



**STONEY POINT FIRE DEPARTMENT INC.**

**Stations 13 & 19**

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November 15, 2022

SUBJECT: Minutes of the Monthly Board of Directors’ Meeting November 15, 2022

The monthly Board of Directors meeting was called to order by Chairman Brown and was led in prayer by Director Bo Barbour at 7:30 PM. The meeting was conducted at the corporate office Station 19.

**A: Roll Call:**

<u>Board Members Present:</u>		<u>Board Members Absent:</u>	
Daniel C. Brown	Chairman	Gary Turlington	Treasurer
Larry Townsend	Vice Chairman	Jerry R. Hall	Member
Roger F. Hall	Secretary		
Joel A. Siles	Member		
Bo Barbour	Member		

<u>Chief Officers Present:</u>		<u>Chief Officers Absent:</u>	
Freddy L. Johnson Sr.	Fire Chief	Freddy L. Johnson Jr.	Dep. Fire Chief
		Sean C. Johnson	Asst. Chief

**B: ANNUAL / SPECIAL / PUBLIC HEARING MEETING:**

N/A

**C: READING AND APPROVAL OF THE MINUTES OF THE LAST MEETING:**

- Secretary Roger Hall presented the minutes from the October 18, 2022, Monthly Board of Directors’ meeting minutes for review and approval. Chairman Brown called for the approval of the October 18, 2022, Board of Directors’ meeting Minutes. Vice Chairman Larry Townsend made a **MOTION** to approve the October 18, 2022, Board of Directors’ meeting minutes as presented. The motion was **SECONDED** by Director Joel Siles and unanimously **APPROVED**.



## **D: REPORT OF THE FIRE CHIEF:**

1. **General Information.** - Chief Johnson Sr. welcomed the members of the board to our November 2022 monthly meeting and provided another update to the membership about Board Treasurer Mr. Gary Turlington's on-going medical issue.
2. **Guests:** None
3. **Personnel:**
  1. The Chief informed the members that we have five (5) open volunteer positions between our Sunday and Tuesday night volunteer shifts, while Monday, Wednesday and Thursday night volunteer duty shifts have 15 members each.
  2. We currently have one (1) full-time twelve-hour shift open and are actively recruiting employees for the position.

## **E: Apparatus Fleets:**

1. The Chief advised that we are still waiting on radio and siren equipment for the new Tahoe before it goes to Angier NC at Batteries of North Carolina for emergency equipment installation.
2. Our Rescue Truck is currently at Atlantic Emergency Services (AES) for repairs to our highlight system. Because of parts issues the highlights have not worked for some time but hopefully we will get the truck back before the end of the week.
3. The Chief informed the board members about our 2015 GMC Sierra 2500 Heavy Duty 4 X 4, (1362) which he recommended replacing with a 2023 model. We purchased the truck in 2014 and it was recently damaged when one of our shift Captains sideswiped a fence post while responding to a medical emergency when pulling out of our parking lot. There was a discussion about our two (2) GMC 2500 HDs between the Chief and all members. The Chief stated that he wants to replace the 2016 during the next fiscal year but order the truck prior to the end of this fiscal year, with a delivery after July 1, 2023. The Chief stated that with a \$30,000.00 trade-in allowance our cost for the 2023 model will be \$31,870.00. At the conclusion of the discussion Chairman Brown called for a **MOTION** to approve or disapprove Chief Johnson's request. Director Joel Siles made a **MOTION** to authorize Chief Johnson Sr. to move forward with the replacement purchase of a new 2023 GMC Sierra 2500 HD 4 X 4 to replace the current 2015 model. The **MOTION** was **SECONDED** by Vice Chairman Larry Townsend and **APPROVED** by all members present. (See Enclosure # 2)
4. We are still having intermittent starter issues with Brush 1341. This has been going on for some time and we had several mechanics look at the issue and replaced several parts. We have a military specialist coming out and trouble shoot the truck next week, and we hope he can determine our solution.
5. The Chief advised that we are still in search of a replacement engine to replace Engine 1333, our 1989 Pierce Dash with brake caliper issues. The Chief stated that Assistant Chief Hanzal has located a possible apparatus in Lee County, but we have not yet had the opportunity to review the trucks specifications. This will be an on-going effort until we find a suitable replacement.



- We have not moved forward with Brush 1941 but are looking for a small skid unit for the upcoming fire season coming up in March 2023.

**6. FY 2022 - 2023** Vehicle, Equipment and Fuel Expenditures as of October 18, 2022 (List from Quicken) (Previous two (2) Fiscal Years for comparison purposes)

<b>UNIT #</b>	<b>NOMENCLATURE</b>	<b>FY 20/21</b>	<b>FY 21/22</b>	<b>FY 22/23</b>
1319	1960 American LaFrance (Antique)	931.75	484.04	26.94
1331	2017 Pierce Arrow-XT	1,945.58	5,847.98	3,309.94
1332	2004 Pierce Dash Pumper/Tanker	14,512.35	13,797.46	3,798.63
1333	1988 Pierce Dash Pumper/Tanker	5,074.96	6,368.06	3,675.65
1341	1994 LMTV 5 Ton Truck Brush	29,098.74	2,762.25	1,003.38
1351	1996 E-One 75ft Aerial Ladder	18,961.82	15,575.87	225.84
1362	2015 GMC Sierra 2500 HD 4 X 4	565.25	1,684.30	0.00
1371	2021 GMC Sierra 1500 4 X 4	2,725.62	3,793.22	669.91
1391	2023 Tahoe Cmd Vehicle (1301)	7,276.49	2,816.66	0.00
R-13	2017 Pierce Arrow-XT-Walk In	5,604.26	896.44	31.46
1911	2006 Pierce Dash Engine	10,001.56	20,877.24	4,182.78
1931	2004 Pierce Dash Pumper/Tanker	30,323.48	11,546.48	993.80
1941	1994 LMTV 2.5 Ton Truck Brush	0.00	0.00	3,695.72
1961	1984 Chevrolet ¾ Ton Diesel-Lift Gate	1,250.55	708.18	146.17
1962	2015 GMC Sierra 2500 HD 4 X 4	181.25	1,318.30	109.56
1963	2017 – Auxiliary Support Trailer	0.00	0.00	0.00
1991	2019 Tahoe Cmd Vehicle (1303)	7,276.49	2,816.66	1,277.30
Air-19	2016 Mobile Air Trailer	53.96	241.22	0.00
Boat 1981	14” Zodiac Inflatable 25 HP	0.00	73.79	0.00
Boat 1986	19” Rescue 1 Connector Boat 50 HP	0.00	109.73	50.28
Trailers	2009 Boat Trailer Double Stack	48.14	0.00	0.00
U-Trailer	Utility Trailer (Small & Large)	424.03	0.00	0.00
Cmd Trl	2006 FEMA Trailer	0.00	0.00	0.00
MISC	<b>RELATED VEH EXPENSES</b>	14,455.80	8,801.47	3,007.70
	<b>Total Vehicle Maintenance</b>	147,468.50	97,708.99	26,232.06
	<b>EQUIPMENT OTHER</b>	32,212.92	26,289.09	11,211.64
	<b>TOTAL VEH/EQUIP EXPENSES</b>	<b>\$179,681.42</b>	<b>\$123,998.08</b>	<b>37,443.70</b>
	<b>BUDGETED (\$100,000.00)</b>			
	<b>GASOLINE &amp; FUELS (\$ 40,000)</b>	<b>\$23,656.78</b>	<b>\$44,824.10</b>	<b>23,275.36</b>
	<b>FY-BUDGETED TOTAL (140,000)</b>	<b>\$203,338.20</b>	<b>\$168,822.18</b>	<b>60,719.06</b>
	<b>Total over / under Budget</b>	<b>+\$63,338.20</b>	<b>+\$28,822.18</b>	

**F. Building and Grounds:**

- The Chief updated the members about the heater and exhaust fan installation for our Maintenance Building and the Cumberland County Fire Chiefs’ Association (CCFCA) storage building. Due to



unforeseen circumstances we had to find another installer to complete the heater installation in both buildings. The fans have been installed in the Chiefs building and are working great removing exhaust fumes. Hopefully we will complete the remaining heater issues before it gets cold.



2. The Chief stated that we have not taken any further action on the Plymouth Diesel exhaust system but will start the process over the next month, whereas we just received information from FEMA that we can order the parts and supplies but cannot start on the installation until we receive approval in regard to our submitted Environmental and Historic Preservation (EHP) compliance review. FEMA is scheduled to review our submitted EHP review in December 2022.
3. The Chief stated that PWC has not started on the sewer project coming across our property. They have started work on both sides of our property and he is under the impression that they may start sometimes after our annual fund raiser or by the first of 2023.
4. The Chief stated that with the end of spring and now well into fall, we have cut off our sprinkler systems at both stations. We will re-activate in early spring.
5. The Chief advised the board that many of our incandescent light bulbs at Station 19 are reaching their life span and we currently have many out of service. He will see if Lumbee River has a program similar to Duke Energy that will assist with switching the entire facility over to LED type bulbs. Our storage building here at Station 19 was outfitted with LED lights when it was built and so was the Chiefs' Association building.
6. Building and Grounds Expenditure Chart as of November 15, 2022

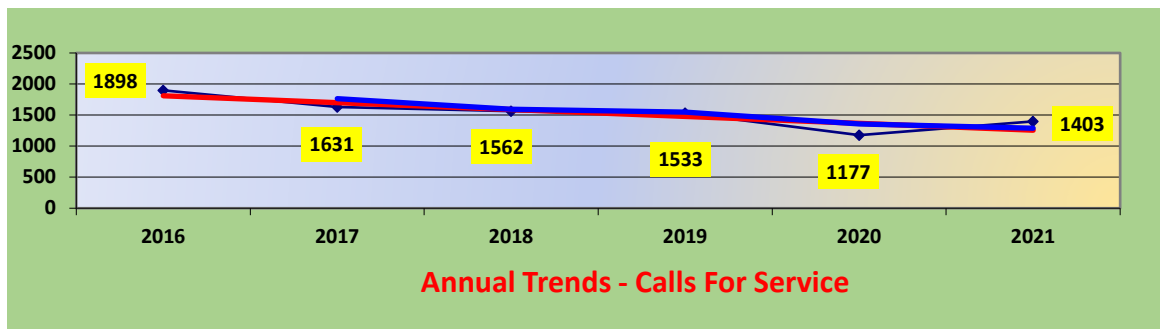
BUILDING AND GROUNDS EXPENDITURES	FY 19/20	FY 20/21	FY 21/22	FY 22/23
Station # 13 – 7221 Stoney Point Road – Building	\$ 3,947.69	15,565.74	35,701.43	3,231.00
Station # 13 – 7221 Stoney Point Road – Grounds	\$ 4,870.45	2,123.52	111,335.19	1,402.49
Station # 19 – 2190 Lake Upchurch Dr – Building	\$ 2,250.46	15,147.35	8,902.83	2,266.52
Station # 19 - 2190 Lake Upchurch Dr – Grounds	\$ 4,870.45	1,533.35	11,043.19	1,237.07
Consumable Items	\$12,302.73	5,689.12	9,084.38	7,715.56
Maintenance Building Other	107.71	725.46	1,606.23	0.00
Maintenance Grounds Other	1,461.76	894.31	1,453.45	581.23
<b>TOTAL CATEGORY PAY OUT</b>	<b>\$ 29,811.25</b>	<b>\$41,678.85</b>	<b>\$179,126.76</b>	<b>16,433.87</b>

**Fire Conditions:**

1. The Chief reviewed with the members of the board and passed around October 2022 current incident statistics for review and discussion. (See Enclosure # 3)
2. Chief Johnson briefed on our current call volume through October 31, 2022. He stated that we are currently on track to reach a call volume last obtained in 2019. (See Charts below – Monthly calls by year and annual trend line chart.)



 <b>SPFD INCIDENT RESPON DATA</b> 							
MONTH	2016	2017	2018	2019	2020	2021	2022
JANUARY	159	163	139	131	146	117	127
FEBRUARY	136	141	113	110	142	97	119
MARCH	156	138	137	120	122	126	126
APRIL	139	134	130	114	072	114	125
MAY	144	120	128	128	069	96	124
JUNE	126	100	131	122	059	113	140
JULY	135	153	132	113	074	102	117
AUGUST	175	147	108	129	118	118	147
SEPTEMBER	169	120	144	143	084	122	148
OCTOBER	198	150	137	131	077	135	119
NOVEMBER	147	127	132	140	098	140	
DECEMBER	214	138	131	152	116	123	
<b>TOTALS</b>	<b>1898</b>	<b>1631</b>	<b>1562</b>	<b>1533</b>	<b>1177</b>	<b>1403</b>	<b>1292</b>



- The Chief advised that during the month of October 2022 we answered 120 calls, which is down from the same month last year.

**H: Training Report:**

- We are currently in our makeup training mode, with Assistant Chief Murphy scheduling make up training for our members. We also have continuing education scheduled for every shift coming up later this month using FTCC’s new confined space and trench rescue support trailer. Instructor Michael Bartch will bring the trailer to our station for all five shift’s training.
- With the upcoming holidays we will continue to focus on make-up training to ensure that all our members are up to date on our required annual training tasks.



**I: REPORT OF THE TREASURER:**

**Fiscal Year 2022 – 2023 Budget Information**

1. VP Townsend provided the current fund balance and financial information from all sources.

<b>Balances: As of November 15, 2022,</b>	\$	1,509,703.43	First Citizens.
CD as of October 7, 2022,	\$	213,789.91	15% of Budget.
Total Cash Flow Available	\$	<b>1,723,493.34</b>	<b>Total Available Funds</b>

**Approved County FY 22/23 Budget** \$1,148,381.00

**County Budget Funding Received YTD** \$128,736.23

**FY 21-22 County Budget Funding Pending YTD** \$1,018,644.777

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**County Fire District FY 22/23 (SPFD) Grant Program Requested** \$33,610.00

**County Fire District FY 21 Grant Program Received** \$0.00

**County Fire District FY 21 Grant Program Pending** \$33,610.00

**County Fire District FY 22/23 (CCFCA) Radio Grant Requested** \$1,117,149.00

**County Fire District FY 21 Grant Program Received** \$500,000.00

**County Fire District FY 21 Grant Program Pending** \$517,149.00

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**Approved Fayetteville FY 22/23 Budget** \$ 481,094.00

**Fayetteville City Funding Received YTD** \$ 240,547.00

**Fayetteville City Funding Pending YTD** \$ 240,547.00

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**Approved Town of Hope Mills Contract FY 22/23 Budget** \$ 70,000.00

**Town of HM Contract Funding Received for FY 21-22** \$0.00

**Town of HM Contract Funding Received FY 22/23 Oct 1, 2021 YTD** \$2,000.00

**Hope Mills Budget Funding Pending YTD** \$ 140,000.00

Town of Hope Mills Full Responder Contract Fee = \$ 70,000.00 based on last year's pay out

Town of Hope Mills 1-time Debt Assumption Payment \$16,451.06-Outstanding - On-Going since -2014

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**Combined County / COF / & Hope Mills Approved FY 22/23 Budget** \$1,699,475.00

**Combined FY 21/22 COF / HM & County Budget Received YTD** - \$371,283.23

**Combined FY 21/22 COF / HM & County Budget Pending** - \$1,328,191.77

CC Fire District Regional Grant \$550,733.57

Other Income (First Citizen Bank) - \$0.00

**Other Income /Tax Refund (Sales & Fuel Tax) -** \$12,349.88

**Total Board Funds YTD received 20/21 to date ALL SOURCES** \$934,366.68



- 1.. Vice Chairman Mr. Townsend presented the financial transaction and the financial oversight report for the month of September 2022 for review. Attending members reviewed the monthly financial transactions with no issues presented. Chairman Brown called for a motion to approve or disapprove both the financial transaction and board oversight report as presented. Director Joel Siles made a **MOTION** to **APPROVE** both the transaction and oversight report for the month of September 2022 as presented. The **MOTION** was **SECONDED** by Director Bo Barbour and **APPROVED** by all members present. (See Enclosure # 4)
3. **Auxiliary Account** - Treasurer Tracie Johnson via text message provided the Auxiliary treasurer's fund balance of **\$576, 726.60** as of November 15, 2022.
4. **Miscellaneous Firefighter Account** (Ice & Cans) - Our balance as of November 15, 2022, is **\$9,272.95** with a large summer close out ice deposit still pending.
5. **Firefighter Relief Fund** – Relief fund treasurer Mr. Townsend stated that there have been no changes in our relief fund balance is **\$90,943.67**. He stated that **\$78,169.15** is in the form of a Certificate of Deposit (CD) which is renewed every twelve months. We also have a total of **\$12,774.52** in our relief fund check book with North State Bank.
6. **Child Passenger Safety Seat Account** – The Chief advised that the fund balance with TRUIST as of October 18, 2022, is unchanged at **\$1,230.51**. These funds are solely used for Safe Kids initiatives and is being sustained by donations received from the installation of car seats. A \$200.00 donation to the CPS program will be deposited later this week.
7. **Station 19 Building Loan** - Vice Chairman Townsend updated the members of the board and stated that the current balance on our Station 19 building loan with First Citizens Bank as of November 15, 2022, is **\$542,386.92** with seventy-two monthly payments consisting of **\$7,562.05** remaining.
8. **Pierce Fire Truck Loan– (\$1,400,000.00 - First Citizens Bank)** – Vice Chairman Townsend reported that as of March 15, 2022, the outstanding commercial loan balance is **\$768,594.33**. The trucks are financed for ten (10) years, with a maturity date of March 01, 2026. The last **Annual Payment** of \$159,842.49 was made on March 2, 2022, which will reduce the outstanding principal. The next annual statement and payment is due in March 2023.
9. Chief Johnson Sr. briefed the members of the board concerning the current diesel fuel supply issues. Chief Johnson stated that we have implemented fuel conservation steps and have topped off all of our diesel tanks. Because of high inflation and fuel prices we have expended over 50% of our budgeted fuel budget in just 4 months into the current fiscal year.

## **J: REPORT OF COMMITTEES:**

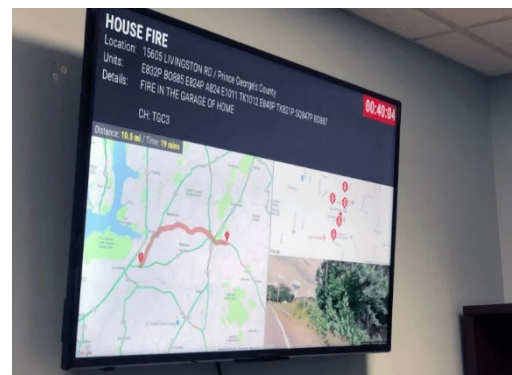
1. **Policy Committee** Meets Annually after our Strategic Planning Meeting in April – **Per PEER team recommendation the policy committee's annual review has been moved to January annually effective January 2023.**
2. **Building & Grounds Committee** - See Item F (On-going monthly)
3. **Small Tools & Gear Committee** - Meets semi-annually Mar/Apr & Oct/Nov



4. [Equipment & Vehicle Replacement Committee](#) - Scheduled to meet in January 2023
5. [Budget Committee](#) The next meeting of the budget committee will be scheduled during the FY 23/24 budget cycle tentatively forecast for March or April 2023.
6. [Safety and Health Committee](#) - Committee meets quarterly with Chief Johnson Sr. passing around copies of the Safety Committee's recent meeting minutes.

**K: OLD BUSINESS:**

1. The Chief again updated the members of the board about the continuing issues surrounding Aqueous Film-Form Foam (AFFF) PFAS Class B Foam utilized on Class B fire, (Gasoline and other liquid accelerants). This will be an on-going matter; it has also been discovered that the current green foam is not green. We are in a holding pattern to ensure that when we do purchase the new green foam as it is environmentally safe.
2. The Chief updated the members of the board about our 2022 October Trail of Terror fund raiser. He advised that during our eight (8) trail nights which ran from 8 PM until 11 PM we raised slightly over \$206,000.00. He further advised that again this year we competed with high school football and lots of scheduled events in downtown Fayetteville. Saturday nights were our busiest nights. Due to the high cost of materials associated with the current inflation index we raised our ticket price to \$20.00. This was our first price increase since 2013. He credited our incredible staff and volunteers for another successful fundraising campaign. He also briefed the members of the board about our on-going efforts of moving our annual October Trail of Terror Fund Raiser to Station 19. Much of the funds will be spent on relocation and infrastructure costs. The current plan is to tentatively open the trail at Station 19 during the 2024 Halloween season. He stated that Assistant Chief Brandon Hanzal is working on a proposal and concept lay out on our property and once finalized he will present the finished project to the board.
3. The Chief reminded the members in attendance about our upcoming annual family Christmas awards dinner and Santa Claus coming up in just 4 weeks at Paradise Acres at 5 PM. The Chief briefed the members of the board about our upcoming Christmas Run Checks and stated that our volunteer payments this fiscal year are about \$10,000 less than last year. We will also give our full-time employees that meet our annual Christmas bonus guidelines their applicable bonuses based on years of service.
4. Our active shooter drill is still in the planning phase with the agency head coordination meeting upcoming on Tuesday December 6, 2022, and hopefully we will be able to conduct a drill during the first quarter of 2023.
5. Our First Arriving Platform project is on-track, and we should be able to show case the program in January. The program is designed to keep our station and agency personnel informed like never before with real-time incident alerts, news, events, videos, personnel recognition, with easy-to-update key information, 100+ third-party integrations & features, and critical data visualization for fire departments, EMS, rescue squads, and public safety. This will be broadcast in both radio rooms and Station 13 Foyer.





6. The Chief informed the members of the board that all our Swift Water equipment approved last month has been received and is being inventoried and placed on our response apparatuses and boats.
7. Chief Johnson updated the members concerning Chairman Brown's request to have Vice Chairman Townsend have check signature authority with our First Citizens Bank account, while our treasurer is on a medical leave of absence. Chief Johnson presented a Supplement to Account Signature Card – Business Form for Mr. Townsend to sign. The form will be returned to First Citizens tomorrow.
8. The Chief updated the board concerning his submitted application with Synergi Partners, applying for funding conjunction with the CARES Act Employee Retention Tax Credit ("ERC"). We have returned all the requested documentation and are working with Ned Hemingway, our account manager. Chief Johnson also stated the Cumberland Road Fire Department ERC has already been processed and approved. He will keep us posted. He passed around copies of the requested documentation.

**L: NEW BUSINESS:**

1. The Chief advised that he along with our Chief Officers and Vice Chairman Larry Townsend and spouses will attend a Gala for retiring FTCC President Dr. J. Larry Keen at Highland Country Club tomorrow night November 16, 2022. The black-tie event is by invitation only and Chief Johnson will present Dr. Keen with parting retirement gifts on behalf of the Cumberland County Fire Chiefs Association. (See Enclosure # 5)
2. Chief Johnson briefed the members of the board about a fire incident on Tuesday November 1, 2022, at 10:22 pm in the Wendemere Housing Area that resulted in a fire fatality.
3. Chief Johnson stated that he was invited to an unveiling of the presidential portrait for Dr. J. Larry Keen at FTCC on Monday November 21, 2022, at 9:00 in the morning. (See Enclosure # 6)
4. The Chief announced that our annual Awards Committee will meet before the end of the month to select our 2022 awards recommendations for our primary annual awards that will be presented during our upcoming Christmas Dinner on December 11, 2022.
5. Vice Chairman Townsend brought up the fact that the Town of Hope Mills in 2014 agreed to pay our department in arrears for voluntary annexations where the town failed to act and notify the Fire Department nor have, they ever assumed any of the submitted debt payments. In 2014 the town agreed to make one lump sum payment for a settled amount of \$16,0000.00 to cover debt payment for annexations prior to 2014. Even after ten (10) years they have not followed through. Mr. Townsend wants the board to act. Chief Johnson Sr. agreed with Mr. Townsend and recommended that we wait until January 2023, due to the upcoming Thanksgiving and Christmas Holidays. Chief Johnson will also talk with our legal adviser Mr. Neil Yarborough about this on-going dilemma. (See Enclosure # 7)
6. The Chief passed around the Safety and Health Committee meeting minutes from November 1, 2022. These minutes will be posted in our Records Management System (RMS), which is accessible by all members. (See Enclosure # 8)



7. Chief Johnson inquired with the members of the board about canceling the scheduled December 20, 2022, meeting due to the upcoming Christmas Day on the 25<sup>th</sup>. He stated that he would notify the members of the board should an unforeseen emergency arise where board action is required. Director Joel Siles introduced a **MOTION** to cancel the December 2022 Board of Directors meeting and that Chief Johnson Sr. contact Chairman Brown if an emergency meeting is required. The **MOTION** was **SECONDED** by Vice Chairman Townsend and **APPROVED** by all members present. (See Enclosure # 9)

**M: CLOSED SESSION - WHEN APPLICABLE:**

1. N/A

**N: ACCIDENT/MISHAP TRACKING:**

This section was created to track injuries, accidents and mishaps involving department owned vehicles, apparatuses, equipment, and real property. The chart below represents accident tracking data for the current Fiscal Year. A complete accident report prepared by the department safety officer is available and on file for each trackable item. The chart will be updated monthly for board review.

Fiscal Year 2020 & 2021 Reportable Accidents			
TYPE OF ACCIDENT	EMPLOYEE	COSTS	REMARKS
Total for Fiscal Year	2020=	\$0.00	No Reportable Accidents
Total for Fiscal Year	2021=	\$6,795.00	8 Reportable Accidents
Fiscal Year	2022=	\$5,305.71	“B” Shift Loss of RIT Pack
Backing Incident 1371	May 2022=	291.00	FFs Mahdi / Taylor
Total for Fiscal Year	2022 YTD =	\$5,596.71	0 YTD Reportable Accidents
Fiscal Year	2023	\$0.00	



**O: Adjournment:**

With no further business Chairman Brown entertained a motion to adjourn; Secretary Roger Hall made a **MOTION** to adjourn. The motion was **SECONDED** by Director Bo Barbour and **APPROVED** by all members present. The meeting adjourned at 2120 hours. **the next Board of Directors meeting will be on Tuesday January 17, 2023, at Station # 13 @ 7:30 PM.**

Respectfully Submitted:

*Roger F. Hall*  
ROGER F. HALL  
Secretary

**Cc.**

- 1 - Each Board Member
- 1 - Board File / Minutes Book / Web Page
- 1 - Accountant File Copy

**9 Enclosures:**

1. Board Member Attendance Roster
2. Flow GMC 2023 Sierra Price Quote
3. October 2022 Incident Statistics
4. September 2022 Financial Oversight Memorandum
5. FTCC Giving Gala – November 16, 2022
6. Presidential Portrait Unveiling Dr. J. Larry King, FTCC
7. Hope Mills – Stoney Point 2014 Contract with Debt Assumption Information
8. November 2022 Quarterly Safety and Health Committee Minutes
9. December 2022 Board of Directors Meeting Cancellation Flyer



**2022**

**BOARD OF DIRECTOR'S & PRIMARY STAFF  
ATTENDANCE ROSTER**

##	NAME	JAN (18) Sta. 13	FEB (15) Sta. 19	MAR (15) Sta. 13	APR (19) Sta. 19	MAY (17) Sta. 19	JUN (21) Sta. 19	JUL (19) Sta. 13	AUG (16) Sta. 19	SEP (20) Sta. 13	OCT (18) Sta. 19	NOV (15) Sta. 19	DEC (20) Sta. 19
01	Daniel C. Brown - President (2024)		N/A			N/A		N/A	N/A				N/A
02	Larry Townsend V-President (2026)		N/A			N/A		N/A	N/A				N/A
03	Roger Hall - Secretary (2024)		N/A			N/A		N/A	N/A				N/A
04	Gary Turlington – Treasurer (2026)	Work	N/A	Work	Work	N/A		N/A	N/A	Sick	Sick	Sick	N/A
05	Joel Siles – (2026)		N/A			N/A		N/A	N/A				N/A
06	Jerry Hall – (2026)		N/A			N/A		N/A	N/A			Work	N/A
07	Bo Barbour - (2024)	Vacant	N/A	Vacant		N/A		N/A	N/A		Sick		N/A
08	Freddy Johnson Sr. - Chief (Annually)		N/A			N/A		N/A	N/A				N/A
09	Freddy Johnson Jr. - Deputy Chief	Work	N/A			N/A		N/A	N/A		Texas	Work	N/A
10	Sean Johnson – Asst. Chief	Excused	N/A		Excused	N/A		N/A	N/A	Excused	Excused	Work	N/A
11	Kevin T. Murphy – Asst. Chief	Excused	N/A	Excused	Excused	N/A	Excused	N/A	N/A	Excused	Excused	Excused	N/A
12	Brandon Hanzal – Asst. Chief	Excused	N/A	Excused	Excused	N/A	Excused	N/A	N/A	Excused	Excused	Excused	N/A

**P-Present - A-Absent - N/A – No Meeting Conducted A-E – Absent & not required to attend by invitation only. N/A No Meeting-  
CC telephonic conference call participation.**

- Due to **summer vacations**, Board of Directors meetings are not scheduled for the months of **July** and **August 2022** unless there is a pressing need or emergency.
- Except for the Fire and Deputy Chief – **Assistant Fire Chief Officers are not required to attend the monthly board meetings unless directed by the Fire Chief.**
- The February 2022 Board of Directors meeting was cancelled due to COVID-19 exposures of our members.
- The May 2022 Board of Directors meeting was cancelled due to primary Voting day and to provide our members the opportunity to vote.
- The December 2022 Board of Directors meeting was canceled during the November 15 Board Meeting due to the Christmas Holidays with instructions to Chief Johnson to contact the Chairman due to an emergency that will require a special meeting

**Enclosure # 1 Board Minutes November 15, 2022**

**FLOW AUTO of FAYETTEVILLE**



Date: **11/14/2022 12:14 PM**

Salesperson: **Joshua Kavalary Marty Edwards**

Manager: **Kenny Cummings**

**FOR INTERNAL USE ONLY**

**BUSINESS NAME** STONEY POINT FIRE DEPARTMENT, INC

Home Phone: \_\_\_\_\_

**CONTACT**

Address : 7221 STONEY POINT RD  
FAYETTEVILLE, NC 28306  
CUMBERLAND CO

Work Phone: (910) 424-0694

E-Mail : SPFD1301@GMAIL.COM

Cell Phone: (910) 476-1301

**VEHICLE**

Stock # : 74257G

New / Used : New

VIN : 1GT49LEY3PF108952

Mileage : 1

Vehicle : 2023 GMC Sierra 2500HD

Color : G7C CARDINAL RE

Type : Pro 4x4 Crew Ca

TK20743

**TRADE IN**

Payoff : \_\_\_\_\_

VIN : 1GT12XE84FF656455

Mileage : \_\_\_\_\_

Vehicle : 2015 GMC Sierra 2500HD

Color : Fire Red [Red]

Type : Base 4x4 Crew Cab 6.6 ft. box 153.7 in. WB

Selling Price	64,870.00
Discount	3,000.00
Adjusted Price	61,870.00
Total Purchase	61,870.00
Trade Allowance	30,000.00
Trade Difference	31,870.00
Trade Payoff	
Cash Deposit	
Balance	31,870.00

Customer Approval: \_\_\_\_\_

Management Approval: \_\_\_\_\_

By signing this authorization form, you certify that the above personal information is correct and accurate, and authorize the release of credit and employment information. By signing above, I provide to the dealership and its affiliates consent to communicate with me about my vehicle or any future vehicles using electronic, verbal and written communications including but not limited to eMail, text messaging, SMS, phone calls and direct mail. Terms and Conditions subject to credit approval. For Information Only. This is not an offer or contract for sale.

**Vehicle Information**

VIN: 1GT49LEY3PF108952

Model: TK20743-2023 SIERRA 2500HD  
CREW CAB 4WD

Service Contract: No      Branded Title: No      Warranty Block: No      PDI Status: Yes

Order Type: 60 - RETAIL - SOLD

Field Actions: 0 Open

**Vehicle Build**

Model: TK20743 - 2023 SIERRA 2500HD CREW CAB  
4WD

Gross Vehicle Weight: 5,062

Order Number: BWPQ8X  
Build Date: 08/09/2022  
Build Plant: F

**Option Codes**

\*IVH is not the definitive source of GM Vehicle RPO information and is intended for service reference only. Should there be any questions about the vehicle's original build or RPO information please refer to the original vehicle invoice or window sticker.

- 0ST - FRONT FASCIA ASSEMBLY      1NF - REAR FASCIA ASSEMBLY
- ROW
- 1SA - 1SA EQUIPMENT GROUP:      1SZ - OPTION PACKAGE DISCOUNT
- 2NF - REAR FASCIA ASSEMBLY      2ST - VAA/COMPONENT REL REAR SEAT
- 3ST - VAA/COMPONENT REL REAR SEAT      4AA - INTERIOR TRIM
- 4ST - VAA/COMPONENT REL REAR SEAT      5FC - VAA/COMPONENT REL FRONT CONSOLE
- 5ST - VAA/COMPONENT REL REAR SEAT      6UX - FRT LH COMPUTER SEL SUSP
- 7UX - FRT RH COMPUTER SEL SUSP      8AM - COMPONENT RR LH
- 9AM - COMPONENT FRT RH      A2S - SEAT ADJUSTER, DRIVER 4-WAY MANUAL
- A68 - SEAT, REAR 60/40 FOLDING BENCH      A7E - SEAT ADJUSTER, PASSENGER 4-WAY MANUAL
- AE7 - SEATS, FRONT 40/20/40 SPLIT-BENCH W/ STORAGE      AED - WINDOWS, POWER FRONT, PASSENGER EXPRESS DOWN
- AEQ - WINDOWS, POWER, REAR EXPRESS DOWN      AKO - DEEP-TINTED GLASS
- AL0 - SENSOR INDICATOR INFLATABLE      AQQ - REMOTE KEYLESS ENTRY
- AU3 - POWER DOOR LOCKS      AVI - FRONT ROW SEAT BELT ADJUSTABLE GUIDE LOOPS
- AXG - WINDOWS, POWER FRONT, DRIVER EXPRESS UP/DOWN      AXK - VEHICLE TYPE TRUCK

AY0 - AIRBAGS	BG9 - RUBBERIZED-VINYL FLOOR COVERING
BHP - WINTER GRILLE COVER	BWN - CORNERSTEP, REAR BUMPER
C32 - HEATER-HEATING/DEFROSTER SYSTEM, REINFORCED, ELECTRIC	C49 - REAR-WINDOW DEFOGGER
C59 - AIR VENTS, REAR	C67 - AIR CONDITIONING
CGN - BEDLINER, SPRAY-ON	CMD - ASSEMBLY PLANT - FLINT, MI
CMT - GOOSENECK/5TH WHEEL PACKAGE * STAMPED BED HOLES W/CAPS * 7-PIN TRAILER HARNESS * SPRAY-ON BEDLINER * TRAILER BRAKE CONTROLLER	CTT - HITCH GUIDANCE
D72 - BLACK DOOR HANDLES	DD8 - ISRV MIRROR, AUTO DIMMING
DNS - EQUIPMENT-SUPPLIER INSTALLED	DWC - TRAILERING MIRRORS, HEATED POWER -ADJUSTABLE, AUTO- DIMMING, WITH TURN INDICATORS
E2C - ORDER TO DELIVERY EXPEDITE TO CUSTOMER	E63 - BODY EQUIPMENT FLEETSIDE PICK-UP BOX
EF7 - COUNTRY UNITED STATES OF AMERICA (USA)	F48 - CHASSIS DRIVE LINE-FOUR WHEEL DRIVE(4WD)
F60 - HEAVY DUTY FRONT SPRINGS / CAMPER PACKAGE	FE9 - 50-STATE EMISSIONS
FHX - VEHICLE FUEL DIESEL B20	G7C - CARDINAL RED
G80 - HEAVY-DUTY LOCKING REAR DIFFERENTIAL	GEX - SHIP THRU FREIGHT (GROUND EFFECTS LTD)
GFF - TRIM PACKAGE - BASE	GU6 - REAR AXLE 3.42 RATIO
H1T - JET BLACK	IOR - GMC INFOTAINMENT SYSTEM 7" DIAG COLOR TOUCHSCREEN
J23 - ENGINEERING YEAR 2023	J61 - BRAKES, 4-WHEEL ANTILOCK
JBP - BRAKE LINING WEAR INDICATOR	JGK - GVWR, 11,150 LBS. (5058 KG)
JL1 - TRAILER BRAKE CONTROLLER, INTEGRATED	K05 - ENGINE BLOCK HEATER
K10 - AIR FILTRATION MONITORING	K34 - CRUISE CONTROL
K40 - EXHAUST BRAKE	K47 - HEAVY-DUTY AIR FILTER
KC4 - COOLING, EXTERNAL ENGINE OIL COOLER	KC5 - POWER OUTLET, FRONT AUXILIARY, 12-VOLT
KNP - TRANSMISSION OIL COOLER	KW5 - 220-AMP ALTERNATOR
L5P - ENG: DURAMAX 6.6L TURBO-DIESEL	MAH - MARKETING AREA NORTH AMERICA
MCZ - USB PORTS	MGM - TRANS: ALLISON 10-SPEED AUTO

N33 - STEERING COLUMN,MANUAL NB5 - EXHAUST, SINGLE OUTLET  
TILT

NK5 - STEERING WHEEL

NTB - EMISSION SYSTEM FEDERAL

NZZ - SKID PLATES

PYQ - 17" MACHINED ALUM  
WHEELS

QK1 - STANDARD TAILGATE

R6J - CUSTOMER DIALOGUE  
NETWORK

R8V - CREDIT - NOT EQUIPPED W/  
HOOD INSULATOR; INCLUDES  
LATER RETROFIT

RFQ - FOCUSED ORDER  
CONFIGURATION

RVQ - BLACK ASSIST STEPS  
(DEALER INSTALLED)

SLL - SALES PROCESSING SOLD  
ORDERS

T4L - LED HEADLAMPS

U01 - LED ROOF MARKER LAMPS

U2J - DIGITAL AUDIO SYSTEM-S-  
BAND- NONE

UDC - DRIVER INFORMATION  
CENTER, 3.5"

UF2 - LED CARGO AREA LIGHTING

UJM - TIRE PRESSURE  
MONITORING SYSTEM WITH TIRE  
FILL ALERT

UQF - AUDIO SYSTEM FEATURE, 6-  
SPEAKER

UVC - REAR VISION CAMERA

V76 - BLACK RECOVERY HOOKS

VJH - BUMPER, REAR CHROME

NQF - TRANSFER CASE, TWO-SPEED,  
ELECTRONIC

NZ4 - STEEL SPARE WHEEL

PCI - CONVENIENCE PACKAGE \*  
REMOTE KEYLESS ENTRY \* EZ LIFT  
TAILGATE WITH POWER LOCK AND  
RELEASE \* DEEP-TINTED GLASS \*  
LED CARGO BED LIGHTING \* REAR-  
WINDOW DEFOGGER \* CRUISE  
CONTROL

QHQ - ALL SEASON TIRES

QT5 - TAILGATE, WITH LIFT ASSIST  
INCLUDES POWER LOCK & RELEASE

R7E - ID-LICENSE PLATE BRACKET  
CHARGE

R9Z - POMS EXPEDITE-SOLD  
ORDERS/TSE

RSR - REAR SEAT REMINDER

SAF - TIRE CARRIER LOCK

SRW - SINGLE REAR WHEEL

TDM - TEEN DRIVER MODE

U12 - LAMP-EXTR, OSRV MIRROR,  
TASK

U73 - ANTENNA

UE0 - ONSTAR DELETE

UIR - INFOTAINMENT DISPLAY-  
NORMALLY BLACK COLOR (TFT) 7",  
WVGA 800X480P

UMN - SPEEDOMETER INST, MILES &  
KILO, MILES ODOMETER

URC - FLEXRIDE MODE SWITCH

V46 - BUMPER, FRONT CHROME  
LOWER

V8D - VEHICLE STATEMENT US

VK3 - LICENSE PLATE KIT



LOWER

VRD - NAME VAA/COMPONENT  
REL DOOR TRIM

VRG - VAA/COMPONENT

VRJ - NAME VAA/COMPONENT REL  
POWERTRAIN DRESS

VRL - VAA/COMPONENT  
HORIZONTAL SUSPENSION

VRN - VAA/COMPONENT  
SUSPENSION

VSX - LABEL TOWING

WMI - SALES PACKAGE - CONV  
PACKAGE

YM8 - IDENTIFICATION LIMITED  
PERSONALIZATION OPTION (LPO)

Z82 - TRAILERING PACKAGE

Z88 - MARKET BRAND GMC

ZL3 - SALES PACKAGE - CONV  
PACKAGE

VRF - VAA/COMPONENT

VRH - VAA/COMPONENT COLUMN

VRK - VAA/COMPONENT

VRM - VAA/COMPONENT VERTICAL  
SUSPENSION

VRR - VAA/COMPONENT WHEELS

VT7 - OWNERS MANUAL ENGLISH  
LANGUAGE

WMX - VIN MODEL YEAR 2023

Z6A - GOOSENECK/5TH WHEEL PREP  
PACKAGE

Z85 - SUSPENSION PACKAGE,  
STANDARD

ZHQ - SPARE TIRE

# Stoney Point Fire Department, Inc.

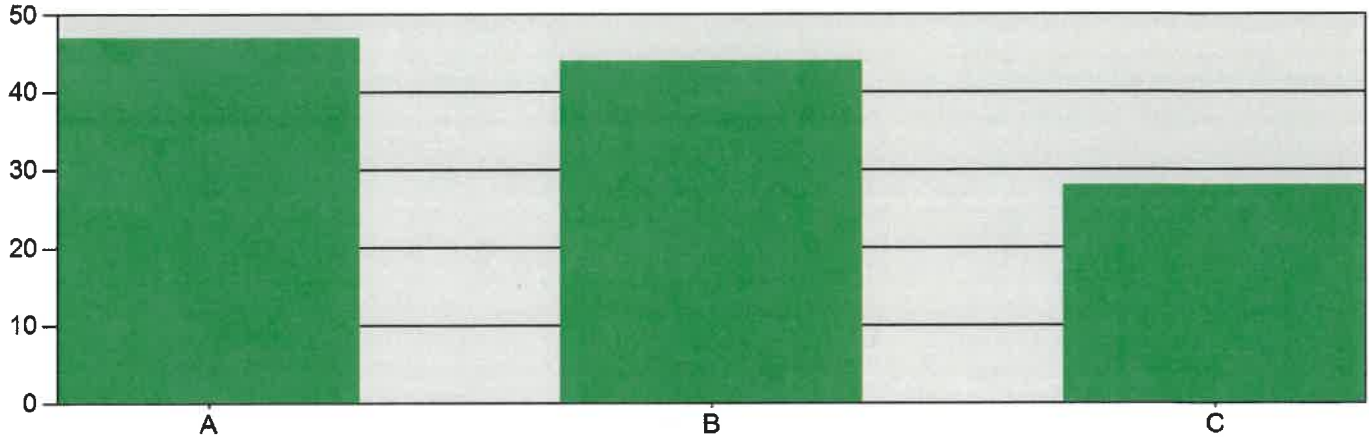
Fayetteville, NC

This report was generated on 11/6/2022 8:19:14 AM



## Incidents by Shift for Date Range

Start Date: 10/01/2022 | End Date: 10/31/2022



SHIFT	# INCIDENTS
A	47
B	44
C	28

**TOTAL: 119**

Incidents with multiple EXPOSURES, with distinct stations, may create a slight difference between the report total and total number of actual incidents for the DATE RANGE provided. The totals reflect the # INCIDENTS each STATION was assigned. Only REVIEWED incidents included.

**Stoney Point Board of Directors Minutes – November 15, 2022**

**Enclosure # 3 Page 1 of 9 – October 2023 Incident Statistics**



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Doc Id: 27

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# Stoney Point Fire Department, Inc.

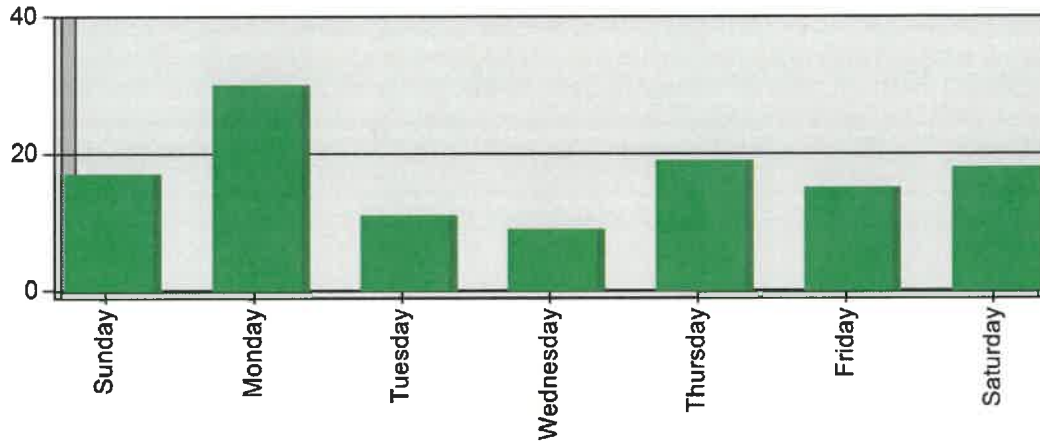
Fayetteville, NC

This report was generated on 11/6/2022 8:19:43 AM



## Incidents by Day of the Week for Date Range

Start Date: 10/01/2022 | End Date: 10/31/2022



DAY OF THE WEEK	# INCIDENTS
Sunday	17
Monday	30
Tuesday	11
Wednesday	9
Thursday	19
Friday	15
Saturday	18
<b>TOTAL</b>	<b>119</b>

Only REVIEWED incidents included

# Stoney Point Fire Department, Inc.

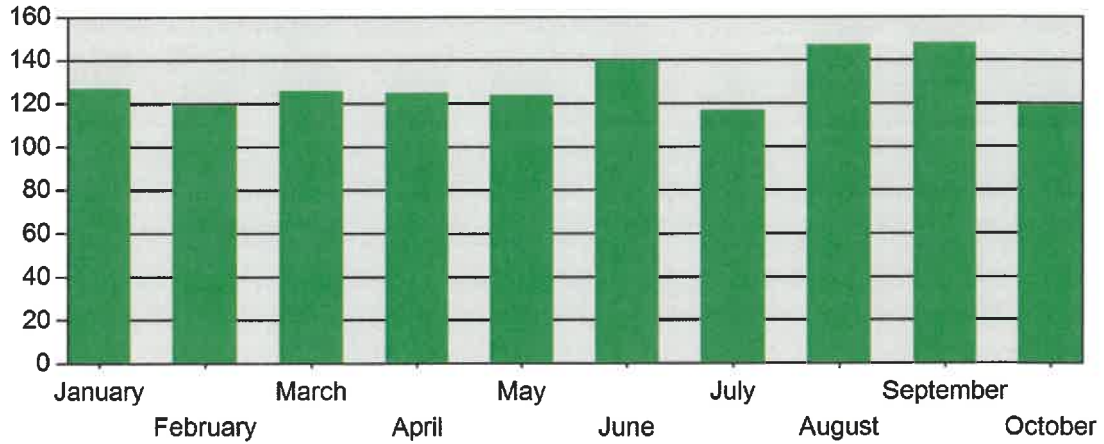
Fayetteville, NC

This report was generated on 11/6/2022 8:20:20 AM



## Incidents by Month for Month Range

Start Month: January | End Month: October | Year: 2022



MONTH	INCIDENTS
January	127
February	119
March	126
April	125
May	124
June	140
July	117
August	147
September	148
October	119

Only REVIEWED incidents included

Stoney Point Board of Directors Minutes – November 15, 2022

Enclosure # 3 Page 3 of 9 – October 2023 Incident Statistics



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Doc Id: 10  
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# Stoney Point Fire Department, Inc.

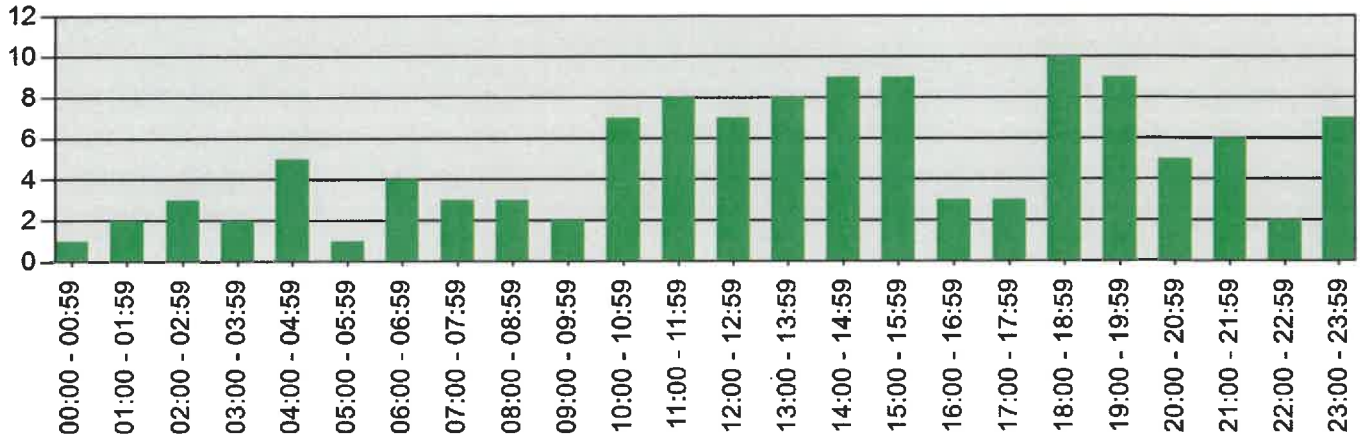
Fayetteville, NC

This report was generated on 11/6/2022 8:18:39 AM



## Incidents by Hour for Station for Date Range

Station: All Stations | Start Date: 10/01/2022 | End Date: 10/31/2022



Hour	# Incidents
00:00 - 00:59	1
01:00 - 01:59	2
02:00 - 02:59	3
03:00 - 03:59	2
04:00 - 04:59	5
05:00 - 05:59	1
06:00 - 06:59	4
07:00 - 07:59	3
08:00 - 08:59	3
09:00 - 09:59	2
10:00 - 10:59	7
11:00 - 11:59	8
12:00 - 12:59	7
13:00 - 13:59	8
14:00 - 14:59	9
15:00 - 15:59	9
16:00 - 16:59	3
17:00 - 17:59	3
18:00 - 18:59	10
19:00 - 19:59	9
20:00 - 20:59	5
21:00 - 21:59	6
22:00 - 22:59	2
23:00 - 23:59	7

Only REVIEWED incidents included.



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Doc Id: 1010

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# Stoney Point Fire Department, Inc.

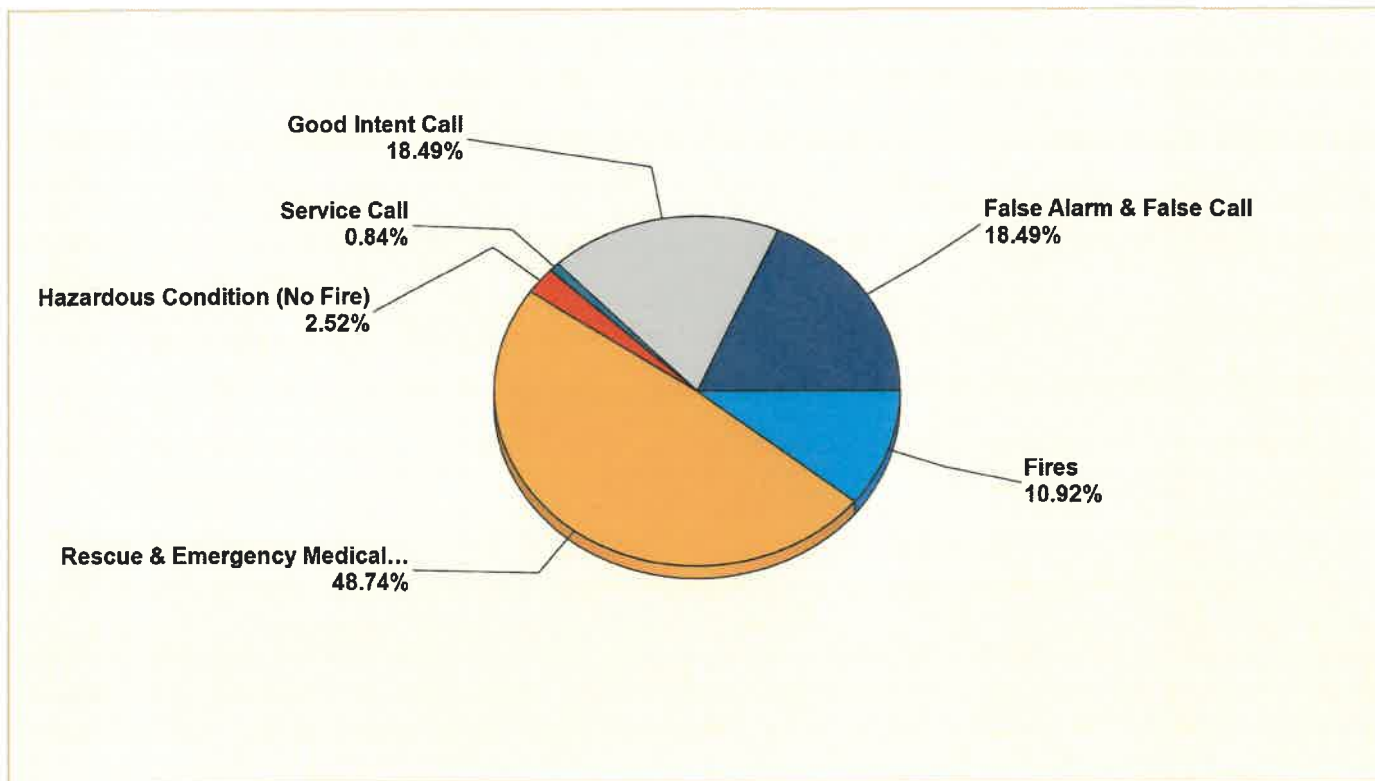
Fayetteville, NC

This report was generated on 11/6/2022 8:16:27 AM



## Breakdown by Major Incident Types for Date Range

Zone(s): All Zones | Start Date: 10/01/2022 | End Date: 10/31/2022



MAJOR INCIDENT TYPE	# INCIDENTS	% of TOTAL
Fires	13	10.92%
Rescue & Emergency Medical Service	58	48.74%
Hazardous Condition (No Fire)	3	2.52%
Service Call	1	0.84%
Good Intent Call	22	18.49%
False Alarm & False Call	22	18.49%
<b>TOTAL</b>	<b>119</b>	<b>100%</b>

Only REVIEWED and/or LOCKED IMPORTED incidents are included. Summary results for a major incident type are not displayed if the count is zero.



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**Detailed Breakdown by Incident Type**

<b>INCIDENT TYPE</b>	<b># INCIDENTS</b>	<b>% of TOTAL</b>
111 - Building fire	7	5.88%
118 - Trash or rubbish fire, contained	1	0.84%
123 - Fire in portable building, fixed location	1	0.84%
131 - Passenger vehicle fire	1	0.84%
141 - Forest, woods or wildland fire	2	1.68%
142 - Brush or brush-and-grass mixture fire	1	0.84%
311 - Medical assist, assist EMS crew	2	1.68%
321 - EMS call, excluding vehicle accident with injury	49	41.18%
322 - Motor vehicle accident with injuries	6	5.04%
324 - Motor vehicle accident with no injuries.	1	0.84%
413 - Oil or other combustible liquid spill	1	0.84%
440 - Electrical wiring/equipment problem, other	2	1.68%
500 - Service Call, other	1	0.84%
600 - Good intent call, other	5	4.2%
611 - Dispatched & cancelled en route	15	12.6%
622 - No incident found on arrival at dispatch address	1	0.84%
651 - Smoke scare, odor of smoke	1	0.84%
700 - False alarm or false call, other	1	0.84%
735 - Alarm system sounded due to malfunction	1	0.84%
736 - CO detector activation due to malfunction	1	0.84%
740 - Unintentional transmission of alarm, other	14	11.76%
743 - Smoke detector activation, no fire - unintentional	2	1.68%
745 - Alarm system activation, no fire - unintentional	2	1.68%
746 - Carbon monoxide detector activation, no CO	1	0.84%
<b>TOTAL INCIDENTS:</b>	<b>119</b>	<b>100%</b>

Only REVIEWED and/or LOCKED IMPORTED incidents are included. Summary results for a major incident type are not displayed if the count is zero.



# Stoney Point Fire Department, Inc.

Fayetteville, NC

This report was generated on 11/6/2022 8:21:07 AM



## Incident Count by Weekday and Hour for Zone for Shift for Date Range

Personnel: All Personnel | Shift(s): All Shifts | Zone: All Zones | Start Date: 10/01/2022 | End Date: 10/31/2022

Hour	Sun	Mon	Tue	Wed	Thu	Fri	Sat	Hour	Total per Hour	Percent
00:00	0	1	0	0	0	0	0	00:00	1	0.84%
01:00	0	0	0	0	2	0	0	01:00	2	1.68%
02:00	0	1	0	0	0	0	2	02:00	3	2.52%
03:00	1	0	0	0	0	0	1	03:00	2	1.68%
04:00	1	2	0	1	0	1	0	04:00	5	4.20%
05:00	1	0	0	0	0	0	0	05:00	1	0.84%
06:00	0	2	0	0	0	2	0	06:00	4	3.36%
07:00	0	1	0	1	0	0	1	07:00	3	2.52%
08:00	1	0	1	0	0	1	0	08:00	3	2.52%
09:00	1	0	0	0	1	0	0	09:00	2	1.68%
10:00	0	2	1	2	1	1	0	10:00	7	5.88%
11:00	1	1	3	1	0	1	1	11:00	8	6.72%
12:00	1	2	1	1	1	0	1	12:00	7	5.88%
13:00	1	3	0	0	0	1	3	13:00	8	6.72%
14:00	1	2	1	2	3	0	0	14:00	9	7.56%
15:00	0	1	0	1	3	0	4	15:00	9	7.56%
16:00	1	1	1	0	0	0	0	16:00	3	2.52%
17:00	2	0	1	0	0	0	0	17:00	3	2.52%
18:00	0	4	0	0	2	1	3	18:00	10	8.40%
19:00	2	3	0	0	3	1	0	19:00	9	7.56%
20:00	1	2	1	0	0	1	0	20:00	5	4.20%
21:00	1	0	1	0	1	2	1	21:00	6	5.04%
22:00	0	0	0	0	0	2	0	22:00	2	1.68%
23:00	1	2	0	0	2	1	1	23:00	7	5.88%
<b>Total Responses for Day</b>	<b>17</b>	<b>30</b>	<b>11</b>	<b>9</b>	<b>19</b>	<b>15</b>	<b>18</b>	<b>Total</b>	<b>119</b>	<b>100.00%</b>
<b>% of Responses for Day</b>	<b>11.76%</b>	<b>13.33%</b>	<b>27.27%</b>	<b>22.22%</b>	<b>15.79%</b>	<b>13.33%</b>	<b>22.22%</b>			
<b>% of Responses for Week</b>	<b>14.29%</b>	<b>25.21%</b>	<b>9.24%</b>	<b>7.56%</b>	<b>15.97%</b>	<b>12.61%</b>	<b>15.13%</b>			

Incident Count by Weekday and Hour for Zone, for Shift and Date Range. Zone information is defined on the Basic Info 3 screen of an incident. Only REVIEWED incidents included. Maximum call volumes for each day are shown with a RED background, and maximum call volumes for each hour are shown with a BLUE background. "% of Responses for Day" indicates the maximum hourly call volume as percentage of total calls for the day of the week. "% of Responses for Week" indicates the total number of calls for the day of the week as a percentage of total calls.

**Stoney Point Board of Directors Minutes – November 15, 2022**

**Enclosure # 3 Page 7 of 9 – October 2023 Incident Statistics**



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Doc Id: 1420  
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# Stoney Point Fire Department, Inc.

Fayetteville, NC

This report was generated on 11/6/2022 8:17:16 AM



## Incident Statistics

Zone(s): All Zones | Start Date: 10/01/2022 | End Date: 10/31/2022

INCIDENT COUNT			
INCIDENT TYPE		# INCIDENTS	
EMS		58	
FIRE		61	
<b>TOTAL</b>		<b>119</b>	
TOTAL TRANSPORTS (N2 and N3)			
APPARATUS	# of APPARATUS TRANSPORTS	# of PATIENT TRANSPORTS	TOTAL # of PATIENT CONTACTS
1331	1	1	1
1332	0	0	3
1351	0	0	4
1371	5	5	20
1911	0	0	1
1931	0	0	6
RES13	0	0	1
<b>TOTAL</b>	<b>6</b>	<b>6</b>	<b>36</b>
PRE-INCIDENT VALUE		LOSSES	
\$147,577,426.00		\$500.00	
CO CHECKS			
736 - CO detector activation due to malfunction		1	
746 - Carbon monoxide detector activation, no CO		1	
<b>TOTAL</b>		<b>2</b>	
MUTUAL AID			
Aid Type		Total	
Aid Given		25	
Aid Received		3	
OVERLAPPING CALLS			
# OVERLAPPING		% OVERLAPPING	
37		31.09	
LIGHTS AND SIREN - AVERAGE RESPONSE TIME (Dispatch to Arrival)			
Station	EMS	FIRE	
Station 13	0:04:16	0:06:57	
Station 19	0:02:50	0:03:38	
<b>AVERAGE FOR ALL CALLS</b>		<b>0:04:36</b>	

Only Reviewed Incidents included. EMS for Incident counts includes only 300 to 399 Incident Types. All other incident types are counted as FIRE. CO Checks only includes Incident Types: 424, 736 and 734. # Apparatus Transports = # of incidents where apparatus transported. # Patient Transports = All patients transported by EMS. # Patient Contacts = # of PCR contacted by apparatus. This report now returns both NEMSIS 2 & 3 data as appropriate. For overlapping calls that span over multiple days, total per month will not equal total count for year.



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Doc Id: 1645  
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LIGHTS AND SIREN - AVERAGE TURNOUT TIME (Dispatch to Enroute)		
Station	EMS	FIRE
Station 13	0:00:40	0:00:54
Station 19	0:00:39	0:00:35
<b>AVERAGE FOR ALL CALLS</b>		0:00:40
AGENCY		AVERAGE TIME ON SCENE (MM:SS)
Stoney Point Fire Department, Inc.		35:45

Only Reviewed Incidents included. EMS for Incident counts includes only 300 to 399 Incident Types. All other incident types are counted as FIRE. CO Checks only includes Incident Types: 424, 736 and 734. # Apparatus Transports = # of incidents where apparatus transported. # Patient Transports = All patients transported by EMS. # Patient Contacts = # of PCR contacted by apparatus. This report now returns both NEMSIS 2 & 3 data as appropriate. For overlapping calls that span over multiple days, total per month will not equal total count for year.



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 Doc Id: 1645  
 Page # 2 of 2

**STONEY POINT  
FIRE DEPARTMENT INC.**  
Stations 13 & 19  
2190 Lake Upchurch Road  
Parkton, North Carolina 28371  
Phone # (910) 424-0694  
Fax # (910) 425-2795  
Email: [spfd1301@nc.rr.com](mailto:spfd1301@nc.rr.com)



**Station 13 & Mailing Address**  
7221 Stoney Point Road  
Fayetteville, North Carolina  
28306-8005

**Daniel C. Brown**  
President  
**Larry Townsend**  
Vice President  
**Gary Furlington**  
Treasurer  
**Roger F. Hall**  
Secretary  
**Jerry R. Hall**  
Member  
**Joel A. Siles**  
Member  
**Robert (Bo) Barbour**  
Member  
**Freddy L. Johnson Sr.**  
Fire Chief

Memorandum For: Haigh, Byrd & Lambert, LLP, Certified Public Accountants

Reference: Additional Internal Financial Control & Segregation of Duties

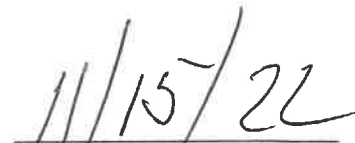
## September 2022

In order to establish and maintain enhanced internal controls, including monitoring of ongoing financial and accounting principles of the Stoney Point Fire Department; in addition to the current duties performed by the Clerk of the Board and the Appointed Treasurer, and to comply with the recommendation as outlined in a letter from Haigh, Byrd & Lambert, LLP, Certified Public Accountants, addressed to the Stoney Point Board of Directors addressing segregation of duties, and whereas the Stoney Point Board of Directors appointed Mr. Larry D. Townsend to conduct and perform said duties. I Director Larry D. Townsend have reviewed and documented the reconciliation for all financial transactions for the month indicated above.

I have found no discrepancies.

I have discrepancies as indicated below.

  
Larry D. Townsend

  
Date



Freddy Johnson <spfd1301@gmail.com>

---

## FTCC Giving Gala Wednesday, November 16

2 messages

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**Sandy Ammons** <ammonss@faytechcc.edu>

Tue, Nov 15, 2022 at 11:57 AM

To: "fjohnsonsr@stonepointfire.com" <fjohnsonsr@stonepointfire.com>

We look forward to seeing you tomorrow, Wednesday, November 16<sup>th</sup> at Highland Country Club for the Giving Gala honoring Dr. Larry Keen. We appreciate you speaking at the Gala and know that Dr. Keen will be so pleased and honored. If you have items to present to Dr. Keen, feel free to bring it before 6. Let me know how much space you need and if it needs to be covered.

The doors open for guests at **6:00 PM**. The program will begin at **6:30**. Dr. Mark Sorrells will introduce you to speak after dinner. Below is the order of speakers. Please limit your remarks to 3 minutes.

- Mr. Brad Hurley, Chair, FTCC Foundation Board
- Mr. David Williford, Chair FTCC Board of Trustees
- Fire Chief Freddy L. Johnson, Sr., Fire Chiefs Association
- Mr. Glenn Adams, Chairman Cumberland County Commissioners
- Chancellor Darrell Allison, Fayetteville State University
- Dr. Stanley Wearden, Methodist University
- Dr. Greg Winters
- Introduction of Dr. Keen by Dr. Mark Sorrells
- Remarks from Dr. J. Larry Keen
- Closing remarks

If you have an emergency on Wednesday, call me at 910.988.7350. Thank you for your time and support of FTCC and Dr. Keen!

Highland Country Club: 105 Fairway Drive, Fayetteville

Sandy Ammons, Executive Director

FTCC Foundation

[ammonss@faytechcc.edu](mailto:ammonss@faytechcc.edu)

Office 910.678.8441

Cell 910.988.7350

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---

**Freddy Johnson** <spfd1301@gmail.com>

Wed, Nov 16, 2022 at 12:19 PM

To: "Johnson Jr., Freddy L." <freddy.johnson@ncshp.org>, "Melvin, Mark A CIV USARMY ID-READINESS (USA)" <mark.a.melvin.civ@army.mil>

**Stoney Point Board of Directors Minutes – November 15, 2022**

Tonight's agenda

**Enclosure # 5 Page 1 of 2 – FTCC Giving Gala Dr. Keen Presentation**

**NOT FOR PRINT OR ONLINE USE**

*Jim O'Sullivan*  
photography



**Dr. J. Larry Keen**

President, FTCC

2007 - 2022

The members of the Cumberland County Chiefs Association would like to thank you for your leadership, support, and dedication to the Cumberland County Fire & Rescue Services.

We wish you continued success in your future endeavors!

**Congratulations on your Retirement**

January 1, 2023



**Cumberland County Fire Chiefs Association 2022**  
Regional Fire & Rescue Training Center

Jim O'Sullivan Photography • www.JimOPhoto.com



**YOU ARE  
CORDIALLY INVITED  
TO THE  
UNVEILING OF THE  
PRESIDENTIAL PORTRAIT  
OF  
DR. J. LARRY KEEN  
HONORING HIS 15 YEARS OF SERVICE  
TO  
FAYETTEVILLE TECHNICAL COMMUNITY COLLEGE**

**JOIN US FOR REFRESHMENTS  
ON  
MONDAY, NOVEMBER 21  
AT  
9:00 IN THE MORNING  
IN THE LOBBY OF THE  
THOMAS R. MCLEAN  
ADMINISTRATIVE  
BUILDING**

STATE OF NORTH CAROLINA

CONTRACT

COUNTY OF CUMBERLAND

PAGE 1 OF 19

THIS CONTRACT, made this 1st day of July, 2014, by and between the TOWN OF HOPE MILLS, a duly incorporated municipality under the laws of the State of North Carolina (hereinafter "TOWN"), and the STONEY POINT VOLUNTEER FIRE DEPARTMENT, INC., a rural fire department duly organized under the laws of the State of North Carolina (hereinafter Volunteer Fire Department or VFD);

WITNESSETH:

WHEREAS, the TOWN of Hope Mills is authorized by law to provide fire protection for all of the property in said Town; and

WHEREAS, the Stoney Point Volunteer Fire Department, Inc., is a volunteer fire department operating as a non-profit corporation under the laws of the State of North Carolina and owns certain fire equipment, trucks, etc., for fighting fires; and

WHEREAS, it is important to both TOWN and VFD for planning and budgeting purposes to enter into a long-term Fire Protection Contract; and

WHEREAS, the TOWN is authorized, pursuant to N.C. Gen. Stat. § 160A-20.1, to contract with and appropriate money to a non-profit corporation to carry out any public purpose that the TOWN has authority by law to engage in, to wit: fire protection; and

WHEREAS, N.C. Gen. Stat. § 160A-31.1 and 160A-58.2A requires that the TOWN pay a portion of the VFD debt service obligation when the TOWN annexes property that is served by the VFD. The parties acknowledge that some properties were annexed into the corporate limits of the TOWN prior to June 30, 2012, for which no debt service payments have been made. At this time, the parties believe that the assessed valuation of the fire district and the corresponding **Stoney Point Board of Directors Minutes – November 15, 2022**

**Enclosure # 7** Page 1 of 6 – HMFD - SPFD 2014 Contract with Debt Assumption Information

~~ENCLOSURE # 7 - STONEY POINT BOARD OF DIRECTORS MINUTES - NOVEMBER 15, 2022~~

STATE OF NORTH CAROLINA

CONTRACT

COUNTY OF CUMBERLAND

PAGE 2 OF 19

debt service payments that should have been made by the TOWN cannot be readily determined.

The TOWN and the VFD believe the terms contained within this Contract establish a reasonable basis for agreement on the TOWN's debt service obligations under the statutes; and

WHEREAS, the TOWN and VFD desire to enter into an agreement for the provision of fire service, which is also known as a "Full Responder Contract" or a "Full Provider Contract";

NOW, THEREFORE, in exchange for the mutual promises and consideration contained herein, the parties agree as follows:

1. DEFINITIONS. The following words and phrases are defined as set forth below when used in this Contract, unless a contrary meaning is clearly required by the context in which the word or phrase is used:

- a) "Station" means the building located at 7221 Stoney Point Road, Fayetteville, NC 28306 and 2190 Lake Upchurch Road, Parkton, NC 28371
- b) "Effective date of this Contract" means the date on which the contract was executed by representatives of both parties.
- c) "NFPA" means the National Fire Protection Association, Inc.
- d) "HMFD" means the Hope Mills Fire Department of the TOWN.
- e) "Chief" means the person designated by appropriate authority of a party as responsible for the organization and deployment of the party's resources for providing fire protection, emergency medical assistance, and other similar emergency aid. The current VFD Chief is Freddy L. Johnson Sr. The current Hope Mills Fire Department Chief is Charles Hodges.

**Stoney Point Board of Directors Minutes – November 15, 2022**

**Enclosure # 7** Page 2 of 6 – HMFD - SPFD 2014 Contract with Debt Assumption Information





STATE OF NORTH CAROLINA

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COUNTY OF CUMBERLAND

PAGE 4 OF 19

VFD Service Areas until their units are no longer available. HMFD units will respond into the VFD Service Areas when the VFD is not available or when the incident type requires multi-station response.

- n) "Out of Service" means when all of the VFD's resources have previously been committed. (This typically occurs only in a multiple, overlapping call situation or in the event of a catastrophic conflagration or natural disaster.)

2. TERM. The effective date for this contract shall be from the effective date of the execution of this Agreement by both parties to and through June 30, 2019. After expiration, any renewal shall be negotiated and made in writing by both parties with the understanding that neither party is under any obligation to renew.

3. COMPENSATION. The TOWN will pay the VFD for its services during the period above specified, and the VFD agrees to accept for its services during said period, a sum equal to the following:

A. Full Responder Contract: \$0.10 on the \$100 tax valuation, as determined each January 1<sup>st</sup> on an ongoing annual basis, for all property within the VFD Service Area, said sums to be paid quarterly. For FY 2014-2015, the TOWN shall pay the VFD a total of Thirty-Six Thousand Five Hundred Fifty-Nine 00/100 Dollars (\$36,559.00) (See Exhibit B); and

B. Debt Service Payment: In lieu of the calculated debt service payments sums required by G.S. § 160A-31.1 and 160A-58.2A, the TOWN shall make debt service payments to the VFD in accordance with Exhibits C-1 and C-2. For annexations that occurred prior to the effective date of this Contract, the TOWN shall make a single one-time lump sum debt

**Stoney Point Board of Directors Minutes – November 15, 2022**

**Enclosure # 7 Page 3 of 6 – HMFD - SPFD 2014 Contract with Debt Assumption Information**

service payment of Sixteen Thousand Four Hundred Fifty-One 06/100 Dollars (\$16,451.06) (See Exhibits C-1.2 and 3 and C-2). The one-time pay debt service payment shall be paid to the VFD within two (2) weeks of approval of the payment schedule by the North Carolina Local Government Commission as required by G.S. § 160A-31.1 and 160A-58.2A. In the event that the Local Government Commission rejects the payment schedule set forth in this Contract, the parties shall negotiate in good faith to establish a new payment schedule.

4. INDEMNIFICATION: To the extent allowed by North Carolina law, in the event that the TOWN, its elected officials, officers, directors, employees or agents are made parties to any judicial or administrative proceeding arising in whole or in part out of the intentional acts or negligent performance by VFD and/or its agents of any of its obligations under this Agreement, then VFD shall indemnify and hold TOWN harmless for that portion of any and all judgments, settlements, and costs (including reasonable attorneys' fees) which TOWN incurs or pays in connection therewith that are caused by VFD's negligence.

In the event that VFD, its officers, directors, employees or agents are made parties to any judicial or administrative proceeding arising in whole or in part out of the intentional acts or negligent performance by TOWN and/or its agents of any of its obligations under this Agreement, then TOWN shall indemnify and hold VFD and its agents harmless for that portion of any and all judgments, settlements and costs (including reasonable attorneys' fees) which VFD or its agents incur or pay in connection therewith that are caused by the TOWN's negligence.

**Stoney Point Board of Directors Minutes – November 15, 2022**

**Exhibit C-1**

N.C. Gen. Stat. § 160A-31.1 and 160A-58.2A requires that the TOWN pay a portion of the VFD debt service obligation when the TOWN annexes property that is served by the VFD. The parties acknowledge that some properties were annexed into the corporate limits of the TOWN prior to June 30, 2012, for which no debt service payments have been made. At this time, the parties believe that the assessed valuation of the fire district and the corresponding debt service payments that should have been made by the TOWN cannot be readily determined. Therefore, the parties agree that the following payment schedule constitutes a reasonable basis for agreement:

1. Future Annexations: After the effective date of this Contract, the TOWN shall decide, in its sole discretion, whether some or all future annexations of land currently within the Stoney Point Fire Tax District shall be added to the VFD Service Area. If an annexed area is added to the VFD Service Area, the TOWN shall have no debt service obligation in connection with the annexed property. Any sums that would be required pursuant to G.S. § 160A-31.1 or 160A-58.2A shall be deemed to be included in the additional sums paid by the Town pursuant to this Contract.

2. Annexations Between July 1, 2012 and the Effective Date of the Contract: For all areas formerly within the Stoney Point Fire Tax District that were annexed by the TOWN between July 1, 2012 and the effective date of this Contract, the TOWN shall pay the equivalent of one year of debt service payments, calculated from the date of annexation and pursuant to G.S. § 160A-31.1 and 160A-58.2A.

3. Annexations Prior to July 1, 2012: For all areas formerly within the Stoney Point Fire Tax District that were annexed by the TOWN prior to July 1, 2012, no debt service payment shall be required except for the following properties:

Cumberland County PIN	Annexation Date	Description of Property
9494-58-8551 9494-58-5647 9494-58-5283 9494-58-1137	April, 2011	The Harris Teeter property and a portion of the Traemore property
9494-77-8129	January, 2012	The Food Lion Property
9494-65-8470 9494-65-5322 9494-65-2486 9494-75-4462 9494-75-4551	February, 2011	The King's Quarters property

As to these properties, and only these properties, the Town shall pay one year of debt service payments, calculated from the date of annexation and pursuant to G.S. § 160A-58.2A.



EXHIBIT C-2

Year Annexed:	PIN #:	Acreage:	SPFD Debt Svc	Location:
2013	0404-67-0287	0.89	No Response	Camden Road near Shell Station
2013	0404-66-7832	2.16	\$ 50.73	Off Rockfish Road near South Peak Drive
			<b>\$ 50.73</b>	
2012-01	9494-77-8129	5.85	All Parcels	Food Lion on Rockfish Road
2012-01	9494-77-4257	4.97	Figured	Beside Jack Britt High School
2012-01	9494-77-9595	1.02	Together	Beside BB&T on Rockfish Road
2012-01	9494-77-2724		By SPFD	Beside Jack Britt High School
2012-01	9494-77-7579	0.98	\$ 8,072.28	BB&T on Rockfish Road
			<b>\$ 8,072.28</b>	
2012-03	9494-58-2398	1.66	\$ 2,569.88	CVS Rockfish Road & Lakewood Drive
			<b>\$ 2,569.88</b>	
2012-04	9494-68-8398	39.43	\$ 3,835.17	Vacant Property behind and beside Harris Teeter
2012-04	9494-78-4508	6.55	\$ 0.0	Common Area/Right of Way Behind Harris Teeter
			<b>\$ 3,835.17</b>	
2011-02	9494-65-8470	18.43	All Parcels	King's Quarters
2011-02	9494-65-5322		Figured	King's Quarters
2011-02	9494-65-2486		Together	King's Quarters
2011-02	9494-75-4462		By SPFD	King's Quarters
2011-02	9494-75-4551		\$ 446.52	King's Quarters
			<b>\$ 446.52</b>	
2011-04	9494-58-8551	12.56	All Parcels	Harris Teeter and developed Traemoor
2011-04	9494-58-5647		Figured	Properties
2011-04	9494-58-5283		Together	
2011-04	9494-68-1137		By SPFD	
			\$ 1,476.48	
			<b>\$ 1,476.48</b>	
<b>One Time Debt</b>	<b>Service Payment</b>	<b>Total=</b>	<b>\$ 16,451.06</b>	

- Debt Service computed by SPFD
- Debt Service computed by SPFD for PIN # 0404-66-7832 (2013) was \$ 507.24. amount corrected in chart above



STONE POINT FIRE DEPARTMENT, INC.  
7221 Stoney Point Road  
Fayetteville, North Carolina 28306

SUBJECT: QUARTERLY SAFETY MEETING

DATE: November 1, 2021 @ 1700. Members were present virtually.

Members Present: A.C. B. Hanzal, Lt. C. Stewart, Lt. W. Cammuse, M. Hanzal (Consultant), & F.F. C. Dettemayer.

### AGENDA

#### Old Business:

- 2022 Stats (Year-to-date)
  - Drove 40429 with 5 vehicle-related events.
  - Worked 86,400 hours with 0 injury-related events. We did have one injury that did fall under a classification of First Aid.
- Annual Fit Testing is scheduled for October. All new hires to date are being caught as they proceed through SCBA.
- Annual SCBA Certification will occur in January 2023.
- Life Safety Rope is beyond its 10 year life span. Still being inspected, still logged, has not been loaded. Not been exposed to sunlight and is stored in bags. Need to entertain purchasing new rope lines. Use this as an opportunity to assess harnesses.
- Did quote and submit a budget request for a portable communication system. The system is designed to limit noise exposure in the cabs of both 1341 and 1351. Funding did clear the board of directors and is out to the county. \*\*Ordering two cables and holders for these headsets to mount the same in the apparatus.

#### New Business:

- To prevent further damage to 1371, the medical bag was removed from the side compartment and is now located in the back of the apparatus. This should save damage to the vehicle from occurring from now on.
- A new draft location is available to our folks off of Mills Creek. HSE did conduct draft operations at this location. To avoid getting trucks stuck; the area does have a gravel driving path; however, crews should avoid getting the soil wet to avoid damage and injury while conducting draft operations.
- The City of Fayetteville did conduct an Occupant Activity/Inspection of the Station and Trail of Terror on October 12, 2022. Same did reveal one wall outlet that did need a new cover. Same was replaced at the time of inspection.

#### Near Miss Reports:

- The HSO Near Miss Log is up and running. Same is being used by the leadership at this time.
  - Attached is 2022 Q3 w/2 events
  - Attached is 2022 Q4 w/2 events (Currently in the mid-quarter but will discuss to put them on the table)

Incident Review:

- August 7, 2022 - A Firefighter walking in Station 13's Bay did slip and fall. The fall did cause a laceration to the back of the head. **\*\*First Aid Only\*\*** Will not be added to the OSHA 300 Log but was investigated.
  - Recommendation to have a mat in place to prevent wet floors when filling ice bags. Explore pricing to have a coating applied to the current floor.
  - Did review Hierarchy of Controls. Discussion did include
    - Seek Engineering Control that can be applied to the floors.
    - Seek Administrative Control that can limit access to various portions of the bay during cleaning operations.
    - Personnel protective measures to apply to personnel shoes.

Monthly Facility Safety Inspection (FSC) Action Items:

- Facility Inspections - review of returned sheets.
- Station 19's Breathing Air System was fixed. A sensor was replaced. Have not experienced further alarms indicating the CO alarm that was previously occurring is no longer an issue.
- The washing machine and dryer don't have instructions on them.
- The Gym does not have ample space to provide safe workout. Station 19's gym was cleaned up and organized to provide more space. Station 13's gym is compact and has little room to move around.
- This Quarter's FSCs will be uploaded to Emergency Reporting.

Closing discussion:

- Nothing to add.

**ADJOURNMENT**

The Safety Committee meeting concluded at 1750.

Regards,

Chandler Stewart

Firefighter Chandler Stewart, CSP  
HSO – Committee Chairman

# Stoney Point Fire Department, Inc.

Fayetteville, NC

This report was generated on 11/1/2022 2:05:12 PM



## Daily Log Items for Activity Code for Date Range

Activity Codes: Near Miss Report - Near Misses (HSO) | Sort By: Start Date | Start Date: 07/01/2022 | End Date: 09/30/2022

START DATE	END DATE	DURATION (hh:mm)	STATION	APPARATUS	NOTES
07/23/2022 13:53:00	07/23/2022 13:53:00	0:00	13 - Station 13	1331	A vehicle operator did back into a wheel caulk while returning apparatus to a position in the bay. Operator did indicate a 360 was performed and that they did miss the chock being down.  New driver. Spotter in use but did not see. 360 was performed but did miss same.
08/28/2022 23:00:00			13 - Station 13		Sunday Night Duty crew were working out in the gym following training. While doing exercises on the Leg Extension Machine the cable snapped.

## Stoney Point Board of Directors Minutes – November 15, 2022

**Enclosure # 8** Page 3 of 4 – November 2022 Quarterly Safety and Health Committee Minutes

Displays all Daily Log Items for the provided DATE RANGE and ACTIVITY CODE.



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Doc Id: 954

Page # 1 of 1

# Stoney Point Fire Department, Inc.

Fayetteville, NC

This report was generated on 11/1/2022 2:05:55 PM



## Daily Log Items for Activity Code for Date Range

Activity Codes: Near Miss Report - Near Misses (HSO) | Sort By: Start Date | Start Date: 10/01/2022 | End Date: 12/31/2022

START DATE	END DATE	DURATION (hh:mm)	STATION	APPARATUS	NOTES
10/28/2022 15:40:00	10/28/2022 15:40:00	0:00	13 - Station 13		1333 was moved from the awning cover to the back in-front of the trail. In the process, a cooler fell from the tailboard and onto a road. The same cooler was reported to have made contact with the front bumper of a vehicle. This vehicle did not stop to report this event or to claim damages. Still no word from this driver. There is no damage to the cooler. This event did occur at approximately 15:40 PM on 10/28/2022.
10/29/2022 17:00:00	10/29/2022 17:00:00	0:00	13 - Station 13		To prevent damage to 1371's side shell compartments. The medical bag was moved from that compartment to the back compartment above the backboards. This will limit damage to the doors. The way the bag was sitting in the door, the bag did not fit unless it was put into the compartment in a specific orientation. Folks could consistently put the bag in to the compartment in that orientation.

## Stoney Point Board of Directors Minutes – November 15, 2022

**Enclosure # 8** Page 4 of 4 – November 2022 Quarterly Safety and Health Committee Minutes

Displays all Daily Log Items for the provided DATE RANGE and ACTIVITY CODE.



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**STONEY POINT FIRE DEPARTMENT INC.  
Stations 13 & 19**

**2190 Lake Upchurch Drive, Parkton, North Carolina 28371  
Telephone: (910) 424-0694 Fax: (910) 425-2795  
E-Mail [spfd1301@nc.rr.com](mailto:spfd1301@nc.rr.com)**



December 20, 2022

**SUBJECT: Minutes of the Monthly Board of Directors Meeting December 20, 2022**

Due to the Christmas Holidays the December 20, 2022, Board of Directors Meeting has been canceled. The next Board of Directors Meeting is scheduled for Tuesday January 17, 2023, at 1930 hours at Station 13 located at 7221 Stoney Point Road, Fayetteville, North Carolina 28306 .

Wishing each of you a very Merry Family Christmas and a very prosperous and Happy New Years.

For questions or concerns please contact Station 13 at 910-424-0694



**Stoney Point Board of Directors Minutes – November 15, 2022**

**Enclosure # 9 Page 1 of 1 – December 2022 Board of Directors Meeting Cancellation Flyer**