



Stoney Point Fire Department



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New Member Orientation Guide





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1. Purpose

Welcome to the Stoney Point Fire Department! You are about to embark on what we hope is a challenging and gratifying career in the emergency services.

This manual is to be used as a reference guide and training aide by new members of the Stoney Point Fire Department. It describes in detail the procedures and requirements that members must learn and abide by to be successful contributors to the organization. The information is based on National Fire Protection Association (NFPA) standards as well as the Stoney Point Fire Department's Bylaws, Standard Operating Guidelines (SOG's) and Rules and Regulations.

Please review the entire manual thoroughly. If there are any questions please direct them to one of the Fire Department Chief, or line Officers. You will be evaluated on your understanding and proficiency of this information in written and/or practical form. This orientation guide is a work in progress and is updated as new information, processes, or procedures are developed.

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1.1 Definitions

Aerial – fire apparatus with integrally mounted hydraulically operated ladder and pre-piped waterway with nozzle

Bloodborne Pathogens - microorganisms such as viruses or bacteria that are carried in blood and can cause disease in people

Board of Directors – governing body of Stoney Point Fire Department

Captain – Company Officer, senior shift leader, responsible for safety, training, and leadership

Chief Officer – Senior Fire Officer rank, Division, Assistant, Deputy and Fire Chief, responsible for safety, training, leadership, planning and operations

Continuing Education – (CONED) refresher training conducted regularly

Emergency Medical Technician – (EMT) entry level medical responder that provides BLS

Engine – apparatus designed for structural firefighting, typically includes at a minimum, a 1000 gpm pump, 400-gallon tank, 1200 feet of hose, ground ladders and tools

Firefighter – trained personnel assigned fire suppression duties within a crew or Company

Guideline - a general rule, principle, outline of a policy

Hazardous Materials – (HAZMAT) materials that pose a health hazard, life threat or environmental danger if not mitigated

Health Insurance Portability and Accountability Act – (HIPAA) provides protections for protected health information and personally identifiable information

Incident – emergency event or occurrence requiring a response

Incident Command System – (ICS) combination of facilities, equipment, personnel, procedures, and communications operating within a common organizational structure with responsibility for the management of assigned resources to effectively accomplish stated objectives pertaining to an incident

International Fire Service Accreditation Congress – (IFSAC) fire service accreditation and certification entity

Lieutenant – Company Officer, shift leader, responsible for safety, training, and leadership

Member – any career, volunteer, staff, and auxiliary personnel affiliated with the department

Self-Contained Breathing Apparatus – (SCBA) device worn by firefighters, and others to provide breathable air in an immediately dangerous to life or health atmosphere

Shall - indicates a mandatory requirement

Technical Rescuer – Firefighter or Emergency Medical Technician certified in technical rescue operations such as Vehicle Machinery Rescue, Ropes Rescue, Water Rescue, or others

Training - teaching, or developing skills and knowledge related to specific useful competencies with a goal of improving capability, capacity, productivity, and performance

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2. Introduction to Stoney Point Fire Department

Stoney Point Fire Department was chartered on June 14, 1964. Currently we protect approximately 21.5 square miles in western Cumberland County. Additionally, we are contracted to serve 4.5 square miles of the City of Fayetteville North Carolina, and a district for the Town of Hope Mills. We serve a population of approximately 15,000 residents with an estimated 1.3 billion dollars in protected assets. The department also provides automatic aid response to 3 fire districts (Rockfish, Puppy Creek, and Parkton) in 2 adjoining counties (Hoke and Robeson).

Currently we have an Insurance Service Office rating of 3. Additionally, we have earned National Accreditation through the Center for Public Safety Excellence (CPSE). Stoney Point Fire Department's hard work, dedication to training, and service to the community was recognized by making the department the first volunteer fire department in the State of North Carolina, and the second in the entire United States of America. In 2017 Stoney Point Fire Department became the first volunteer fire department to ever be reaccredited by Commission on Fire Accreditation International. This Accredited Agency status places Stoney Point Fire Department on the same level as fully career fire departments.

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2.1 Organization

Stoney Point Fire Department is organized as a 2 station department serving 2 Cumberland County fire districts (13 and 19) and contracted to serve a City of Fayetteville fire district and a Town of Hope Mills fire district.

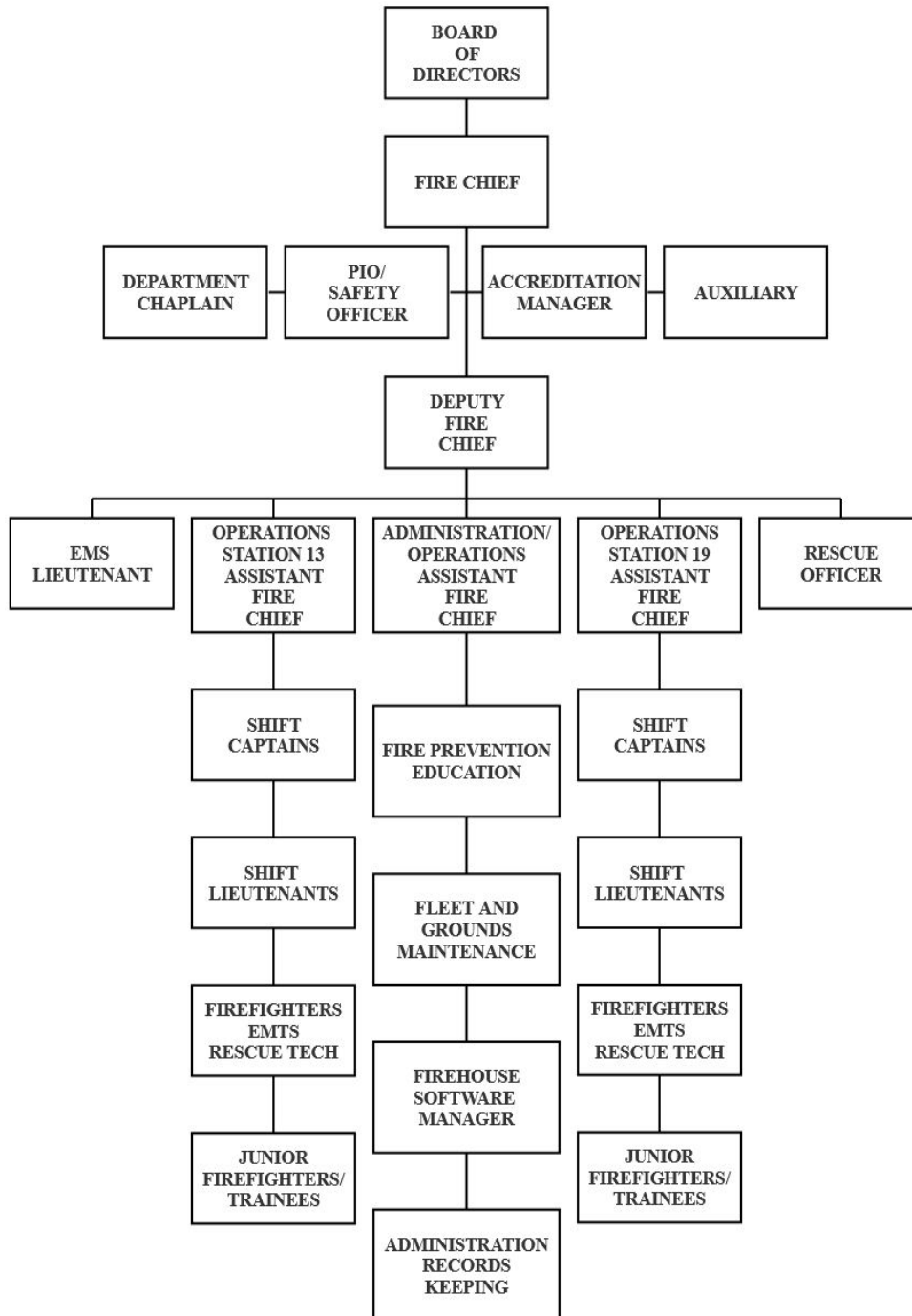
The department employs a career staff to assist in providing 24-hour coverage that are assigned to 3 rotating shifts (A, B, and C). The volunteer staff is assigned to 5 shifts (Sunday, Monday, Tuesday, Wednesday, and Thursday) and rotate coverage on the weekends (Friday and Saturday).

2.2 Fire Department Officers

Stoney Point Fire Department Officers are responsible for a wide variety of tasks. These tasks include supervision, safety, leadership, training, mentoring, and counseling of their subordinate Firefighters during routine and emergency operations. Officers are categorized as either Company Officers (Lieutenant, Captain) or Chief Officers (Fire Chief, Deputy Fire Chief, and Assistant Fire Chief). The Fire Chief appoints Company Officers based upon NFPA 1021 experience and certification criteria for the Officer rank. All Chief Officers are appointed by the Stoney Point Board of Directors based upon NFPA 1021 experience and certification criteria for the Chief Officer rank.



2.3 Organizational Chart



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2.4 Stoney Point Fire Department Board of Directors and Staff

The Board of Directors is the governing body responsible for the financial aspects of Stoney Point Fire Department. The Directors are elected to a 4-year term by the property owners of the Stoney Point Fire District that meet the membership requirement as outlined in the Stoney Point Fire Department By-Laws Article III Section.

Board Position	Name	Term of Office
President	Daniel C. Brown	2020-2024
Vice President	Larry A. Townsend	2018-2022
Secretary	Angus D. Pate	2020-2024
Treasurer	Gary Turlington	2018-2022
Member	Jerry R. Hall	2018-2022
Member	Joel A. Siles	2018-2022
Mbr/Asst Secretary	Roger Hall	2020-2024
Clerk to the Board	Mrs. Clarkie Johnson	N/A

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2.5 Stoney Point Fire Department Officers and Staff

Fire Chief (1301)	Freddy L Johnson Sr.
Deputy Fire Chief (1302)	Freddy L Johnson Jr.
Assistant Fire Chief (1902)	Sean C Johnson
Assistant Fire Chief (1303)	Brandon A Hanzal
Assistant Fire Chief (1903)	Kevin T Murphy
Monday Captain (1304)	Joseph A Belcher
Tuesday Captain (1306)	John Kline
Wednesday Captain (1305)	TBD
Thursday Captain (1905)	Marshal Clary
Sunday Captain (1906)	Arthur E Swartz III
Monday Lieutenant (1308)	James (Jim) Buie
Tuesday Lieutenant (1307)	Jose (Joe) Pomales
Wednesday Lieutenant (1909)	Robert (Bobby) Gorman
Thursday Lieutenant (1908)	Jason Sola
Sunday Lieutenant (1910)	Spencer Goodwin
Lieutenant (1309)	TBD
Lieutenant (1310)	TBD
EMS Lieutenant (13011)	Jessica Sanderlin
A Shift Captain	Matthew Zamora
A Shift Lieutenant	TBD
B Shift Captain	Jordan Hughes
B Shift Lieutenant	TBD
C Shift Captain	Sean Austin
C Shift Lieutenant	TBD
Auxiliary President	Mrs. Valerie Howard
Human Resources	Mrs. Clarkie Johnson

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2.6 Stoney Point Fire Department Stations

Stoney Point Fire Department Station 13



Station 13 is located at 7221 Stoney Point Road in Fayetteville North Carolina. The station is staffed 24 hours a day, 365 days a year by career and volunteer members to provide emergency response to the Stoney Point and western Fayetteville communities. The administrative office for the department is also located at this station. The phone number is 910-424-0694, option 2, and the Fax number 910-425-2795.

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Stoney Point Fire Department Station 19



Station 19 is located at 2190 Lake Upchurch Road in Parkton North Carolina. The station is staffed 24 hours a day, 365 days a year by career and volunteer members to provide emergency response to the Lake Upchurch and Parkton communities. The department's corporate office is also located at this station. The phone number is 910-



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424-0694, option 2, and the Fax number 910-425-2795.

2.7 Stoney Point Fire Department Apparatus and Vehicles

Stoney Point Fire Department Fire Suppression Apparatus		
1331 Pumper/Tanker	2017 Pierce Arrow XT 6 Seating Positions 1000 Gallon Tank ISO Required Equipment	
1332 Pumper/Tanker	2004 Pierce Dash 6 Seating Positions 1000 Gallon Tank ISO Required Equipment	
1333 Pumper/Tanker	1988 Pierce Dash 4 Seating Positions 1000 Gallon Tank ISO Required Equipment 2 Drop Tanks	
1911 Engine	2006 Pierce Dash 6 Seating Positions 1000 Gallon Tank 25 Gallon CAF Foam Tank Hydraulic Rescue Tools ISO Required Equipment	
1931 Pumper/Tanker	2004 Pierce Dash 6 Seating Positions 1000 Gallon Tank ISO Required Equipment	
1932 Pumper/Tanker	1985 Pierce Dash 6 Seating Positions 1000 Gallon Tank 2 Drop Tanks ISO Required Equipment	

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Stoney Point Fire Department Specialty Apparatus		
1351 75 Foot Aerial Truck	1995 E One Cyclone TC 6 Seating Positions 400 Gallon Tank Ground Ladders Hydraulic Rescue Tools	
CRES 13 Heavy Rescue	2017 Pierce Arrow XT 8 Seating Positions Hydraulic Rescue Tools Heavy Rescue Equipped	
1341 Brush Truck	Stewart and Stevenson FMTV 6 Wheel Drive 3 Seating Positions 500 Gallon Dismountable Tank and Pump Skid Unit	
1371 Quick Response Medical Unit	2016 GMC 1500HD 4 Wheel Drive Pick 4 Seating Positions Truck Cap Basic Life Saving Equipped	
Air 19 Air Supply Trailer	Dual Axle Trailer 3 Position Cascade System Air Compressor System	
Boat 13/19 Rescue Boats	Rescue One Connector Aluminum Boat w/50hp Motor Zodiac Inflatable Boat w/25hp Motor	


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Stoney Point Fire Department Service Vehicles		
1362 Service Unit	2015 GMC 2500HD 4 Wheel Drive Pick Up 4 Seating Positions	
1391 Chiefs Vehicle	2019 Tahoe – Special Service 4 Wheel Drive 4 Seating Positions	
1961 Service Unit	1986 Chevrolet 4 Wheel Drive Pick Up 2 Seating Positions Lift Gate	
1962 Service Unit	2015 GMC 2500HD 4 Wheel Drive Pick Up 4 Seating Positions	
1319 Parade Truck	1960 American LaFrance 2 Seating Positions	

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Additional Equipment		
Foam 1 Heavy Foam Support Trailer	Cumberland County Fire Chiefs Association 500 Gallon Foam Tank	
Caisson 1 Funeral Truck	Cumberland County Fire Chiefs Association Equipped for 1 Casket	
COMS 1 Command and Communication Bus	Cumberland County Fire Chiefs Association Mobile Command and Communications Platform Emergency Dispatch Capable	
Smoke Trailer Disaster Preparedness Trailer	Cumberland County Fire Chiefs Association Public Fire and Disaster Preparedness Education Trailer	
FEMA Trailer Emergency Shelter	Incident Command Emergency Shelter	

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3. Medical Requirements

Firefighting and other emergency response activities are extremely strenuous. Members are required to be physically capable of performing heavy physical exercise under extreme conditions for long durations of time. Therefore, members shall be in generally good physical health before engaging in emergency response work.

Individuals are provided the opportunity and encouraged to obtain a general medical physical prior to becoming a member of Stoney Point Fire Department. Members are then encouraged to receive regular medical checkups to maintain their health. The



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department maintains medical records in a confidential file that includes immunization records.

Each member is required to obtain their immunization records to demonstrate they have had all required vaccinations, to include Hepatitis B and a recent negative Tuberculosis screening. Stoney Point Fire Department maintains a contract with US Healthworks in the Bordeaux shopping center for members to obtain their physicals, immunizations, and testing. Contact the Training or Administrative personnel for scheduling assistance.

4. Training Requirements

As a certified and accredited all hazards emergency response organization, Stoney Point Fire Department is required to maintain a high level of professionalism and training proficiency. Members are not only required to conduct their initial recruit training, but they must also conduct regular refresher and proficiency training. Additionally, all members are encouraged to attend and complete individual certification courses.

4.1 Initial Recruit Training Requirements

Every recruit shall complete the Stoney Point Fire Department Recruit Training Program prior to being permitted to engage in interior structural fire attack. Each recruit shall receive a training packet which details the required training to complete the program. Most of the training shall be conducted by the recruit's assigned duty shift and signed off by the Company Officer. Several of the classes are conducted by the career shift Officers to ensure the safety of the recruit and the consistency of training. Additionally, the individual recruit shall be responsible for completing several tasks on their own, such as reading the Standard operating Guidelines and completing the Incident Command System independent study courses. Finally, upon completion of all training requirements, the recruit must successfully pass a written test of all completed training prior to being assigned as a Black Helmeted Firefighter that meets the National Fire Protection Association's 1001 Firefighter I and 1403 Live Burn Standards of training.

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Incident Command System Courses

Recruits are required to complete several Incident Command System independent study courses presented by the Federal Emergency Management Agency's Emergency Management Institute (<https://training.fema.gov/is/crslist.aspx?all=true>). The recruit shall search for the Emergency Management Institute on the internet and then register for a Student Identification Number (SID). Then the recruit shall complete the required courses:

- [IS 29a. Public Information Officer Awareness \(replaces ICS 702\)](#)
- [IS 100c. Introduction to the Incident Command System \(ICS 100\)](#)
- [IS 200c. Basic Incident Command System for Initial Response \(ICS 200\)](#)
- [IS 700b. An Introduction to the National Incident Management System \(ICS 700\)](#)



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- [IS 703b. National Incident Management System Resource Management \(ICS 703\)](#)
- [IS 706 National Incident Management System Intra State Mutual Aid \(ICS 706\)](#)
- [IS 800d. An Introduction to the National Response Framework \(ICS 800\)](#)

Fire Rescue 1 Academy

Stoney Point Fire Department members are registered into the Fire Rescue 1 Academy online training system (https://olt.firerescue1academy.com/?utm_source=main_menu). This platform provides certified training classes that members can utilize to remain proficient in emergency response knowledge and make up required training hours. Annual requirements for Bloodborne Pathogen awareness and Health Insurance Portability and Accountability Act (HIPAA) training are also completed on this platform.

- [Bloodborne Pathogens for Public Entities](#)
- [Airborne and Bloodborne Pathogens](#)
- [HIPAA: Protected Health Information for Public Entities](#)

Hazardous Materials Awareness / Operations Certification

All Stoney Point Fire Department members are required to obtain their Hazardous Materials Awareness and Operations IFSAC certifications within 12 months of becoming a member. This 40-hour certification provides the member with the necessary knowledge to safely identify hazardous materials, participate in mitigation procedures, conduct decontamination operations, and assist Hazardous Materials Technicians with operations.

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Building Construction

Stoney Point Fire Department requires all members to successfully complete the Building Construction course. This course gives members the knowledge about the types of construction used in structures and how fire affects those types of construction.

Traffic Incident Management System

Members of Stoney Point Fire Department are required to complete the Traffic Incident Management System course within 12 months of becoming a member. This course is designed to train emergency response personnel in safe traffic management at an incident scene.

Basic Life Support

Every Stoney Point Fire Department member is required to successfully complete the American Heart Association Basic Life Support for Medical Providers course prior to the completion of their Initial Recruit Training. Additionally, this requirement must be maintained by successfully completing the refresher training every 2 years. Stoney point Fire



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Department conducts this course in house at Station 19 every month. This course can be scheduled through the Stoney Point website.

4.2 In Service Training

Stoney Point Fire Department is a professional emergency response organization. Each member is required to complete a minimum of 240 hours of in-service training annually. This training is broken down into specific categories and is facilitated by the conduct of weekly and monthly training meetings. Each member is assigned to a duty shift, this shift is responsible for ensuring that its members complete the required training.

- Company Training – conducted utilizing single resources for evolutions
- Multi-Company Training – conducted utilizing multiple units or organizations
- Facility Training – conducted utilizing specialized training facilities or equipment
- Benchmark Drills – drills that incorporate multiple high frequency skills
- HAZMAT Training – specialized Hazardous Materials refresher training
- Driver/Operator Training – familiarization and operations training for Engineers
- Officer Training – leadership, management, incident operations training for Officers
- EMT Refresher – monthly required refresher training for EMTs

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The Training Chief publishes a training calendar which is updated regularly to ensure the appropriate training is completed. This calendar is published and posted on the bulletin boards at both stations. Additionally, reminders are sent out via email and text message to every member.

4.3 Physical Fitness

The department GYM is for members only and guests are not allowed at any time. The gym is open 24 X 7 and a towel and proper gym attire to include gym shoes are required. (No street shoes allowed). Members violating the GYM rules will lose their gym facility privileges. Everyone utilizing the gym must sign in to include their FD ID number. (Last four of their SSAN – Whereas all Physical Fitness Training hours are recorded in each member training portfolio). All full-time firefighters must participate in a mandatory physical fitness program consisting of 1 hour each duty shift. This is generally conducted at the beginning of each shift but must be completed prior to the end of the shift.

4.4 Self-Contained Breathing Apparatus Course

All members must complete annually the SCBA Air Management Endurance Course to measure and record bottle time per member. Members that cannot complete all the endurance stations or until all the air has been completed must participate in physical



fitness training program to increase their overall physical fitness. Members that fail to show significant improvements will not be allowed to participate in emergency activities and could be released.

4.5 Training Organizations

Stoney Point Fire Department shall not sponsor any member for any certification course until they have completed their Initial Recruit Training. However, upon completion of the Initial Recruit Training, all members may be sponsored for certification courses with the Fire Chief's approval. All Fire, Technical Rescue, and Emergency Medical Training in North Carolina is conducted through the Community College system. The following organizations provide certification training in the vicinity of Stoney Point Fire Department:

- Fayetteville Technical Community College (Cumberland County)
- Robeson Community College (Robeson County)
- Sandhills Community College (Hoke and Moore Counties)
- Central Carolina Community College (Lee and Harnett Counties)

The majority of community colleges across North Carolina host Fire/Rescue Colleges annually, which are weekend seminars hosting dozens of certifications and courses in a condensed setting. These events can be searched on the internet, and the Training Chief posts the flyers on the bulletin board at Station 13.

4.6 Certification Recommendations

Stoney Point Fire Department recommends that each member completes the Firefighter certification within 36 months of becoming a member. Additionally, the department recommends that each member completes 1 certification each year.

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4.7 Certification Courses

Stoney Point Fire Department encourages every member to obtain certification courses following their initial recruit training is completed. Each member is required to complete their Hazardous Materials Operations and Traffic Incident Management System courses. However, the following certification courses are available and strongly recommended for every member:

- North Carolina IFSAC Firefighter
- North Carolina IFSAC Technical Rescuer
 - Vehicle
 - Trench
 - Structural Collapse
 - Confined Space
 - Wilderness
 - Water
 - Machinery and Agricultural
- North Carolina IFSAC Driver Operator
 - Emergency Vehicle Driver
 - Pumps
 - Aerials
 - Mobile Water Supply
- North Carolina IFSAC Hazardous Materials
 - Awareness
 - Operations
 - Technician
- North Carolina IFSAC Fire and Emergency Services Instructor
- North Carolina IFSAC Fire Officer
- North Carolina IFSAC Rescue Officer
- North Carolina IFSAC Fire and Life Safety Educator
- North Carolina IFSAC Certified Fire Investigator
- North Carolina IFSAC Rapid Intervention Crew
- North Carolina Emergency Medical Technician (and National Registry)
 - Emergency Medical Technician
 - Advanced Emergency Medical Technician
 - Paramedic

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5. New Member Procedures

The following sections are designed to assist the new member in understanding the processes of Stoney Point Fire Department to enable a more efficient integration into the department.

5.1 New Member Packet

There are several requirements that a new member must complete prior to becoming a fully integrated member of Stoney Point Fire Department.

- Complete the department application
- Complete the criminal history background check (local Sheriff's Office)
- Complete the medical history form and submit the immunization record
- Get enrolled in IAMRESPONDING, and Fire Rescue 1
- Receive the Pre-Basic Packet and assigned to a duty shift
- Complete Initial Recruit Training

5.2 Probationary Period

All new members of Stoney Point Fire Department are considered probationary for the first 12 months. During this time, the member is expected to complete their Initial Recruit Training and other required training (HAZMAT, TIMS, BLS, etc.). New members are also expected to become familiar with departmental operations and read and understand the Standard Operating Guidelines.

Members transferring from another fire department or members with current Firefighter certifications shall complete a 12-month probationary period to become familiar with Stoney point Fire Department operations, policies, and guidelines. Additionally, all transfer members are required to successfully complete the Stoney Point Fire Department Self-Contained Breathing Apparatus class.

During the probationary period, all members shall always be supervised by an Officer or Senior Firefighter during incident operations. The Incident Commander or duty shift Company Officer shall determine the probationary member's level of participation at every incident during the probationary period.

Following the completion of a successful probationary period all members in good standing become permanent members. All Stoney Point Fire Department members serve at the will of the Fire Chief. Probationary periods may be extended for deployed Military members if interrupted due to deployment or training.

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5.3 Monthly Business Meeting

Stoney Point Fire Department conducts a short administrative business meeting followed by departmental training on the last Thursday of every month. This meeting begins at 7:30pm followed by a short snack period provided by the Stoney Point Fire Department Auxiliary. The location of the monthly business and training meeting rotates between Station 13 and Station 19 and will be announced prior to the meeting day.

The Board of Directors holds a business meeting on the third Tuesday of each month at 7:30 PM. If this falls on a holiday, the meeting may be rescheduled at the discretion of the Board President. The meetings are rotated between stations 13 and 19 with no meetings scheduled during the months of July and August due to vacations.

5.4 Fire Department Equipment

Each Stoney Point Fire Department member is responsible for being a good steward of the equipment that they are issued or assigned to operate. This includes the uniform items (T shirts, Polo shirt, Job shirt, Trousers, Class A Dress Uniform, etc.) and personal protective equipment such as Turn Out Gear. All uniforms, equipment and apparatus are provided through taxpayer funding and shall be treated with respect and carefully maintained to prevent waste or damage.

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5.5 IAMRESPONDING

All members of Stoney Point Fire Department are enrolled in IAMRESPONDING. This application is the primary communication between the member and the department for accessing emergency incident information and calendars. Messages are sent out via the IAMRESPONDING application to remind members of upcoming events, training, duty, and other important items.

5.6 Turn Out Gear

Stoney Point Fire Department members are issued Structural Firefighting Personal Protective Equipment, commonly referred to as “Turn Out Gear”. This gear consists of a color-coded helmet (blue for recruits), protective hood, turn out coat, turn out pants, boots, and gloves. Recruits are issued leftover gear suitable for training and will receive appropriate gear upon completion of Initial Recruit Training. All members are expected to properly maintain their turnout gear and other assigned SPFD equipment and report any problems to their assigned Officer.



5.7 Responding to Emergency Incidents

Appropriate care shall be exercised when responding to emergency incidents. Stoney Point Fire Department members shall not endanger others during their response to an emergency incident.

5.7.1 Personal Vehicles and Emergency Lights

Stoney Point Fire Department does not require individual members to respond to either station during emergency incidents. Members are assigned to duty shifts to ensure that adequate staffing is maintained for 24-hour response. However, during peak times, or when the department receives numerous calls during a short period of time, the existing staff may be inadequate to the requirements. In this event, individual members may utilize initiative and respond to the station, or the duty Officer may request assistance through an IAMRESPONDING message.

Whenever a member is responding to either station, they shall obey all traffic laws and posted speed limits. There are no exemptions for Stoney Point Fire Department members responding to the department for emergency calls. Upon arrival at either station the member shall log in to IAMRESPONDING to inform the crew that personnel are available at the station.

No member of Stoney Point Fire Department is authorized to purchase or install red emergency lights on their personal vehicle for use in responding to emergency calls. No member shall utilize red emergency lights when responding to the department for an emergency. No member shall respond to the scene of an incident in their personal vehicle.

5.7.2 Riding in a Fire Apparatus

Stoney Point Fire Department members are required to properly wear seat belts whenever operating or riding in a department apparatus or vehicle. All members riding in open cab seats (1932, 1333) shall wear their helmets at all times when the vehicle is in motion. No members shall ride on the side or rear steps of any apparatus at any time.

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5.7.3 Fire Apparatus Response Criteria

Emergency response criteria are routinely evaluated for the most efficient and effective apparatus assignment. The list present here is not the definitive list, but a current representation of response criteria. Any emergency incident may evolve and require an expanded or shrunken response.

Type of Emergency Incident	Emergency Apparatus Response
In District Structure Fire Residential Barn, Shed, Garage, etc.	First Out Engine from both stations and CRES 13 Emergency Traffic Duty Chief Emergency Traffic
Fire Alarm Activation	First Out Engine from closest station Emergency Traffic
Automatic or Mutual Aid Structure Fire	First Out Engine from closest station Emergency Traffic
Woodland, Grass, or Field Fire	Brush 1341 Emergency Traffic Second Out Engine from the opposite station Emergency Traffic
Vehicle Fire	First Out Engine from closest station Emergency Traffic
Dumpster Fire	Second Out Engine from closest station Emergency Traffic
Hazardous Materials Incident	First Out Engine from closest station Emergency Traffic CRES 13 Routine Traffic
Medical Incident	Station 13 Squad 1371 Emergency Traffic Station 19 First Out Engine Emergency Traffic
Service Call	Unit from closest station Determined by call, Routine Traffic

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5.7.4 Overnight Duty

Stoney Point Fire Department members are assigned to a shift for their duty night. These shifts (Sunday, Monday, Tuesday, Wednesday, and Thursday) each staff the department for 12 hours from 7pm until 7am on their assigned day. Additionally, these shifts rotate weekend duty (Friday and Saturday) every five weeks in sequence. The volunteer Company Officers are responsible for managing both stations during the overnight hours. The career staff assist with staffing both station during the night shift in coordination with the duty shift Officer.

Members shall be prepared to conduct training, conduct personal hygiene, and sleep when they arrive for their assigned shift. Keep in mind that members may need to shower and change clothes multiple times during the 12-hour shift. Pack accordingly.

Non-recruit members receive a small stipend for every night they spend at the department. An additional stipend is received for every incident response, and a smaller stipend for each incident stand by is received. This stipend is totaled and given as a check at the annual Stoney Point Fire Department Christmas Dinner.

5.7.5 Radio Channels

Currently the 800mhz Viper radio system is set up with separate dispatch channels, ground channels, tactical channels, and operations channels.

- Cumberland Dispatch is used for receiving county incident dispatches
- Fayetteville Dispatch is used for receiving city incident dispatches
- Cumberland or Fayetteville Ground is used for communicating with dispatchers
 - enroute
 - arrival / establish command
 - regular and emergency communication with dispatch
 - terminating command
- Tactical channels are assigned for emergency communication at an incident
 - monitored by dispatchers
- Operations channels are used for line of sight communications
 - not monitored by dispatchers

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5.7.6 “10 Codes”

All organizations that comply with the National Incident Management System utilize plain text when communicating. This policy eliminates the confusion of the uncoordinated “10 Code” system that was implemented independently by emergency response organizations. Under the plain text policy, every organization can understand each other immediately, regardless of the jurisdiction that they are operating in.

5.7.7 Incident Scene Conduct

Members of the fire apparatus crew must remain on the apparatus until the apparatus officer gives out their assignments. Probationary members **MUST** remain with the apparatus officer or other designated member and follow their instructions. If a member does not understand their assignment, they should ask for clarification from the officer. If a member is not comfortable with an assignment they have been given, they should not hesitate to inform the officer. Probationary members should treat every call as a learning experience and be observant and ask questions at the appropriate times.

The Stoney Point utilizes the Incident Command System (ICS) on all incidents. Each member must be familiar with this system and understands the terminology that is associated with it. Refer to the diagrams on the following page for a better understanding. You will also receive training on the ICS program during your Pre-Basic/Transfer Training program.

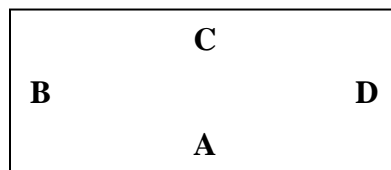
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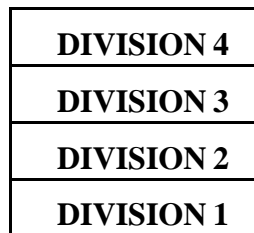
5.7.8 Incident Command System Geographic Identification

Division A will always be on the side of the structure facing the street (address side).
Division B will be on the side of the structure to the left in a clockwise manner.
Division C will be at the rear of the structure on the opposite side of Division A.
Division D will be on the side of the structure to the right.

An example of the Division A, B, C, D designation system:



An example of multi-story designation system:



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Each Floor of a Structure is a Division

5.7.9 Returning from an Incident

Prior to departing from an incident scene, members are expected to decontaminate themselves and their turn out gear as much as possible before entering the apparatus to return to the station. Additionally, members shall account for all assigned equipment and any equipment utilized during the incident before departing the incident scene. Upon return to the station, members shall assist in washing the apparatus and cleaning the equipment utilized (tools, medical equipment, hose, SCBA, masks, flashlights, radios, etc.). Members shall then clean their personal protective equipment. Finally, the member shall conduct personal hygiene (shower, etc.) to remove any contaminants from their person. Only after everything is ready to respond to an emergency incident may members return to sleep, training, activities, or home.



5.8 Fire Life Safety and Public Education Programs

Stoney Point Fire Department conducts numerous Fire Life Safety and Public Education programs every year. These events range from the Car Seat program, to station tours, to Safety Day events at schools. Members are encouraged to participate in these events whenever available.

5.8.1 Annual Fund-Raising Activities

Stoney Point Fire Department receives most of its funding from tax assessments and contracts for emergency response coverage. However, the department conducts 2 annual fund-raisers to obtain additional funds to increase the department's effectiveness through purchases of additional personal protective and other necessary equipment and resources.

Annual SUMMIT Production Photo Fund Raiser – This fund raiser has little impact on our membership because SUMMIT production provides all the labor. Our department does provide space for the company to shoot photo's on weekends at both stations. Dates and times for these events are announced and advertised. Members receive a discount on photo packages and are encouraged to participate.

Annual "Trail of Terror" Fund Raiser – This fund-raiser is the primary fund-raiser during the year. This event is conducted on weekends throughout October, typically from 8pm until 11pm. This event is very man-power intensive; each member is required to participate in at least half of the scheduled nights. Preparation for the annual "Trail of Terror" begins in June and the membership will be updated by the "Trail of Terror" committee as needed.

On an average the "Trail of Terror" averages 10,000 visitors during a normal trail season, weather permitting. Approximately 500 children with parents visit our "**Trail of Candy**" a daytime event designed for children.

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6 Stoney Point Fire Department Employment Process

Stoney Point Fire Department maintains a member's first policy with regards to employment with the department. This policy provides dedicated volunteers the first opportunity for every employment position. To qualify, the member must be in good standing, physically fit, and possess the following certifications:

- North Carolina IFSAC Firefighter
- North Carolina IFSAC Hazardous Materials Operations
- North Carolina (or national Registry) Emergency Medical Technician

Members with additional qualifications such as the Stoney Point Fire Department Driver Operator Program, North Carolina IFSAC Driver Operator Pumps, North Carolina IFSAC Emergency Vehicle Driver, North Carolina IFSAC Driver Operator Aerials, North Carolina IFSAC Technical Rescuer or Fire Life Safety Educator Certifications will be considered favorably.

Employment opportunities are posted on the Stoney Point Fire Department website and on both stations bulletin boards.

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