



STONEY POINT FIRE DEPARTMENT INC.

Stations 13 & 19

2190 Lake Upchurch Drive, Parkton, North Carolina 28371

Telephone: (910) 424-0694 Fax: (910) 425-2795

E-Mail spfd1301@nc.rr.com



January 15, 2019

SUBJECT: Minutes of the Monthly Board of Directors Meeting – January 2019

The monthly Board of Directors’ meeting of the Stoney Point Fire Department Inc., was called to order by Chairman Brown and was led in prayer by Secretary Pate at 7:30 PM. The meeting was conducted at Station 13.

A: Roll Call:

Members Present:

Daniel C. Brown	Chairman
Larry D. Townsend	Vice. Chairman
Gary Turlington	Treasurer
Angus Pate	Secretary
Jerry Hall	Member
Joel A. Siles	Member
Roger Hall	Member

Members Absent:

Chief Officers Present:

Freddy L. Johnson Sr.	Fire Chief
Freddy L. Johnson Jr.	Deputy Chief

Chief Officers Absent

B: ANNUAL / SPECIAL / PUBLIC HEARING MEETING:

N/A

C: READING AND APPROVAL OF THE MINUTES OF THE LAST MEETING:

1. Secretary Pate presented the minutes from the monthly December 18, 2018 Board of Directors meeting for review and approval. After a review of the December 18, 2018 minutes by all members in attendance Chairman Brown called for the approval of the December 2018 monthly Board of Directors meeting minutes. **MOTION** A motion was made by Member Joel Siles to approve the December 18, 2018. Monthly Board of Directors minutes as recorded by Secretary Pate. The motion was **SECONDED** by Member Roger Hall and **APPROVED** by all members present.

D: REPORT OF THE FIRE CHIEF:

1. **General Information.**

1. None.



2. **Guests:** None

3. **Personnel:**

1. The Chief stated that our total personnel posture both active and support membership continues to be steady. On Saturday January 12, 2018 we started our first recruit class 2019-01 which we started our last recruit class of the year with 7 new members and we currently have an additional two (2) that will be recycled.

4. **Vehicles:**

1. The Chief advised that the new 2019 Special Service Tahoe Chiefs Vehicle ordered back in October was delivered on December 28, 2018 to Stoney Point. The vehicle has been insured and registered with the Division of Motor Vehicles (DMV) and will be equipped with emergency lighting and communications over the next several months.
2. The Chief stated that Truck 1351 has officially been placed in service. He stated that the external 23 year old gas generator is giving us issues and we will have to replace the old gasoline generator. Engineer Stewart our maintenance officer is researching for a replacement generator.
3. Our Rescue Truck Rescue 13 has been placed in service and has been to several calls already. Our truck is equipped with state of the art rescue equipment that encompasses extrication, high angle and rope rescues, and water rescue as well as land and wilderness search gear.
4. Engine 1931 one of our 2004 Pierce Dash Engines experienced an issue with leaking valves. The truck was taken to Gregory Poole for repairs and has since been placed back in service at Station 19.
5. Engine 1332 our 2nd 2004 Pierce Dash Engine suddenly generated an issue with the Engine whereas the engine light along with an audible warning came on and continuously stayed on. The truck was taken to AES where several electronic module were changed and replaced and the truck is back in service at Station 13.
6. Service Truck 1962 one of our 2016 GMC Sierra 2500 experienced similar issues with the engine light illuminating. It spent a week at Flow GMC and was repaired and placed back in service.
7. Both Engine 1332, 1931 and Truck 1351 have real wheel hubcaps to add to the looks of the truck instead of the real aluminum alloy chrome wheels. This was done to reduce costs when the trucks were first purchased. Gregory Poole technicians pointed out that problems with our brakes are contributed to the hubcaps that allow heat built up with a very slow dissipation. Deputy Chief Johnson Jr., was able to work out a great deal and we exchanged all our steel wheels on the three (3) apparatuses with the chrome alloy wheels. The chief also stated that in the future we will not order chrome alloy wheels from the fire truck manufacturer due to the tremendous markup of the wheels. We can purchase the wheels at a much better price locally.



8. Maintenance, Equipment and Fuel Expenses Fiscal Year **2018-19**

(FY **2018-2019** Vehicle, Equipment and Fuel Expenditures as of January 15, 2019) (List from **Quicken**) (Previous two (2) Fiscal Years for comparison purposes)

UNIT #	NOMENCLATURE	FY 16/17	FY 17/18	FY 18/19
1311-R	1984 Pierce Dash Engine	1,330.01	(DONATED)0.00	0.00
1311-R	1985 Seagrave (Green Hornet)	Not Applicable	Not Applicable	
1319	1960 American LaFrance (Antique)	4,753.97	560.22	826.63
1331	2017 Pierce Arrow-XT	Not Applicable	48,128.39	549.75
1332	2004 Pierce Dash Engine	6,217.27	42,134.97	291.46
1333	1988 Pierce Dash Engine	48,983.80	14,864.97	4,055.88
1341	1990 AMC General 5 Ton Cargo Brush	427.53	1,440.02	942.02
1351	1996 E-One 75ft Ladder Truck	Not Applicable	17,618.30	13,852.50
1362	2015 GMC Sierra 2500 HD 4 X 4	1,643.38	116.44	883.24
1371	2016 GMC Sierra 1500 4 X 4	6,616.79	13.60	224.78
1391	Future Command Vehicle 2018	Not Applicable	0.00	0.00
Rescue 13	2017 Pierce Arrow-XT-Walk In	Not Applicable	18,516.09	27,514.30
1931	2004 Pierce Dash Engine	8,514.85	28,944.61	9,921.52
1932	1986 Pierce Dash Engine	7,301.45	1,814.21	675.70
1941	1984 AMC 5 Ton Truck	4,870.27	SOLD 2,606.24	
1961	1984 Chevrolet ¾ Ton Diesel-Lift Gate	243.58	0.00	0.00
1962	2015 GMC Sierra 2500 HD 4 X 4	26.73	980.32	1,006.92
1963	2017 – Auxiliary Support Trailer	Not Applicable	0.00	0.00
1981	2016 Mobile Air Trailer	268.60	0.00	6.42
Rescue 19	1984 International Rescue (1376)	3,826.56	SOLD 2,319.79	
Boat 13	19” Rescue One Connector Boat 50 HP	1,007.31	715.58	318.64
Boat 19	14” Zodiac Inflatable 25 HP	0.00	5.99	0.00
Trailers	2009 Boat Trailer Double Stack	0.00	2.75	0.00
U-Trailer	Utility Trailer (Small)	0.00	13.26	160.83
Cmd Trl	2006 FEMA Trailer	23.75	23.75,	0.00
MISC	RELATED VEH EXPENSES	7,817.04	5,575.65	9,550.90
	Total Vehicle Maintenance	103,846.16	186,383.17	70,781.49
	EQUIPMENT OTHER	16,281.37	17,305.17	10,812.30
	TOTAL VEH/EQUIP EXPENSES	120,127.32	203,688.34	81,593.79
	BUDGETED (\$100,000.00)			
	GASOLINE & FUELS (\$ 40,000)	22,079.38	23,976.32	14,905.80
	FY-BUDGETED TOTAL (140,000) FY 19	142,206.70	227,664.66	96,502.57
	Total over / under Budget	+ 22,206.70	+ 87,664.66	

5. **Grounds and Buildings:**

1. The Chief reported that we experienced some septic tank issues over at station 19 and had to have the septic tank pumped out. The issue has been mitigated, we do not know why it



overflowed since we have not had any issues since we replaced the pumps a couple of years ago.

2. The Chief stated that Integrated Network Associates (INA) has started the process of updating our wiring by replacing old and obsolete cabling with Cat 5 fiber optic cable. We will also reconfigure our network to add security and tie both station 13 and 19 into one system including a new and combined state of the art phone system.
3. Our sign out front needs repair and updating but we are going to wait to see what the impact will be from the upcoming road project here on Stoney Point Road. Our current sign is within the state right of way portion of Stoney Point Road. NC Department of Transportation (DOT) is planning on widening Stoney Point Road to a 4 lane road complete with a median where only right turns are possible on portions of Stoney Point Road. We are waiting to meet with DOT officials to discuss our road frontage, whereas in the highest interest of public safety we will need to be able to turn both left and right in order to respond to life threatening emergencies.
4. We are still waiting on a bid price to replace several of our metal doors that have simply worn out over the last 34 years since they were installed. Hopefully we can get our doors replaced over the next month or so.

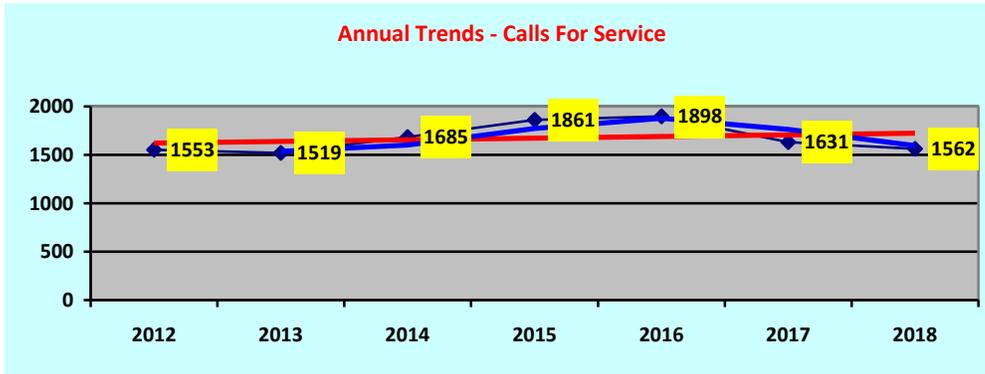
6. Fire Conditions:

1. Chief Johnson briefed on our current call volume through December 2018. He stated that we are running behind in call volume compared to previous years due to AVL.

(See Charts below – Monthly calls by year and annual trend line chart.)

 SPFD INCIDENT RESPONSE DATA 						
MONTH	2013	2014	2015	2016	2017	2018
JANUARY	135	158	161	159	163	139
FEBRUARY	135	123	173	136	141	113
MARCH	126	139	142	156	138	137
APRIL	99	144	159	139	134	130
MAY	119	145	161	144	120	128
JUNE	136	139	169	126	100	131
JULY	101	181	152	135	153	132
AUGUST	118	130	150	175	147	108
SEPTEMBER	97	122	152	169	120	144
OCTOBER	124	130	139	198	150	137
NOVEMBER	112	131	145	147	127	132
DECEMBER	113	143	164	214	138	131
TOTALS	1519	1685	1861	1898	1631	1562





9. Training Report:

1. The Chief reminded the members of the board that four (4) Chief Officers will attend later this month the North Carolina Association of Fire Chiefs (NCAFC) mid-winter training conference in Concord, North Carolina (January 29, through February 3rd). Division Chief Hanzal will be the officer in charge during our absence.
2. The Chief stated that in February 17 through 21, he will be attending the North Carolina Fire Life Safety Education Conference also in Concord. Because of our upcoming ISO rating it is important for our FLSE program to have someone attending in order to obtain the latest program initiatives and ISO point credit.
3. Chief Johnson stated that in April of this year we will once again attend the Fire Department Instructor Conference (FDIC) in Indianapolis, Indiana. The event runs from Tuesday April 9 through Saturday April 13. Airline and hotel reservations have been secured for Chief Johnson Sr., Chief Johnson Jr., Division Chief Hanzal and Assistant Chief S. Johnson. FDIC is the largest professional development conference in the United States attended by more than 30,000 fire, rescue and EMS professionals.
4. As the Chief stated at the beginning of the meeting we started our 2019-01 recruit class on Saturday January 12th, with 7 new recruits in attendance, with several firefighters that were recycled from the last class last year. The Chief stated that we normally run about 5 new recruit classes per year.
5. Deputy Chief Johnson Jr., reported that with the start of the New Year we are going back to weekly Thursday night training drills. This was requested by our Training Officer Chief Murphy in order to insure that we meet our annual training objectives. When we relaxed our system last year some of our members did not make the minimum required standards. Going back to weekly Thursday night training evolutions monitors our system more closely. Monthly training reports for the previous month will be posted monthly no later than our 2nd Wednesday of the month Officers Meeting. These reports will be posted on our bulletin boards and provided to each shift officer.

E: REPORT OF THE TREASURER:

1. Treasurer Turlington provided the monthly treasurers report.

Current Fund Balances:	As of today is	\$	1,799,170.53	First Citizens
	CD as of September 2018	\$	210,697.16	15% of Budget.
	Total Cash Flow Available	\$	2,009,867.69	Total Available Funds

Fiscal Year 2018 – 2019 Budget Information

Approved County FY 17/18 Budget		963,888.00
County Budget Funding Received YTD \$		723,057.10
County Budget Funding Pending YTD \$		240,831.00
Approved Fayetteville FY 18/19 Budget \$		434,411.82
Fayetteville City Funding Received YTD \$		325,808.87
Fayetteville City Funding Pending YTD \$		108,602.95
Approved Town of Hope Mills Contract FY 18/19 Budget \$		\$ 78,692.00
Town of Hope Mills Contract Funding Received YTD \$		6,000.00
Hope Mills Budget Funding Pending YTD		72,692.00
	(HM Funding Last FY received August 2018)	66,992.00
Other Income Hope Mills-Old Mutual Aid (\$ 8,000.00 FY 19/20) ¼ Reduction		\$ 8,000.00
Town of Hope Mills Full Responder Contract Fee =	\$ 69,692.00	based on last year's pay out
Town of Hope Mills 1 time Debt Assumption Payment	\$ 16,451.06	-Outstanding - On-Going
Combined County / COF / & Hope Mills Approved FY 18/19 Budget \$		1,476,991.82
Combined City / HM & County Budget Received YTD - \$		1,054,865.86
Combined City, HM & County Budget Pending - \$		422,125.96
Other Income /Tax Refund (Sales & Fuel Tax) - \$		28,938.02
	Goods (Property) Sold	5,000.00
Total Board Funds YTD received 18/19 to date ALL SOURCES \$		1,155,496.93

1. Vice Chairman Larry Townsend stated that due to an out of town trip over both the Christmas and New Year's Holiday our financial oversight report for the months of September through December are still pending and will be caught up in the coming months.
2. **Auxiliary Account** - Treasurer Tracie Johnson via text message provided the Auxiliary treasurer's fund balance as of today at **\$ 251,636.32**. The Chief stated that the annual Christmas Dinner costs were paid for out of the auxiliary account.
3. **Miscellaneous Firefighter Account (Ice & Cans)** - The Chief stated that the current fund balance is \$ 6,570.56 the same as last month.
4. **Relief Fund** – Vice Chairman Townsend who serves as treasurer of our Firemen's Relief Fund advised that according to our June 29, 2018 statement we have **\$ 73,827.26** in the



form of a CD and a total of \$ **11,094.87** in our associated check book with North State Bank, for a combined total of \$ **84,922.13**. This includes this year's relief fund disbursement.

5. **Child Passenger Safety Seat Account** – The current CPSS fund balance with Wells Fargo (\$ 1,350.75) and BB&T (\$ 509.00) combined is \$ **1,859.75**. This fund is exclusively for CPS equipment and is maintained by donations.

F: REPORT OF COMMITTEES:

- | | | |
|----|---|-----------|
| 1. | Policy Committee - | No Report |
| 2. | Building & Grounds Committee - | No Report |
| 3. | Small Tools & Gear Committee - | No Report |
| 4. | Equipment & Vehicle Replacement Committee - | No Report |
| 5. | Budget Committee - | No Report |

G: OLD BUSINESS:

1. Chief Johnson advised the board that there has been no further action concerning the funding issue discussed last year. He hopes that talks continue shortly. He is planning on contacting Mr. Jackson to insure that talks will continue and also include the new Fire Commissioner Marshal Faircloth.
2. Chief Johnson informed the members on the progress and selection of the vacant Cumberland County Emergency Services Directors position and is under the impression that current Emergency Management Officer Gene Booth will be appointed to job between now and our next meeting. Gene is well liked by the county fire chiefs and will represent the position well.
3. The Chief updated the board members that we applied for Public Assistance from FEMA for Hurricane Florence operating expenses relating to overtime pay, volunteer pay and operational costs directly related to Hurricane Florence.
4. Chief Johnson informed the members of the board concerning the 2019 Valor Awards scheduled for June 25, 2019 at Manna Church on Cliffdale Road.

H. NEW BUSINESS:

1. The Chief stated that Fire Chief Ronnie Marley's mother passed away and we sent a truck to Pearce's Mill during the service to back fill in order for the members of the department to attend the memorial service.
2. The Chief briefed the members of the board on a hardship pertaining to one of our members Firefighter Alan Taylor. Our relief fund board voted to give Alan \$ 1,500.00 from the relief fund in order to pay rent and pay for incidental items. Alan's mother is in the hospital with full stage colon cancer. Alan has been with the department for 6 years.



- The Chief advised the members of the board that in conjunction with our North Carolina State – Applicant Disaster Assistance Agreement, we have to pass a Resolution Designation of Applicant Agent. We have to sign the assistance agreement with the North Carolina Department of Public Safety in conjunction with Hurricane Florence. Chief Johnson stated that we completed the “Resolution Designation of Applicant Agent” and passed the resolution and accompanying forms around for the members to review. He stated that we signed a similar resolution during Hurricane Matthew in 2016. After a brief discussion Chairman Brown called for a motion to approve or disapprove the resolution. Director Jerry Hall made a **MOTION** to approve the resolution and authorize Chairman Brown and Chief Johnson Sr. to sign as necessary. The motion was **SECONDED** by Director Joel Siles and **APPROVED** by all members present.

I. CLOSED SESSION - WHEN APPLICABLE

- Not Applicable

J: ACCIDENT/MISHAP TRACKING

This section was created to track injuries, accidents and mishaps involving department owned vehicles, apparatuses, equipment and real property. The chart below represents tracking information only. A complete accident report prepared by the department safety officer is available and on file. The chart will be updated on a monthly basis for board review during the Fiscal Year July 1 through June 30 each year.

Fiscal Year 2018 – 2019 Reportable Accidents				
DATE	TYPE OF ACCIDENT	EMPLOYEE	COST \$	REMARKS
11/01/18	Broke scene light on 1351 during cab raising	Lieut. Fitzpatrick	1500.00	Repaired by Eng. Stewart
11/15/18	MVA – 1331- Hit passenger vehicle	Lieut. Austin	15,000.00	Other Driver transported to CFV
12/10/18	MCT not secured (No 360) Fell off & ran over	Eng. Long / Dubois	4,000.00	Disciplinary Action Pending
			Current Total	20,500.00

K: ADJOURNMENT:

With no further business Chairman Brown entertained a motion to adjourn. A **MOTION** was made by Treasurer Gary Turlington to adjourn. The motion was **SECONDED** by Vice Chairman Larry Townsend and **APPROVED** by all members present. The meeting adjourned at 2035 hours. **The next Board of Directors meeting will be on February 26, 2019 at the Cotton Fire Station # 4 for a joint Board of Directors meeting with Stations 3, 4 and 5.**

Respectfully Submitted:

Angus Pate
 ANGUS PATE
 Secretary

Cc.

- 1 - Each Board Member
- 1 - Board File / Minutes Book / Web Page
- 1 - Accountant File Copy

2 Enclosures:

- SPFD Board of Directors Attendance Roster January 15, 2019
- Resolution Designation of Applicant Agent



2019

BOARD OF DIRECTOR'S & PRIMARY STAFF ATTENDANCE ROSTER

##	NAME	JAN (16) Sta. 13	FEB (20) Sta. 19	MAR (20) Sta. 13	APR (24) Sta. 19	MAY (15) Sta. 19	JUN (19) Sta. 19	JUL (17) Sta. 13	AUG (21) Sta. 19	SEP (18) Sta. 13	OCT (16) Sta. 19	NOV (20) Sta. 19	DEC (18) Sta. 19
01	Daniel C. Brown - President(2020)	P						N/A	N/A				
02	Larry Townsend V-President (2022)	P						N/A	N/A				
03	Angus Pate - Secretary (2020)	P						N/A	N/A				
04	Gary Turlington – Treasurer (2022)	P						N/A	N/A				
05	Joel Siles – (2022)	P						N/A	N/A				
06	Jerry Hall – (2022)	P						N/A	N/A				
07	Roger Hall (2020)	P						N/A	N/A				
08	Freddy Johnson Sr. - Chief (Annually)	P						N/A	N/A				
09	Freddy Johnson Jr. - Deputy Chief	P						N/A	N/A				

P-Present - A-Absent - N/A – No Meeting Conducted A-E – Absent & not required to attend by invitation only. N/A No Meeting-P-T telephonic participation.

- Due to summer vacations Board of Directors meetings are not scheduled for the months of **July** and **August 2018** unless there is a pressing need or emergency.
- With the exception of the Fire Chief and Deputy Fire Chief - Assistant Fire Chief Officer are not required to attend the monthly board meetings unless directed by the Fire Chief.

Enclosure # 1 Board Minutes January 15, 2019