



STONEY POINT FIRE DEPARTMENT INC.

Stations 13 & 19

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June 21, 2022

SUBJECT: Minutes of the Annual General Membership & Monthly Board of Directors' Meeting June 21, 2022

The annual general membership meeting of the Stoney Point Fire Department Inc. and the June 2022 monthly Board of Directors meeting was called to order by Chairman Brown and was led in prayer by Treasurer Gary Turlington at 7:30 PM. The meeting was conducted at the principal office of the corporation Station 19.

A: Roll Call:

Board Members Present:		Board Members Absent:	
Daniel C. Brown	Chairman		
Larry Townsend	Vice Chairman		
Gary Turlington	Treasurer		
Roger F. Hall	Secretary		
Joel A. Siles	Member		
Jerry R. Hall	Member		
Bo Barbour	Member		

Chief Officers Present:		Chief Officers Absent:	
Freddy L. Johnson Sr.	Fire Chief		
Freddy L. Johnson Jr.	Dep. Fire Chief		
Sean C. Johnson	Asst. Chief		

B: ANNUAL / SPECIAL / PUBLIC HEARING MEETING:

1. Chairman Daniel Brown opened the annual meeting and explained the purpose of the meeting to the membership and asked Chief Johnson Sr. to provide a quick overview since our last annual meeting. Chief Johnson Sr. presented a summary regarding fire department accomplishments and related undertakings over the last twelve months. President Brown explained that the second part of the meeting was to elect four (4) members of the Board of Directors and covered the current director qualifications as well as voting qualifications as outlined in our By-Laws. All eligible directors must reside within the Stoney Point Fire District and all eligible voters must have registered in the roll book in accordance with our By-Laws. Registration was open to qualified



members until 1700 hours Friday June 10, 2022, here at Station 19 our corporate office. He stated that Vice-Chairman Larry Townsend, Treasurer Gary Turlington, Directors Jerry Hall, and Joel Siles are all up for re-election to another four (4) year term and all four (4) have expressed a desire to continue to serve if re-elected. He explained that in accordance with our By-Laws, our annual meeting has been advertised in the Fayetteville Observer (both the print and on-line editions) and has also been displayed on our marquis out front. (See Enclosure # 2).

2. With no further inquiries from the floor Chairman Brown opened the floor for nominations and handed out the 2022 Board election ballots. Secretary Roger Hall made a **MOTION** to nominate all four (4) current directors up for re-election to another four (4) year term. Director Bo Barbour **SECONDED** the nominations. With no further nominations from the floor, Secretary Roger Hall made a **MOTION** that the Nomination Process be closed. The motion was **SECONDED** by Director Bo Barbour and **APPROVED** by the membership. The nominations were **CLOSED**. All three (3) directors nominated were re-elected **UNANIMOUSLY**.

3. Election of Corporate Officers:

Chairman Brown informed the board members that all the board officers' positions are required to be voted on for appointment or re-appointment for the next two (2) years. Director Jerry Hall made a **MOTION** that all current board officer positions remain as is. The motion was **SECONDED** by Director Joel Siles and **APPROVED** by all members present.

Board Officers 2022 – 2024

NAME	BOARD POSITION TITLE
Daniel C. Brown	Chairman / President
Larry D. Townsend	Vice Chairman / Vice President
Treasurer	Gary Turlington
Secretary	Roger F. Hall
Director	Jerry R. Hall
Director	Bo Barbour
Director	Joel A. Siles

4. Appointment of Chief Officers:

Chairman Brown at this time informed the board members that in accordance with our by-laws Chief Officers are required to be re-appointed annually during the annual membership meeting. Chairman Brown inquired with the attending board members if there are any concerns or questions on any re-appointments of Chief Officers. Director Joel Siles stated that there are no issues, but as customary the board members would like to hear from our Fire Chief on the reappointment of the Deputy and Assistant Fire Chiefs. Chief Johnson Sr stated that our assistant Chiefs are highly qualified all meet our guidelines in terms of NFPA 1021 Professional Fire Officer Qualifications. Deputy Chief Johnson Jr., Asst. Chief's Murphy and S. Johnson are all qualified Fire Officer IVs, while Asst. Chief Hanzal is a qualified Fire Officer III. They are committed to our department and overall public safety mission, and requested that all three (3) be re-appointed.



Chairman Brown called for a motion and Director Joel Siles made a **MOTION** that our Fire Chief and Assistant Chiefs be re-appointed to their current perspective positions. The motion was **SECONDED** by Treasurer Gary Turlington, and **APPROVED** by all members present. As customary Chairman Brown congratulated Chief Johnson Sr., thanked him and the Chief Officers present for their continuing efforts in directing our department.

CHIEF OFFICER POSITION	CHIEF OFFICERS NAME	NFPA 1021 QUALIFICATION LEVEL
Fire Chief	Freddy L. Johnson Sr.	IV
Deputy Fire Chief	Freddy L. Johnson Jr.	IV
Assistant Fire Chief	Sean C. Johnson	IV
Assistant Fire Chief	Kevin T. Murphy	IV
Assistant Fire Chief	Brandon P. Hanzal	III

5. **Annual Meeting Adjournment:**

With no further annual business Secretary Roger Hall made a **MOTION** to close the annual meeting and start the monthly business meeting. The motion was **SECONDED** by Director Joel Siles and **APPROVED** by all members present. Annual meeting adjourned at 2009 hours.

C: READING AND APPROVAL OF THE MINUTES OF THE LAST MEETING:

- Secretary Roger Hall presented the minutes from the April 19, 2022, Monthly Board of Directors' meeting minutes for review and approval. Chairman Brown called for the approval of the April 19, 2022, Board of Directors' meeting Minutes. Vice Chairman Larry Townsend made a **MOTION** to approve the April 19, 2022, Monthly Board of Directors' meeting minutes as presented. The motion was **SECONDED** by Director Jerry Hall and unanimously **APPROVED**. *There was no meeting conducted during the month of May 2022 due to Election Day falling on the same day as our scheduled board meeting.*

D: REPORT OF THE FIRE CHIEF:

- General Information. - None
- Guests: None
- Personnel:
 - The Chief updated the members of the board on our current career and volunteer staffing posture. We currently have eight (8) openings within our volunteer ranks and are actively recruiting to fill those slots. During the month of May we had six (6) new volunteers join our department and so far in June we have eight (8) new recruits apply for membership. Recruiting nationwide has decreased and so has volunteerism. Currently we are at 93% with our volunteer staffing, but many of our region's volunteer departments are struggling to retain & recruit volunteers.



2. The Chief stated that Fort Bragg has opened another temporary job opening for Firefighters and EMT's and a couple of our current full time staff members have submitted applications. He stated that we simply cannot match Fort Bragg's starting salaries and offered benefits. He fully supports our members applying to better their family income and overall benefits. We have lost some of our most dedicated members to Fort Bragg.

E: Apparatus Fleets:

1. The current supply issues have not let up, whereas we are still waiting on one (1) brake caliber for Engine 1333. The parts have now been on order since February of this year. According to Gregory Poole the parts are still scheduled to be shipped by the end of June. Part of the problem is the age of the truck; it is becoming increasingly difficult to find specific parts for the truck. Although the truck is 33 years old it is still a good reserve Engine which we also utilize for driver's training for our new Engineers before the move up to the big engines.
2. The Chief stated that there has been no further action taken on the ordering of our new approved three thousand Gallon Tanker. He reminded the members of the board that we submitted a non-profit American Recovery Plan (ARP) application for a 50/50 match to purchase the much need tanker. Cumberland County has not announced any awards for the non-profit ARP grants, where the Cumberland County Board of Commissioners set aside 3.5 million for non-profits and received twenty-seven million dollars in requests. Only four (4) Volunteer Fire Departments applied for assistance under the non-profit category. The Chief wants to give the county a couple of more months and hopefully by the time the board meets again in September we can make a more defined decision about moving forward.
3. Since our last meeting in April, Engine 1331 our 2017 Pierce Arrow-XT had the head gasket replaced under warranty. The apparatus is back in service with no additional issues noted. Since Rescue 13 our 2018 Pierce Arrow-XT has the same Cummings motor, the newer model trucks engine issues were updated, and the head gasket issue does not apply to our Rescue Truck.
4. Both Engine 1911 and 1931 have been at AES for repairs dealing with the onboard computer and power module systems. Both are currently in service.
5. Motorola has now received all 472 new portable radios for county-wide distribution to all volunteer fire departments. Each station received two (2) radios to check for our code plug customization and any programing issues prior to county-wide radio dissemination. These new portable radios are scheduled to be placed on our county's fleet of apparatuses and department vehicles. We hope to switch over to the new custom code plugs by September 1, 2022. Although our fire service is ready to switch, Cumberland County Dispatch has not updated their system to incorporate the new adopted custom talk group code plugs. Hopefully, the county will get this accomplished soon.



6. **FY 2021 - 2022** Vehicle, Equipment and Fuel Expenditures as of June 21, 2022 (List from Quicken) (Previous two (2) Fiscal Years for comparison purposes)

UNIT #	NOMENCLATURE	FY 19/20	FY 20/21	FY 21/22
1319	1960 American LaFrance (Antique)	1,304.03	931.75	484.04
1331	2017 Pierce Arrow-XT	192.85	1,945.58	5,847.98
1332	2004 Pierce Dash Pumper/Tanker	6,543.96	14,512.35	13,797.46
1333	1988 Pierce Dash Pumper/Tanker	1,378.93	5,074.96	6,368.06
1341	1990 AMC General 5 Ton Brush	3,293.82	Sold 10/01/20	Sold 0.00
1341	1994 LMTV 5 Ton Truck Brush	In Service 02/01/20	29,098.74	2,762.25
1351	1996 E-One 75ft Aerial Ladder	20,776.50	18,961.82	15,575.87
1362	2015 GMC Sierra 2500 HD 4 X 4	507.60	565.25	1,684.30
1371	2021 GMC Sierra 1500 4 X 4	Old Unit - 544.04	2,725.62	3,793.22
1391	2019 Tahoe Cmd Vehicle (1301)	0.00	7,276.49	2,816.66
R-13	2017 Pierce Arrow-XT-Walk In	351.84	5,604.26	896.44
1911	2006 Pierce Dash Engine	In Service 08/21/20	10,001.56	20,877.24
1931	2004 Pierce Dash Pumper/Tanker	18,359.33	30,323.48	11,546.48
1932	1986 Pierce Dash Pumper/Tanker	18,808.73	4,032.91	HCHS-04/21-6.30
1941	1994 LMTV 2.5 Ton Truck Brush	0.00	0.00	0.00
1961	1984 Chevrolet ¾ Ton Diesel-Lift Gate	418.25	1,250.55	708.18
1962	2015 GMC Sierra 2500 HD 4 X 4	0.00	181.25	1,318.30
1963	2017 – Auxiliary Support Trailer	0.00	0.00	0.00
Air-19	2016 Mobile Air Trailer	175.47	53.96	241.22
Boat 13	19” Rescue 1 Connector Boat 50 HP	0.00	0.00	73.79
Boat 19	14” Zodiac Inflatable 25 HP	0.00	0.00	109.73
Trailers	2009 Boat Trailer Double Stack	89.67	48.14	0.00
U-Trailer	Utility Trailer (Small & Large)	809.63	424.03	0.00
Cmd Trl	2006 FEMA Trailer	0.00	0.00	0.00
MISC	RELATED VEH EXPENSES	6,045.87	14,455.80	8,801.47
	Total Vehicle Maintenance	79,600.52	147,468.50	97,708.99
	EQUIPMENT OTHER	21,976.74	32,212.92	26,289.09
	TOTAL VEH/EQUIP EXPENSES BUDGETED (\$100,000.00)	\$101,577.26	\$179,681.42	\$123,998.08
	GASOLINE & FUELS (\$ 40,000)	\$25,187.86	\$23,656.78	\$44,824.10
	FY-BUDGETED TOTAL (140,000)	\$126,765.12	\$203,338.20	\$168,822.18
	Total over / under Budget	\$13,234.88	+\$63,338.20	+\$28,822.18

7. The Chief addressed the high cost of diesel fuel and reminded the members of the board that our current fuel budget was based on \$3.00 per gallon and we just recently filled our tanks at \$5.90 per gallon which is currently twice what we budgeted for FY 21-22. We budgeted \$4.00 per gallon for FY 22-23 and therefore are already \$2.00 short per gallon starting on July 1, 2022. We have implemented a fuel conservation policy, whereas our trucks only move for emergency calls or related maintenance issues. We have also provided allocation for drivers training.



F. Grounds and Buildings:

1. Building and Grounds Expenditure Chart as of June 21, 2022.

BUILDING AND GROUNDS EXPENDITURES	FY 19/20	FY 20/21	FY 21/22
Station # 13 – 7221 Stoney Point Road – Building	\$ 3,947.69	15,565.74	35,701.43
Station # 13 – 7221 Stoney Point Road – Grounds	\$ 4,870.45	2,123.52	111,335.19
Station # 19 – 2190 Lake Upchurch Dr – Building	\$ 2,250.46	15,147.35	8,902.83
Station # 19 - 2190 Lake Upchurch Dr – Grounds	\$ 4,870.45	1,533.35	11,043.19
Consumable Items	\$12,302.73	5,689.12	9,084.38
Maintenance Building Other	107.71	725.46	1,606.23
Maintenance Grounds Other	1,461.76	894.31	1,453.45
TOTAL CATEGORY PAY OUT	\$ 29,811.25	\$41,678.85	\$179,126.76

2. New LP gas tanks by Parker’s Gas have been installed in both our storage building and the CCFCA building. Both heaters are in and will be installed by 2B Heating and Air Conditioning over the summer.
3. The Chief advised that Lumbee River Electric Membership Corporation (LREMC) has run all the underground cabling to the CCFCA building to accommodate Phase 3 power. CCFCA hired Mr. Chris Edge to install all the electrical wiring in the building. His company completed all the wiring last Friday and now is waiting on a panel box lid and our final electrical inspection from Cumberland County. The Chief advised that we also installed a 400-Watt LED security light behind the CCFCA building.

4. The Chief advised that we erected a garage style metal building over our fuel tanks at Station 19. The sun is causing us issues with our electrical pumps read out panels, attached hoses as well as cracking the paint and peeling all the required safety fuel stickers on the tanks. The tanks are exposed to the sun all day and the metal roof with siding will reflect the sun. We have also noted that the tanks are much cooler now and our two (2) 1000-gallon tank pumps are completely protected.




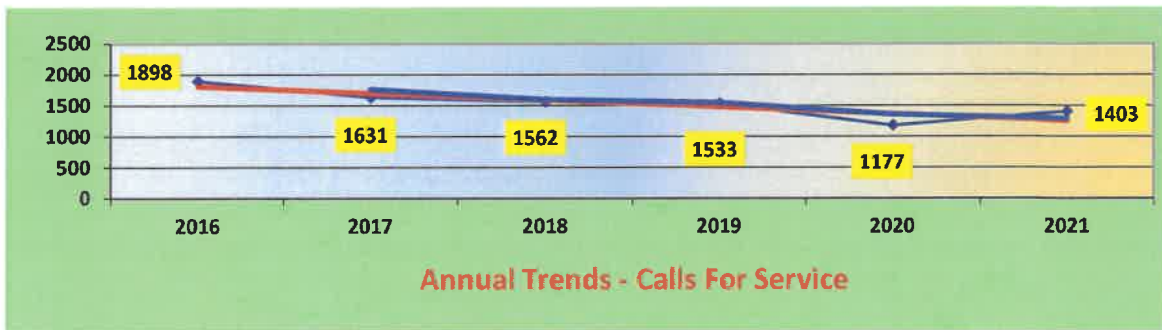
5. The Chief advised that we are in the process of repairing our privacy fencing at Station 13. Many of the wooden slats are broken, and bend from the sun. The repair costs for this project will come from our Trail of Terror account.
6. The Chief advised that we received notification from PWC announcing the start of the sewer installation and what to expect, who to contact with issues.



G: Fire Conditions:

1. The Chief reviewed with the members of the board and passed around the April and May 2022 incident run statistics for review and discussion. (See Enclosure # 3)
2. Chief Johnson briefed on our current call volume through May 31, 2022.
(See Charts below – Monthly calls by year and annual trend line chart.)

							
MONTH	2016	2017	2018	2019	2020	2021	2022
JANUARY	159	163	139	131	146	117	127
FEBRUARY	136	141	113	110	142	97	119
MARCH	156	138	137	120	122	126	126
APRIL	139	134	130	114	072	114	125
MAY	144	120	128	128	069	96	124
JUNE	126	100	131	122	059	113	
JULY	135	153	132	113	074	102	
AUGUST	175	147	108	129	118	118	
SEPTEMBER	169	120	144	143	084	122	
OCTOBER	198	150	137	131	077	135	
NOVEMBER	147	127	132	140	098	140	
DECEMBER	214	138	131	152	116	123	
TOTALS	1898	1631	1562	1533	1177	1403	621



3. The Chief advised that already during the month of June through today we have answered over ninety emergency calls. We are currently averaging five (5) calls per day.

H: Training Report:

1. The Chief advised that our training is on-going daily, with each duty shift required to conduct three (3) hours of training daily, including weekends. Since our last meeting we have attended FDIC in Indianapolis and attended the 2022 Fire Life Safety Education (FLSE) conference in Concord last week to maintain our FLSE certifications. Our members are also enrolled in FF II, and Driver Operator certification programs and we are scheduled to start our third recruit class next week here at Station 19. Assistant Chief Murphy is staying on top of our training program and schedules challenging training and evolution. He is also coordinating another Active Shooter Drill to be conducted during the month of September.



I: REPORT OF THE TREASURER:

1. Treasurer Turlington provided the current fund balance and financial information from all sources.

Close out Balances: As of June 21, 2022,	\$	4,079,902.07	First Citizens.
CD as of May 7, 2022,	\$	213,655.57	15% of Budget.
Total Cash Flow Available	\$	4,293,557.64	Total Available Funds

Fiscal Year 2021 – 2022 Budget Information

Approved County FY 21/22 Budget	\$1,131,172.00
County Budget Funding Received YTD	\$1,147,342.71
FY 21-22 County Budget Funding Pending YTD	\$0.00
County Budget Funding Over Approved Amount	\$16,170.71

County Fire District FY 21 Grant Program	\$23,660.00
County Fire District FY 21 Grant Program Received	\$0.00
County Fire District FY 21 Grant Program Pending	\$23,660.00

Approved Fayetteville FY 21/22 Budget	\$ 520,440.00
Fayetteville City Funding Received YTD	\$ 520,440.00
Fayetteville City Funding Pending YTD	\$ 0.00

Approved Town of Hope Mills Contract FY 21/22 Budget	\$ 72,500.00
Town of HM Contract Funding Received for FY 21-22	\$ 0.00

Town of HM Contract Funding Received FY 20/21 Oct 1, 2021 YTD	\$70,000.00
Hope Mills Budget Funding Pending YTD	\$ 72,250.00

Town of Hope Mills Full Responder Contract Fee = \$ 70,000.00 based on last year's pay out
 Town of Hope Mills 1-time Debt Assumption Payment \$16,451.06-Outstanding - On-Going since -2014

Combined County / COF / & Hope Mills Approved FY 21/22 Budget	\$1,724,112.00
Combined FY 21/22 COF / HM & County Budget Received YTD	- \$1,621,980.70
Combined FY 21/22 COF / HM & County Budget Pending	- \$102,131.30

Other Income (First Citizen Bank) -	\$2,577,811.74
Other Income /Tax Refund (Sales & Fuel Tax) -	\$89,966.04

Total Board Funds YTD received 20/21 to date ALL SOURCES \$4,405,560.49



- 1.. Chief Johnson reminded the members of the board that \$2,360,000.00 of our fund balance is for the purchase of the countywide regional Phase 2 portable radio purchase as part of the Cumberland County Fire Protection Service District Grant Program. If you subtract that amount from our current fund balance, our in-house balance will be \$1,987,348.39 plus our reserve funds.

2. Treasurer Gary Turlington and Vice Chairman Mr. Townsend jointly presented the financial transaction and the financial oversight reports for the months of February, March, April, and May 2022 for board review. Treasurer Turlington also informed the members of the board that with vacations scheduled for the months of July and August we will forward the financial data for the month of June to our accountant for the annual audit, but the board will not approve the June report until our September 20, 2022, meeting. Members of the board reviewed the presented monthly financial transactions and both Treasurer Turlington and Vice Chairman Townsend as well as Chief Johnson Sr. answered questions presented by members of the board. Chairman Brown called for a motion to approve or disapprove both the financial transaction and board oversight reports as presented. Director Joel Siles made a **MOTION** to **APPROVE** both the transaction and oversight reports for the months of February, March, April, and May 2022 as presented. The **MOTION** was **SECONDED** by Director Jerry Hall and **APPROVED** by all members present. (See Enclosure # 4)

3. Treasurer Turlington updated the members of the board on our current six (6) month Certificate of Deposit with North State Bank which matured on May 7, 2022, with a Maturity Value of \$213,655.57 and automatically renewed for another six (6) month term with the new maturity date being October 7, 2022.

3. **Auxiliary Account** - Treasurer Tracie Johnson via text message provided the Auxiliary treasurer's fund balance of **\$448,491.87** as of June 21, 2022. Chief Johnson Sr. advised the board that between now and October funds from this account will be utilized for the 2022 TOT event. We are also working on infrastructure projects at Station 19 to move the event to Station 19 starting with the 2024 Halloween season.

4. **Miscellaneous Firefighter Account** (Ice & Cans) - Our balance as of June 21, 2022, is **\$15,955.12** with ice deposit pending over the summer. We supported the following initiatives over the past several months.
 - ❖ Check # 2101 dated January 20, 2022, Corina Clouston – Lot Lease to Own \$1,200.00 (80 X 100 Lot Purchase @ Station 13)
 - ❖ Check # 2102 dated April 14, 2022, Fay FD Benevolent Fund – BC John Bowen Fund Raiser
 - ❖ Check # 2103 dated May 13, 2022, West Fay Baptist Church \$50.00 Sign Letters
 - ❖ Check # 2104 dated May 20, 2022, Hope Church \$100.00 Ten (10) Dinner Plates
 - ❖ Check # 2105 was initially skipped and then voided when vendor donated food for the 2022 brotherhood memorial bike ride on June 20, 2022
 - ❖ Check # 2106 dated May 13, 2022, Good Shepherd Catholic Ch. \$200.00 Bingo fund raiser sponsorship.

5. **Firefighter Relief Fund** – Relief fund treasurer Mr. Townsend stated that as of today our current relief fund balance is **\$82,377.45** which is in the form of a Certificate of Deposit (CD) which renews every twelve months. We also have a total of **\$5,643.91** in our relief fund check book for a total combined fund balance of **\$88,021.36** with North State Bank.



6. **Child Passenger Safety Seat Account** – The Chief advised that the fund balance with TRUIST as of May 31, 2022, are maintained at \$1,420.51. These funds are solely used for Safe Kids initiatives and is being sustained by donations received from the installation of car seats.
7. **Station 19 Building Loan** - Vice Chairman Townsend updated the members of the board and stated that our current balance on our Station 19 building loan with First Citizens Bank as of June 21, 2022, is \$572,460.49 with seventy-seven monthly payments consisting of \$7,562.05 remaining.
8. **Pierce Fire Truck Loan-- (\$1,400,000.00 - First Citizens Bank)** – Vice Chairman Townsend reported that as of March 15, 2022, the outstanding commercial loan balance is \$768,594.33 The trucks are financed for ten (10) years, with a maturity date of March 01, 2026. The last *Annual Payment* of \$159,842.49 was made on March 2, 2022, which will reduce the outstanding principal.

J: REPORT OF COMMITTEES:

1. **Policy Committee** Meets Annually after our Strategic Planning Meeting in April – Per PEER team recommendation the policy committee’s annual review has been moved to January annually effective January 2023.
2. **Building & Grounds Committee** - See Item F (On-going monthly)
3. **Small Tools & Gear Committee** - Meets semi-annually Mar/Apr & Oct/Nov
4. **Equipment & Vehicle Replacement Committee** - Scheduled to meet in January 2023
5. **Budget Committee** The next meeting of the budget committee will be scheduled during the FY 23/24 budget cycle tentatively forecast for March or April 2023.
6. **Safety and Health Committee** - Committee met on Monday June 20, 2022 (Minutes Attached – Enclosure # 5).

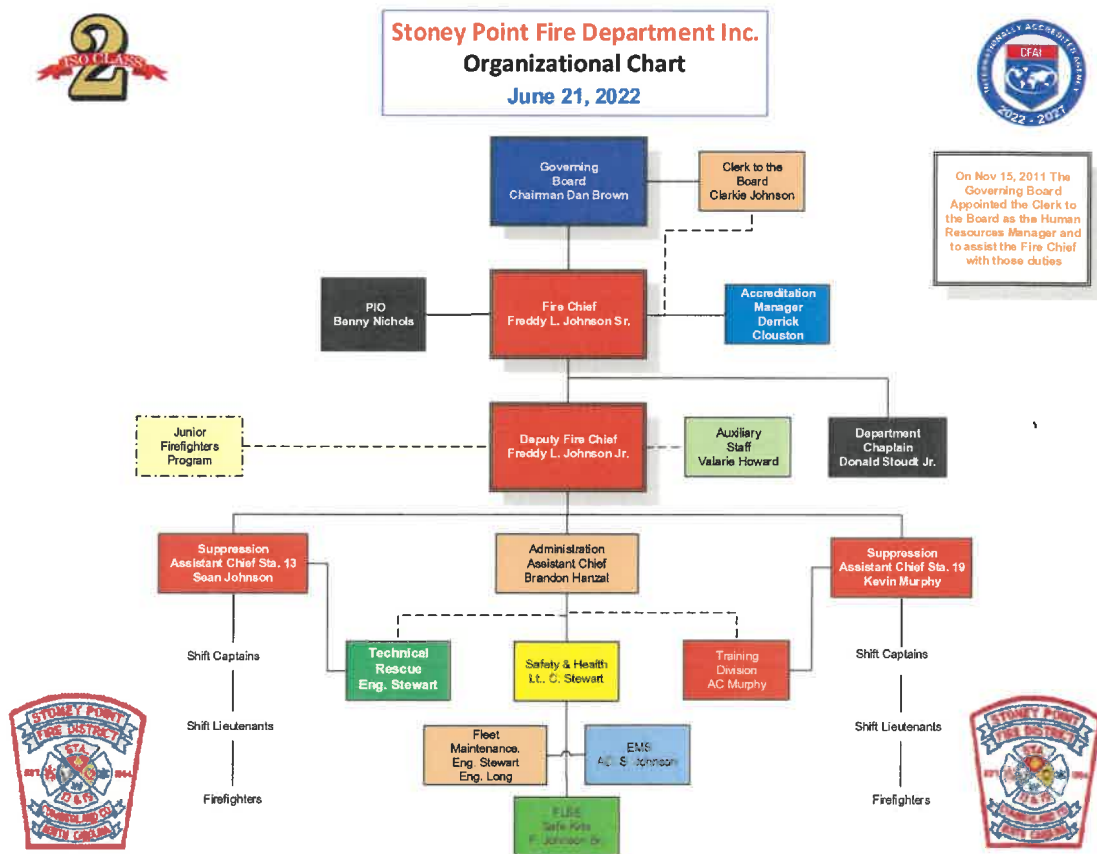
K: OLD BUSINESS:

1. The Chief advised that Vice Chairman Townsend, Secretary Hall, and the Chief met for a second time with members of the Cotton and Pearce’s Mill Board reference the Hope Mills annexation and contracting issues.
2. The Chief informed the members of the board about the North Carolina Department of Transportation’s quest to break up Blacks Bridge Road into two sections, is now with the Cumberland County Planning and Streets department and a public hearing is scheduled in May 2022 during the County Board of Commissioners meeting to approve or disapprove the name change. Chief Johnson Sr. will be attending the hearing and speak in favor of the name change.
3. Our Cumberland County Fire Protection Service District Grant Program that we submitted back on April 26, 2022, has been reviewed and should be approved. We are asking grant funding in the amount of \$33,610.00 representing ten (10) additional sets of Personal Protective Ensemble (PPE) also known as turn-out-gear and included one thousand feet of Forestry Hose to outfit our Brush truck and fire apparatuses. We should be able to order the gear and hose sometimes after the start of the new fiscal year.



L: NEW BUSINESS:

1. The Chief presented the 2022 – 2027 new revised Strategic Plan for review and approval by the members of the board. As a result of our latest PEER team review, we incorporated all their recommendations to track our strategic goals. A discussion concerning the new and updated plan amongst all members followed. During our Strategic annual review back on April 23, 2022, we discussed the new and recommended format. Our accreditation manager Assistant Chief Derrick Clouston reformatted our plan to meet the new recommendations. After a short discussion amongst the members of the Governing Board, Chairman Brown called for a **MOTION** to approve or disapprove the 2022-2027 Strategic Plan submitted by Chief Johnson Sr. Vice Chairman Larry Townsend made a **MOTION** to approve the 2022 – 2027 Strategic Plan as submitted. The motion was **SECONDED** by Director Jerry Hall and **APPROVED** by all members present. Chief Johnson thanked the members for their action and specifically thanked them for their continued support of our Strategic plan and stated that the plan will be posted on our departments Web Page. Because of the size of the plan, it will not be included as an Enclosure to our June 2022 minutes.
2. The Chief presented to the board our current Organizational Chart and stated that the current chart continues to be viable, and no changes are needed other than the required annual update for the Fiscal Year 2022-2023 year. Job description for the various positions have been reviewed and again found current as of today. Chairman Brown called for a **MOTION** to approve or disapprove the 2022-2023 Organizational Chart as presented by Chief Johnson. Member Joel Siles made a **MOTION** to approve the 2022 – 2023 Organizational Chart as presented. The motion was **SECONDED** by Director Roger Hall and **APPROVED** by all members present.



3. The Chief briefed the board members on our current staffing issues and advised that the COVID-19 pandemic had an extremely negative impact on our volunteer staffing posture. He stated that for the first time in almost thirty (30) years we had to advertise on our marquee out front that Volunteer Firefighters are needed. Throughout the pandemic our walk-in volunteer applications ceased because of imposed statewide COVID and Social distancing restrictions. However, our planned and forecast losses outpaced the number of new applicants prompting an all-out recruiting blitz starting in April 2021. He advised that Stoney Point Road, according to North Carolina Department of Transportation (NCDOT) statistics, 13,500 cars pass by our department daily, and once we posted the sign, we experienced incredibly positive and immediate results and hope to be on track to stabilize our volunteer force over the summer as we complete back-to-back recruit training classes. With our full-time staffing posture stable, there are currently no changes recommended. The Chief is requesting to hire two (2) of our qualified high school graduates over the summer to compensate for career staff summer vacations.

The Chief reminded the members of the board that we are in our final year of our SAFER grant with six months remaining on the three (3) year program. This final year our grant contribution is 75% with the government providing 25%. We are using our second-year reimbursements this year to maintain our staffing and will reevaluate our budget to ensure we can maintain the extra staffing during next year's budget cycle. The Chief also recommended a 2.5% inflation raise for all our employees to go into effect on January 1, 2023. After a discussion amongst the members of the board and Chief Johnson, Chairman Brown called for a **MOTION** to approve or disapprove Chief Johnson staffing and pay changes effective January 1, 2023, when the additional funding is scheduled to be distributed. Treasurer Gary Turlington made a **MOTION** to approve the requested 2.5 across the board pay increase as presented by Chief Johnson. The motion was **SECONDED** by Director Joel Siles and **APPROVED** by all members present.

4. Deputy Chief Johnson Jr. briefed the members of the board about the recommendations brought forward by the accreditation PEER assessment team, recommending that we spread out our review of our policies instead of doing a blanked review in June of each year. We will do this based on category annually starting this next fiscal year. Chief Johnson Sr. again informed Chairman Brown and the members of the board that it his policy to keep the members of the board abreast of all our policies and procedures, and appreciated the Boards firm involvement in our on-going process. The Chief requested the board members to approve our policy review and SOG's updates. Chairman Brown called for a **MOTION** to approve or disapprove our annual Standard Operating Guidelines (SOGs) review. Director Joel Siles made a **MOTION** to approve the annual 2022 SOG review. The motion was **SECONDED** by Treasure Gary Turlington and **APPROVED** by all members present. Both Chief Johnson Sr. and Deputy Chief Johnson Jr. thanked the members of the board for their full support.
5. The Chief briefly updated the members concerning our small tools and equipment and stated that we maintain our small tools and equipment and immediately replace as needed. This is an on-going process. Tools requiring repairs are written up and repaired by our maintenance crew or outsourced to a local dealer for repairs if needed. Tools that are no longer serviceable are replaced.
6. The Chief stated that with COVID-19 our 2021 annual family picnic was canceled but we are in the process of scheduling our 2022 family picnic. Tentatively we are looking at Saturday September 10, 2022, here at Station 13. He will inform everyone via email or text once the date



is locked in. He also urged all the members of the board to come out and enjoy a couple of hours of fun and food.

7. The Chief informed the members of the board that the annual Volunteer Safety Workers' Compensation Fund – (Workers' Comp) for Fiscal Year 2022 - 2023 is due on or before July 1, 2022. He reminded the members of the board that this is an annual occurrence each year. The NC Legislature provided funding to the VSWCF, whereas the annual dues are paid for this and next year's fiscal years. This was part of the COVID funding. Again, as in previous years there are no price increases, and all the applicable rates are the same. We are still required to submit our roster just as in previous years, but we will not include a check. The Clerk to the Board is in the process of compiling our roster and the fees are as follows:

Workers Compensation Fees for both FY 2023 and 2024 are free for all volunteer fire departments within the State of North Carolina. The NC general assembly provided funding provisions to cover all costs for the next two (2) years as part of their approved FY 2023-24 budget.

Full Time Firefighters:	\$ 1,000.00
Part Time Firefighters:	\$ 375.00
Board / Auxiliary / Vol. FF's:	\$ 65.00
Volunteer EMS & Rescue:	\$ 85.00
Administrative Secretary:	\$ 200.00

Our waived Annual FY 2023 costs are: \$23,400.00

8. The auxiliary conducted its bi-annual officer election this past Wednesday June 8, 2022, and elected the following officers.

President – Deborah Aberg
V-President - Aislinn Regenhardt
Treasurer - Tracie Johnson – Re-Elected
Secretary - Cynthia Buie – Re-Elected

He also informed the board members that the auxiliary elections henceforth will be held in May of each election year, with elected officers assuming their positions effective July 1. This will provide for a transitional period, especially if the treasurers position changes. The auxiliary resubmitted recommended By-Law changes. This was first brought up back in 2020 and due to COVID was tabled. The Chief will run the changes by our attorney prior to presenting the changes to the board after our upcoming summer vacation, sometimes later this year.

9. The Chief advised that the Personal Protective Ensemble ordered back in September of last year was finally delivered in late April. Thirty-three sets of Globe Coats and Pants have been issued out to the members the gear was fitted for. We are in the process of ordering another twenty sets, ten through the Cumberland County Fire Service District Grant Program and ten (10) as part of our annual replacement purchase. The additional sets will provide all our members serviceable gear and will also provide for the purchase of second sets of gear for our full-time personnel. Our career members exposure is 100% more than that of our volunteers. It will take us years to accomplish providing a second set of gear, but we have now started the process.

10. The Chief advised that we provided some surplus equipment to the newly re-established Tylectown Fire District in Hoke County. He provided a list of gear and equipment given to the



Tylertown leadership. Chief Johnson also provided a separate list of unserviceable equipment and fire hose that was taken out of service and needs to be removed from our inventory.

The following gear/equipment was donated to the Tylertown Fire Department.

12-foot Pike Pole (SN# N/A)
6-foot Pike Pole (SN# TOOL 1205)
6-foot Plaster Rake
1-5" to 2.5 four outlet Water Thief Manifold with adapters (SN# ADP076, ADP068, ADP159 and ADP080.
1 Negative Pressure Fan (SN# APL088)
1 BOLT Cutter (SN# BOLT08)
2 Wood Splitting Mauls
Combo Spanner and Hydrant Ranch Set (SN# APL112)
2-12 X 16 Tarp (SN# TARP`216 & TARP1222)
3-Additional 12 X 16 donated new tarps
1-1/2" Gated Valve (SN# APL1201)
3-Old green floor runners
20-New 5 X 7 tarps
1 – 2.5 Hose Jacket (SN# APL071)

The Chief presented a listed of unserviceable equipment that needs to be removed from our inventory. The equipment and hoses have been removed from service.

Turn-Out-Gear or Personal Protective Ensemble (PPE)

Coats: 13N, 13C, 4485616, 4485585, 4476525, 950529, 4448445, 050509578, 4486011
Pants: 0509003259, 4485969
Fire Gloves: 1607,1022, 1081,1044,1042,1055,1011, 1067
Fire Boots: 14N

Fire Hose that failed annual service testing.

1.75" Attack Hose: 014, 020, 026, 042, 056, 059, 060, 078, 079, 086
2" Attack Hose: 014,
2.5 Supply Line: 016,
3" Supply Line: 995
5" LDH 014, 015, 016,

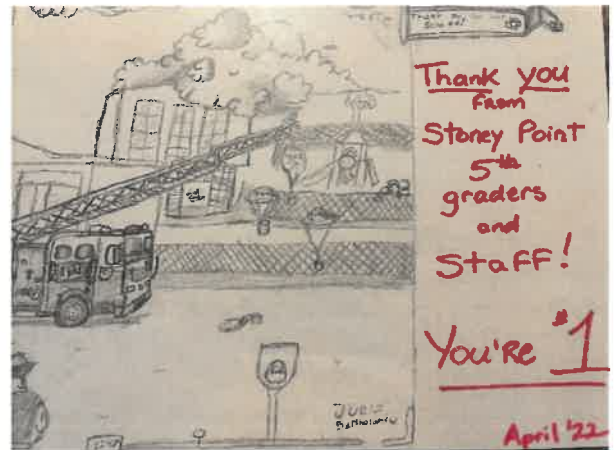
After a general discussion amongst all members Chairman Brown called for a **MOTION** to approve or disapprove the surplus equipment donated to the Tylertown Fire Department as well as discarding our unserviceable gear and hose and remove the donated and unserviceable equipment and gear from our inventory. Director Joel Siles made a **MOTION** to approve both the surplus equipment donation to the Tylertown Fire Department and remove the unserviceable equipment from our inventory and discard as presented by Chief Johnson. The motion was **SECONDED** by Director Roger Hall and **APPROVED** by all members present.

11. The Chief briefed the board members about our current Lake Upchurch access dilemma, whereas prior to the dam failing five (5) years ago we had access to a boat ramp at the end of Bayshore Drive. Chief Johnson stated that he was briefed by Assistant Chief Kevin Murphy that the property



owner at the end of Bayshore Drive no longer wants to provide access to the boat ramp which is owned according to Cumberland County tax records by the Lake Upchurch Preserve . The Chief is working the issue and Vice Chairman Townsend has provided owners information for the Lake Upchurch Preserve Association.

12. The Chief briefed the members of the board about the continuing issues surrounding Aqueous Film-Form Foam (AFFF) which is a Class B Foam utilized on Class B fire, (Gasoline and other liquid accelerants). This foam is a cancer-causing foam and new procedures and reporting requirements for the usage of the old foam are now required to be submitted to the NC OSFM anytime the foam is used. NCOSFM has been designated by the general assembly as the clearing house for all foam inventory and usage state-wide.
13. The Chief briefed the members of the board on an email he received from AFG program requiring us to complete an Environmental and Historic Preservation screening questions for our submitted grant (EMW-20221-FG-07321). This was not a notice that we will receive the grant, but notifying us of a requirement in case we do get awarded the requested AFG. We have completed the requirements and now in a holding pattern pending grant approval.
14. The Chief passed around a thank you note from the Morozoff's family concerning a fire that spread from a neighbor's property and affected their property.
15. Another backing accident, where our members were not focused on the task and did not pay attention to the right side of the vehicle, while attempting to back 1371 our 2021 Sierra Pick-up into the apparatus bay. The passenger side mirror struck the building and broke. Both the driver and the back-up-guide will split the costs of the repairs.
16. The Chief passed around a special thank you card received from the Stoney Point Elementary School 5th graders and staff. We visited the elementary school as part of our community risk reduction and fire life safety program. We received the thank you card late in May. He also pointed out that this is an on-going process throughout the year. We also sponsor station tours and visits at both of our fire protection facilities.



M: CLOSED SESSION - WHEN APPLICABLE:

1. N/A

N: ACCIDENT/MISHAP TRACKING:

This section was created to track injuries, accidents and mishaps involving department owned vehicles, apparatuses, equipment, and real property. The chart below represents accident tracking data for the current Fiscal Year. A complete accident report prepared by the department safety



officer is available and on file for each trackable item. The chart will be updated monthly for board review.

Fiscal Year 2020 & 2021 Reportable Accidents			
TYPE OF ACCIDENT	EMPLOYEE	COSTS	REMARKS
Total for Fiscal Year	2020=	\$0.00	No Reportable Accidents
Total for Fiscal Year	2021=	\$6,795.00	8 Reportable Accidents
Fiscal Year	2022=	\$5,305.71	"B" Shift Loss of RIT Pack
Backing Incident 1371	May 2022=	291.00	FFs Mahdi / Taylor
Total for Fiscal Year	2022 YTD =	\$5,596.71	0 YTD Reportable Accidents
Fiscal Year	2023	\$0.00	

O: Adjournment:

With no further business Chairman Brown entertained a motion to adjourn; Vice Chairman Larry Townsend made a **MOTION** to adjourn. The motion was **SECONDED** by Director Jerry Hall and **APPROVED** by all members present. The meeting adjourned at 2120 hours. With our upcoming summer vacations, the next Board of Directors meeting will be on Tuesday September 20, 2022, at Station # 13 @ 7:30 PM.

Respectfully Submitted:

Roger F. Hall

ROGER F. HALL
Secretary

Cc.

- 1 - Each Board Member
- 1 - Board File / Minutes Book / Web Page
- 1 - Accountant File Copy

5 Enclosures:

1. Board Member Attendance Roster
2. Fayetteville Observer Annual Membership and Election Advertisement
3. May 2022 Fire Incident Statistics
4. Financial Oversight Memorandums for February, March, April & May 2022
5. Quarterly Safety Committee Minutes June 2022



2022

**BOARD OF DIRECTOR'S & PRIMARY STAFF
ATTENDANCE ROSTER**

#	NAME	JAN (18) Sta. 13	FEB (15) Sta. 19	MAR (15) Sta. 13	APR (19) Sta. 19	MAY (17) Sta. 19	JUN (21) Sta. 19	JUL (19) Sta. 13	AUG (16) Sta. 19	SEP (20) Sta. 13	OCT (18) Sta. 19	NOV (15) Sta. 19	DEC (20) Sta. 19
01	Daniel C. Brown - President (2024)		N/A			N/A		N/A	N/A				
02	Larry Townsend V-President (2026)		N/A			N/A		N/A	N/A				
03	Roger Hall - Secretary (2024)		N/A			N/A		N/A	N/A				
04	Gary Turlington – Treasurer (2026)	Work	N/A	Work	Work	N/A		N/A	N/A				
05	Joel Siles – (2026)		N/A			N/A		N/A	N/A				
06	Jerry Hall – (2026)		N/A			N/A		N/A	N/A				
07	Bo Barbour - (2024)	Vacant	N/A	Vacant		N/A		N/A	N/A				
08	Freddy Johnson Sr. - Chief (Annually)		N/A			N/A		N/A	N/A				
09	Freddy Johnson Jr. - Deputy Chief	Work	N/A			N/A		N/A	N/A				
10	Sean Johnson – Asst. Chief	Excused	N/A		Excused	N/A		N/A	N/A	Excused	Excused	Excused	Excused
11	Kevin T. Murphy – Asst. Chief	Excused	N/A	Excused	Excused	N/A	Excused	N/A	N/A	Excused	Excused	Excused	Excused
12	Brandon Hanzal – Asst. Chief	Excused	N/A	Excused	Excused	N/A	Excused	N/A	N/A	Excused	Excused	Excused	Excused

**P-Present - A-Absent - N/A – No Meeting Conducted A-E – Absent & not required to attend by invitation only. N/A No Meeting-
CC telephonic conference call participation.**

- Due to **summer vacations** Board of Directors meetings are not scheduled for the months of **July** and **August 2022** unless there is a pressing need or emergency.
- Except for the Fire and Deputy Chief – Assistant Fire Chief Officers are **not** required to attend the monthly board meetings unless directed by the Fire Chief.
- The February 2022 Board of Directors meeting was cancelled due to COVID-19 exposures of our members.
- The May 2022 Board of Directors meeting was cancelled due to primary Voting day and to provide our members the opportunity to vote.

Enclosure # 1 Board Minutes June 21, 2022

LOCALiQ

StarNews | The Dispatch | Times-News
 Sun Journal | The Daily News | The Star
 The Free Press | Gaston Gazette
 The Fayetteville Observer

ACCOUNT NAME Stoney Point Fire Dept		ACCOUNT # 744498	PAGE # 1 of 1
INVOICE # 0004686696	BILLING PERIOD Jun 1- Jun 30, 2022	PAYMENT DUE DATE July 20, 2022	
PREPAY (Memo Info) \$0.00	UNAPPLIED (included in amt due) \$0.00	TOTAL AMOUNT DUE \$231.88	
BILLING INQUIRIES/ADDRESS CHANGES 1-877-736-7612 or smb@ccc.gannett.com		FEDERAL ID 47-2464986	
<p>Legal Entity: CA North Carolina Holdings, Inc. Terms and Conditions: Past due accounts are subject to interest at the rate of 18% per annum or the maximum legal rate (whichever is less). Advertiser claims for a credit related to rates incorrectly invoiced or paid must be submitted in writing to Publisher within 30 days of the invoice date or the claim will be waived. Any credit towards future advertising must be used within 30 days of issuance or the credit will be forfeited. All funds payable in US dollars.</p>			

BILLING ACCOUNT NAME AND ADDRESS

Stoney Point Fire Dept
 7221 Stoney Point Rd.
 Fayetteville, NC 28306-8005



000074449800000000000000000046866960002318867090

To sign-up for E-mailed invoices and online payments please contact abgspecial@gannett.com. Previous account number: **FAY_043671202**

Date	Description	Amount
6/1/22	Balance Forward	\$0.00

Package Advertising:

Start-End Date	Order Number	Description	PO Number	Package Cost
6/1/22-6/2/22	7347101	Annual membership meeting - 6/21/22		\$231.88

*Paid 7/12/2022
 clc# 20678*

Stoney Point Board of Directors Minutes – June 21, 2022
Enclosure # 2 Page 1 of 1 – LOCALIQ – Fay Observer – Annual Membership Meeting Add

PLEASE DETACH AND RETURN THIS PORTION WITH YOUR PAYMENT

LOCALiQ StarNews The Dispatch Times-News Sun Journal The Daily News The Star The Free Press Gaston Gazette The Fayetteville Observer		ACCOUNT NAME Stoney Point Fire Dept	PAYMENT DUE DATE July 20, 2022	AMOUNT PAID		
		ACCOUNT NUMBER 744498	INVOICE NUMBER 0004686696			
CURRENT DUE \$231.88	30 DAYS PAST DUE \$0.00	60 DAYS PAST DUE \$0.00	90 DAYS PAST DUE \$0.00	120+ DAYS PAST DUE \$0.00	UNAPPLIED PAYMENTS \$0.00	TOTAL AMOUNT DUE \$231.88
REMITTANCE ADDRESS (Include Account# & Invoice# on check) CA North Carolina Holdings, Inc. PO Box 631245 Cincinnati, OH 45263-1245		TO PAY WITH CREDIT CARD PLEASE FILL OUT BELOW: <input type="checkbox"/> VISA <input type="checkbox"/> MASTERCARD <input type="checkbox"/> DISCOVER <input type="checkbox"/> AMEX Card Number _____ Exp Date ____/____/____ CVV Code _____ Signature _____ Date _____				

000074449800000000000000000046866960002318867090

Stoney Point Fire Department, Inc.

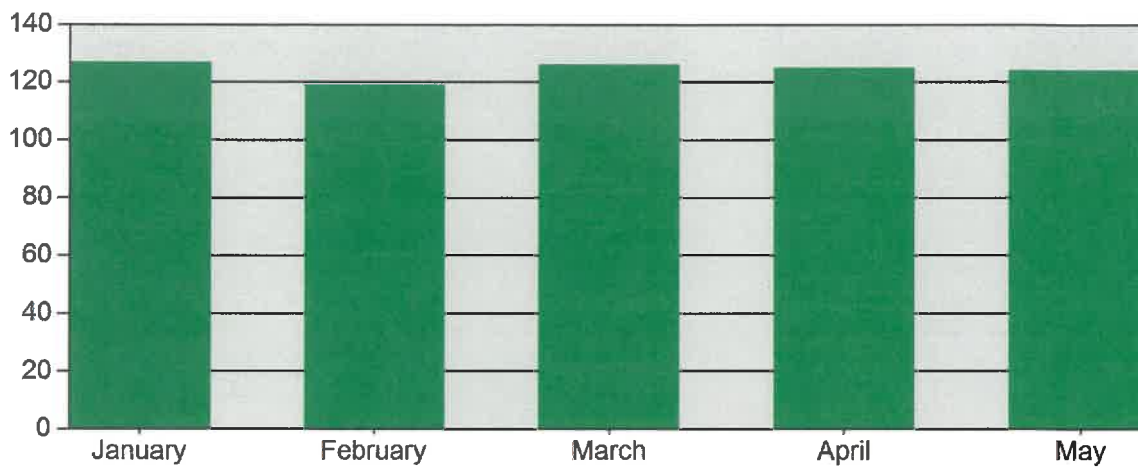
Fayetteville, NC

This report was generated on 6/17/2022 9:13:11 AM



Incidents by Month for Month Range

Start Month: January | End Month: May | Year: 2022



MONTH	INCIDENTS
January	127
February	119
March	126
April	125
May	124

Stoney Point Board of Directors Minutes – June 21, 2022

Enclosure # 3 Page 1 of 5 – May 2022 Incident Response Statistics

Only REVIEWED incidents included



emergencyreporting.com
Doc Id: 10
Page # 1 of 1

Stoney Point Fire Department, Inc.

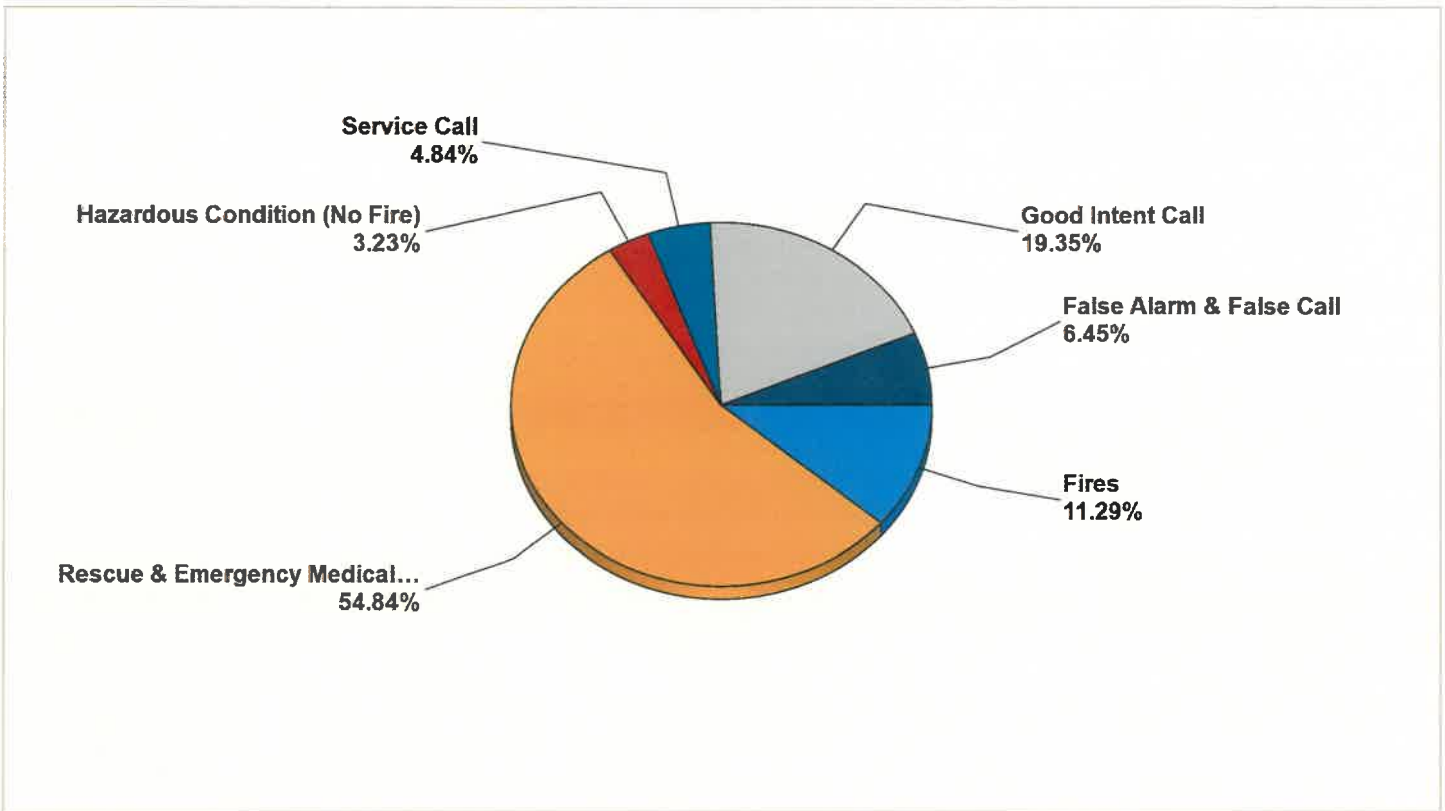
Fayetteville, NC

This report was generated on 6/17/2022 9:02:03 AM



Breakdown by Major Incident Types for Date Range

Zone(s): All Zones | Start Date: 05/01/2022 | End Date: 05/31/2022



MAJOR INCIDENT TYPE	# INCIDENTS	% of TOTAL
Fires	14	11.29%
Rescue & Emergency Medical Service	68	54.84%
Hazardous Condition (No Fire)	4	3.23%
Service Call	6	4.84%
Good Intent Call	24	19.35%
False Alarm & False Call	8	6.45%
TOTAL	124	100%

Stoney Point Board of Directors Minutes – June 21, 2022
Enclosure # 3 Page 2 of 5 – May 2022 Incident Response Statistics

Only REVIEWED and/or LOCKED IMPORTED incidents are included. Summary results for a major incident type are not displayed if the count is zero.



Detailed Breakdown by Incident Type

INCIDENT TYPE	# INCIDENTS	% of TOTAL
111 - Building fire	7	5.65%
113 - Cooking fire, confined to container	1	0.81%
141 - Forest, woods or wildland fire	4	3.23%
151 - Outside rubbish, trash or waste fire	2	1.61%
311 - Medical assist, assist EMS crew	2	1.61%
320 - Emergency medical service, other	1	0.81%
321 - EMS call, excluding vehicle accident with injury	53	42.74%
322 - Motor vehicle accident with injuries	11	8.87%
324 - Motor vehicle accident with no injuries.	1	0.81%
412 - Gas leak (natural gas or LPG)	1	0.81%
440 - Electrical wiring/equipment problem, other	1	0.81%
441 - Heat from short circuit (wiring), defective/worn	2	1.61%
500 - Service Call, other	1	0.81%
511 - Lock-out	1	0.81%
520 - Water problem, other	1	0.81%
551 - Assist police or other governmental agency	2	1.61%
561 - Unauthorized burning	1	0.81%
611 - Dispatched & cancelled en route	22	17.74%
622 - No incident found on arrival at dispatch address	1	0.81%
631 - Authorized controlled burning	1	0.81%
715 - Local alarm system, malicious false alarm	1	0.81%
740 - Unintentional transmission of alarm, other	7	5.65%
TOTAL INCIDENTS:	124	100%

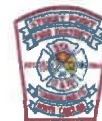
Stoney Point Board of Directors Minutes – June 21, 2022
Enclosure # 3 Page 3 of 5 – May 2022 Incident Response Statistics

Only REVIEWED and/or LOCKED IMPORTED incidents are included. Summary results for a major incident type are not displayed if the count is zero.

Stoney Point Fire Department, Inc.

Fayetteville, NC

This report was generated on 6/17/2022 9:08:39 AM



Incident Statistics

Zone(s): All Zones | Start Date: 05/01/2022 | End Date: 05/31/2022

INCIDENT COUNT			
INCIDENT TYPE		# INCIDENTS	
EMS		68	
FIRE		56	
TOTAL		124	
TOTAL TRANSPORTS (N2 and N3)			
APPARATUS	# of APPARATUS TRANSPORTS	# of PATIENT TRANSPORTS	TOTAL # of PATIENT CONTACTS
1332	0	0	1
1371	0	0	15
1911	0	0	4
RES13	0	0	1
TOTAL	0	0	21
PRE-INCIDENT VALUE		LOSSES	
\$1,536,101.00		\$67,000.00	
CO CHECKS			
TOTAL			
MUTUAL AID			
Aid Type		Total	
Aid Given		30	
Aid Received		1	
OVERLAPPING CALLS			
# OVERLAPPING		% OVERLAPPING	
30		24.19	
LIGHTS AND SIREN - AVERAGE RESPONSE TIME (Dispatch to Arrival)			
Station	EMS	FIRE	
Station 13	0:04:42	0:07:26	
Station 19	0:04:44	0:09:41	
AVERAGE FOR ALL CALLS		0:05:24	
LIGHTS AND SIREN - AVERAGE TURNOUT TIME (Dispatch to Enroute)			
Station	EMS	FIRE	
Station 13	0:00:34	0:00:39	
Station 19	0:00:36	0:01:45	
		0:00:39	

Stoney Point Board of Directors Minutes June 21, 2022
Enclosure # 3 Page 4 of 5 – May 2022 Incident Response Statistics

Only Reviewed Incidents included. EMS for Incident counts includes only 300 to 399 Incident Types. All other incident types are counted as FIRE. CO Checks only includes Incident Types: 424, 736 and 734. # Apparatus Transports = # of incidents where apparatus transported. # Patient Transports = All patients transported by EMS. # Patient Contacts = # of PCR contacted by apparatus. This report now returns both NEMSIS 2 & 3 data as appropriate. For overlapping calls that span over multiple days, total per month will not equal Total count for year.

AGENCY**AVERAGE TIME ON SCENE (MM:SS)**

Stoney Point Fire Department, Inc.

48:22

Stoney Point Board of Directors Minutes – June 21, 2022
Enclosure # 3 Page 5 of 5 – May 2022 Incident Response Statistics

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**STONEY POINT
FIRE DEPARTMENT INC.**

Stations 13 & 19
2190 Lake Upchurch Road
Parkton, North Carolina 28371
Phone # (910) 424-0694
Fax # (910) 425-2795
Email: spfd1301@nc.rr.com

Station 13 & Mailing Address
7221 Stoney Point Road
Fayetteville, North Carolina
28306-8005



Daniel C. Brown
President
Larry Townsend
Vice President
Gary Turlington
Treasurer
Roger F. Hall
Secretary
Jerry R. Hall
Member
Joel A. Siles
Member
Robert (Bo) Barbour
Member
Freddy L. Johnson Sr.
Fire Chief

Memorandum For: Haigh, Byrd & Lambert, LLP, Certified Public Accountants

Reference: Additional Internal Financial Control & Segregation of Duties

February 2022

In order to establish and maintain enhanced internal controls, including monitoring of ongoing financial and accounting principles of the Stoney Point Fire Department; in addition to the current duties performed by the Clerk of the Board and the Appointed Treasurer, and to comply with the recommendation as outlined in a letter from Haigh, Byrd & Lambert, LLP, Certified Public Accountants, addressed to the Stoney Point Board of Directors addressing segregation of duties, and whereas the Stoney Point Board of Directors appointed Mr. Larry D. Townsend to conduct and perform said duties.

I Larry D. Townsend have reviewed and documented the reconciliation for all financial transactions for the month indicated above.

X

I have found no discrepancies.

I have discrepancies as indicated below.

Larry D. Townsend
Board Vice President

16 May 22
Date

**STONEY POINT
FIRE DEPARTMENT INC.**

Stations 13 & 19
2190 Lake Upchurch Road
Parkton, North Carolina 28371
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Member
Freddy L. Johnson Sr.
Fire Chief

Memorandum For: Haigh, Byrd & Lambert, LLP, Certified Public Accountants

Reference: Additional Internal Financial Control & Segregation of Duties

March 2022

In order to establish and maintain enhanced internal controls, including monitoring of ongoing financial and accounting principles of the Stoney Point Fire Department; in addition to the current duties performed by the Clerk of the Board and the Appointed Treasurer, and to comply with the recommendation as outlined in a letter from Haigh, Byrd & Lambert, LLP, Certified Public Accountants, addressed to the Stoney Point Board of Directors addressing segregation of duties, and whereas the Stoney Point Board of Directors appointed Mr. Larry D. Townsend to conduct and perform said duties.

I Larry D. Townsend have reviewed and documented the reconciliation for all financial transactions for the month indicated above.

 I have found no discrepancies.

 X I have discrepancies as indicated below.

Deputy Fire Chief Freddy Johnson Jr. was over paid \$10.00 ending in pay period 28 Feb. This overpayment should have been collected during the last pay period in March. As of the end of May the \$10.00 had yet to be deducted from his pay. Coordination has been made with the Administrative Assistant to the Board to collect the overpayment due the department NLT the last pay period in June.

Larry D. Townsend
Board Vice President

21 June 22
Date

**STONEY POINT
FIRE DEPARTMENT INC.**

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Parkton, North Carolina 28371
Phone # (910) 424-0694
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Member
Robert (Bo) Barbour
Member
Freddy L. Johnson Sr.
Fire Chief

Memorandum For: Haigh, Byrd & Lambert, LLP, Certified Public Accountants

Reference: Additional Internal Financial Control & Segregation of Duties

April 2022

In order to establish and maintain enhanced internal controls, including monitoring of ongoing financial and accounting principles of the Stoney Point Fire Department; in addition to the current duties performed by the Clerk of the Board and the Appointed Treasurer, and to comply with the recommendation as outlined in a letter from Haigh, Byrd & Lambert, LLP, Certified Public Accountants, addressed to the Stoney Point Board of Directors addressing segregation of duties, and whereas the Stoney Point Board of Directors appointed Mr. Larry D. Townsend to conduct and perform said duties.

I Larry D. Townsend have reviewed and documented the reconciliation for all financial transactions for the month indicated above.

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I have discrepancies as indicated below.

Larry D. Townsend
Board Vice President

19 June 22
Date

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FIRE DEPARTMENT INC.**

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Secretary
Jerry R. Hall
Member
Joel A. Siles
Member
Robert (Bo) Barbour
Member
Freddy L. Johnson Sr.
Fire Chief

Memorandum For: Haigh, Byrd & Lambert, LLP, Certified Public Accountants

Reference: Additional Internal Financial Control & Segregation of Duties

May 2022

In order to establish and maintain enhanced internal controls, including monitoring of ongoing financial and accounting principles of the Stoney Point Fire Department; in addition to the current duties performed by the Clerk of the Board and the Appointed Treasurer, and to comply with the recommendation as outlined in a letter from Haigh, Byrd & Lambert, LLP, Certified Public Accountants, addressed to the Stoney Point Board of Directors addressing segregation of duties, and whereas the Stoney Point Board of Directors appointed Mr. Larry D. Townsend to conduct and perform said duties.

I Larry D. Townsend have reviewed and documented the reconciliation for all financial transactions for the month indicated above.

I have found no discrepancies.

I have discrepancies as indicated below.

Larry D. Townsend
Board Vice President

21 June 22
Date

STONE POINT FIRE DEPARTMENT, INC.

7221 Stoney Point Road

Fayetteville, North Carolina 28306

SUBJECT: QUARTERLY SAFETY MEETING

DATE: June 20, 2021 @ 1700. Members were present virtually.

Members Present: DC Hanzal, Capt.J.Belcher, Lt.C.Stewart, Lt. W. Cammuse, M.Hanzal (Consultant), C.Dettemayer, & P.Crenshaw,

AGENDA

Old Business:

- 2022 Stats (Year-to-date)
 - Drove 21351 with 4 vehicle-related events.
 - Worked 57,600 hours with 0 injury-related events.
- OSHA 300 Logs were posted from February 1 to May 30. Since removed from the wall. The OSHA 300 log is in the Emergency Reporting Safety Library.

New Business:

- Annual Fit Testing is scheduled for October. All new hires to date are being caught as they proceed through SCBA. Return firefighters have been caught as they were issued turnout gear.
- Assistance to Firefighters Grant (AFG) did request an environmental impact study for both Station 13 and Station 19. Provided the packet that 1301 did request. No hang-ups and this was submitted for review.
- Cancer preventions
 - Fresh sets of gear will be available at Station 13 for post fire.
 - New turnout gear is being ordered.
- Turnout Gear
 - Need crews to take care of their PPE.
 - Needs to be washed at cycle
 - Boots needs to be taken care of (Mink oil)
 - Train our guys to care for their equipment
 - Preserve the life of the gear through maintenance cycles.
- Life Safety Rope is beyond its 10 year life span. Still being inspected, still logged, has not been loaded. Not been exposed to sunlight and is stored in bags. Need to entertain purchasing new rope lines. Use this as an opportunity to assess harnesses.
- Did quote and submit a budget request for a portable communication system. The system is designed to limit noise exposure in the cabs of both 1341 and 1351. Funding did clear the board of directors and is out to the county.

PORTABLE WIRELESS SYSTEMS



-
- <https://www.firecom.com/portable-wireless-headset-systems/>

Near Miss Reports:

- The HSO Near Miss Log is up and running. Same is being used by the leadership at this time.
 - Attached is 2022 Q1 No events
 - Attached is 2022 Q2 w/3 events
 - Will be rolling out the Near Miss Program to the officer core in the next officers Meeting.

Incident Review:

- June 2, 2022 - Civilian falling down the stairs. A civilian did fall down the stairs coming in from the bay at Station 13. Action occurring thus far was to place warning signs more at eye level.



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- June 5, 2022 An apparatus did get backed into the side of the bay door during backing operations.

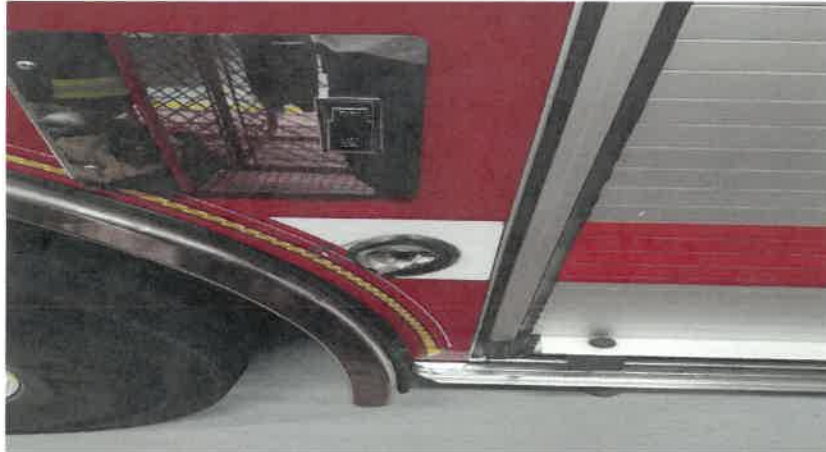


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- April 26, 2022. Apparatus collision with another object. Damage limited to a single DOT light on the side of the apparatus.



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Monthly Facility Safety Inspection (FSC) Action Items:

- Facility Inspections - review of returned sheets. Storage Locations.
- Emphasized that FSC is accomplished on the 9th of each month.
- Do we need any changes to the process i.e. form.
- Flammables need to be stored in the flame locker.
- Add the tower to the checklist.
- Reviewed the BED Bug control process. The process appears to be functional, is continual, and still necessary.
- Station 19 - CO Alarm is activating at low levels. Fans have been run from behind the compressor and doors must be open to run. System must be deactivated when the combustion engines are being run in the area. Heaters are being installed to limit running diesel fired heaters in the building.
- Strips have been added to the apparatus bay floors at Station 13 to permit drivers to line apparatus up on the strips. Does not prevent accidents but is a tool.

officer is available and on file for each trackable item. The chart will be updated monthly for board review.

Fiscal Year 2020 & 2021 Reportable Accidents			
TYPE OF ACCIDENT	EMPLOYEE	COSTS	REMARKS
Total for Fiscal Year	2020=	\$0.00	No Reportable Accidents
Total for Fiscal Year	2021=	\$6,795.00	8 Reportable Accidents
Fiscal Year	2022=	\$5,305.71	“B” Shift Loss of RIT Pack
Backing Incident 1371	May 2022=	291.00	FFs Mahdi / Taylor
Total for Fiscal Year	2022 YTD =	\$5,596.71	0 YTD Reportable Accidents
Fiscal Year	2023	\$0.00	

O: Adjournment:

With no further business Chairman Brown entertained a motion to adjourn; Vice Chairman Larry Townsend made a **MOTION** to adjourn. The motion was **SECONDED** by Director Jerry Hall and **APPROVED** by all members present. The meeting adjourned at 2120 hours. With our upcoming summer vacations, the next Board of Directors meeting will be on Tuesday September 20, 2022, at Station # 13 @ 7:30 PM.

Respectfully Submitted:

Roger F. Hall
 ROGER F. HALL
 Secretary

Cc.

- 1 - Each Board Member
- 1 - Board File / Minutes Book / Web Page
- 1 - Accountant File Copy

6 Enclosures:

1. Board Member Attendance Roster
2. Fayetteville Observer Annual Membership and Election Advertisement
3. Public Works Commission (PWC) Announcement
4. May 2022 Fire Incident Statistics
5. Financial Oversight Memorandums for February, March, April & May 2022
6. Quarterly Safety Committee Minutes June 2022





Closing discussion:

- DC Hanzal did review the Smoke Alarm Program.
- No feed to Sharps Program from Non-managerial employees when asked.

ADJOURNMENT

The Safety Committee meeting concluded at 1750.

Regards,

Chandler Stewart

Firefighter Chandler Stewart, CSP
HSO – Committee Chairman