



STONEY POINT FIRE DEPARTMENT INC.
Stations 13 & 19

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April 19, 2016

SUBJECT: Minutes of the monthly Board of Directors Meeting April 19, 2016

The monthly Board of Directors' meeting of the Stoney Point Fire Department Inc., was called to order by Chairman Brown and was led in prayer by Secretary Pate at 7:30 PM. The meeting was conducted at Station 19.

A: Roll Call:

Members Present:

Daniel C. Brown	Chairman
Larry D. Townsend	Vice. Chairman
Angus Pate	Secretary
Joel A. Siles	Member
Jerry R. Hall	Member
Freddy L. Johnson Sr.	Fire Chief
Freddy L. Johnson Jr.	Deputy Chief

Members Absent:

Alan R. Grupy -	Treasurer
Gary Turlington -	Member
Jerry R. Hall -	Member
Matthew Williams -	Asst. Chief

B: ANNUAL / SPECIAL / PUBLIC HEARING MEETING:

1. Chairman Brown informed the membership that the purpose of the public hearing is to inform and allow the membership/tax payers to ask questions or concerns about our budget process and to answer any questions, concerns or recommendations from the public. He then turned the public meeting portion of the meeting over to Vice Chairman Townsend who briefed the membership on the Budget Committee's work and presented a Fiscal Year 2016-2017 budget (See Enclosure # 2) to the membership for questions and review. Vice Chairman Townsend stated that this is a balanced budget in line with budget data provided by both the City of Fayetteville, Cumberland County Finance and funds provided through the Hope Mills Fire Protection Contract. He also stated that our AFG grant fund is included in the revenue column and there are no requests for additional AFG funds. After a general discussion Chairman Brown called for a motion to approve or disapprove the presented 2016/17 budget. Vice Chairman Larry Townsend made a **MOTION** to approve the Fiscal Year 2016-17 Budget as presented by the Budget / Finance Committee. The motion was **SECONDED** by Member Joel Siles and **APPROVED** by all members present. Chairman Brown and Secretary Pate signed the applicable 2016-1 resolution and the return memorandum to the county manager. With no further questions the public hearing portion of the meeting was adjourned at 1950 hours and the regular monthly April 2016 meeting was called to order by Chairman Brown.



C: READING AND APPROVAL OF THE MINUTES OF THE LAST MEETING:

1. Secretary Pate presented the minutes from the March 15, 2016 monthly Board of Directors Meeting for review and approval. Chairman Brown called for the approval of the March 15, 2016 minutes. **MOTION** A motion was made by Member Joel Siles to approve the March 15, 2016 minutes as presented by the secretary. The motion was **SECONDED** by Vice Chairman Larry Townsend and **APPROVED** by all members present.

D: REPORT OF THE FIRE CHIEF:

1. **General Information:**

1. Chief Johnson stated that Board Treasurer Grupy is still under on-going chemo and the treatments are shrinking his tumors. Let's continue to keep Al and his wife in our thoughts and prayers as he continues to fight his illness.

2. **Guests:** None

3. **Personnel:**

1. The Chief stated that we continue to see members associated with the military come and go. With military members leaving the service and deploying we continue to fluctuate with our personnel manning posture. On a positive note he stated that we continue to see an influx of new recruits seeking membership on a weekly basis.

4. **Vehicles:**

1. Chief Johnson stated Engine 1333 (1988 Pierce Dash) is back at Atlantic Emergency Solutions. The truck would not prime and was not able to pass the required pump service test after a major pump overhaul was conducted on the apparatus after the fire. We also found that gauges and individual discharge handles were connected backwards. There was no quality control conducted by Atlantic before the truck was released. We just received another \$ 3,903.30 bill from Atlantic to address leaking valves and discharge drains. We will not accept the unit until all deficiencies have been corrected, and we have not paid the bill which is now close to \$ 60,000.00. \$ 38,000.00 is Insurance Payment for the fire. The truck has now been out of service for two (2) complete years. The chief stated that he was really concerned with the work conducted by Atlantic, considering the way 1333 was delivered.
2. The Chief informed the board members that our apparatus replacement and new truck committee members have not conducted the required line item review of the truck specifications to identify errors and or omissions as well as to look at necessary cuts. This needs to be conducted before we finalize our specifications and remove items we really don't need or are incorrectly included. If the committee members can't find time to complete this the chief will re-assign the responsibilities. Vice Chairman Townsend questioned the amount of funds spent on the Pierce trucks for repairs and the up-keep is excessively high and asked if we are considering alternatives, as well as the demonstrated quality control exhibited by Atlantic Emergency Solutions with 1333 which is totally unacceptable in his opinion. Chief Johnson Sr. agreed with Vice Chairman Townsend and will address the issue.



3. The Chief updated the members on the progress with the American LaFrance Truck and stated that we are moving along as time permits only. We are getting close to painting the truck. We are changing the color from a lime green to an original American LaFrance red color. We still have some areas where we need to work on rust spots, and replace the hose bed. We want to complete all the necessary work required on the inside of the pump housing and within the dog house and under-body before we complete exterior work. We also still have to redo all our storage compartments. Exterior painting will be the last thing before we re-assemble the truck. Once complete the truck will be housed in our storage building to protect it from the elements. It will be a display, funeral and parade truck.



4. The Chief passed around pictures of our Air Trailer being fabricated at Safe Air Systems in Greensboro, North Carolina. According to Mr. Joe Smith the owner, we should receive delivery of our trailer sometimes by the end of this month or early May 2016. The Chief stated that this will be a very nice unit that is engineered and partitioned to address operator safety against noise, weather and various other hazards encountered on the incident scene. The unit's compressor, cascade bottles and fill stations are part of our AFG grant and the trailer and contents are our responsibility.



5. The Chief informed the members that the 2016 GMC Sierra purchased to replace our 2002 Chevrolet Silverado is in and has been picked up. The total cost was \$ 36,317.00 and we received about a \$ 10,000.00 savings, whereas the original sticker price was \$ 46,871.00. The truck was purchased utilizing the special government pricing index. We are now in the process of outfitting and lettering the unit before we place it in service. This may take a month or so due to required parts, LED lighting and



communications equipment required.



6. FY 2015-2016 Vehicle, Equipment and Fuel Expenditures as of April 19, 2016. (List from Quicken) (Previous two (2) Fiscal Years for comparison purposes)

UNIT #	NOMENCLATURE	FY 13/14	FY 14/15	FY 15/16
1311	1984 Pierce Dash Engine	2,405.23	5,710.73	2,687.44
1331	2004 Pierce Dash Engine	6,563.80	16,559.54	4,947.92
1332	2004 Pierce Dash Engine	6,654.15	7,629.80	12,672.55
1333	1988 Pierce Dash Engine (Out of Service)	2,667.04	Out of Service 0.00	0.00
1342	1984 Chevrolet ¾ Ton (SOLD)	2,480.47	416.36	801.05
1341	1990 AMC General 5 Ton Cargo Brush	Not Applicable	14,611.78	1,435.02
1361	1999 Pierce Arrow Service (SOLD)	2,980.47	1,342.62	Not Applicable
1362	2008 Ford F-350 Pick Up (SOLD)	8,909.55	Not Applicable	Not Applicable
1362	2015 GMC Sierra 2500 HD 4 X 4	Not Applicable	Not Applicable	42.80
1371	2002 Silverado 1500 HD 4 X 4	1,572.71	3,227.00	160.90
R-13/1376	1984 International Rescue	905.15	1,568.36	19,502.65
1391	2007 Ford Crown Victoria SOLD	576.58	2,045.74	33.20
1931	1994 Quality Gladiator Engine (SOLD)	4,766.36	1,575.83	Not Applicable
1932	1986 Pierce Dash Engine	2,480.47	2,342.53	562.63
1941	1984 AMC 5 Ton Truck	3,264.20	65.14	2,056.90
1960	1960 American LaFrance (Antique)	Not Applicable	Not Applicable	7,799.54
1961	1984 Chevrolet ¾ Ton Diesel	Not Applicable	Not Applicable	101.34
1962	2015 GMC Sierra 2500 HD 4 X 4	Not Applicable	Not Applicable	3,312.25
Boat 13	19" Rescue One Connector Boat	Not Applicable	734.10	121.63
Boat 19	14" Zodiac Inflatable	Not Applicable	Not Applicable	0.00
Trailers	2009 Boat Trailer Double Stack	Not Applicable	Not Applicable	0.00
U-Trailer	Utility Trailer (Small)	Not Applicable	Not Applicable	81.38
Cmd Trl	2006 FEMA Trailer	Not Applicable	Not Applicable	0.00
MISC	RELATED VEH EXPENSES	9,902.83	4,445.07	10,657.31
	Total Vehicle Maintenance	57,129.95	62,284.90	66,975.51
	EQUIPMENT OTHER	11,193.30	11,724.54	9,237.87
	TOTAL VEH/EQUIP EXPENSES BUDGETED (\$ 80,000)	68,323.25	74,009.44	76,213.38
	GASOLINE & FUELS (\$ 40,000)	30,352.79	22,240.55	13,192.78
	FY-BUDGETED TOTAL (120,000)	98,676.04	96,249.99	89,406.16
	Total over / under Budget	- 21,323.96	-23,750.01	

5. Grounds and Buildings:

1. The Chief stated that again that he has not heard anything back from Mr. Clay Bullard concerning the electrical wiring installation in our Station 19 Storage Building. The Chief stated it has now been 4 months and he recommended that we move forward and find another contractor to complete the electrical work.
2. Our Station 13 Kitchen project is in the works and we have been notified by the cabinet maker that they should be here next week to install the new kitchen cabinets. We also have not ordered a new commercial gas stove which is better suited for our application. Once completed the project costs will be in the neighborhood of \$ 30,000.00 coming from the Trial of Terror funds. The chief stated the current hold up is due to the requirements of the new commercial gas stove, whereas a type 1 hood will be required for installation and the cabinet maker wants to wait until the stove and




hood is installed before he replaces and installs the cabinets. We are coordinating both the hood and stove as well as the required permitting required by the City of Fayetteville. He stated this may take another month or so to complete.

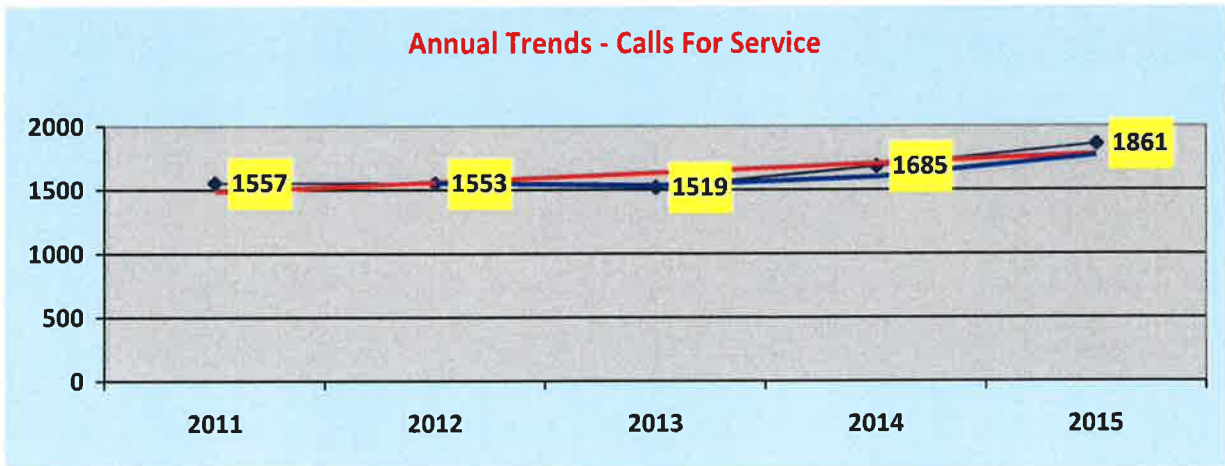
3. Since our last meeting we have had two (2) incidents with our plumbing backing up at Station 19. It's an issue we are currently studying and evaluating. We have mitigated the issue each time, but there is an underlying problem that we need to address in order to take corrective action.
4. The Chief stated that the attic access ladder at Station 13 requires replacing. The 30+ year old ladder is no longer safe for use and will be replaced. Costs for a new ladder are approximately \$ 500.00 and we will complete this project in-house.
5. The Chief informed the board members that with spring here, it is customary for us to service our lawn and activate our sprinkler systems. We have dedicated wells at both stations for the sole purpose of watering our lawns. At station 19 since we paved the access to the new storage facility additional seeding is required to address erosion issues. We may have to do some sodding in certain areas currently prone to erosion along the sidewalk. Before we do any sodding we will seed with Bermuda mixed with summer rye grass and monitor the growth of the grass. We have also acquired some chemicals use to eradicate nematodes, that is killing our centipede lawn at station 19. This is a regional problem and devastating to an otherwise perfect lawn. We are looking to replace our centipede with a stronger root system like Bermuda, and will start the process by planting Bermuda grass seeds where nematodes have left our yard bare.
6. The chief stated that our flag poles are need of painting. The metal clip retainers that hold our flags are constantly being knocked into the flag pole by the prevailing winds. This causes chafing to occur and thus exposing bare metal which then starts the oxidation process and produces rust. We will need a ladder truck in order to reach from the center of our poles up. We will work with our neighboring department to see if they will assist us with a ladder truck in order to perform this maintenance to our flag poles.
7. With the fast approach of the warmer weather it's time to service our air conditioning units. It's better to do this up-front before the hot weather arrives, whereas technicians are so busy during the hot summer months and there is often a delay of service. We do have a steady A/C representative that helps us out when needed. We currently have four (4) units at station 19 and six (6) units at station 13 counting our gym.



5. **Fire Conditions:**

1. Chief Johnson briefed the members on our current call volume through March 2016
(See Charts below – Monthly calls by year and annual trend line chart.)

						
MONTH	2011	2012	2013	2014	2015	2016
JANUARY	143	116	135	158	161	151
FEBRUARY	166	115	135	123	173	128
MARCH	134	110	126	139	142	147
APRIL	127	111	99	144	159	
MAY	116	103	119	145	161	
JUNE	136	138	136	139	169	
JULY	122	135	101	181	152	
AUGUST	120	140	118	130	150	
SEPTEMBER	135	115	97	122	152	
OCTOBER	134	136	124	130	139	
NOVEMBER	100	153	112	131	145	
DECEMBER	117	134	113	143	164	
TOTALS	1557	1532	1519	1685	1861	426



6. **Training Report:**

1. The Chief stated that our training officer is in the process of training our entire membership on the new Traffic Incident Management System (TIMS) requirements and we will also train our personnel on the new Rapid Intervention Team (RIT) Crew training recently adopted by the North Carolina Fire and Rescue Commission.



E: REPORT OF THE TREASURER:

1. Vice Chairman Townsend provided the current balance and financial information from all sources.

Current Fund Balances:	As of today is	\$	1,480,680.48	First Citizens
	CD	\$	154,918.56	= 11.5% of Budget.
	Total Cash Flow Available	\$	1,635,598.04	Total Available Funds

Fiscal Year 2015 – 2016 Budget Information

Approved County FY 15/16 Budget	956,289.00
County Budget Funding Received YTD \$	905,046.00
County Budget Funding Pending YTD \$	51,243.00

Approved Fayetteville FY 15/16 Budget \$	394,942.61
Fayetteville City Funding Received YTD \$	394,942.61
Fayetteville City Funding Pending YTD \$	0.00

Gates Four Annexation Taxes FY 12/13 owed by COF \$ 12,763.00

Approved Town of Hope Mills Contract FY 15/16 Budget \$	48,559.00
Town of Hope Mills Contract Funding Received YTD \$	9,000.00
Hope Mills Budget Funding Pending YTD \$	39,559.00

Other Income Hope Mills-Old Mutual Aid (\$ 12,000.00 Anl)	\$ 12,000.00
Town of Hope Mills Full Responder Contract Fee =	\$ 36,559.00
Town of Hope Mills 1 time Debt Assumption Payment	\$ 16,451.06

Combined City / Hope Mills & County Approved FY 15/16 Budget	\$ 1,399,790.61
Combined City / HM & County Budget Received YTD - \$	1,308,988.60
Combined City HM & County Budget Pending - \$	90,802.00
Other Income CCFCA - \$	0.00
Other Income /Tax Refund (Sales & Fuel Tax) - \$	4,362.53
Assistant to Firefighters Grant (AFG) Funds - \$	733,455.00

Total Board Funds YTD received 15/16 to date all Sources \$ 2,046,805.14

1. Vice Chairman Larry Townsend presented the February and March 2016 transaction and oversight reports to the membership along with all reports and documentations. A review of the documentation along with a discussion amongst board members followed. Chairman Brown called for a motion to approve or disapprove the financial report. **MOTION:** Director Hall made a motion to approve both the treasurer's report and the oversight reports for February and March 2016. The motion was **SECONDED** by Secretary Pate and **APPROVED** by all members present. (See Enclosure # 3)
2. **Auxiliary Account** - Treasurer Kelly Bower via e-mail provided the Auxiliary treasurer's fund balance as of today at \$ **253,716.59**
3. **Miscellaneous FF Account** - The Chief stated that there is no change to our current fund balance of \$ **5,797.72** with a deposit pending.



4. **Pension Fund** – There is no change to Pension Fund and the current Pension Fund Balance with North State Bank remains at \$ **61,457.45**.
5. **Child Passenger Safety Seat Account** – The current CPSS fund balance with Wells Fargo is \$ **1,350.75**. This fund is exclusively for CPS equipment and is maintained by donations.

F: REPORT OF COMMITTEE'S:

1. Policy Committee - No Report
2. Building & Grounds Committee - No Report
3. Small Tools & Gear Committee - No Report
4. Equipment & Vehicle Replacement Committee - No Report
- 5. Budget Committee - Vice Chairman Townsend, Chairman of the Budget Committee presented the Fiscal Year 2016 – 2017 Finance and Budget Report at the beginning of the meeting during the Public Hearing Portion of the meeting. (See Enclosure # 1)

G: OLD BUSINESS:

1. The Chief handed out copies of the completed 2015 Fire Department Annual Report. He stated that we implemented a new and modern format. Board members reviewed the report and Chief Johnson answered questions concerning the report. The report is posted on our web-page along with our minutes.
2. The Chief advised the board members that our 2016 - 2021 Strategic Planning retreat last Saturday was successful and he thanked members from the board that attended. He stated that the new plan once completed must be approved by the board and we hope to have the report ready for the May meeting. If not it will be ready for the annual meeting in June before we adjourn for the summer.
3. The Chief stated that our rescue equipment required for re-inspection in order to retain our certification has been received. All our new lifting bags, Pak-hammer and other equipment has been placed on our apparatuses. Our inspection will be scheduled for May 2016.
4. The Chief advised that the CCFCA will be moving forward with the purchase of tablets versus Mobile Computer Terminals (MCTs). I-Pads are much more versatile and offer the exact same functions. We will be utilizing a new OSSI Freedom Application that will integrate with our OSSI-CAD System. The purchase of tablets versus MCT's allows the CCFCA to purchase 4 times the amount of equipment. He stated that a final demonstration on the new Freedom Application and use of tablets is scheduled for early May at a location yet to be determined.
5. The Chief stated that our department will be assisting with EMS Coverage along with tables and chairs for the up-coming LUPUS Walk down town on May 14, 2016. Apparently the Fayetteville Fire Department was not able to support the function and recommended to the organizers to call us.



6. The Chief informed the members that he is scheduled to call Town of Hope Mills Manager John Ellis to discuss the recent issue. Time conflicts on both sides have prevented an earlier meeting. He hopes to call Mr. Ellis this week to set up a luncheon meeting. He will keep the board abreast of this situation. He stated that the Cotton, Cumberland Road and Pearce's Mill Fire Departments are also concerned. The Chief stated that he met with Fire Chief Hodges and Deputy Fire Chief Lopez prior to this meeting to discuss the AVL concerns along with the comments made by Chief Hodges to his town board concerning no need for future contracting with the AVL option. Chief Hodges stated that he did not make those comments and that the source of our information, a Facebook post was a hoax.
7. The Chief stated that he is in the process of scheduling our trip to Fire Rescue International in San Antonio Texas. All our Chief Officers with the exception of Assistant Chief Williams are enrolled in the 3 year Executive Chief Fire Officer program. This will be our second year and we will finish the program next year in Charlotte.
8. The Chief updated the board members on the progress being made with the new generator received from the North Carolina Forestry Service. The Chief stated that when we received the generator that was installed at station 13 we actually received two (2) generators. Because one was filled with sand, we returned it to forestry with a promise they would call us when another one was available. Forestry did not call us when generators became available. He stated that he learned through Assistant Chief Williams that Puppy Creek Fire Department picked up a surplus military generator and that 12 to 18 were sitting on the lot. Chief Johnson inquired and reminded forestry staff members of our dilemma with the generator that was returned. Once verified Forestry asked us to come and pick one out. Chief Johnson traveled to Garner, North Carolina and picked out a surplus 60 KW generator. The generator was picked up by Engineer John Marshburn and taken to Ezzell Electric in Dunn for Service. The generator is ready and is in excellent condition. We will pick it up and the plan is to change it out for the one at Station 13 which is a 30 KW and then trailer mount the 30 KW for emergency field use, or we may even use it to provide auxiliary power to the new storage building at Station 19. The generator weighs 3600 LBS so we will need a heavy duty commercially built trailer to support the weight if we trailer mount it. HGR Trailer Supplies sells a trailer with a 5000 Lbs. capacity dual axle trailer for about \$ 3,200.00 dollars. He will keep us informed.

H. NEW BUSINESS:

1. The Chief reminded the membership that starting May 1, 2016 free ICE currently available to our members only will stop. During the months of May through September our members can purchase a 10 LBS bag of ICE for \$ 1.00. This is necessary, whereas members, during the peak hot summer months will deplete our ice to the point where we don't even have enough ice to fill our coolers. The implementation of the ice fee eliminates this problem. We sell ice to the public year round, however during the months of October through April ice sales are at a trickle.
2. The Chief informed the board members that since our last meeting in March the Cumberland County Fire Chief's Association (CCFCA) Chaplain Deputy



Fire Chief John D. "JD" Pone Sr., passed away after a long battle with cancer on April 6, 2016 in his home. Deputy Chief Pone was 69 years old and received a firefighter's funeral.

3. The Chief informed and invited the members of the board to the North Carolina Fallen Firefighters Foundations annual Memorial Service in Raleigh on May 7, 2016 at 1 PM with festivities starting at 11 AM.
4. The Chief talked with the board members concerning our VHF FCC License KFM-461 and the new requirement for the license after the most recent re-banding implemented by the Federal Communication Commission (FCC). We have to remove the wide-band from our license and paid the associated \$100.00 fee directly to the FCC. Although our primary communication is being conducted on our 800 MHZ radios, we still utilize our VHF capabilities for dispatch and pager activation only. 800 MHZ has no capabilities to activate pagers. He also informed the membership that the industry of communications is trending and moving to the use of cell phones. We are already utilizing cell phone technology in our dispatch notification system. The system however has not been recognized by the Insurance Service Office (ISO) which still requires the use of pagers for the notification of volunteers. Hopefully this will change in the near future.
5. The Chief stated that we will start our annual photo fund raiser next month. We are two (2) months behind and the Hope Mills Fire Department is conducting a similar fund raiser and has gone into many of our areas where erratic annexation lines exists. This fund raiser is conducted by the Auxiliary.
6. The Chief informed the board members about the up-coming graduating exercise for the Cumberland County Schools Fire Academy 2016 Graduation Ceremony and Dinner on Tuesday May 3, 2016 at 6:00 PM at the Hope Mills Recreations Center. He stated that the Schools Fire Academy is an excellent program and very beneficial to the volunteer fire service here in Cumberland County and elsewhere. We have several of our members that graduated from the academy in our department.
7. The Chief talked with the board members concerning a recent conversation with a former member who came by to speak with the chief to let him know about what is going on sometimes at the station and tolerated by officers who look the other way. He also talked about damages that occur from time to time and no one knows what happened or who may be responsible as well as theft from the department. The recent incident with 1932 where someone broke out two (2) gauges on the pump panel of the truck and then went un-reported for two (2) weeks until it was pointed out to the Chief by another Captain. The chief stated that it was time to install cameras, in order to have the capabilities to go back and review footage when incidents come up. A system to monitor station 19 will take 32 digital cameras capable of IR. 32 cameras will cover any blind spot and will allow for complete tracking if needed. The system will be capable of storing our data for 180 days before it records over the old data. It will also allow for remote monitoring over the internet with proper authorization. He wants to outfit station 19 first and then install a system at Station 13. The system for station 19 will cost approximately \$ 10,000.00 for the equipment. Interior cameras are capable up to 80 feet of IR and exterior cameras are capable for IR recording up to 360 feet. IR will identify a person clearly in complete darkness. We will put the cameras on motion detection, meaning as soon as motion is detected the cameras will record and then stop



automatically after a period when the motion has stopped. The chief handed out information to show camera locations, along with the types of cameras and costs per camera. He stated that the controls will be under lock and key in his office, but we will place monitors in the radio room to monitor the cameras. The system will be password protected.

8. The Chief informed the members that coming up in June is our annual election meeting and that Chairman Brown, Treasurer Grupy and Secretary Pate are up-for reelection. The elections will be advertised in the paper and we will follow our requirements as outlined in our By-Laws. Vice Chairman Townsend will talk with Treasurer Grupy concerning his intentions. The Chief stated that Mr. Grupy has been a very dedicated and longtime member of the board and never missed a meeting prior to his illness.
9. The Chief informed the board members that we renewed our annual membership with the National Safety and Health Council. The Safety and Health Council provides us with much needed safety information as well as classes, hand outs and many other benefits. We have been members for the past 20 years.

I: CLOSED SESSION - WHEN APPLICABLE:

During the closed session of the meeting the chief informed the members concerning a personnel issue that resulted in the resignation of a full time member.

J: ADJOURNMENT:

Chairman Brown entertained a motion to adjourn. A **MOTION** was made by Director Hall to adjourn. The motion was **SECONDED** by Director Turlington and **APPROVED** by all members present. The meeting adjourned at 2050 hours. **The next meeting is scheduled for Tuesday May 17, 2016 at Station # 13 @ 7:30 PM.**

Respectfully Submitted:

Angus R. Pate
ANGUS R. PATE
Secretary

Cc.

- 1 - Each Board Member
- 1 - Board File / Minutes Book
- 1 - Accountant File Copy

3 Enclosures:

1. SPFD Board of Directors Attendance Roster March 15, 2016
2. FY 2016 – 2017 Budget Resolution and Budget
3. February and March 2016 Budget Oversight Memorandums



2016

**BOARD OF DIRECTORS
ATTENDANCE ROSTER**

##	NAME	JAN (19) Sta. 13	FEB (16) Sta. 19	MAR (15) Sta. 13	APR (19) Sta. 19	MAY (17) Sta. 13	JUN (21) Sta. 19	JUL (19) Sta. 13	AUG (16) Sta. 19	SEP (20) Sta. 13	OCT (18) Sta. 19	NOV (15) Sta. 13	DEC (20) Sta. 19
01	Daniel C. Brown - President(2016)	P	P	P	P			N/A	N/A				
02	Larry Townsend V-President (2018)	P	P	P	P			N/A	N/A				
03	Alan R. Grupy - Treasurer (2016)	X-E	X-E	X-E	X-E			N/A	N/A				
04	Angus Pate - Secretary (2016)	P	P	P	P			N/A	N/A				
05	Joel Siles -- (2018)	P	P	X-E	P			N/A	N/A				
07	Jerry Hall -- (2018)	P	P	P	P			N/A	N/A				
08	Gary Turlington(2018)	P	P	P	X-E			N/A	N/A				
09	Freddy Johnson Sr. - Chief	P	P	P	P			N/A	N/A				
10	Freddy Johnson Jr. - Deputy Chief	P	P	P	P			N/A	N/A				
11	Matthew W. Williams - Asst Chief	X	X	X	X			N/A	N/A				
12	Sean Johnson - Asst Chief	X-E	N/A	X-E	X-E	X-E	X-E	N/A	N/A	X-E	X-E	X-E	X-E
13	Kevin T. Murphy - Asst. Chief	X-E	N/A	X-E	X-E	X-E	X-E	N/A	N/A	X-E	X-E	X-E	X-E

P-Present - A-Absent - N/A - No Meeting Conducted A-E - Absent & not required to attend by invitation only. N/A No Meeting-P-T telephonic participation.

- Due to summer vacations Board of Directors meetings are not scheduled for the months of **July** and **August** unless there is a pressing need or emergency.

Enclosure # 1 Board Minutes April 19, 2016

**STONEY POINT
FIRE DEPARTMENT INC.**

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Station 13 & Mailing Address

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Jerry R. Hall
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Joel A. Siles
Member
Gary Turlington
Member
Freddy L. Johnson Sr.
Fire Chief

TO : Ms. Amy Cannon, Cumberland County Manager
FROM : Angus R. Pate, Secretary
DATE : April 19, 2016
SUBJECT: Fiscal Year 2016 – 2017 Budget

Ms. Cannon.

Our departments provide full service fire, rescue and emergency medical services not only to the citizens of our service area, but also to surrounding districts. For Fiscal Year 2016 – 2017 the assessed valuation of the districted is estimated at **\$ 998,945.00** based on your memorandum dated March 14, 2016 SUBJECT: Budget Requests for Fiscal Year 2016-2017.

The Board of Directors continues to monitor and provide for the ongoing need for funds and revenues for the operation of the fire district and in order to sustain our expected service delivery set our annual fire tax rate at .10 cents per one-hundred dollars property tax evaluation. These funds are appropriated to maintain our two (2) full service fire station facilities, purchase and maintain firefighting, EMS and rescue equipment. The funds will also continue to fund a full time staff of 16, and 5 part time positions along with a volunteer staff of over 100 members. We have also continued to budget funds for our accreditation program in order to maintain the accredited status obtained in March 2012 by the Center for Public Safety, Excellence (CPSE). Currently we continue to remain the only Volunteer Fire Department in our entire Nation to have achieved and obtained national accreditation. We are due for national re-accreditation during the 2016 – 2017 Fiscal Year.

Our department received and hosted a Regional Assistance to Firefighters Grant (AFG) from the Department of Homeland Security (DHS) for the purchase of Self-Contained Breathing Apparatus (SCBA) in order to affect equipment interoperability with other departments. The grant in the amount of \$ 790,000.00 saved our department \$ 350,000.00 in replacement costs of expired SCBA's. Our budget does contain provisions for the replacement of a new Engine & Rescue Company with required equipment as well as the land and building payment for our Station 19 fire facility.

Our district utilizes the cash basis of accounting in its budget, and a copy of our Fiscal Year 2014-2015 Financial Statements prepared by Haigh, Byrd & Lambert, LLP is attached for submission to your internal audit department.

I, Angus R. Pate, certify that the attached Resolution and Budget Forms A & B are true and accurate copies of the adopted Fiscal Year 2015-2016 Budget of the Stoney Point Fire Department Inc.

ANGUS R. PATE, Secretary, Stoney Point Fire Department Inc.





RESOLUTION

Series 2016

No. 1



**A RESOLUTION SUMMARIZING REVENUES AND EXPENDITURES
FOR EACH ITEM, AND ADOPTING A BUDGET FOR THE
STONEY POINT FIRE DISTRICT FOR THE FISCAL YEAR
BEGINNING ON THE FIRST DAY OF JULY, 2016
AND ENDING ON THE LAST DAY OF JUNE, 2017**

WHEREAS, the Board of Directors of the Stoney Point Fire Department Inc., has appointed a budget committee to prepare and submit a proposed budget to said governing body at the proper time; and,

WHEREAS, said proposed budget was open for inspection by the public on Tuesday April 19, 2016 from 7:30 PM until 9:00 PM during the regular scheduled meeting of the Board of Director at Station 19, located at 2190 Lake Upchurch Drive, Parkton giving any interested taxpayers the opportunity to file or register any objections to said proposed budget; and,

WHEREAS, whatever increases may have been made in the expenditure, like increases were added to the revenues based on grants, fund raisers, and contracts with Cumberland County, City of Fayetteville and the Town of Hope Mills, including any district tax base growth so that the budget remains in balance; and,

WHEREAS, the board of directors continue to support the Special Fire District Tax Funding as well as any associated funding increases in support of low wealth fire district operations, and support the Cumberland County Fire Chief's Association in the purchases of equipment for county-wide enhancement to meet national minimum standards, as well as future ISO/Accreditation requirements to maintain insurance ratings in Cumberland County; and,

WHEREAS, the board of directors adopted a **.10 cent** per one-hundred dollar evaluation in support of the Stoney Point Fire District operations, and support a **1¼** per one-hundred dollar evaluation within the Special Fire District Tax jurisdictional areas; and,

NOW THEREFORE, BE IT RESOLVED BY THE BOARD OF DIRECTORS OF THE STONEY POINT FIRE DISTRICT.

That the budget as submitted and identified as Annual Budget Estimate – Revenues (Budget Form A), Annual Budget Estimate – Expenses (Budget Form B), is hereby approved and adopted by the Board of Directors as the Budget of the Stoney Point Fire Department Inc. for the 2016 – 2017 Fiscal Year and shall be made part of the public records of said district. **ADOPTED** this 19th day of April 2016.

DANIEL C. BROWN, President, Board of Directors

ANGUS R. PATE, Secretary, Board of Directors



COUNTY OF CUMBERLAND

FISCAL YEAR 2017 **FUND # 495** **AGENCY # 429** **ORG # 4290** **ORGANIZATION NAME: Stoney Point Fire District**
SUBMITTED BY: Chief Freddy L. Johnson, Sr.

Identify All Sources of Revenue	Last Year FY 2014-2015 Actual	Current Year - 2015-2016			Coming Year - FY 2016-2017		
		Budget	Actual 3/31/2016	Estimate Entire Year	Requested		
Cumberland County	940,216.00	956,289.00	879,457.39	895,580.00	998,945.00	County Memo	
City of Fayetteville	383,621.36	394,942.00	287,716.02	383,621.00	414,536.80	COF Annexation Service Contract	
Town of Hope Mills	12,000.00	51,000.00	6,000.00	65,000.00	51,000.00	HM Annexation Service Contract	
Motor Fuels/Sales Tax	12,969.00	10,000.00	26,324.71	15,000.00	10,000.00		
Other Income	8,152.00	0.00	57,156.75	0.00	0.00		
AFG Fire Grants	0.00	790,000.00	790,000.00	790,000.00	0.00	Regional AFG For 5 VFD's 1,45,13 & 18	
Fund Raisers	0.00	37,269.00	0.00	0.00	10,463.20		
Interests	386.00	500.00	0.00	500.00	500.00		
Sales of Fixed Assets	240,000.00	0.00	0.00	0.00	0.00		
Total	\$1,597,344.36	\$2,240,000.00	\$2,046,654.87	\$2,149,701.00	\$1,485,445.00	\$0.00	\$0.00

COUNTY OF CUMBERLAND
ANNUAL BUDGET ESTIMATE - EXPENSES

FISCAL YEAR 2017

FUND # 495

AGENCY # 429

ORG # 4290

ORGANIZATION NAME: **Stoney Point Fire District**
SUBMITTED BY: Chief Freddy L. Johnson, Sr.

Description	Last Year FY 2014-2015 Actual	Current Year FY 2015-2016		Requested	Coming Year FY 2016-2017	Show any calculation made and reasons used to arrive at the budgeted amount. Be concise
		Budget	Estimate Entire Year			
Salaries(Staff of 16 FT & 5 PT)	543,346.00	590,000.00	585,000.00	590,000.00		Supports 16 full time positions. 15 FF and 1 Full time admin position 2.5% Raise
Payroll Taxes	44,572.00	55,000.00	50,000.00	55,000.00		
Employee Benefits (BC&BS)	24,753.00	40,000.00	40,000.00	40,000.00		Full / Part Time Health Benefits
Employee/Vol-Retirement	13,688.00	20,000.00	20,000.00	20,000.00		Pension / Retirement Benefits Vol/FF
Insurance & Workers Comp.	55,733.00	50,000.00	60,000.00	65,000.00		Covers Insurance Increases
Station Supplies	24,299.00	35,000.00	35,000.00	30,000.00		Supports 2 Full Service Stations
Uniforms	5,500.00	15,000.00	30,000.00	25,000.00		To maintain uniforms and gear
Utilities	25,212.00	25,000.00	30,000.00	30,000.00		For 2 Departments
Vehicle Operations (Fuel)	24,116.00	40,000.00	40,000.00	40,000.00		Covers exccalating fuel prices
Repairs to Vehicles & Equip.	79,524.00	100,000.00	100,000.00	100,000.00		Fleet of 12 vehicles & equipment for 2 Stations
Repairs to Buildings	43,612.00	30,000.00	25,000.00	35,000.00		2 Fire Station Facilities and Grounds
Psnl & Volunteer Expenses	31,484.00	41,205.00	35,000.00	40,000.00		Annual Response Pay for 100 Volunteers
Principle on Note	84,894.00	220,166.00	220,166.00	250,000.00		Station 19 & new Truck Payments
Miscellaneous	24,827.00	25,000.00	25,000.00	25,000.00		
Training/Travel/Meals	10,543.00	15,000.00	15,000.00	15,000.00		Seminars & Certification Classes

COUNTY OF CUMBERLAND
ANNUAL BUDGET ESTIMATE - EXPENSES

FISCAL YEAR 2017

FUND # 495

AGENCY # 429

ORG # 4290

ORGANIZATION NAME: **Stoney Point Fire District**
SUBMITTED BY: **Chief Freddy L. Johnson, Sr.**

Description	Last Year FY 2014-2015 Actual	Current Year FY 2015-2016		Requested	Coming Year FY 2016-2017	Show any calculation made and reasons used to arrive at the budgeted amount. Be concise
		Budget	Estimate Entire Year			
Advertising & FLSE	513.00	2,000.00	2,000.00	2,000.00		Fire Prevention Hand-Outs for Schools
Capital Outlay - Equipment	0.00	25,000.00	25,000.00	60,000.00		Payment for new Safe Air Trailer
Capital Outlay – Building	0.00	0	0	0		
Capital Outlay – Vehicles	69,294	0	50,000.00	40,000.00		New 4 Wheel Drive Service Vehicle
Capital Outlay - Land	0.00	0.00	0.00	0.00		
Professional Fees	3,696.00	5,000.00	5,000.00	5,000.00		Attorney & Accounting Fees
Dues & Subscriptions	9,363.00	10,000.00	11,205.00	10,945.00		Accreditation, CFL, & Association Dues
Communications & Telephone	1,825.00	3,000.00	3,000.00	3,000.00		Repairs to Radios, Telephone Svc & Verizon Air Cards for Mobile Data Terminals
Taxes & License Fees	979.00	1,000.00	1,000.00	1,000.00		
Accreditation	0.00	3,500.00	3,500	3,500.00		To maintain CPSE annual requirements for accreditation
Total	\$1,097,020.00	\$1,350,871.00	\$1,370,871.00	\$1,485,445.00	\$0.00	

AMY H. CANNON
County Manager

JAMES E. LAWSON
Deputy County Manager



MELISSA C. CARDINALI
Assistant County Manager

W. TRACY JACKSON
Assistant County Manager




OFFICE OF THE COUNTY MANAGER

MARCH 14, 2016

MEMORANDUM

TO: STONEY POINT FIRE DISTRICT

FROM: AMY H. CANNON, COUNTY MANAGER 

SUBJECT: BUDGET REQUESTS FOR FISCAL YEAR 2016-2017

Based on the estimated tax revenue per the County Tax Administrator, tax refunds, miscellaneous income, and last year's collection rates, your FY 2017 Recommended Fire Protection Contract will be \$ **998,945**.

In support of your request for funds, please prepare a budget on the attached budget forms. Return to the Finance Office by March 30, 2016.

INSTRUCTIONS:

A. BUDGET FORM "A" - Annual Budget Estimate-Revenues:

1. Specify organization name (fund, agency and organization numbers, if applicable) and the name and signature of person submitting request, i.e., Fire Chief.
2. Identify all sources of revenue. Listed below are examples:

State	Federal	Contributions
Special Taxes	Fees/Sales	Interest Earned
Investments	Fund Balance	County of Cumberland
City of Fayetteville		

**STONEY POINT
FIRE DEPARTMENT INC.**

Stations 13 & 19
2190 Lake Upchurch Road
Parkton, North Carolina 28371
Phone # (910) 424-0694
Fax # (910) 425-2795
Email: spfd1301@nc.rr.com

Station 13
Mailing & Billing Address
7221 Stoney Point Road
Fayetteville, North Carolina 28306



Daniel C. Brown
President
Larry Townsend
Vice President
Alan R. Grupy
Treasurer
Angus Pate
Secretary
Jerry Hall
Member
Joel A. Siles
Member
James G. Turlington
Member
Freddy L. Johnson Sr.
Fire Chief

Memorandum For: Haigh, Byrd & Lambert, LLP, Certified Public Accountants

Reference: Additional Internal Financial Control & Segregation of Duties

February 2016


Fiscal Year - 2016

In order to establish and maintain enhanced internal controls, including monitoring of ongoing financial and accounting principles of the Stoney Point Fire Department; in addition to the current duties performed by the Clerk of the Board and the Appointed Treasurer, and to comply with the recommendation as outlined in a letter from Haigh, Byrd & Lambert, LLP, Certified Public Accountants, addressed to the Stoney Point Board of Directors addressing segregation of duties, and whereas the Stoney Point Board of Directors appointed Mr. Larry D. Townsend to conduct and perform said duties.

I Director Larry D. Townsend have reviewed and documented the reconciliation for all financial transactions for the month indicated above.

X I have found no discrepancies.

 I have discrepancies as indicated below.


Larry D. Townsend

Apr 15, 16
Date