



STONEY POINT FIRE DEPARTMENT INC.
Stations 13 & 19

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December 15, 2015

SUBJECT: Minutes of the monthly Board of Directors Meeting December 15, 2015

The monthly Board of Director’s meeting of the Stoney Point Fire Department Inc., was called to order by Chairman Brown and was led in prayer by Secretary Pate at 7:30 PM. The meeting was conducted at the Station 19.

A: Roll Call:

Members Present:

Daniel C. Brown	Chairman
Larry D. Townsend	Vice. Chairman
Angus Pate	Secretary
Gary Turlington	Member
Jerry R. Hall	Member
Joel A. Siles	Member
Freddy L. Johnson Sr.	Fire Chief

Members Absent:

Alan R. Grupy -	Treasurer
Matthew Williams -	Asst. Chief
Freddy L. Johnson Jr.	Deputy Chief

B: ANNUAL / SPECIAL / PUBLIC HEARING MEETING:

N/A

C: READING AND APPROVAL OF THE MINUTES OF THE LAST MEETING:

- Secretary Pate presented the minutes from the November 17, monthly Board of Directors Meeting for review and approval. Chairman Brown called for the approval of the November 17, 2015 minutes. **MOTION** A motion was made by Vice Chairman Townsend to approve the November 17, 2015 minutes as presented by the secretary. The motion was **SECONDED** by Director Siles and **APPROVED** by all directors present.

D: REPORT OF THE FIRE CHIEF:

1. **General Information:**

- Chief Johnson Sr. asked Vice Chairman Townsend to provide an update to the directors on Treasurer Grupy’s continuing treatment with his on-going cancer battle. Vice Chairman Townsend provided a quick update and Chief Johnson Sr. stated that he saw Al earlier this week here at the station and he was looking good and was planning on attending our up-coming annual Christmas dinner here at the station on Sunday.



2. The Chief stated that this would be our last meeting for 2015 and that the year flew by fast. He thanked the directors for their continued service to our community by ensuring that essential funding for our public safety programs and initiatives throughout the year were appropriately appropriated to insure the safety of our members and citizens
3. The Chief provided a quick update on the Automatic Vehicle Locator (AVL) issue. In theory AVL is a good concept, whereas the closest unit to an emergency incident is dispatched. After several tests, both the city and county implemented AVL back in October county-wide across the board, with really no discussion or consideration of system capabilities and impacts. The system works great for staffed departments with established response time protocols. There are issues associated with volunteer departments that are not staffed 24 X 7 and lack a nationally established response time protocol. Both affect AVL response. Our department has witnessed the negative effects, whereas neighboring departments sometimes take up to 4 minutes or longer just to get out of the fire station. Our members are held to the 60 second (1 Minute) response time 90% of the time. Although initially county fire chiefs found issues with the program, complaints have since subsided significantly, after realizing that out in the county the impacts are minimal, and are not effected as much as departments closer to the City of Fayetteville serving a more urban/suburban clientele. Because of our accreditation status and until such time that our neighboring departments establish a response guideline following nationally established response times based on NFPA 1221, 1710 and 1721, we will respond our unit as well. Our departments meets established national response times within our entire response district. Also significant is the fact that we have all three (3) response categories in our total response area, consisting of an urban, suburban and rural response areas. Response criteria in each of these areas differs with a rural response allowing for the greatest amount of travel time. He stated that in early 2016 we are planning on meeting with Director Beeman and his staff to further discuss associated AVL issues and discuss remedies for county volunteer departments.

2. **Guests:** None

3. **Personnel:**

1. The Chief stated that after the first of the year we are losing several of our members due to army re-locations, deployments as well as members accepting jobs out of the state. We do have applicants on a waiting list to absorb the losses, however those new members must first be trained in order to be completely useful within our organization. We are starting our next recruit class on January 9, 2016

4. **Vehicles:**

1. Chief Johnson stated Engine 1333 is still in its final work completion with the company doing trouble shooting with the electrical system but their last notice to us was that the truck should be back by Thanksgiving which will make it an 18 month process to repair the truck. We have not heard from them and he is sure it will be after the first of the year before the engine is returned for service. He also informed the board members that once



the apparatus returns we will place it in a first out status in order to identify any electrical issues that may arise while the work is under warranty.

2. The Chief stated that our new truck committee is still waiting on blue prints from Pierce on our new trucks. Once we receive the blue prints and go over them we will be ready to coordinate a purchase and a pre-construction meeting with Pierce MFG in Appleton Wisconsin. Mr. Wade Farrier Pierce, sales representative is here to meet with committee members at 1 PM on Christmas Eve to go over the Engine Specifications and is scheduled to return after the first of the year to return and review the Rescue Truck Specifications.
3. The Chief informed the members that we sold the old brush unit (1987 Chevrolet $\frac{3}{4}$ Ton) for \$ 3000.00. The skid unit mounted in the truck was removed and is stored in our storage building at Station 19.
4. Engine 1311 (1984 Pierce) that was involved in an accident back in November, whereas the windshield was cracked by the officer riding in the officers seat when he removed his seat belt before the Engine came to a complete stop. We are coordinating with Safe-Lite Repairs to send out a tech to remove the windshield from our old spare parts engine and re-install it into 1311 and replace the broken windshield. One of our members is a Safe-Lite technician and we are working through him to accomplish this task
5. The Chief stated that the 1987 Chevrolet $\frac{3}{4}$ ton (Army Surplus) unit used as a service and general purpose truck, involved in an accident back in November resulting in property damage to our truck only has not been repaired. The windshield was also damaged and needs to be replaced. We do have a spare parts truck available to remove the windshield and install it in the service unit. This is also being coordinated with Safe-Lite Repairs.
6. The Chief informed the members that the 1987 Chevrolet $\frac{3}{4}$ ton Surplus truck that we own and used for parts only is currently stored behind Station 19 storage building. We have cannibalized the truck for just every part that was usable and needed to keep our other trucks on the road. He stated that a gentleman has inquired about purchasing the frame of the truck and offered \$ 500.00 to purchase the frame. We have no need for the frame, other than removing the Windshield. The current title on the truck is a Salvageable only, meaning it cannot be registered for road use. The gentleman wanting the truck is fixing up another truck for off use only. The Chief stated as soon as we remove the windshield he will call the buyer and sell the frame of the truck and get it out of our way.
7. The Chief informed the board members that we are currently experiencing some electrical issues with Engine 1331 (2004 Pierce Dash) related to the Kussmall system. The Kussmall keeps the batteries charged while the apparatus sits idle in the bays. We have removed the Kussmall and are in the process of returning it to the factory for necessary repairs. The company representative stated that if the company runs into issues with repairs they will notify us before they proceed further. He stated that sometimes it more advantageous to purchase a new one. Ours is 11 years old and a new unit is in the neighborhood of \$ 1,200.00 plus shipping and handling.



8. FY 2015-2016 Vehicle, Equipment and Fuel Expenditures as of December 15, 2015. (List from Quicken) (Also listed two previous Fiscal Years for comparison purposes)

<u>UNIT #</u>	<u>NOMENCLATURE</u>	<u>FY 13/14</u>	<u>FY 14/15</u>	<u>FY 15/16</u>
1311	1984 Pierce Dash Engine	2,405.23	5,710.73	2,484.14
1331	2004 Pierce Dash Engine	6,563.80	16,559.54	4,289.61
1332	2004 Pierce Dash Engine	6,654.15	7,629.80	9,636.48
1333	1989 Pierce Dash Engine (Out of Service)	2,667.04	0.00	0.00
1342	1984 Chevrolet ¾ Ton (SOLD)	2,480.47	416.36	801.05
1341	1990 AMC General 5 Ton Cargo Brush	Not Applicable	14,611.78	966.09
1361	1999 Pierce Arrow Service (SOLD)	2,980.47	1,342.62	Not Applicable
1362	2008 Ford F-350 Pick Up-SOLD	8,909.55	Not Applicable	Not Applicable
1362	2015 GMC Sierra 2500 HD 4 X 4	Not Applicable	Not Applicable	0.00
1371	2002 Silverado 1500 HD 4 X 4	1,572.71	3,227.00	132.59
R-13/1376	1984 International Rescue	905.15	1,568.36	300.98
1391	2007 Ford Crown Victoria SOLD	576.58	2,045.74	33.20
1931	1994 Quality Gladiator Engine (SOLD)	4,766.36	1,575.83	Not Applicable
1932	1986 Pierce Dash Engine	2,480.47	2,342.53	543.43
1941	1984 AMC 5 Ton Truck	3,264.20	65.14	1,580.22
1960	1960 American LaFrance (Antique)	Not Applicable	Not Applicable	253.03
1961	1984 Chevrolet ¾ Ton Diesel	Not Applicable	Not Applicable	28.68
1962	2015 GMC Sierra 2500 HD 4 X 4	Not Applicable	Not Applicable	3,245.11
Boat 13	19" Rescue One Connector Boat	Not Applicable	734.10	41.41
Boat 19	14" Zodiac Inflatable	Not Applicable	Not Applicable	0.00
Trailers	2009 Boat Trailer Double Stack	Not Applicable	Not Applicable	0.00
Cmd Trl	2006 FEMA Trailer	Not Applicable	Not Applicable	0.00
MISC	RELATED VEH EXPENSES	9,902.83	4,445.07	9,781.78
	Total Vehicle Maintenance	57,129.95	62,284.90	34,185.40
	EQUIPMENT OTHER	11,193.30	11,724.54	4,911.34
	TOTAL VEH/EQUIP EXPENSES BUDGETED (\$ 80,000)	68,323.25	74,009.44	39,096.74
	GASOLINE & FUELS (\$ 40,000)	30,352.79	22,240.55	8,612.82
	GRAND TOTAL (120,000)	98,676.04	96,249.99	47,709.56
	Total over / under Budget	- 21,323.96	-23,750.01	

4. Grounds and Buildings:


1. There has been no further work on the electrical project for our Station 19 Storage building. We will pursue this after the first of the year.
2. The Chief advised the membership that we have also started the process of re-modeling the Kitchen at Station 13. The auxiliary has already replaced our Refrigerator & Freezer.
3. The Chief reminded the members that we are replacing all our windows throughout Station 13 sometimes early in January. We are replacing 30 year old windows that are no longer operational or energy efficient. At the time of the purchase we made a 50% down payment towards the window replacement project.



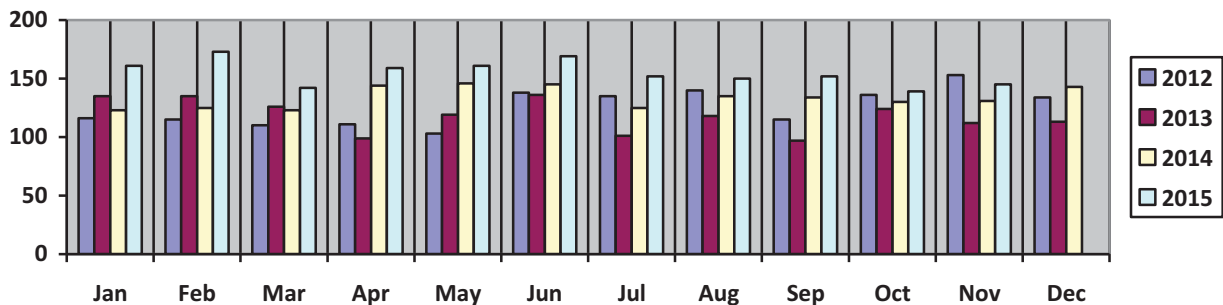
- The chief stated that we have been experiencing issues with water pressure and volume at Station 19. He stated that we will contact the company that installed our wells to see what our options are.

5. Fire Conditions:

- Chief Johnson briefed the members on our current call volume through Nov 2015.

					
MONTH	2011	2012	2013	2014	2015
JANUARY	143	116	135	158	161
FEBRUARY	166	115	135	123	173
MARCH	134	110	126	139	142
APRIL	127	111	99	144	159
MAY	116	103	119	145	161
JUNE	136	138	136	139	169
JULY	122	135	101	181	152
AUGUST	120	140	118	130	150
SEPTEMBER	135	115	97	122	152
OCTOBER	134	136	124	130	139
NOVEMBER	100	153	112	131	145
DECEMBER	117	134	113	143	
TOTALS	1557	1532	1519	1685	1697

Monthly Calls Statistics



6. Training Report:

- We are currently working with Fayetteville Technical Community College (FTCC) in order to run an Emergency Medical Technician Tactical Course for all our members. This is preparation for a mass casualty or active shooter incident within our response area or one of our neighboring department's area. The course is designed to teach new



response protocols in line with the North Carolina Emergency Managements White Paper on Active Shooter response guidelines.

- The Chief informed the board about sending several of our members to the National Fire Academy to take classes offered at the academy during the 2016 calendar year. Applications have been submitted and we are waiting from a response from the NFA.

E: REPORT OF THE TREASURER:

- Vice Chairman Townsend provided the current balance and financial information from all sources.

Current Fund Balances:	As of today is	\$	1,226,956.83	First Citizens
	CD	\$	154,821.21	= 11.5% of Budget.
Total Cash Flow Available		\$	1,381,778.04	Total Available Funds

Fiscal Year 2015 – 2016 Budget Information

Approved County FY 15/16 Budget	\$	956,289.00
County Budget Funding Received YTD	\$	305,828.00
County Budget Funding Pending YTD	\$	650,461.00

Approved Fayetteville FY 15/16 Budget	\$	394,942.61
Fayetteville City Funding Received YTD	\$	197,471.31
Fayetteville City Funding Pending YTD	\$	197,471.30

Gates Four Annexation Taxes FY 12/13 owed by COF \$ 12,763.00

Approved Town of Hope Mills Contract FY 15/16 Budget	\$	48,559.00
Town of Hope Mills Contract Funding Received YTD	\$	6,000.00
Hope Mills Budget Funding Pending YTD	\$	42,559.00

Other Income Hope Mills-Old Mutual Aid (\$ 12,000.00 Anl)	\$	12,000.00
Town of Hope Mills Full Responder Contract Fee =	\$	36,559.00
Town of Hope Mills 1 time Debt Assumption Payment	\$	16,451.06

Combined City / Hope Mills & County Approved FY 15/16 Budget	\$	1,399,790.61
Combined City / HM & County Budget Received YTD		509,299.30
Combined City HM & County Budget Pending	\$	890,491.31

Other Income CCFCA -		0.00
Other Income /Tax Refund (Sales & Fuel Tax) -		2,477.20

Total Board Funds YTD received 15/16 to date all Sources \$ 511,776.51

- Assistant Treasurer Gary Turlington presented the October 2015 transaction and oversight report to the membership along with all reports and documentations. A review of the documentation along with a discussion amongst board members



followed. Chairman Brown called for a motion to approve or disapprove the financial report. **MOTION:** Director Siles made a motion to approve both the treasurer’s report and the oversight report for October 2015. The motion was **SECONDED** by Director Hall and **APPROVED** by all members present.

2. **Auxiliary Account** - Treasurer Kelly Bower via e-mail provided the final Auxiliary treasurer’s fund balance as \$ **291,522.31**, along with information that we have expended \$ 40,700.59 on the TOT through October 27, 2015. This is slightly over budget, whereas a \$ 40,000.00 budget limit was set up for the 2015 TOT operational period.
3. **Miscellaneous FF Account** - The Chief reported that there is no change with the ICE & CAN and Miscellaneous FF’s Account Balances of \$ **8,754.96**. He stated that ICE sales have almost stopped. We are currently providing free ice to our members through April 2016 but still selling ICE at a \$ 1.00 per 10 lbs. bag to the public. He stated that we used funds from this account to support several local fire service cancer patients with current benefit drives.
4. **Pension Fund** – There is no change to Pension Fund and the current Pension Fund Balance with North State Bank remains at \$ **61,457.45**. There should be no changes to the account balance unless there is some sort of Pension Board action or the annual disbursement is received.
5. **Child Passenger Safety Seat Account** – The current CPSS fund balance with Wells Fargo is \$ **1,350.75**. This fund is exclusively for CPS equipment and is maintained by donations.

F: REPORT OF COMMITTEE’S:

- | | | |
|----|---|-----------|
| 1. | Policy Committee - | No Report |
| 2. | Building & Grounds Committee - | No Report |
| 3. | Small Tools & Gear Committee - | No Report |
| 4. | Equipment & Vehicle Replacement Committee - | No Report |
| 5. | <u>Budget Committee</u> - | No Report |

G: OLD BUSINESS:

1. The Chief reminded the members that our annual Christmas Dinner is on Sunday December 20, 2015 and asked all board members to attend if possible. He stated that he invited County Manager Mrs. Amy Cannon, Assistant County Manager Mr. Tracy Jackson, Fire Commissioner Jimmy Keefe and Emergency Services Director Randy Beeman all from the County. From the COF he invited Councilman Crisp, Chief Ben Majors and from our Legislative Delegation both Senator Meredith and Representative Szoka have been invited and all have accepted our invitations. Hoke County Sheriff and Sheriff’s Association President Hubert Peterkin will be our guest speaker.



2. The Chief advised the board members that the 2015 Christmas Awards Committee has been appointed to select and recommend recognition of our members for the 2015 Family Christmas and Recognition Program scheduled for Sunday. He passed around the final 2015 Christmas Recognition & Awards program
3. The Chief reminded the Board Members that with our up-coming Christmas Dinner it is also customarily for us to give out our volunteer run checks for the period December 1, 2014 through November 30, 2015. He stated that funding for this purpose has already been approved in our 2015-2016 Fiscal Budget.

H. NEW BUSINESS:

1. The Chief informed the board members that we are now starting the process of our re-accreditation with the Commission on Fire Accreditation International (CFAI) scheduled late in 2016. Our current accredited status expires in March 2017. He stated that we have requested a PEER review for either January or February 2017 which would allow us to appear before the CFAI commission in July 2017 in Charlotte, North Carolina during Fire Rescue International (FRI) 2017. This will also allow us to take members from the department to witness the event. If this is disapproved and our site visit is scheduled for November or December we will have to appear in San Diego California in March 2017 which will place an extra financial burden on our department. He stated that our accreditation manager Assistant Chief Clouston is working on the issue and he will keep us informed.
2. The Chief stated that the Assistance to Firefighters Grant (AFG) has opened up and he is planning on applying for a Health and Wellness grant. The emphasis of the grant will be the safety and wellness of our firefighters. He stated that specifically we will be asking for funding to address cancer prevention in both of our stations by installing diesel exhaust removal systems and replacing and updating the cardio equipment in our gym. Our current cardio work out machines were purchase back in 2002 and now are just worn out from daily use. We are looking into replacing all of our cardio machines with new state of the art Life Fitness machines in sufficient quantities to place them in both or our departments. Health and Wellness is an AFG priority and our department meets all the AFG Priority Goals pertaining to health and fitness and thus provides the opportunity to apply for Priority 2 equipment. Because of our accredited status we already adopted all the priority one requirements.
3. Lastly Chief Johnson Sr. wished all the board members along with their families a very safe and joyful Christmas holiday as well as a safe New Year's holiday and he is looking forward to seeing each of us in 2016.

I. CLOSED SESSION - WHEN APPLICABLE:

1. N/A



J: ADJOURNMENT:

Chairman Brown entertained a motion to adjourn. A **MOTION** was made by Director Hall to adjourn. The motion was **SECONDED** by Director Siles and **APPROVED** by all members present. The meeting adjourned at 2050 hours. **The next meeting is scheduled for Tuesday January 19, 2016 at Station # 13 @ 7:30 PM.**

Respectfully Submitted:
Angus R. Pate
ANGUS R. PATE
Secretary

Cc.

- 1 - Each Board Member
- 1 - Board File / Minutes Book
- 1 - Accountant File Copy

1 Enclosures:

1. SPFD Board of Directors Attendance Roster November 2015



2015

**BOARD OF DIRECTORS
ATTENDANCE ROSTER**

##	NAME	JAN (20) Sta. 13	FEB (17) Sta. 19	MAR (17) Sta. 13	APR (21) Sta. 19	MAY (19) Sta. 13	JUN (16) Sta. 19	JUL (21) Sta. 13	AUG (18) Sta. 19	SEP (15) Sta. 13	OCT (20) Sta. 19	NOV (17) Sta. 13	DEC (16) Sta. 19
01	Daniel C. Brown - President(2016)	P	N/A	P	P	P	P	N/A	N/A	P	P	P	P
02	Larry Townsend V-President (2018)	X-E	N/A	P	P	P	X-E	N/A	N/A	P	P	X-E	P
03	Alan R. Grupy - Treasurer (2016)	X-E	N/A	X-E	X-E	X-E	X-E	N/A	N/A	X-E	X-E	X-E	X-E
04	Angus Pate - Secretary (2016)	P	N/A	P	P	P	P	N/A	N/A	P	P	P	P
05	Joel Siles – (2018)	P	N/A	X-E	P	P	P	N/A	N/A	P	P	P	P
07	Jerry Hall – (2018)	P	N/A	P	P	P	X-E	N/A	N/A	P	P	P	P
08	Gary Turlington(2018)	P	N/A	P	P	P	P	N/A	N/A	X-E	P	P	P
09	Freddy Johnson Sr. - Chief	P	N/A	X-E	P	P	P	N/A	N/A	P	P	P	P
10	Freddy Johnson Jr. - Deputy Chief	X-E	N/A	P	P	P	X-E	N/A	N/A	P	P	P	X
11	Matthew W. Williams - Asst Chief	X	N/A	X-E	X	X	X	N/A	N/A	X	X	X	X
12	Sean Johnson – Asst Chief	X-E	N/A	X-E	X-E	X-E	X-E	N/A	N/A	X-E	X-E	X-E	X-E
13	Kevin T. Murphy – Asst. Chief	X-E	N/A	X-E	X-E	X-E	X-E	N/A	N/A	X-E	X-E	X-E	X-E

P-Present - A-Absent - N/A – No Meeting Conducted A-E – Absent & not required to attend by invitation only. N/A No Meeting-P-T telephonic participation.

- Due to summer vacations Board of Directors meetings are not scheduled for the months of **July** and **August** unless there is a pressing need or emergency.
- The **February 2015** meeting was cancelled due to safety when a winter snow and ice storm crippled our area.

Enclosure # 1 Board Minutes December 15, 2015