

Programs

Standard Operating Guidelines (SOG)

# **OFFICER TRAINING**

## **SCOPE**

This guideline applies to all Firefighters of the Stoney Point Fire Department and shall be adhered to by all Firefighters.

### **PURPOSE**

To establish the minimum training and certification requirements for Officers of Stoney Point Fire Department.

# **DEFINITIONS**

**Guideline -** a general rule, principle, outline of a policy **Shall** - indicates a mandatory requirement

**Fire Officer I** – (FO I) minimum qualification for Company Grade Officers (Lieutenants and Captains), achieved through completion of the North Carolina Fire Officer I Course

**Fire Officer II** – (FO II) minimum qualification for an Assistant Fire Chief, achieved through completion of the North Carolina Fire Officer II Course

**Fire Officer III** – (FO III) minimum qualification for Deputy Fire Chief, achieved through completion of the North Carolina Fire Officer III course

**Fire Officer IV** – (FO IV) minimum qualification for Fire Chief, achieved through completion of the North Carolina Fire Officer IV course

**International Fire Service Accreditation Congress** – (IFSAC) fire service accreditation and certification entity

ProBoard – international fire service accreditation and certification entity

# **GUIDELINES**

Officers are responsible for the safety and training of the personnel assigned to them. Careful selection and training are therefore required to ensure that these positions of authority are occupied by responsible, competent, and qualified personnel. All prospective Officer candidates and current Officers shall successfully complete North Carolina (IFSAC) or ProBoard Certification required for the respective Officer position. Annual in-service training shall be conducted to maintain competence and professionalism across the Stoney Point Fire Department Officer Corps.

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### **Stoney Point Fire Department Officer Position Requirements**

Lieutenants and Captains are considered Company Officers. All Company Officers shall complete the North Carolina (IFSAC) or ProBoard Fire Officer I certification and the Fire Instructor I certification.

Assistant Fire Chiefs are considered Chief Officers. All Chief Officers shall complete the North Carolina (IFSAC) or ProBoard Fire Officer I, Fire Instructor I and Fire Officer II certifications.

Deputy Fire Chiefs are considered Chief Officers. All Chief Officers shall complete the North Carolina (IFSAC) or ProBoard Fire Officer I, Fire Instructor I and Fire Officer II certifications. Deputy Fire Chiefs must additionally complete the North Carolina (IFSAC) or ProBoard Fire Officer III certification.

The Fire Chief is considered a Chief Officer. All Chief Officers shall complete the North Carolina (IFSAC) or ProBoard Fire Officer I, Fire Instructor I and Fire Officer II certifications. The Fire Chief must additionally complete the North Carolina (IFSAC) or ProBoard Fire Officer III and IV certifications.

The respective Fire Officer certification shall be obtained prior to the appointment of that individual to the Officer Rank.

### In Service Officer Training

In order to maintain proficiency and competence within the Stoney Point Fire Officer Corps, in service training is conducted on Incident

Command, personnel management, best practice fire tactics, and other Officer related topics. This training is conducted monthly as a part of the monthly Officer's meeting. ISOT will be conducted at least once per month on designated training days and during the monthly officer meeting. The Fire Chief in coordination with the Training Chief, will designate the mandated training.

### **External Officer Training**

Stoney Point Fire Department strongly recommends that Fire Officers should seek out opportunities to improve their professional development through the completion of additional Fire Officer, Command, Leadership, and fire tactics courses through outside agencies. Although not officially required, officers are expected to attend at least one professional development course annually.

### References

NFPA 1021

OSFM

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