hall and **APPROVED** by all members present. The meeting adjourned at 2047 hours. **The next Board of Directors meeting will be on Tuesday February 26, 2019 at the Cotton Fire Station # 4 for a joint Board of Directors meeting with Stations 3, 4 and 5 and Attorney Yarborough. The next regular scheduled BOD meeting will be conducted at 7:30 pm March 19, 2019 at Station 13.**

Respectfully Submitted:

Angus Pate
ANGUS PATE
Secretary

Cc.

- 1 - Each Board Member
- 1 - Board File / Minutes Book / Web Page
- 1 - Accountant File Copy

4 Enclosures:

1. SPFD Board of Directors Attendance Roster February 25, 2019
2. Cumberland County Budget Memo
3. FY 2019-2020 Budget Forms
4. Oversight Memorandums for the months of October, November and December 2018



2019

BOARD OF DIRECTOR'S & PRIMARY STAFF ATTENDANCE ROSTER

##	NAME	JAN (16) Sta. 13	FEB (20) Sta. 19	FEB (26) Sta. 4	MAR (20) Sta. 13	APR (24) Sta. 19	MAY (15) Sta. 19	JUN (19) Sta. 19	JUL (17) Sta. 13	AUG (21) Sta. 19	SEP (18) Sta. 13	OCT (16) Sta. 19	NOV (20) Sta. 19	DEC (18) Sta. 19
01	Daniel C. Brown - President(2020)	P	P						N/A	N/A				
02	Larry Townsend V-President (2022)	P	P						N/A	N/A				
03	Angus Pate - Secretary (2020)	P	P						N/A	N/A				
04	Gary Turlington – Treasurer (2022)	P	P						N/A	N/A				
05	Joel Siles – (2022)	P	P						N/A	N/A				
06	Jerry Hall – (2022)	P	P						N/A	N/A				
07	Roger Hall (2020)	P	P						N/A	N/A				
08	Freddy Johnson Sr. - Chief (Annually)	P	P						N/A	N/A				
09	Freddy Johnson Jr. - Deputy Chief	P	P						N/A	N/A				

P-Present - A-Absent - N/A – No Meeting Conducted A-E – Absent & not required to attend by invitation only. N/A No Meeting-P-T telephonic participation.

- Due to summer vacations Board of Directors meetings are not scheduled for the months of **July** and **August 2018** unless there is a pressing need or emergency.
- With the exception of the Fire Chief and Deputy Fire Chief - Assistant Fire Chief Officer are not required to attend the monthly board meetings unless directed by the Fire Chief.

Enclosure # 1 Board Minutes February 19, 2019



AMY H. CANNON
County Manager

MELISSA C. CARDINALI
Assistant County Manager

DUANE T. HOLDER
Assistant County Manager

W. TRACY JACKSON
Assistant County Manager

SALLY S. SHUTT
Assistant County Manager



OFFICE OF THE COUNTY MANAGER

JANUARY 15, 2019

MEMORANDUM

TO: STONEY POINT FIRE DISTRICT
FROM: AMY H. CANNON, COUNTY MANAGER *Amy Cannon*
SUBJECT: BUDGET REQUESTS FOR FISCAL YEAR 2019-2020

Based on the estimated tax revenue per the County Tax Administrator, tax refunds, miscellaneous income, and last year's collection rates, your FY 2020 Recommended Fire Protection Contract will be \$ 963,785.

In support of your request for funds, please prepare a budget on the attached budget forms. Return to the Finance Office by February 28, 2019.

INSTRUCTIONS:

- A. BUDGET FORM "A" - Annual Budget Estimate-Revenues:
1. Specify organization name and the name and signature of person submitting request, i.e., Fire Chief.
 2. Identify all sources of revenue. Listed below are examples:

State	Federal	Contributions
Special Taxes	Fees/Sales	Interest Earned
Investments	Fund Balance	County of Cumberland
City of Fayetteville	Town of	
 3. Complete appropriate columns as specified, entering the total of each column at the bottom.

B. BUDGET FORM "B" - Annual Budget Date: This form is used to support your budget request by detailing line items.

1. Specify organization name and the name and signature of person submitting request, i.e., Fire Chief.
2. Complete the columns as specified, entering the total for each column at the bottom.
3. Give detailed, but concise explanations for line items. Show any calculations(s) made and rationale used to arrive at the budget amount. Justify any significant increases or decreases from the current year. Itemize all equipment requested. FICA is 7.65% of gross salaries.

The enclosed budget forms are also available in Excel format. If you have questions or desire the Excel forms, please contact Kelly Autry in the Finance Office at 678-7749 or kautry@co.cumberland.nc.us.

REMINDER: Those fire departments that have not yet submitted a copy of their audit for the fiscal year ending June 30, 2018 are requested to forward a copy to the Internal Audit Office as soon as possible.

Enclosure

**STONEY POINT
FIRE DEPARTMENT INC.**
Stations 13 & 19
2190 Lake Upchurch Drive
Parkton, North Carolina 28371
Phone # (910) 424-0694
Fax # (910) 425-2795
Email: spfd1301@nc.rr.com



Station 13 & Mailing Address
7221 Stoney Point Road
Fayetteville, North Carolina
28306-8005

Daniel C. Brown
President
Larry D. Townsend
Vice President
Gary Turlington
Treasurer
Angus R. Pate
Secretary
Jerry R. Hall
Member
Joel A. Siles
Member
Roger F. Hall
Member
Freddy L. Johnson Sr.
Fire Chief

TO : Ms. Deborah Shaw, Budget Analyst
FROM : Angus R. Pate, Secretary
THRU: Ms. Amy Cannon, County Manager
DATE : February 19, 2019
SUBJECT: Fiscal Year 2019 – 2020 Budget

Ms. Cannon:

Our departments provide full service fire, rescue and emergency medical services not only to the citizens of our service area, but also to surrounding districts. Our certified heavy rescue truck responds regionally to assist neighboring departments. For Fiscal Year 2019 – 2020 the assessed valuation of the district is estimated at \$ 963,785.00 based on your memorandum dated January 15, 2019 SUBJECT: Budget Requests for Fiscal Year 2019-2020. Our total submitted budget of \$ 1,631,893.88 includes all sources of revenue including fund raisers, & fire service contracts with municipal departments. Also included in our budget are the new tentative and proposed funding incentive. We will adjust our final budget once your office provides the final and approved county budget amounts.

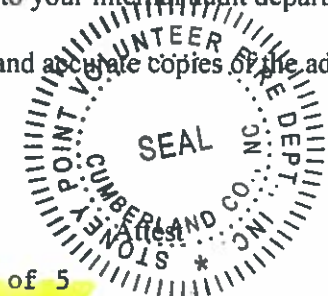
The Board of Directors continues to monitor and provide for the ongoing need for funds and revenues for the operation of the fire district and in order to sustain our expected service delivery set our district fire tax rate at .10 cents and support the county-wide service district tax rate of .5 cents per one-hundred dollar property tax evaluation. These funds are appropriated to maintain our two (2) full service fire station facilities, purchase and maintain firefighting, EMS and rescue equipment. Funds will also continue to fund a full time and part time staffing along with a volunteer staff of over 100 members. We have also continued to budget funds for our accreditation program in order to maintain our accredited status with the Center for Public Safety, Excellence (CPSE). Currently we continue to remain the only Volunteer Fire Department in our entire Nation and working on our 3rd reaccreditation scheduled for March 2022.

Our submitted budget does contain provisions for the replacement of a 1986 Fire Truck with required equipment, and other financial liabilities including land, trucks and building payments for our Station 19 fire facility.

Our district utilizes the cash basis of accounting in its budget, and a copy of our Fiscal Year 2017-2018 Financial Statements prepared by Haigh, Byrd & Lambert, LLP was submitted in December 2018 to your internal audit department.

I, Angus R. Pate, certify that the attached Resolution and Budget Forms A & B are true and accurate copies of the adopted Fiscal Year 2019-2020 Budget of the Stoney Point Fire Department Inc.

ANGUS R. PATE, Secretary, Stoney Point Fire Department Inc.





RESOLUTION

Series 2019

No. 1



A RESOLUTION SUMMARIZING REVENUES AND EXPENDITURES FOR EACH ITEM, AND ADOPTING A BUDGET FOR THE STONEY POINT FIRE DISTRICT FOR THE FISCAL YEAR BEGINNING ON THE FIRST DAY OF JULY, 2019 AND ENDING ON THE LAST DAY OF JUNE, 2020

WHEREAS, the Board of Directors of the Stoney Point Fire Department Inc., has appointed a budget committee to prepare and submit a proposed budget to said governing body at the proper time; and,

WHEREAS, said proposed budget was open for inspection by the public on Tuesday February 19, 2019 from 7:30 PM until 9:00 PM during the regular scheduled meeting of the Board of Directors at Station 19, located at 2190 Lake Upchurch Drive, Parkton giving any interested taxpayers the opportunity to file or register any objections to said proposed budget; and,

WHEREAS, whatever increases may have been made in the expenditure, like increases were added to the revenues based on grants, fund raisers, and contracts with Cumberland County, City of Fayetteville and the Town of Hope Mills, including any district tax base growth so that the budget remains in balance; and,

WHEREAS, the board of directors continue to support the Service Fire District Tax Funding as well as any associated funding increases in support of low wealth fire district operations, and support the Cumberland County Fire Chiefs' Association in the purchases of equipment for county-wide enhancement to meet national minimum standards, as well as future ISO/Accreditation requirements to maintain insurance ratings in Cumberland County; and,

WHEREAS, the board of directors adopted a **.10 cent** per one-hundred dollar evaluation in support of the Stoney Point Fire District operations, and support a **.5 cent** per one-hundred dollar evaluation within the Special Service District Tax jurisdictional areas; and,

NOW THEREFORE, BE IT RESOLVED BY THE BOARD OF DIRECTORS OF THE STONEY POINT FIRE DISTRICT.

That the budget as submitted and identified as Annual Budget Estimate -- Revenues (Budget Form A), Annual Budget Estimate -- Expenses (Budget Form B), is hereby approved and adopted by the Board of Directors as the Budget of the Stoney Point Fire Department Inc. for the 2019 -- 2020 Fiscal Year and shall be made part of the public records of said district. **ADOPTED** this 19th day of February 2019.

DANIEL C. BROWN, President, Board of Directors

ANGUS R. PATE, Secretary, Board of Directors



COUNTY OF CUMBERLAND

Requested Tax Rate: 15%

ORGANIZATION NAME: Stoney Point Fire District
 SUBMITTED BY: Chief Freddy L. Johnson, Sr., Fire Chief

FISCAL YEAR 2019

Identify All Sources of Revenue	Last Year FY 2017-2018 Actual	Current Year - 2018-2019			Coming Year - FY 2019-2020		
		Budget	Actual 2/28/2019	Estimate Entire Year	Requested		
Cumberland County	952,306.00	963,888.00	764,389.55	963,888.00	963,785.00		
City of Fayetteville	435,132.00	434,411.81	326,349.19	434,411.81	434,411.81		COF Annexation Service Contract
Town of Hope Mills	12,000.00	59,000.00	9,000.00	59,000.00	59,000.00		HM Annexation Service Contract
Motor Fuels/Sales Tax	77,748.00	2,500.00	83.73	2,000.00	2,500.00		
Other Income	783.00	0.00	68,080.57	25,000.00	0.00		
Fund Raisers	0.00	29,094.07	0.00	10,000.00	29,094.07		
Interest	263.00	500.00	0.00	500.00	500.00		
Sales of Fixed Assets	36,500.00	0.00	0.00	0.00	0.00		
EMS Response Fee	0.00	0.00	0.00	0.00	35,000.00		New EMS Fee
ISO Incentive (ISO 3)	0.00	0.00	0.00	0.00	50,000.00		Performance Incentive
Rescue Response	0.00	0.00	0.00	0.00	7,500.00		Certified Rescue
Multiple Stations (2)	0.00	0.00	0.00	0.00	50,000.00		2 Station District
Total	\$1,514,732.00	\$1,489,393.88	\$1,167,903.04	\$1,494,799.81	\$1,631,790.88	\$0.00	\$0.00

**COUNTY OF CUMBERLAND
ANNUAL BUDGET ESTIMATE - EXPENSES**

Requested Tax Rate: **15.0**

FISCAL YEAR 2019
ORGANIZATION NAME: **Stoney Point Fire District**
SUBMITTED BY: **Chief Freddy L. Johnson, Sr., Fire Chief**

Description	Last Year	Current Year FY 2018-2019		Coming Year FY 2019-2020	
	FY 2017-2018 Actual	Budget	Estimate Entire Year	Requested	Show any calculation made and reasons used to arrive at the budgeted amount. Be concise
Salaries(Staff of 16 FT & 5 PT)	605,076.00	700,000.00	690,000.00	820,000.00	Supports 16 full time positions. 5 Part Time 1 Full time admin position / 2.5% Raise for FF. Line item shows 4 additional FT Posn.
Payroll Taxes	47,131.00	60,000.00	58,000.00	60,000.00	
Employee Benefits (BC&BS)	20,808.00	30,000.00	30,000.00	52,500.00	Full / Part Time Health Benefits plus 4 additional FT positions
Employee/Vol-Retirement	6,861.00	8,000.00	10,000.00	8,000.00	Pension / Retirement Benefits Vol/FF
Insurance & Workers Comp.	71,380.00	75,000.00	74,000.00	75,000.00	Covers Insurance Increases
Station Supplies	12,728.00	25,000.00	27,500.00	25,000.00	Supports 2 Full Service Stations
Uniforms	5,175.00	10,000.00	25,000.00	10,000.00	10 Sets of PPE & Work uniforms
Utilities	29,811.00	30,000.00	30,000.00	30,000.00	2 Departments - Stations 13 & 19
Vehicle Operations (Fuel)	23,976.00	30,000.00	30,000.00	30,000.00	Covers exalating fuel prices
Repairs to Vehicles & Equip.	152,818.00	100,000.00	140,000.00	100,000.00	Fleet of 12 vehicles & equipment for 2 Stations
Repairs to Buildings	21,818.00	30,000.00	25,000.00	30,000.00	2 Fire Station Facilities and Grounds
Psnl & Volunteer Expenses	31,931.00	40,000.00	35,000.00	40,000.00	Annual Response Pay for 100 Volunteers
Principle on Note	244,737.00	243,893.88	243,893.88	243,893.88	Station 19 & new Truck Payments
Miscellaneous	16,485.00	25,000.00	25,000.00	25,000.00	
Training/Travel/Meals	20,382.00	20,000.00	15,000.00	20,000.00	Seminars & Certification Classes

**COUNTY OF CUMBERLAND
ANNUAL BUDGET ESTIMATE - EXPENSES**

FISCAL YEAR 2019

**ORGANIZATION NAME: Stoney Point Fire District
SUBMITTED BY: Chief Freddy L. Johnson, Sr.**

Description	Last Year	Current Year		Requested	Coming Year FY 2019-2020
	FY 2017-2018 Actual	Budget	Estimate Entire Year		
Advertising & FLSE	282.00	1,000.00	2,000.00	1,000.00	Fire Prevention Hand-Outs for Schools
Capital Outlay - Equipment	0.00	0.00	60,000.00	0.00	Payment for new Safe Air Trailer
Capital Outlay - Building	0.00	0	0	0	
Capital Outlay - Vehicles	0	40,000.00	50,000.00	40,000.00	New 4 Wheel Drive Command Vehicle
Capital Outlay - Land	0.00	0.00	0.00	0.00	
Professional Fees	3,075.00	7,500.00	5,000.00	7,500.00	Attorney & Accounting Fees
Dues & Subscriptions	9,666.00	10,000.00	11,205.00	10,000.00	Accreditation, CFI, & Association Dues
Communications & Telephone	695.00	3,000.00	3,000.00	3,000.00	Repairs to Radios, Telephone Svc & Verizon Air Cards for Mobile Data Terminals
Taxes & License Fees	720.00	1,000.00	1,000.00	897.00	
Accreditation	0.00	0.00	3,500	0.00	To maintain CPSE annual requirements for accreditation
Purchase of fixed assets	118,770.00	0			
Total	\$1,443,605.00	\$1,489,393.88	\$1,594,098.88	\$1,631,790.88	

**STONEY POINT
FIRE DEPARTMENT INC.**

Stations 13 & 19
2190 Lake Upchurch Road
Parkton, North Carolina 28371
Phone # (910) 424-0694
Fax # (910) 425-2795
Email: spfd1301@nc.rr.com

Station 13
Mailing & Billing Address
7221 Stoney Point Road
Fayetteville, North Carolina 28306



Daniel C. Brown
President
Larry Townsend
Vice President
James G. Turlington
Treasurer
Angus Pate
Secretary
Jerry Hall
Member
Joel A. Siles
Member
Roger Hall
Member
Freddy L. Johnson Sr.
Fire Chief

Memorandum For: Haigh, Byrd & Lambert, LLP, Certified Public Accountants

Reference: Additional Internal Financial Control & Segregation of Duties

October 2018

In order to establish and maintain enhanced internal controls, including monitoring of ongoing financial and accounting principles of the Stoney Point Fire Department; in addition to the current duties performed by the Clerk of the Board and the Appointed Treasurer, and to comply with the recommendation as outlined in a letter from Haigh, Byrd & Lambert, LLP, Certified Public Accountants, addressed to the Stoney Point Board of Directors addressing segregation of duties, and whereas the Stoney Point Board of Directors appointed Mr. Larry D. Townsend to conduct and perform said duties.

I Larry D. Townsend have reviewed and documented the reconciliation for all financial transactions for the month indicated above.

 I have found no discrepancies.

 X I have discrepancies as indicated below.

Upon review of Oct 18 financials an out of norm payroll issue was found for Mr. Mark Melvin. The issue was resolved with Ms. Clarkie Johnson and myself on 12 March 19. A memorandum for record clarifying the anomaly has been included and attached to the October payroll batch.


Larry D. Townsend

12 Mar 19
Date

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FIRE DEPARTMENT INC.**

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Fire Chief

Memorandum For: Haigh, Byrd & Lambert, LLP, Certified Public Accountants

Reference: Additional Internal Financial Control & Segregation of Duties

November 2018

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Larry D. Townsend

12 Nov 19

Date

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Fire Chief

Memorandum For: Haigh, Byrd & Lambert, LLP, Certified Public Accountants

Reference: Additional Internal Financial Control & Segregation of Duties

December 2018

In order to establish and maintain enhanced internal controls, including monitoring of ongoing financial and accounting principles of the Stoney Point Fire Department; in addition to the current duties performed by the Clerk of the Board and the Appointed Treasurer, and to comply with the recommendation as outlined in a letter from Haigh, Byrd & Lambert, LLP, Certified Public Accountants, addressed to the Stoney Point Board of Directors addressing segregation of duties, and whereas the Stoney Point Board of Directors appointed Mr. Larry D. Townsend to conduct and perform said duties.

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Larry D. Townsend

13 Mar 19
Date