



STONEY POINT FIRE DEPARTMENT INC.
Stations 13 & 19
 2190 Lake Upchurch Drive, Parkton, North Carolina 28371
 Telephone: (910) 424-0694 Fax: (910) 425-2795
 E-Mail spfd1301@nc.rr.com



November 17, 2020

SUBJECT: Minutes of the Monthly Board of Directors' Meeting November 17, 2020

The monthly Board of Directors' meeting of the Stoney Point Fire Department Inc. was called to order by Vice Chairman Townsend and led in prayer by Treasurer Turlington at 7:30 PM. The meeting was conducted at the corporate office Station 19.

A: Roll Call

<u>Board Members Present:</u>		<u>Board Members Absent:</u>	
Larry Townsend	Vice Chairman	Daniel C. Brown	Chairman-Excused Covid
Gary Turlington	Treasurer	Angus Pate	Secretary-Excused Covid
Roger F. Hall	Member/Alt. Secretary	Joel Siles	Member-Excused Covid
Jerry Hall	Member		

<u>Chief Officers Present:</u>		<u>Chief Officers Absent:</u>	
Freddy Johnson Sr.	Fire Chief	Freddy Johnson Jr.	Deputy Chief – EMT Class
		Sean Johnson	Asst. Chief – EMT Class
		Kevin Murphy	Assistant Chief-Excused
		Brandon Hanzal	Assistant Chief-Excused

B: ANNUAL / SPECIAL / PUBLIC HEARING MEETING:

N/A

C: READING AND APPROVAL OF THE MINUTES OF THE LAST MEETING:

- Assistant Secretary Roger Hall presented the minutes from the September 15, 2020 Board of Directors' meeting minutes for review and approval. Vice Chairman Townsend called for the approval of the September 15, Monthly Board of Directors meeting Minutes. A **MOTION** was made by Director Jerry Hall to approve the September 15, 2020 Board of Directors minutes as presented. The motion was **SECONDED** by Treasurer Gary Turlington and **APPROVED** unanimously. *Due to local rising COVID-19 numbers the October 2020 meeting was canceled.* (See Enclosure # 2).

D: REPORT OF THE FIRE CHIEF:

- General Information.** - The Chief welcomed the members to our November meeting and reminded the members about the on-going pandemic that is not getting any better. He also advised that our board members not present have underlying complications within their



families that makes them vulnerable to COVID-19 and in lieu of theirs as well as their families overall safety they will not be attending our meetings. In the future we will have them participate virtually.

2. **Guests:** None

3. **Personnel:**

1. The Chief reported that this month we are losing three (3) of our full-time members. Engineer Cody Thomas and Firefighter Katherine Peterson are joining the Fayetteville Fire Department, while Engineer Brian Gerity will join the Fort Bragg Fire Department. In January 2021 we will also lose Lieutenant Joey Gorman who was hired by Fort Bragg. Our volunteer rolls are maintaining with six (6) new candidates applying for membership just since November 1. We are also in the process of advertising for full time positions and have identified several of our qualified volunteers that have shown an interest in working full time for our organization.
2. The Chief advised that the Clerk to the Board Mrs. Clarkie underwent surgery on 11/13/2021. The surgery was successful, and she is currently recuperating and should return to a part time work status on Monday 11/23/2020 the week of Thanksgiving and full duty on Monday 11/30/2020.
3. The Chief advised that we currently have eighty-five (85) active firefighters, plus a support staff of 22 for a total membership of 107. Since the beginning of November, we had six new volunteer applications come requesting membership. The applications are being processed and vetted. Our next recruit class is scheduled for January 16, 2021 which will be Class 21-01. During the 2020 calendar year we ran five (5) recruit classes.

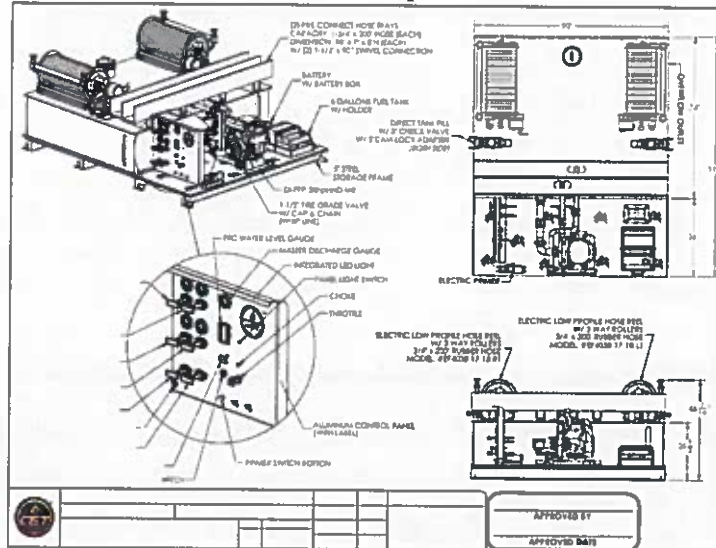
E: Apparatus Fleets

1. The Chief provided an update on Engine 1911, the truck purchased from Eastover Fire Department back in September. The graphics on the apparatus have been changed out and we are now in the process of marking and installing our equipment. The apparatus is scheduled for use during a major benchmark evolution on Thursday 11/19/20 where it will be thoroughly pump tested, including drafting as the primary pumping apparatus for the scheduled drill.



- The Chief advised that our new Brush 1341 (LMTV) has been serviced, DOT inspected and is ready for service. Mr. Gordon, our graphics technician is scheduled to return and put the final graphics on the brush unit the week after Thanksgiving. The only thing lacking on the truck is the portable customized SKID unit that we want to mount on the truck. We wanted to keep it portable in case we needed to remove it and utilize the truck for high water operations if needed. He also stated that we have finalized the SKID unit with the manufacturer and it now meets our needs. The Chief passed around the latest quote along with the

blueprints for the SKID unit and requested to purchase the unit for the listed price of \$24,997.50 which includes shipping. According to the manufacturer there is an eight (8) week lead time for fabrication to delivery. With the upcoming national holidays this will be pushed up until mid-January 2021. With no further discussion Vice Chairman Townsend called for a motion to



approve or disapprove the Chief's request to purchase the needed SKID as per the CET custom drawing. Treasurer Gary Turlington made a **MOTION** to approve the purchase of the quoted SKID unit as requested by Chief Johnson Sr. The motion was **SECONDED** by Director Jerry Hall and **APPROVED** by all members present. (See Enclosure # 3)

- Chief Johnson stated that our ladder truck 1351 is at Gregory Poole due to a significant oil leak. Gregory Poole repaired the oil leak traced to the camshaft housing on the front of the motor. Because the apparatus engine was idling extremely rough Gregory Poole determined that the Electronic Computer Module (ECM) was not operating, thus causing the rough idling issue. The ECM is 25 years old and requires replacing. Because Gregory Poole does not

have the means to replace the ECM the apparatus was move to H&H Truck Service on Corporation Drive for final repairs. H&H advised that the costs to replace and program a



new ECM will run about \$3,800.00 providing no additional issues present themselves during the process. The parts must be ordered and are not on hand, therefore the truck will be out of service for an extended period.

8. **FY 2020 - 2021** Vehicle, Equipment and Fuel Expenditures as of November 17, 2020)
 (List from Quicken) (Previous two (2) Fiscal Years for comparison purposes)

UNIT #	NOMENCLATURE	FY 18/19	FY 19/20	FY 20/21
1319	1960 American LaFrance (Antique)	867.74	1,304.03	931.75
1331	2017 Pierce Arrow-XT	1,981.16	192.85	487.50
1332	2004 Pierce Dash Pumper/Tanker	16,905.64	6,543.96	1,017.92
1333	1988 Pierce Dash Pumper/Tanker	4,247.79	1,378.93	18.72
1341	1990 AMC General 5 Ton Cargo Brush	2,326.17	3,293.82	Sold 10/01/20
1351	1996 E-One 75ft Aerial Ladder	35,511.43	20,776.50	5,302.06
1362	2015 GMC Sierra 2500 HD 4 X 4	1,359.47	507.60	364.21
1371	2016 GMC Sierra 1500 4 X 4	564.85	544.04	114.79
1391	2019 Tahoe Cmd Vehicle (1301)	0.00	0.00	6,390.10
Rescue 13	2017 Pierce Arrow-XT-Walk In	29,119.17	351.84	3,338.62
1911	2006 Pierce Dash Engine	Purchased	August 21, 2020	
1931	2004 Pierce Dash Pumper/Tanker	15,219.38	18,359.33	179.39
1932	1986 Pierce Dash Pumper/Tanker	2,229.22	18,808.73	1,313.95
1941	1994 LMTV 5 Ton Truck Brush	Received	Feb 1, 2020	
1961	1984 Chevrolet ¾ Ton Diesel-Lift Gate	885.56	418.25	1,224.63
1962	2015 GMC Sierra 2500 HD 4 X 4	567.27	0.00	97.95
1963	2017 – Auxiliary Support Trailer	0.00	0.00	
1981	2016 Mobile Air Trailer	6.42	175.47	25.00
Boat 13	19” Rescue One Connector Boat 50 HP	318.64	0.00	
Boat 19	14” Zodiac Inflatable 25 HP	0.00	0.00	
Trailers	2009 Boat Trailer Double Stack	0.00	89.67	
U-Trailer	Utility Trailer (Small & Large)	160.83	809.63	424.03
Cmd Trl	2006 FEMA Trailer	0.00		
MISC	RELATED VEH EXPENSES	21,157.17	6,045.87	10,477.37
	Total Vehicle Maintenance	133,427.91	79,600.52	33,136.06
	EQUIPMENT OTHER	22,773.78	21,976.74	12,849.49
	TOTAL VEH/EQUIP EXPENSES	156,201.69	101,577.26	45,986.05
	BUDGETED (\$100,000.00)			
	GASOLINE & FUELS (\$ 40,000)	28,400.96	25,187.86	9,020.02
	FY-BUDGETED TOTAL (140,000)	\$184,602.65	126,765.12	55,006.07
	Total over / under Budget	+ 44,602.65	-\$13,234.88	

F: Grounds and Buildings:

1. The Chief stated that with all the activities going on since our last meeting in September he has not had time to get bids for planning purposes on the replacement of the Station 13 parking lot. Director Jerry Hall stated that he will contact three (3) companies to submit bids on the replacement of the parking lot at # 13 and hopefully have them available for our December 2020 meeting.



2. The Chief informed the board that he met with PWC officials last week to discuss the project and it was brought to his attention about consolidating our parcel at Station 13, whereas PWC assesses by parcels and we currently show three (3) separate parcels. He stated that he talked with our attorney Neil Yarborough who advised to have PWC call him when they ready to start the assessment process. PWC also brought to our attention that the lot or parcel where the front parking is located there is no deed registered with the register of deeds. This parcel was purchased back in the 70s from the Barbour's and the lot was split evenly between the Clouston, our neighbor and the VFD. Neil will coordinate with a surveyor to complete this process. We have used the lot for almost fifty years.
3. The Chief stated that since we have not heard back from Mr. Lee the neighbor behind us, whom we offered his asking price for the property he's selling, we will remove our TOT props that are within his property line. He stated that he will utilize TOT funds to put up a privacy fence to avoid trespassing and to provide some privacy for our future trail.
4. The Chief stated that he and Assistant Chief Hanzal have started the process of re-locating the trail to our station 19 property. To comply with Board directives, we will reach out to the landscape engineer that Vice Chairman Townsend and the Chief met with to insure we correctly place the TOT on our property. Engineer Mike Long has also cleared a path that provides better access to the property from the rear of our storage facility.
5. Building and Grounds Expenditure Chart as of November 17, 2020



BUILDING AND GROUNDS EXPENDITURES	FY 19/20	FY 2021
Station # 13 – 7221 Stoney Point Road – Building	\$ 3,947.69	6,297.81
Station # 13 – 7221 Stoney Point Road – Grounds	\$ 4,870.45	1,451.52
Station # 19 – 7221 Stoney Point Road – Building	\$ 2,250.46	6,772.97
Station # 19, 2190 Lake Upchurch Road – Grounds	\$ 4,870.45	953.98
Consumable Items	\$12,302.73	3,577.78
Maintenance Building Other	107.71	0.00
Maintenance Grounds Other	1,461.76	765.43
TOTAL CATEGORY PAY OUT	\$ 29,811.25	19,819.49

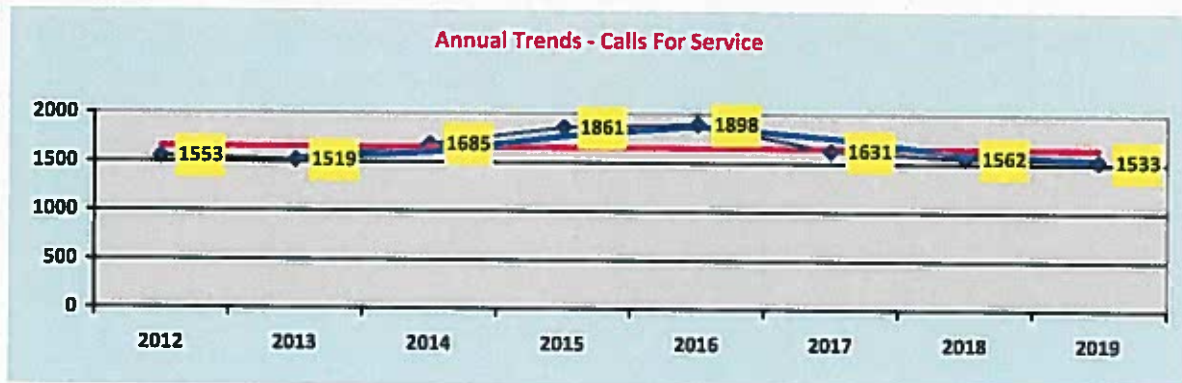
G: Fire Conditions:

1. Chief Johnson stated that due to COVID-19 our incident call volume is down to 1991 levels. In April we stopped running medical calls to avoid COVID exposures. On August 1, we resumed responding to medical calls with restrictions and our call volume increased substantially. At the time our EMS Director removed certain low priority medical calls where an imminent threat to life is not present.



- 2 Chief Johnson briefed on our current call volume through October 2020.
(See Charts below – Monthly calls by year and annual trend line chart.)

 SPFD INCIDENT RESPONSE DATA 							
MONTH	2014	2015	2016	2017	2018	2019	2020
JANUARY	158	161	159	163	139	131	146
FEBRUARY	123	173	136	141	113	110	142
MARCH	139	142	156	138	137	120	122
APRIL	144	159	139	134	130	114	072
MAY	145	161	144	120	128	128	069
JUNE	139	169	126	100	131	122	059
JULY	181	152	135	153	132	113	074
AUGUST	130	150	175	147	108	129	118
SEPTEMBER	122	152	169	120	144	143	084
OCTOBER	130	139	198	150	137	131	077
NOVEMBER	131	145	147	127	132	140	
DECEMBER	143	164	214	138	131	152	
TOTALS	1685	1861	1898	1631	1562	1533	963



H: Training Report:

- The Chief advised that we are continuing to monitor and are on track with our 2020 training hours and all our members should meet their minimum ISO hours by December 31, 2020.

I: REPORT OF THE TREASURER:

- Treasurer Turlington provided the current fund balance and financial information from all sources.

Close out Balances:	As of November 17,	\$	1,602,136.64	First Citizens
	CD as of September 15, 2020	\$	212,682.09	15% of Budget.
	Total Cash Flow Available	\$	1,814,818.73	Total Available Funds



Fiscal Year 2020 – 2021 Budget Information

Approved County FY 20/21 Budget	\$ 1,131,013.00
County Budget Funding Received YTD	\$ 117,434.64
County Budget Funding Pending YTD	\$ 1,013,578.36
County Budget Funding over Approved Amount	\$ 0.00

County Fire District FY 21 Grant Program	\$486,565.00
County Fire District FY 21 Grant Program Received	\$0.00
County Fire District FY 21 Grant Program Pending	\$486,565.00

Approved Fayetteville FY 19/20 Budget	\$ 507,663.00
Fayetteville City Funding Received YTD	\$ 253,831.50
Fayetteville City Funding Pending YTD	\$ 253,831.50



Approved Town of Hope Mills Contract FY 19/20 Budget	\$ 78,692.00
Town of HM Contract Funding Received for last FY 19-20 in Nov 2020	\$ 70,000.00
Town of HM Contract Funding Received for FY 20-21	\$ 0.00
Town of HM Contract Funding Received FY 20/21 YTD	\$ 0.00
Hope Mills Budget Funding Pending YTD	\$ 74,000.00

Town of Hope Mills Full Responder Contract Fee = \$ 70,000.00 based on last year's pay out

Town of Hope Mills 1-time Debt Assumption Payment \$16,451.06-Outstanding - On-Going since -2014



Combined County / COF / & Hope Mills Approved FY 20/21 Budget	\$1,713,676.00
Combined FY 20/21 COF / HM & County Budget Received YTD	\$371,266.14
Combined FY 20/21 COF / HM & County Budget Pending	\$1,342,409.86

Other Income (PPP) -	\$142,944.16
Other Income /Tax Refund (Sales & Fuel Tax) -	\$1,573.57
Goods and Property Sold -	\$ 11,500.00

Total Board Funds YTD received 19/20 to date ALL SOURCES \$ 597,283.87

2. Treasurer Gary Turlington advised due to surgery related issues with the Clerk to the Board the monthly transaction and oversight reports are not available for our December 15, 2020 meeting.
3. **Auxiliary Account** - Treasurer Tracie Johnson via text message provided the Auxiliary treasurer's fund balance as of today is \$365,155.60 The Chief stated that the total represents our final TOT deposits.
4. **Miscellaneous Firefighter Account** (Ice & Cans) - Our balance as of November 17, 2020 is \$7,287.79 with final ICE deposits pending.



5. **Firefighter Relief Fund** – Relief fund treasurer Mr. Townsend stated that as of today our current relief fund balance is \$82,377.45 which is in the form of a Certificate of Deposit (CD) which renews every twelve months. We also have a total of \$5,643.91 in our relief fund check book for a total combined fund balance of \$88,021.36 with North State Bank.
6. **Child Passenger Safety Seat Account** – The current CPSS fund balance as of September 15, 2020 with Wells Fargo is (\$1,350.75) and BB&T (\$663.76) with a combined total of \$2014.51.
7. **Station 19 Building Loan** - Vice Chairman Townsend updated the members of the board and stated that our current balance on our Station 19 building loan with First Citizens Bank is \$565,329.09 with 106 monthly payments left.
8. **Pierce Fire Truck Loan – (First Citizens Bank)** – Vice Chairman Townsend reported that as of November 17, 2020 the outstanding loan balance is \$1,154,817.00. The trucks are financed for ten (10) years, with eight (8) years remaining.

J: REPORT OF COMMITTEES:

- | | |
|--|------------|
| 1. Policy Committee - | No Report |
| 2. Building & Grounds Committee - | No Report |
| 3. Small Tools & Gear Committee - | No Report |
| 4. Equipment & Vehicle Replacement Committee - | No Report |
| 5. Budget Committee - | No Report. |

K: OLD BUSINESS:

1. Chief Johnson advised that a new appraisal for Station 13 has been ordered and Mr. Dawson with First Citizens Bank will join us during our January 2021 meeting to further discuss the issue.
2. The Chief stated as for the Cumberland County Fire District Grant he has not requested the funds and will wait to do so when he receives the invoice from Motorola. The grant program authorized \$486,565.00 which we will have to pay up front and then receive reimbursement from Cumberland County.
3. The Chief stated that we are still waiting on our 16 sets of Globe PPE ordered back in the spring.
4. The Chief advised that our 2020 TOT was one for the record books. We entertained more than 11,000 customers during three weekends operating Friday and Saturday from 8 PM until 11 PM for a total of 18 hours and brought in more than \$186,000.00.
5. The Chief updated the board on the progress of the Federal House Bill – H.R. 8538 to allow certain governmental pension plans to include firefighters, emergency medical technicians and paramedics into the North Carolina State Local Retirement System. He passed around a letter from Congressman Richard Hudson dated October 14, 2020 who is



supporting this pension oversight afflicting North Carolina Volunteer Departments. (See Enclosure # 4)

L. NEW BUSINESS

1. The Chief informed the members of the board that he received a voluntary annexation request from the City of Fayetteville for parcels located at the Southeastern Part of the Autry Lake at Gates Four within the new portion of Gates Four. The total size of the voluntary annexation request is 3.62 acres. We are requested to complete the required debt information and return it to the City of Fayetteville. (See Enclosure # 5)



2. The Chief passed around the September 29, 2020 CARES act contract along with two (2) invoices, one for each station in the amounts – With the funds we will purchased fifteen (15) new Cardiac Science Power heart G5 Defibrillators. One for each apparatus and one to be mounted in

each of our fire houses. We also purchase with the funding four (4) each – Misters at \$4,312.10 for sanitizing and received additional funding for COVID continuity that must be depleted by June 30, 2021. Through the Cares act funding opportunity both the City of Fayetteville and all Cumberland County rural fire districts are purchasing the same Cardiac Science Power Heart G5 Defibrillator to address equipment interoperability. (See Enclosure # 6)

3. Engineer Stewart is working on a podium that will be presented to Dr. Keen, President of Fayetteville Technical Community College (FTCC) for the new regional training center. We hope to finish the podium prior to the 2020 Christmas FTCC break scheduled to start on Friday December 18, 2020. The apparatus front came from our old Engine 23 that we used for parts until we salvaged the truck in early October. Waiting on special parts has been on hold up until recently. All the lights on the truck are in working order and sufficient switches will be installed for show once the podium is placed in service or in use. Only minor issues need to be completed and once done we will have Image Graphics place the FTCC logo on the podium.



- The Chief advised that we sold our old 1990 AMC General 5 Ton Brush Truck to Bethany VFD for \$11,500 as is on October 6, 2020. We also provided them with all the spare parts and seven (7) spare tires that went with the truck. The Chief stated that a contingent from the Bethany Volunteer Fire Department test drove the truck and went over it thoroughly prior to committing to the purchase. A Bill of Sale is on file.



- The Chief briefed about the upcoming Thanksgiving Holiday as well as the upcoming Christmas Holiday period. He stated that due to COVID our annual family Christmas event has been modified to a special member only occasion on Thursday December 17, 2020 at Station 13 starting at 1900 hours to recognize our annual awards recipients. There are no special activities scheduled for the Thanksgiving Holiday and all crews both career and volunteers will report as usually.
- With the approach of the end of the calendar year it will be time to renew and certify our North Carolina State Firefighter Association (NCSFA) roster. State benefits are directly tied to the roster and annual dues. The window for recertification opens December 1 through January 15, 2021. The Clerk to the Board is responsible for the completion of our roster annually. (See Enclosure # 7)
- The Chief briefed the members of the board about the new American Red Cross Damage Assessment Guidelines as it pertains to home fires and other disasters. Because of COVID-19 the American Red Cross earlier this year turned to a mostly virtual or zoom response due to the pandemic, to protect their personnel, and the potential for exposure the American Red Cross adopted these new procedures. Our members have been briefed on the new procedures. (See Enclosure # 8)
- The Chief asked the members of the board to submit a deserving volunteer or staff member for one of our 2020 annual awards. Nomination forms are in the radio room window seal. Once completed place the completed nomination form in our Deputy Chief's (1302) mailbox in a sealed envelope.

M: CLOSED SESSION - WHEN APPLICABLE

N/A

N: ACCIDENT/MISHAP TRACKING

This section was created to track injuries, accidents and mishaps involving department owned vehicles, apparatuses, equipment, and real property. The chart below represents accident tracking data for the current Fiscal Year. A complete accident report prepared by the department safety officer is available and on file for each trackable item. The chart will be updated monthly for board review.

Fiscal Year 2018-2019-2020-2021 Reportable Accidents



TYPE OF ACCIDENT	EMPLOYEE	COSTS	REMARKS
Broke Scene Light 1351 during cab raise	Lt. Fitzpatrick	1,500.00	Repaired In House
MVA-1331 Hit Passenger Car	Lt. Austin - Drv	15,000.00	Other Driver at fault
MCT Damaged Fell Off	FF. Long/Dubois	5,000.00	Disciplinary Action
Total for Fiscal Year	2018 =	\$ 21,500.00	
Medic Unit Backed into Door @ 13	Outside Agency	3,800.00	CFVEMS Ins Claims
MVA-1351 Hit by Medic Unit	Lt. Austin - OIC	12,947.30	CFVEMS Ins Claims
Total for Fiscal Year	2019 =	\$16,747.30	
Total for Fiscal Year	2020=	\$0.00	No Reportable Accidents
	Overall Total	\$38,247.30	

There has been no reportable accident since March 15, 2019. Safety is continually being stressed by our entire chain of command on an on-going basis.

O: ADJOURNMENT:

Vice Chairman Townsend, with no further business entertained a motion to adjourn; A **MOTION** was made by Treasurer Gary Turlington to adjourn. The motion was **SECONDED** by Director Jerry Hall and **APPROVED** by all members present. The meeting adjourned at 2035 hours. **The next Board of Directors meeting will be December 15, 2020 at Station # 13 @ 7:30 PM.**

Respectfully Submitted:

Roger F. Hall
ROGER F. HALL
 Assistant Secretary

Cc.

- 1 - Each Board Member
- 1 - Board File / Minutes Book / Web Page
- 1 - Accountant File Copy

8 Enclosures:

1. SPFD Board of Directors Attendance Roster September 15, 2020
2. Meeting Cancellation Flyer October 20, 2020
3. CET Fire Pumps SKID Unit Order Quote and Blueprints
4. Letter from Congressman Richard Hudson dated October 14, 2020
5. City of Fayetteville Voluntary Annexation Request dated October 8, 2020
6. Cares Act Contract dated September 29, 2020 with two (2) Invoices
7. Letter NCSFA Certified Membership Roster dated November 3, 2020
8. American Red Cross Procedural Changes due to Covid-19



2020

BOARD OF DIRECTOR'S & PRIMARY STAFF

ATTENDANCE ROSTER

#	NAME	JAN (21) Sta. 13	FEB (18) Sta. 19	MAR (17) Sta. 13	APR (21) Sta. 19	MAY (19) Sta. 19	JUN (16) Sta. 19	JUL (21) Sta. 13	AUG (17) Sta. 19	SEP (15) Sta. 13	OCT (20) Sta. 19	NOV (17) Sta. 19	DEC (15) Sta. 19
01	Daniel C. Brown - President(2024)	P	P	NA	P	P	P	NA	E	E	NA	E	
02	Larry Townsend V-President (2022)	P	P	NA	P	P	P	NA	P	P	NA	P	
03	Angus Pate - Secretary (2024)	X	P	NA	P	P	P	NA	E	E	NA	E	
04	Gary Turlington – Treasurer (2022)	P	P	NA	P	P	P	NA	P	P	NA	P	
05	Joel Siles – (2022)	X	P	NA	P	P	P	NA	E	P	NA	E	
06	Jerry Hall – (2022)	P	P	NA	CC	X	P	NA	P	P	NA	P	
07	Roger Hall (2024)	P	P	NA	P	P	P	NA	P	P	NA	P	
08	Freddy Johnson Sr. - Chief (Annually)	P	P	NA	P	P	P	NA	P	P	NA	P	
09	Freddy Johnson Jr. - Deputy Chief	E	P	NA	P	P	E	NA	P	E	NA	E	
10	Sean Johnson – Asst. Chief	E	E	NA	P	E	P	NA	P	P	NA	E	
11	Kevin T. Murphy – Asst. Chief	E	E	NA	E	E	E	NA	E	E	NA	E	

P-Present - A-Absent - N/A - No Meeting Conducted A-E - Absent & not required to attend by invitation only. N/A No Meeting- telephonic conference call participation.

- Due to summer vacations Board of Directors meetings are not scheduled for the months of July and August 2020 unless there is a pressing need or emergency.
- Except for the Fire and Deputy Chief – Assistant Fire Chief Officers are not required to attend the monthly board meetings unless directed by the Fire Chief.
- **CC** – Indicates that the member participated in the meeting via conference call.
- March 2020 – Meeting Canceled due to COVID-19 restrictions.
- Monday August 17, 2020 – Special Meeting - Purchase of used Fire Truck.

Enclosure # 1 Board Minutes November 17, 2020



STONEY POINT FIRE DEPARTMENT INC.

Stations 13 & 19

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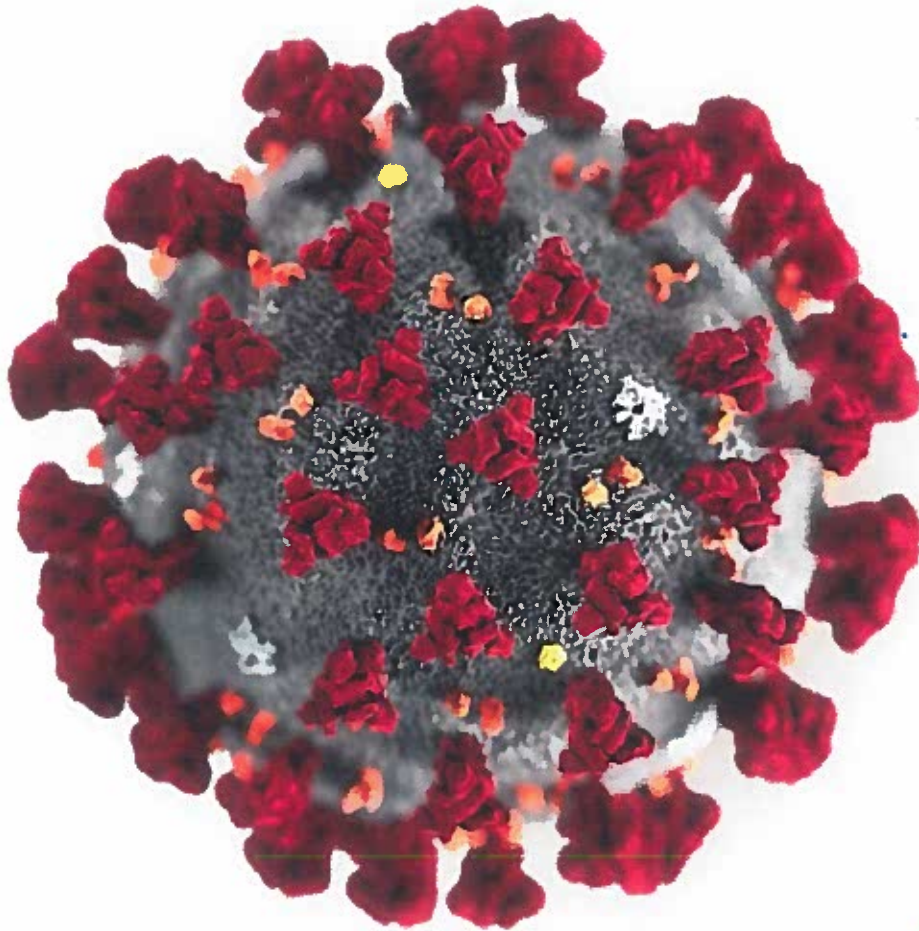
E-Mail spfd1301@nc.rr.com



October 20, 2020

SUBJECT: Minutes of the Monthly Board of Directors Meeting October 20, 2019

Due to an alarming increase with the Corona Virus (COVID-19) pandemic the October 2020 Board of Directors meeting was canceled. The next meeting is tentatively scheduled for Tuesday November 17, 2020 at 1930 hours at Station 19 located at 2190 Lake Upchurch Road, Parkton North Carolina 28371. Public is invited.



Stoney Point Board of Directors Minutes November 17, 2020

Enclosure # 2 Page 1 of 1 – October 20 BOD Meeting Cancellation Flyer





CET FIRE PUMPS MFG
ACCEPT ONLY THE BEST

75, rue Hector
Pierreville, Québec J0G 1J0
Tel.: (450) 568-2719
Tax :(450) 568-2613

Order Date Number
11-16-2020 10233

Sales Rep : Robert Bowen
Terms :
Reference : Stoney Point Fire Department
TOLL FREE: 1-888-844-2285
U.S. SALES: 1-800-567-2719 FAX: 1-800-434-2613

Customer : 3388
Stoney Point Fire Department
David Stewart
7221 Stoney Point Rd
Fayetteville , NC28306

Ship to :

Same

Tel.: (910) 309-4039

Item No.	Description	Size	Thread	Comm	Inv.	B/O	Price	Total	
DI-PPF-20HPHND-MR	Skid unit as per CET drawing: DP-5325-0702C				1,00	0,00	1,00	23497,50	23497,50
001-PP1-014	HONDA ENGINE, ELECTRIC 20hp V-TWIN				1,00	0,00	1,00	0,00	0,00
ELECTRIC PRIMER	Electric primer option				1,00	0,00	1,00	0,00	0,00
Fuel tank 6 gal	6 gallons fuel tank w/holder				1,00	0,00	1,00	0,00	0,00
DIVERS	Custom pump panel				1,00	0,00	1,00	0,00	0,00
DIVERS	control panel label				1,00	0,00	1,00	0,00	0,00
SPECIAL SIZE	Special size tank (see drawing) at least 500gal				1,00	0,00	1,00	0,00	0,00
DIRECT TANK FILL 2.5	Direct tank fill with 3" check valve				2,00	0,00	2,00	0,00	0,00
DIVERS	3" adapter cam-lock				2,00	0,00	2,00	0,00	0,00
Manifold	Manifold outlet				1,00	0,00	1,00	0,00	0,00
fire type up. 1" TF	1" fire type tank fill IPO industrial valve				1,00	0,00	1,00	0,00	0,00
FIRE TYPE UP. 1" HR	1" fire type hose reel IPO industrial valve				2,00	0,00	2,00	0,00	0,00
MANIFOLD 1.5" FT	1 1/2" Fire type ball valve with cap and chain (whip line)	1.5	NH		1,00	0,00	1,00	0,00	0,00
Suction FT (2)	Standard suction with two 2 1/2" fire grade ball valve	2.5"	NH		1,00	0,00	1,00	0,00	0,00
EHR LP 1" X 150'	Electric low profile hose reel 1" x 150' (EF4038-17-18RT & LT)				2,00	0,00	2,00	0,00	0,00
Outriggers (set)	Set of chrome outriggers w/ 3 way rollers				1,00	0,00	1,00	0,00	0,00
POLY PRODUCT	Poly double hose tray (1-3/4" x 200' each)				1,00	0,00	1,00	0,00	0,00
90 DEGREES	90 degrees 1 1/2" swivel				2,00	0,00	2,00	0,00	0,00
WATER LEVEL	Fire research water level				1,00	0,00	1,00	0,00	0,00
DIVERS	Battery w/ battery box				1,00	0,00	1,00	0,00	0,00
LT 6	Lead time : 8 weeks				1,00	0,00	1,00	0,00	0,00

COPY

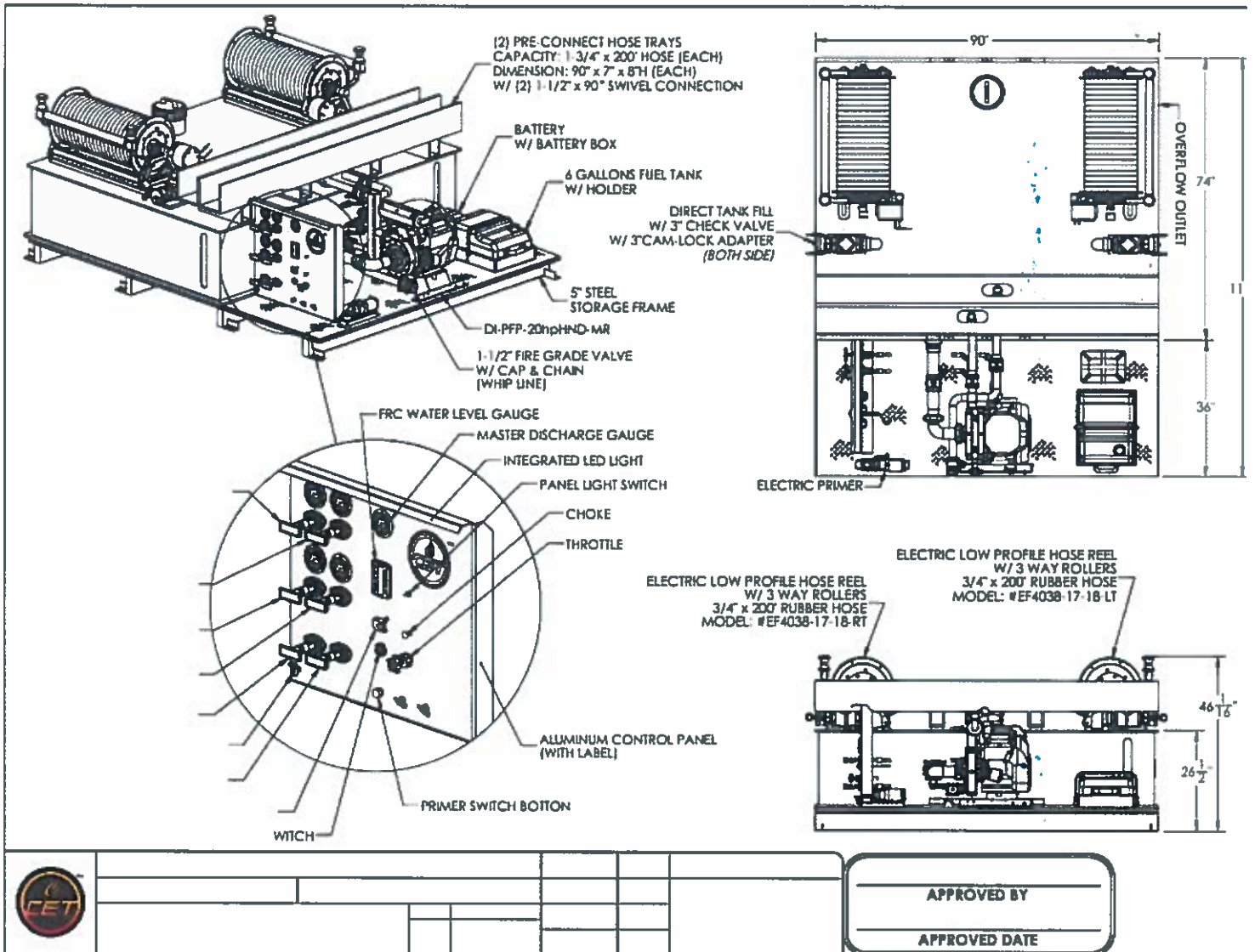
Subtotal : 23497,50
Transport : 1500,00

A) Inscrit : 0,00
B) Inscrit : 0,00

Visit us at www.fire-pump.com **TOTAL :** 24997,50

Enclosure # 3 Page 1 of 2 - CET Fire Pumps MFG Order & Blueprints

Terms : No product returns will be acceptable without prior consent of C.E.T. Fire Pumps Mfg. All returns will be subject to a minimum 20% restocking charge plus applicable shipping charges. Title to and ownership of the merchandise herein above described remain the seller's property until all due amounts are entirely paid; however risk of loss or damage to said merchandise are assumed by the purchaser.



Stoney Point Board of Directors Minutes November 17, 2020

Enclosure # 3 Page 2 of 2- CET Fire Pumps MFG Order & Blueprints

RICHARD HUDSON
8TH DISTRICT, NORTH CAROLINA

COMMITTEE ON ENERGY AND COMMERCE
SUBCOMMITTEE ON ENERGY
SUBCOMMITTEE ON ENVIRONMENT
SUBCOMMITTEE ON HEALTH

2112 RAYBURN HOUSE OFFICE BUILDING
WASHINGTON, DC 20515
(202) 225-3715

Congress of the United States
House of Representatives

325 MCGILL AVE., STE. 500
CONCORD, NORTH CAROLINA 28027
(704) 786-1612

225 GREEN STREET, STE. 202
FAYETTEVILLE, NORTH CAROLINA 28301
(910) 997-2070

SANDHILLS COMMUNITY COLLEGE
VAN DUSEN BUILDING, ROOM 114
3395 AIRPORT ROAD
PINEHURST, NORTH CAROLINA 28375
(910) 246-5374

October 14, 2020

Stoney Point Fire Department
7221 Stoney Point Road
Fayetteville, NC 28306-9726

Dear Chief Johnson

First, I want to thank you for your leadership in our community. You have a dangerous and difficult job that has become even more challenging as we deal with this pandemic. As the coronavirus continues to impact our day-to-day lives, I want you to know I am working hard for you and our community to ensure we have the resources to weather this storm.

To that note, I am fighting to correct the long-standing pension oversight affecting North Carolina firefighters. As you know, non-profit firefighters and EMS workers cannot opt-in to the North Carolina pension fund. It is long past time to right this wrong. After learning about his issue with fire chiefs and firefighters in my district, I came back to Washington and got to work with my North Carolina congressional colleagues on legislation to fix the problem. I am proud to announce Rep. Holding, Rep. McHenry and I have introduced H.R. 8538 to allow certain governmental pension plans to include firefighters, emergency medical technicians, and paramedics.

We can never do enough to repay our debt for the heroic work our firefighters and EMS personnel do in our communities. The men and women who put on these uniforms are unsung heroes in towns and cities all across our nation. They work long hours, day and night, to ensure that we can feel safe as we go about our lives. It's time to return the favor with this legislation. Please know I am working to bring this critical legislation to the floor of the House of Representatives for a vote. Thank you for what you do and should you need anything, please do not hesitate to call.

Sincerely,

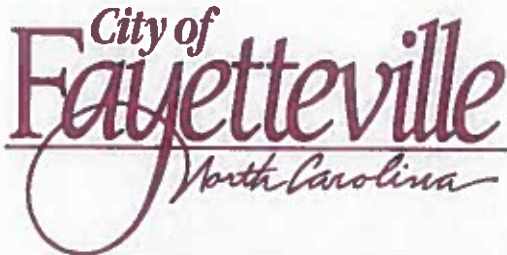


Richard Hudson
Member of Congress

Stoney Point Board of Directors Minutes November 17, 2020

Enclosure # 4 Page 1 of 1 – Letter Congressman Hudson dated October 14, 2020

Original -
for Mr. Brown



DEVELOPMENT SERVICES

October 8, 2020

Mr. Dan Brown, President of the Board
Stoney Point Fire Department
7221 Stoney Point Road
Fayetteville, NC 28306

Dear Mr. Brown:

The City of Fayetteville is now processing a petition which requests annexation of an area within the fire service area of your department. This request is related to a proposed new residential area along the eastern side of Dundle Road to be known as Autry Lake at Gates Four. The attached Vicinity Map shows this site in pink. One large parcel is already inside the City, but three smaller parcels in the southeastern part of the site are not in the City. The owner of these three parcels, The Sharlene R. Williams Revocable Trust, has requested that they be annexed. These three parcels can be referred to as **The Southeastern Part of the Autry Lake at Gates Four Development Site**. The total size of the three parcels is about 3.62 acres. The attached Legal Description Map shows the parcels in more detail.

Pursuant to the North Carolina General Statutes, Section 160A-31.1, this letter is a request for information on your debt existing at the time of submission of the petition. This section of the statute states that you shall make available to the City information concerning such debt no later than 30 days following this written request. This section of the statute states that you forfeit your rights under this section if you fail to make a good faith response within 45 days following receipt of this request. Please include the following documentation that supports your submission of debt: bank loan documentation with an amortization schedule and a confirmation letter from the bank stating your debt as of the petition submission date.

Please complete the attached forms concerning your existing debt as of August 31, 2020, the date that a corrected version of the petition for annexation was submitted to the City. The forms deal with apparatus/equipment (i.e., vehicles) and facilities (i.e., land and stations).

Two maps are also attached. We expect that the proposed annexation of this area will be scheduled for a public hearing before the City Council on October 26, 2020.

If you have any questions feel free to call David Nash, Planning and Zoning Division (433-1995) or Fire Chief Mike Hill (433-1429). Thank you for your response to this request.

Sincerely,
David Nash
David Nash
Senior Planner

Attachments: Set of Forms to Be Completed (7 pages), Vicinity Map, Legal Description Map

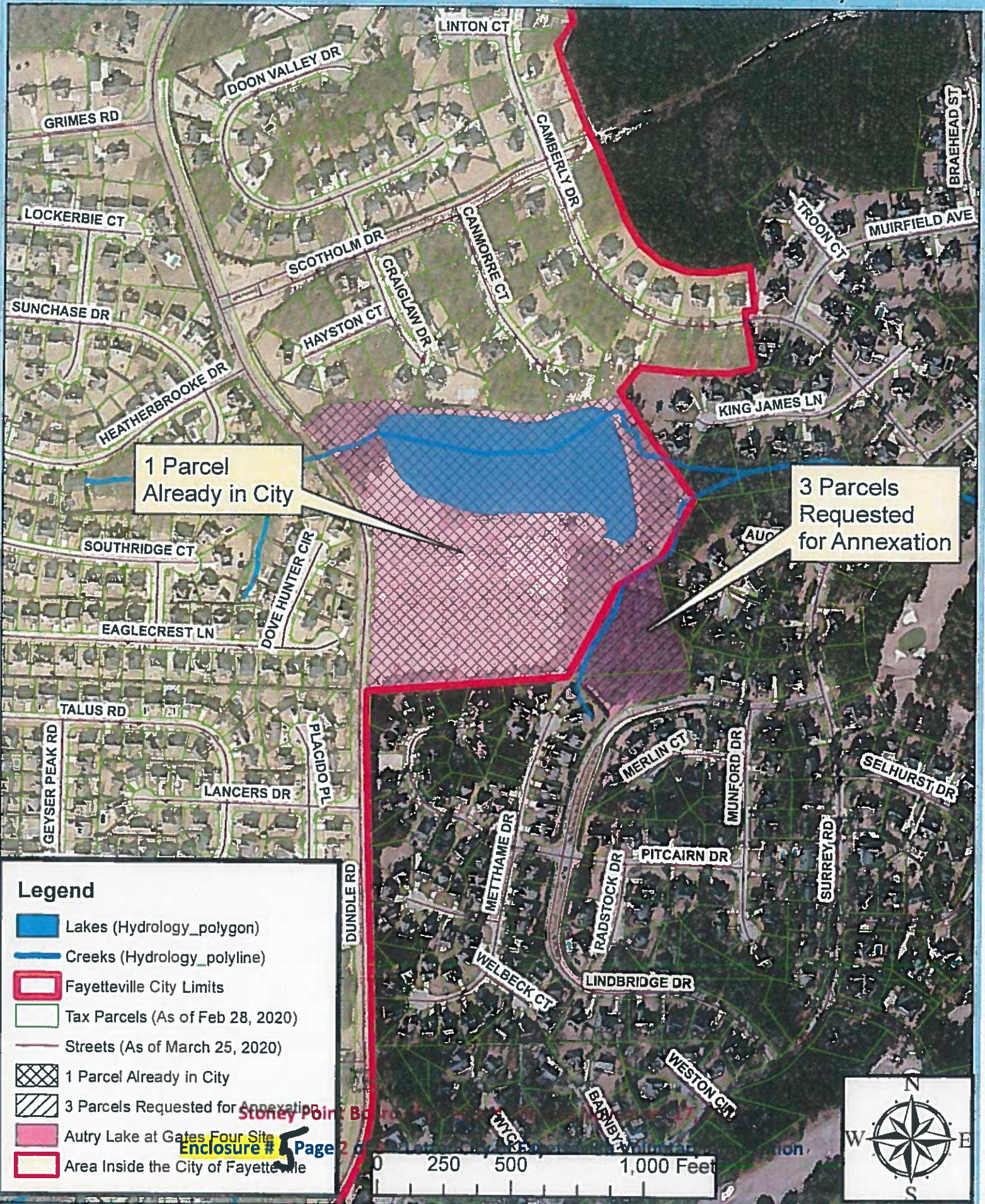
cc: Freddy Johnson, Sr., Chief
Mike Hill, Chief, Fayetteville Fire Department
Gerald Newton, Director, Development Services Dept.
Taurus Freeman, Manager, Planning and Zoning Division

INSPECTIONS: (910) 433-1768 433 Hay Street Fayetteville, NC 28301-5537 PERMITTING: (910) 433-1707

PLANNING & ZONING: (910) 433-1612 **Stoney Point Board of Directors Minutes November 17, 2020** **Page 1 of 3 - Letter City of Fayetteville Voluntary Annexation** CODE ENFORCEMENT (910) 433-1056

An Equal Opportunity Employer

Vicinity Map-The Southeastern Part of the Autry Lake at Gates Four Development Site-(3 Parcels Requested for Annexation)





REFERENCES:

- DB 7567 PG 392
- DB 7693 PG 351
- DB 8708 PG 372
- DB 8973 PG 322
- DB 9932 PG 119
- DB 10295 PG 188
- DB 10297 PG 754
- DB 10554 PG 649
- DB 10820 PG 528
- PB 97 PG 107
- PB 99 PG 155
- PB 101 PG 8
- PB 105 PG 162

PARCELS TO BE ANNEXED

	PIN	SQUARE FEET	ACRES
1	9495-33-9659	49,043.86	1.126
2	9495-43-1863	2,070.69	0.047
3	9495-33-9869	106,756.01	2.451
TOTAL:		157,870.56	3.624

VICINITY MAP (N.T.S.)

ADJACENT PARCELS

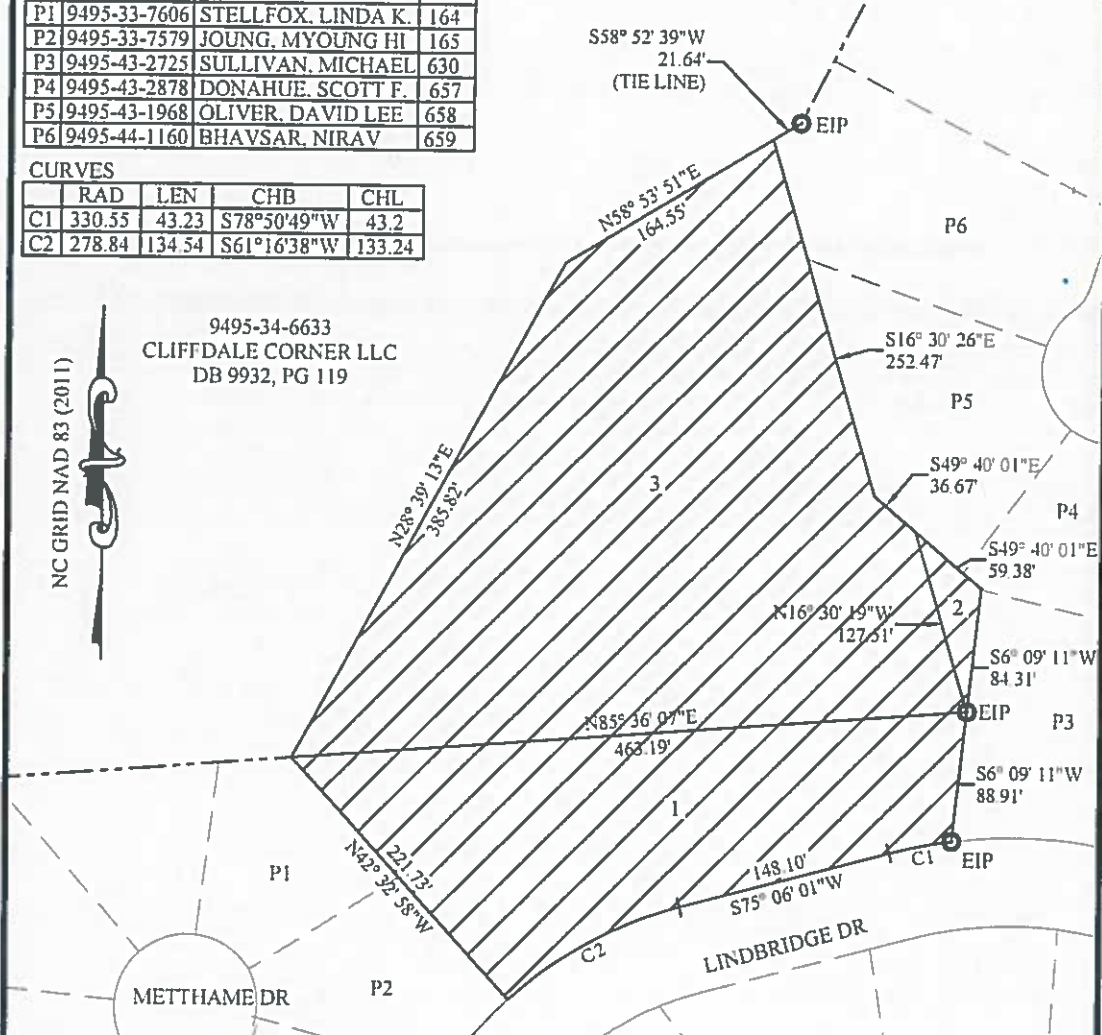
	PIN	OWNER	LOT
P1	9495-33-7606	STELLFOX, LINDA K.	164
P2	9495-33-7579	JOUNG, MYOUNG HI	165
P3	9495-43-2725	SULLIVAN, MICHAEL	630
P4	9495-43-2878	DONAHUE, SCOTT F.	657
P5	9495-43-1968	OLIVER, DAVID LEE	658
P6	9495-44-1160	BHAVSAR, NIRAV	659

CURVES

	RAD	LEN	CHB	CHL
C1	330.55	43.23	S78°50'49"W	43.2
C2	278.84	134.54	S61°16'38"W	133.24



9495-34-6633
CLIFFDALE CORNER LLC
DB 9932, PG 119



LEGEND

	PROPOSED ANNEXATION		CITY LIMITS		PARCEL LINE
	EIP - EXISTING IRON PIN				
	RAD - RADIUS		N - NORTH		
	LEN - LENGTH		S - SOUTH		
	CHB - CHORD BEARING		E - EAST		
	CHL - CHORD LENGTH		W - WEST		

THIS MAP MAY NOT BE A CERTIFIED SURVEY AND HAS NOT BEEN REVIEWED BY A LOCAL GOVERNMENT AGENCY FOR COMPLIANCE WITH ANY APPLICABLE LAND DEVELOPMENT REGULATIONS AND HAS NOT BEEN REVIEWED FOR COMPLIANCE WITH THE ZONING ORDINANCE FOR PLATS.

EXHIBIT A



PUBLIC SERVICES DEPARTMENT
ENGINEERING DIVISION
433 HAY ST. 28301
(910) 433-1858

PROPOSED ANNEXATION

THE SHARLENE R. WILLIAMS REVOCABLE TRUST
157,870.56 SQ. FT.
±3.62 ACRES

SHEET 1 OF 1
EFFECTIVE DATE _____

DATE 08/19/2020 DRAWN BY RSH
SCALE 1" = 100' CK'D BY CA

Supplemental funding agreement by and between **Stoney Point Fire Department, Inc.** ("FIRE DEPARTMENT") and County of Cumberland, North Carolina ("COUNTY"):

WHEREAS, on September 10, 2020 the Cumberland County Board of Commissioners approved additional funding for volunteer fire stations for the purpose of responding to the Coronavirus. A total of \$500,000 was approved to be split between the County's 20 volunteer fire departments to purchase personal protective equipment, defibrillators, training on how to operate the defibrillators, and disinfecting misting sprayers. This supplemental agreement reflects the portion of funding specific to this FIRE DEPARTMENT, servicing two fire stations.

NOW, THEREFORE, the FIRE DEPARTMENT and the COUNTY agree as follows:

1. The COUNTY agrees to provide funding to the FIRE DEPARTMENT in the amount of \$53,250, within 30 days after the supplemental funding agreement has been signed by all parties.
2. FIRE DEPARTMENT agrees to purchase the following:
 - 13 – defibrillators for fire safety vehicles @ \$2,200 each
 - 1 - defibrillator per fire station @ \$2,200 each
 - 1 – defibrillator for mobile command bus
 - 1 – trainer per fire station @ \$827 each
 - 2 – misters @ \$1,250 each
 - Personal Protective Equipment per fire station @ \$6,948 each
3. FIRE DEPARTMENT agrees to spend all funds by June 1, 2021 for the specific items listed in #2 above and turn in receipts (copy of invoices) and proof of payment for purchases to COUNTY Finance Department by June 30, 2021.
4. FIRE DEPARTMENT agrees that any funds remaining, or any funds found to not be spent for the specific purpose referenced in this agreement will be paid back to COUNTY by July 31, 2021.
5. All terms and provisions of the original fire protection contract shall remain in full force and effect.

IN AGREEMENT hereto, the parties intending to be bound hereby have authorized the affixing of their signatures and seals by their duly authorized officers on their behalf and as their respective Boards.

This the 29th day of September 2020.

FIRE DEPARTMENT SIGNATURES

Stoney Point Fire Department, Inc.

BY: Freddie L. Johnson

Title: FIRE CHIEF

COUNTY OF CUMBERLAND SIGNATURES

BY: Annelle Cannon

County Manager

This instrument has been pre-audited in
the manner required by the Local
Government Budget and Fiscal Control
Act.

BY: Wade Evans
County Finance Director

Approved for Legal Sufficiency

BY: [Signature]
County Attorney's Office



Purchase Order

Fiscal Year 2021

Page: 1 of: 1

THIS NUMBER MUST APPEAR ON ALL INVOICES, PACKAGES AND SHIPPING PAPERS

Purchase Order # **21000954**

Delivery must be made within doors of specified destination.

BILL TO

FINANCE
P.O. BOX 1829
FAYETTEVILLE, NC 28302

VENDOR

STONEY POINT FIRE DEPARTMENT, INC.
7221 STONEY POINT RD
FAYETTEVILLE, NC 28306-8005

SHIP TO

FINANCE
117 DICK STREET
ROOM 451
FAYETTEVILLE, NC 28301

Vendor Phone Number		Vendor Fax Number		Requisition Number		Delivery Reference	
910-424-0694				1206		STONEY PONT FIRE STATION #13	
Date Ordered	Vendor Number	Date Required	Freight Method/Terms		Department/Location		
10/27/2020	4443				FINANCE		
Item#	Description/PartNo			QTY	UOM	Unit Price	Extended Price
	STONEY PONT FIRE STATION #13 The Above Purchase Order Number Must Appear On All Correspondence - Packing Sheets And Bills Of Lading By acceptance of this po, vendor hereby agrees to the County's terms and conditions. A complete list of the terms and conditions can be viewed at: https://ccmunis.co.cumberland.nc.us/MSS/Vendors/default.aspx						
1	1 - DEFIBRILLATOR PER FIRE SAFETY VEHICLE			7.0	EACH	\$2,200.00	\$15,400.00
2	1 - DEFIBRILLATOR PER STATION			1.0	EACH	\$2,200.00	\$2,200.00
3	1 - TRAINER PER STATION			1.0	EACH	\$827.00	\$827.00
4	PERSONAL PROTECTIVE EQUIPMENT (PPE) PER STATION			1.0	EACH	\$6,948.00	\$6,948.00
5	1 - DEFIBRILLATOR FOR MIBLIE COMMAND BUS			1.0	EACH	\$2,200.00	\$2,200.00
	***** GL SUMMARY *****						
	1014195 - 544601 - CARES						\$27,575.00

E-VERIFY. CONTRACTOR shall comply with the requirements of Article 2 of Chapter 64 of the General Statutes. Further, if CONTRACTOR utilizes a subcontractor, CONTRACTOR shall require the subcontractor to comply with the requirements of Article 2 of Chapter 64 of the General Statutes.

Stoney Point Board of Directors Minutes November 17, 2020

Cumberland County is NOT tax exempt. All applicable taxes should be shown on invoices.

This instrument has been procured in the manner required by the Local Government Budget and Fiscal Control Act

Enclosure # 6 Page 3 of 6 - CARES Act CC Contract & Invoices

By: Wicke Evans
Finance Director

By: Amenda Bullard
Purchasing Manager

PO Total

\$27,575.00



Purchase Order

Fiscal Year 2021

Page: 1 of: 1

THIS NUMBER MUST APPEAR ON ALL INVOICES, PACKAGES AND SHIPPING PAPERS.	
Purchase Order #	21000953

Delivery must be made within doors of specified destination.

BILL TO

FINANCE
P.O. BOX 1829
FAYETTEVILLE, NC 28302

VENDOR

STONEY POINT FIRE DEPARTMENT, INC.
7221 STONEY POINT RD
FAYETTEVILLE, NC 28306-8005

SHIP TO

FINANCE
117 DICK STREET
ROOM 451
FAYETTEVILLE, NC 28301

Vendor Phone Number		Vendor Fax Number		Requisition Number		Delivery Reference			
910-424-0694				1205		STONEY PONT FIRE STATION #19			
Date Ordered	Vendor Number	Date Required	Freight Method/Terms			Department/Location			
10/27/2020	4443					FINANCE			
Item#	Description/PartNo					QTY	UOM	Unit Price	Extended Price
	STONEY PONT FIRE STATION #19								
	The Above Purchase Order Number Must Appear On All Correspondence - Packing Sheets And Bills Of Lading								
	By acceptance of this po, vendor hereby agrees to the County's terms and conditions. A complete list of the terms and conditions can be viewed at: https://ccmunis.co.cumberland.nc.us/MSS/Vendors/default.aspx								
1	1 - DEFIBRILLATOR PER FIRE SAFETY VEHICLE					6.0	EACH	\$2,200.00	\$13,200.00
2	1- DEFIBRILLATOR PER STATION					1.0	EACH	\$2,200.00	\$2,200.00
3	1 - TRAINER PER STATION					1.0	EACH	\$827.00	\$827.00
4	PERSONAL PROTECTIVE EQUIPMENT (PPE) PER STATION					1.0	EACH	\$6,948.00	\$6,948.00
5	2 - MISTERS PER STATION					2.0	EACH	\$1,250.00	\$2,500.00
	***** GL SUMMARY *****								
	1014195 - 544601 - CARES								\$25,675.00

E-VERIFY, CONTRACTOR shall comply with the requirements of Article 2 of Chapter 64 of the General Statutes. Further, if CONTRACTOR utilizes a subcontractor, CONTRACTOR shall require the subcontractor to comply with the requirements of Article 2 of Chapter 64 of the General Statutes.

Cumberland County is NOT tax exempt. All applicable taxes should be shown on invoices.

Stoney Point Board of Directors Minutes November 17, 2020

Enclosure # 8 Page 4 of 6 - CARES Act CC Contract & Invoices

By: Wicke Evans
Finance Director

By: Amenda Bullard
Purchasing Manager

PO Total \$25,675.00

This instrument has been preaudited in the manner required by the Local Government Budget and Fiscal Control Act.

A - 1 SUPPLY COMPANY
 NEW REMITTANCE ADDRESS
 PO BOX 189
 FAYETTEVILLE NC 28302

Phone: (910) 323-3871 Fax: (910) 483-5775

Date: 10/27/20
 Due Date: 11/26/20

No.: 81214
 Page: 1

S0239
 STONEY POINT FIRE DEPT
 CHIEF FREDDY JOHNSON
 7221 STONEY POINT RD
 FAYETTEVILLE NC 28306
 USA

Ship To/Remarks
 STONEY POINT FIRE DEPT
 CHIEF FREDDY JOHNSON
 7221 STONEY POINT RD
 FAYETTEVILLE NC 28306
 USA

Via	FOB	Terms	Your#	Our#	Rep.
		1/10/Net 30		183783	120
Description Item Number	Ordered Measure	Shipped Backordered	Unit Price Discount %	Extended	
ELECTROSTATIC HAND SPRAYER Item #: PX200ES	EACH	4.0	4.0 949.0000	3796.00	
PURTAB HCARE 3.3G TABLET 200/T Item #: ESPT3.3G	EACH	4.0	4.0 58.5000	234.00	

WE APPRECIATE YOUR CONTINUED BUSINESS

Sub-Total 4030.00
 Freight 0.00
 Tax 282.10
 Total 4312.10

Stoney Point Board of Directors Minutes November 17, 2020

Enclosure # 6 Page 5 of 6 – CARES Act CC Contract & Invoice

Net To Pay 4312.10



Stoney Point Fire Department Inc.

Stations 13 & 19

INVOICE

BILL TO:

7221 Stoney Point Road
Fayetteville, North Carolina 28306
ATTN: Chief Freddy Johnson Sr.
Phone 910-424-0694 Fax 910-425-2795
Federal Tax ID: 58-1410269

DATE: November 17, 2020

INVOICE # G5 AED Project - SPFD

Cares Act AED Project

SELLER:

Bound Tree
ATTN: Randy Campbell
5000 Tuttle Crossing Blvd
Dublin, Ohio 43016
Phone: 919-437-2860
E-mail: Ramdy.Campbell@Boundtree.com

DESCRIPTION	AMOUNT
15 G5 Semi Auto iCPR S Package, (3) Sets Intellisense CPR Feedback Adult Defib Pads, (1) Set IntelliSense Pediatric Defib Pads, (1) IntelliSense Battery, (1) USB Cable, (1) Semi-Rigid Case, (1) G5 User Guide (Each \$1,741.83 X 15 = \$26,127.45)	26,127.45
5 G5 AED IntelliSense Battery Lithium, non-rechargeable battery with 4-year operational warranty – (Each = \$289.01 X 5 = \$1,445.05)	1,445.05
2 ED CABINET, SURFACE MOUNT, W/ALARM AND STROBE (Each \$234.72 X2 = \$469.44)	469.44
2 G5 AED Trainer with iCPR (Each \$424.50 X 2 = \$469.44)	469.44
*****	849.00
0 G5 AED IntelliSense Pediatric Pads (Each \$85.00 X 0 = 0.00)	0.00
0 Intellisense CPR Feedback Adult Defibrillation Pads, Powerheart G5 AED (Each \$187.52 X 0 = 0.00)	0.00
Total AED Project = \$ 28,041.91	28,041.94

NC 7% Sales Tax \$1,962.93	1,962.93
Freight \$0.00	
TOTAL	\$ 30,004.87

Make all checks payable to "Bound Tree" If you have any questions concerning this invoice, contact –
Freddy L. Johnson Sr. at 910-476-1301 **Thank You**



November 3, 2020

Freddy L. Johnson, Sr., Fire Chief
Stoney Point Fire Department
7221 Stoney Point Road,
Fayetteville, NC 28306-9726

Dear: Chief Johnson

Each year North Carolina Fire Chiefs are responsible for editing and filing their fire department's certified membership roster with the North Carolina State Firefighters' Association (NCSFA). The certified roster includes those members who have completed their annual 36 hours of training for 2020, those members who have not completed their 36 hours of annual training requirement, and retired firefighters for those departments who chose to leave their retired members on their roster. Certifying your roster is an extremely important part of your responsibility as fire chief. Many important benefits for your personnel are attached to the proper filing of your roster and paying your membership dues. Filing the department's certified roster must be completed by the fire chief using the NCSFA on-line roster management system to ensure accurate roster information has been entered.

The annual certification phase of your roster management begins December 1, 2020 and must be completed by midnight on January 15, 2021. Once rosters are submitted, membership dues must be paid by March 31, 2021. After March 31, 2021, your department's NCSFA member benefits are suspended until your membership dues are paid.

Please review your roster to ensure we have the correct social security number, home address, and an email address, for each of your members. To access the roster management system, go to www.ncsfa.com and click on the Roster tab at the top of the screen. Please be sure to select the [redacted] button after you complete your roster and then wait for the Board of Trustee roster to appear.

Your NCSFA dues include your department's membership with your Eastern, Piedmont, and Western regional association. Every member of the State association automatically becomes a member of their regional association.

Stoney Point Board of Directors Minutes November 17, 2020

Enclosure # 7 Page 1 of 3 – NCSFA Annual Roster Certification Letter Nov 3, 2020

NCSFA Officers

*Deputy Director
Scott Rogers
President*

*Assistant Chief
Quentin Cash
1st Vice President*

*Assistant Chief
Chris Davis
2nd Vice President*

*Past Chief Dennis Presley
Statistician*

*Past Chief Jay Howell
Treasurer*

*Chief Richard Pulley
Eastern Director*

*Chief Curt Deaton
Western Director*

*Chief Steven Roberson
Piedmont Director*

*Deputy Chief
A.C. Rich
Past President*

NCSFA Office Staff

*Tim Bradley,
EFO, CFO, FIFireE
Executive Director*

*Edward P. Brinson, MS,
EFO
Deputy Director*

*Dean Coward, CPA
Financial Director*

*Kris Wyatt, IOM
Marketing &
Conference Director*

*Julie Hussey
Accounting
Specialist*

*Daniel Berg
Executive
Administrative
Assistant*

*Sandie Houck
Administrative
Assistant*

When you complete the Roster Certification statement you will be prompted to complete and Certify your Relief Fund Board of Trustee Report (BTR). Please make any changes that are necessary to your BTR and select the **Certification button**. The BTR certification period is December 1, 2020 through January 15, 2021.

Failure to complete the BTR certification will result in the forfeiture of your relief fund distribution in 2021 from the Department of Insurance.

Position 1 and 2 are elected by the Fire Department members. Position 3 and 4 are appointed by your County Commissioners or Town Council. The Insurance Commissioner appoints position 5. Please note that you can make changes to position 1 through 4. By law, the Commissioner of Insurance is the only person that can change Position 5. If changes are needed to position 5, please submit a letter requesting the change to Senior Deputy Commissioner of Insurance/Chief State Fire Marshal Brian Taylor at NC Office of State Fire Marshal, 1202 Mail Service Center, Raleigh, NC 27699-1202.

Please note the Chairman and Treasurer of the relief fund are elected by the local relief fund Board of Trustees annually and they can serve in any of the 5 positions. The Treasurer is not required to be in position 5.

We recommend you consider the option to join the National Volunteer Fire Council (NVFC). We have a state dues rate program with NVFC. Therefore, your NVFC membership is priced less and it provides a \$10,000.00 Accidental Death and Dismemberment insurance benefit with a double indemnity provision for line of duty injury deaths along with other great benefits. The cost for the NVFC benefit is \$18.00 per rostered member annually. Volunteer firefighters particularly benefit from a NVFC membership. The NVFC represents your member's legislative interest at the national level. The higher the number of NVFC members, the more effective their voice is on Capitol Hill. Although the membership provides excellent benefits for the cost, gaining the additional level of advocacy is critical for fire service legislation. Municipal and career departments may join the NVFC.

You may pay for your membership dues by check or credit card. You do not have to wait to receive an invoice from us to pay your dues. You can pay your dues immediately after your roster and certification process is completed with a credit card. You can print an invoice from the roster program and pay your dues by check. These payment methods can also be used when you add a new member to your roster during the year.

Please do not hesitate to contact Julie Hussey at 919.821.2132 or by email at julie@ncsfa.com if you have any dues payment questions.

The NCSFA staff stands ready to assist you with your roster and BTR certification should you have questions. Please do not miss the January 15 certification deadline.

Sincerely,



Tim Bradley
Executive Director

CHECK AND CREDIT CARD PAYMENT PROCESS

These instructions will assist you with paying your NCSFA membership dues by check or credit card. After you certify and submit your roster you will be taken to the options screen. If you do not wish to include National Volunteer Fire Council dues, simply uncheck the National Volunteer Fire Council Dues check mark. Click "Add to Cart" and you will be directed to the payment screen.



Dept ID: [Get Dept](#) Dept: [Get Dept](#)

[Back to Roster](#) NCSFA Internal

Step 1: Options - NCSFA dues include regional association membership.

Description	Total Dues	Balance Due	Include?
NCSFA Membership Dues <i>Required item - \$25/member</i>	\$175.00	\$174.98	<input checked="" type="checkbox"/>
National Volunteer Fire Council Dues <i>Optional item - \$18/member</i> <i>Benefits include \$10,000 AD&D, \$20,000 LOUD/member</i>	\$126.00	\$126.00	<input checked="" type="checkbox"/>
Total:	\$301.00	\$300.98	

National Volunteer Fire Council Check Mark

Set your desired dues options

Add to Cart button

Step 2: [Add to Cart](#) to add your department dues to your cart and access your invoice.

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On this screen you can enter your credit card information or print a copy of the invoice and mail it to our office with a check. Click "Submit" after you have entered your credit card information.

[Back to Dues Options](#) [Back to Roster](#)
Dues Payment: NCSFA Internal - 10641

Items

Description	Balance
NCSFA Membership Dues	\$174.98
National Volunteer Fire Council Dues	\$126.00

Invoice

Description	Balance
Dues Payment	\$0.02

To pay by check, [Print](#) and mail to:

NCSFA
323 W Jones St
Suite 401
Raleigh, NC 27603

To print an invoice and pay by check.

Payment Details

Amount to Charge: \$0.02

*Card Type:

*Card Number:

*Name on Card:

If the name on the card extends to multiple lines, only enter the first line

*Expiration:

*CSC:

*Billing Addr 1: P.O. Box 1568

*Billing Addr 2:

*City, ST, ZIP: Cary, NC 27512

Stoney Point Board of Directors Minutes November 17, 2020

Enclosure # 7 Page 3 of 3 – NCSFA Annual Roster Certification Letter Nov 3, 2020

Submit after you enter your credit card information.





American
Red Cross

Tuesday, November 3, 2020

Dear STONEY POINT FIRE DEPARTMENT,

As the American Red Cross continues to adapt to numerous disasters and changing environments, we have expanded the use of Red Cross/FEMA Damage Assessment Guidelines to now include small, local disasters such as single and multi-family fires. This move will help ensure that we are providing consistent services to all those impacted by home fires and other local disasters.

When on scene, our Disaster Action Team (DAT) responders will visually inspect damage from the exterior of the resident only. At times they may ask for your help in providing additional details on the extent of damage and if it is safe for the residents to return.

As we continue to work in a mostly virtual environment, your help is especially needed to determine what the level of structural damage to the residence is for those impacted.

We have developed a two-page guide that provides an overview of the new Damage Assessment classifications and brief descriptions and questions to help make the determination. Please see attached.

As we pivoted earlier this year to a mostly virtual response due to the pandemic, we have appreciated your cooperation in helping us help those impacted by disaster. Our services have not changed, and our focus remains on meeting the immediate needs of our disaster clients.

If you have any questions, please do not hesitate to reach out to me directly at any time. We welcome the opportunity to discuss further.

How to Call us:

910-308-8484

24x7x365

Thank You for your Time,

Andrew McLean
Disaster Program Specialist
Eastern North Carolina Region | Sandhills Chapter
910-835-8989
andrew.mclearn3@redcross.org

Stoney Point Board of Directors Minutes November 17, 2020

Enclosure # 8 Page 1 of 2 – American Red Cross – Letter dated Nov 3, 2020

Mission Statement

The American Red Cross prevents and alleviates human suffering in the face of emergencies by mobilizing the power of volunteers and the generosity of donors.



American Red Cross

DESTROYED – Home is a total loss

Single Family/Apartment

- Damage to two or more major structural components.
- Ex: collapse of basement walls, foundation, walls, or roof, waterline at the roofline or higher

Manufactured Home/Non-traditional

- Only foundation or pad remains.

MAJOR -- Structural damage or other significant damage that requires extensive repairs

Single Family/Apartment

- Failure/partial failure of roof over essential living space
- Structural damage includes damage to rafters, ceiling joists, and structural elements of walls or framing. This structural damage can be caused by fire, high winds or falling trees.
- Waterline is above 18" or electrical outlets in essential living space or waterline is on 1st first floor, when basement is completely full.

Manufactured Home/Non-traditional

- Failure/partial failure of roof over essential living space
- Home is displaced from foundation/block/piers and other structural components are damaged.
- This structural damage can be caused by fire, high winds or falling trees.
- Water has covered the floor system, entered living space, and is below the roofline.

UNINHABITABLE – The client cannot reside in their home post-disaster within the next 48 hours due to unsafe infrastructure, lack of safe accessibility, or having been identified as not suitable or dangerous to live in. This determination, if possible, should be made in coordination with local emergency officials.

Below are examples of when local emergency officials may determine a residence is unsafe for the client to return:

- Smoke or water damage prevents the client’s return
- Access to the residence is damaged or blocked
- Units in an apartment building cannot be occupied/must be vacated due to damage at other portions of the buildings
- Residents are forced to evacuate, or extensive infrastructure damage prevents residents from returning
- Vehicle causing extensive damage to a residence

Uninhabitable does NOT include: Mold damage; legal evictions, and or tenant/landlord concerns unrelated to disaster damage, routine power outages and residential evacuations where mass care sheltering operations are occurring.

MINOR -- Home with repairable, non-structural damage

Single Family/Apartment

- Evidence of smoke and water that does not prevent the client from returning to the home.
- Nonstructural damage to exterior that does not affect the ability to remain in the home.
- Disaster damage to mechanical components (furnace, boiler, water heater, HVAC, etc.).
- Any waterline in a finished basement.

Manufactured/Non-traditional

- Evidence of smoke and water that does not prevent the client from returning to the home.
- Some non-structural components have sustained damage (roof, windows, doors, wall coverings, bottom board insulation, utility hookups).

AFFECTED – Damage is considered mostly cosmetic. Client can remain in the home.

- Damage to non-essential living space to an attached structure (e.g., porch, carport, garage, gutters, screens, landscaping retaining walls, or downed trees that do not affect access to the home.

Cosmetic damage only (paint discolored, loose siding, skirting is impacted).

NO VISIBLE DAMAGE -- No obvious degree of damage to the exterior of the home

- No obvious degree of damage to the exterior of the home.
- No evidence of fire damage or, smoke to the exterior of the home.
- Wind/hurricane/tornado – All shingles and gutters intact, not missing. Manufactured homes completely intact, no evidence of any disturbance. For peaked roof tops, all shingles intact, no debris caught in skirting.

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Enclosure # 8 Page 2 of 2 – American Red Cross – Letter dated Nov 3, 2020

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